

**COUNCIL OF THE VILLAGE OF YELLOW SPRINGS  
REGULAR COUNCIL MEETING  
AGENDA**

**IN COUNCIL CHAMBERS @ 6:00 P.M.**

**Monday, July 16, 2018**

Comments from the Public are welcomed at two different times during the course of the meeting: (1) Comments on items not on the Agenda will be heard under Citizens Concerns, and (2) Comments on all items listed on the Agenda will be heard during Council's consideration of said item. A Sign-In sheet will be made available on the small table at the rear of the Council Chambers. Please write your name and the topic you wish to discuss. NOTE: Agenda items may be changed at the pleasure of Council during Review of Agenda. This is done with attention to the need to give the public time to engage, and is kept to a minimum.

**CALL TO ORDER (6:00)**

**ROLL CALL**

**EXECUTIVE SESSION**

For the Purpose of the Discussion of Ongoing and Potential Litigation.

**ANNOUNCEMENTS (7:00)**

**CONSENT AGENDA (7:10)**

1. Minutes of July 2, 2018 Regular Meeting

**REVIEW OF AGENDA (7:15)**

**I. PETITIONS/COMMUNICATIONS (7:20)**

The Clerk will receive and file:

Donna Caslin re: Corporal Meister  
Kathryn Van der Heiden re: Corporal Meister  
Kori Whitaker re: Arbor Care  
MVRPC re: YS Complete Streets Program  
Johnnie Burns re: öDoor Knockerö  
Judith Hempfling re: Corporal Meister  
Kevin Stokes re: YPOC Swim Event

**II. PUBLIC HEARINGS/LEGISLATION (7:25)**

**Second Reading and Public Hearing of Ordinance 2018-27** Annual Late Fee Utility

Forgiveness Upon Customer Request

**First Reading of Ordinance 2018- 28** Approving a Supplemental Appropriation for the Second Quarter of 2018

**Reading of Resolution 2018-28** Authorizing the Village Manager to Enter into an Agreement with Grayø Tree Experts for 2018 Utility Line Clearance (Section 1) of the Village

**III. CITIZEN CONCERNS (7:40)**

This time is held for citizens wishing to comment upon items NOT listed on the agenda. Comments are limited to 3 minutes, please.

**IV. SPECIAL REPORTS**

**V. OLD BUSINESS (7:50)**

Council 2018 Goals Review (Housh: 25 min.)  
 Village Manager Search Process (Housh: 10 min.)  
 Proposed Purpose/Structure/Code of Regulations for Designated CIC (Kreeger: 15 min.)  
 Village Investment Strategy (Kreeger: 5 min.)  
 Tree City USA Discussion (Bates: 10 min.)  
 Housing Advisory Board Update (MacQueen: 5 min.)

**VI. NEW BUSINESS (9:00)**

Landlord Utility Responsibility Discussion (Bates: 15 min.)

**VII. MANAGER'S REPORT (9:15)**

Staff Quarterly Reports  
 Quarterly Financials

**VIII. SOLICITOR'S REPORT (9:20)**

**IX. CLERK REPORT (9:25)**

**X. BOARD AND COMMISSION REPORTS (9:30)**

Report Outs from Council Liaisons (Alternate Liaison in parenthetical):

MacQueen	Planning Commission (Kreeger)
Kreeger	Economic Sustainability Commission (Stokes)
Stokes	Community Access Panel (Housh)
Kreeger	Arts and Culture Commission (Housh)
Hempfling	Energy Board (Stokes)
Hempfling	Library Commission (Stokes)
Hempfling	Justice System Task Force (Kreeger)
MacQueen	Village Mediation Program (Kreeger)
MacQueen	School Board Liaison (Housh)
Stokes	Human Relations Commission (MacQueen)
MacQueen	Environmental Commission (Kreeger)
MacQueen	Glass Farm Conservation Management Committee (Kreeger)
Housh	Greene County Regional Planning Commission (MacQueen)
Housh	Miami Valley Regional Planning Commission (Bates)

**XI. FUTURE AGENDA ITEMS (9:35)\***

July 30:	Special Council Work Session with Staff: Infrastructure Update
Aug. 20:	Resolution Approving Designated CIC Code of Regulations
	Resolution 2018-27 Approving a One-Year Contract Extension with Rumpke Waste Services
	Housing Advisory Board Update ó Patrick Bowen
	Vote 16/Local Gun Control Proposals
	Village Commitment to Transparency Discussion
Sept. 4:	Mayor's Court Recommendation with Updated Charges List
	RV Parking Regulation Recommendation from PC
Sept. 17:	Biennial Review of JSTF Commission Status

\*Future Agenda items are noted for planning purposes only and are subject to change.

**ADJOURNMENT**

The next regular meeting of the Council of the Village of Yellow Springs will be held at 7:00 p.m. on **Monday, August 20, 2018** in Council Chambers, John Bryan Community Center, 100 Dayton Street.

The Village of Yellow Springs is committed to providing reasonable accommodations for people with disabilities. The Council meeting is wheelchair accessible. Any person requiring a disability accommodation should contact the Village Clerk of Council's Office at 767-9126 or via e-mail at [clerk@yso.com](mailto:clerk@yso.com) for more information.

**Council of the Village of Yellow Springs  
Regular Session Minutes**

**In Council Chambers @ 6:00 P.M.**

**Monday, July 2, 2018**

**CALL TO ORDER**

President of Council Brian Housh called the meeting to order at 6:00pm.

**ROLL CALL**

Present were President Housh, Vice President Marianne MacQueen and Council members Judith Hempfling, Kevin Stokes and Lisa Kreeger. Also present were Village Manager Patti Bates, and Village Solicitors Chris Conard and Jennifer Griewe.

**EXECUTIVE SESSION**

At 6:01, Kreeger MOVED to Enter Executive Session For the Purpose of the Discussion of Ongoing and Potential Litigation. MacQueen SECONDED, and the MOTION PASSED 5-0 on a ROLL CALL VOTE.

At 6:54pm, Kreeger MOVED and Hempfling SECONDED a MOTION TO ENTER REGULAR SESSION. The MOTION PASSED 5-0 on a VOICE VOTE.

**ANNOUNCEMENTS**

MacQueen announced the particulars of the Fourth of July Parade and fireworks activities.

MacQueen announced a showing of "Call of the Little Miami" at the Clifton Opera House on July 13<sup>th</sup>.

Kreeger announced the opening of the new John Bryan Community Gallery art exhibit on July 6<sup>th</sup>.

Bates announced that Miller Pipeline will be in the Village doing work on behalf of Vectren and listed the areas of town where this work will be occurring. She then noted the ordinance governing upkeep of alleyways, reminding abutting property owners that they are responsible for upkeep of their halves of the alleys.

Housh noted that YS Pride was a great event. He suggested that perhaps the Village could be more actively involved in supporting events of this type that are directly related to Village Values, noting a precedent in Huntington, WV. Housh suggested that perhaps our Community Outreach Specialist could be the Village liaison for this signature local celebration.

Housh noted his presentation of a resolution to the Hugh O'Brian Youth (HOBY) organization, which was hosted by Antioch College and in the Village assisting with projects and will return next year to do the same. He commented that the Village could benefit from the activities next year and lauded the group for its work and enthusiasm. Housh also suggested that the Council Clerk could act as a liaison with HOBY to improve the engagement with the Village.

Housh noted that this is the 20<sup>th</sup> anniversary of the Women's Park and highlighted this area as a unique and important community asset.

**CONSENT AGENDA (7:10)**

1. Minutes of June 18, 2018 Regular Meeting
2. Resolution 2018-26 Approving Check Signing Privileges for US Bank/General Checking and Guaranteed Deposits

MacQueen MOVED and Kreeger SECONDED a MOTION TO APPROVE. Housh CALLED THE VOTE, and the MOTION PASSED 5-0 on a voice vote.

**REVIEW OF AGENDA**

Stokes added a nomination to HRC to New Business. MacQueen added the recommendation regarding Mayor's Court to Old Business.

**PETITIONS/COMMUNICATIONS**

MacQueen reviewed communications received as follows:

Patti Dallas re: Affordable Housing  
Liz Porter re: Corporal Meister  
Jessica Thomas re: Corporal Meister



Dan and Libby Rudolf re: Corporal Meister  
Judith Hempfling re: JSTF Recommendation Process  
Village Manager re: Brief on Recent Article  
Ohio EPA re: Notification

## **PUBLIC HEARINGS/LEGISLATION**

**Second Reading and Public Hearing of Ordinance 2018-25.** Repealing Chapter 876  
Wireless Services of the Codified Ordinances of Yellow Springs, Ohio and Enacting New Chapter 876  
Small Cell Facilities & Wireless Support Structures and Declaring an Emergency. MacQueen  
MOVED and Stokes SECONDED a MOTION to APPROVE.

Conard discussed the ordinance as follows: at the last Council meeting there were a number of questions regarding this legislation, which we would like to address as well as general concepts about its required implementation in light of Ohio House Bill 478 (HB 478) being signed into law and becoming effective on July 31, 2018.

As background on small cell facility deployment in Ohio, in 2016, Senate Bill 331 (SB 331) was signed into law affecting Ohio Municipalities' rights to control the installation of small cell facilities. SB 331 allowed wireless service providers the right to attach small cell facilities to traffic lights, utility poles, street signs and structures in public rights-of-way without any approval from local government. As a result of SB 331, a number of cities and villages contested its legality in a series of appeals and months of litigation.

The purposes are important in understanding the effect and implementation of small cell facilities. HB 478 further outlines what Municipalities can and cannot do in regard to regulation. The overarching goal of the Bill is to allow small cell operators to install small cell facilities in public rights-of-way to facilitate cellular technology, while also allowing Municipalities the ability to adopt design and placement guidelines and permitting procedures.

Griewe explained that the Public Works Director will have the first review of applications for small cell towers. She noted that the Village will be limited in when it can deny applications, but that placement has been steered towards alleys and existing poles to limit the impact.

Griewe responded to a question from Housh, stating that if a Village pole does not have the integrity to support the cell tower, the cell company can place a pole that will accommodate both the tower and the Village needs, at the cell company's expense, and the pole remains the property of the Village.

Griewe noted that the company can also place its own pole, though the hope would be that the poles would be located in alleys.

Conard commented that anything that the PW Director cannot determine would go to the Village Manager for a determination.

Housh asked why the approval process now does not pass through Council.

Conard stated that burdening Council is not necessary, and can likely be worked out through Public Works. He commented that the earlier process involving Council was coming from larger communities.

Housh OPENED THE PUBLIC HEARING.

Megan Bachman, Yellow Springs News, asked whether residents in the area of a tower placement would be contacted.

Swinger commented that because this is not contained in the zoning code, there is no system for notification or citizen objection. She commented that most cell companies are responsive to the community in which they are locating.

Bates noted that there are FCC standards for public health included in the legislation at the State level.

Swinger noted that the technology is 5G, and commented upon the capacity this could allow.

Housh CLOSED THE PUBLIC HEARING and CALLED THE VOTE.

The MOTION PASSED 5-0 on a ROLL CALL VOTE.

**First Reading of Ordinance 2018-27** Annual Late Fee Utility Forgiveness Upon Customer Request. MacQueen MOVED and Stokes SECONDED a MOTION to APPROVE.

Kreeger introduced the legislation as a first step in addressing utility concerns in the Village.

The Clerk noted that the ordinance is an entirely new ordinance, which creates a new section and will cover the entirety of the bill.

Housh CALLED THE VOTE, and the MOTION PASSED 5-0 ON A ROLL CALL VOTE.

**Reading of Resolution 2018-24** Approving the Finance Director's 2019 Tax Budget for the Village of Yellow Springs. MacQueen MOVED and Stokes SECONDED a MOTION to APPROVE.

Finance Director Colleen Harris introduced the legislation, noting that this is an annual resolution required by the Auditor to confirm the amount of property tax the Village can receive. The resolution confirms the Village's additional income so that the county can determine that the Village will have enough revenue coming in annually to support its needs.

Harris confirmed that this budget does not contain detail, but that will be gone over in the budget process in the Fall.

Villager Janice Johnson received confirmation that this is the Village's unique budget, not based on that of New Carlisle.

Housh CALLED THE VOTE, and the MOTION PASSED 5-0 ON A VOICE VOTE.

**Reading of Resolution 2018-25** Authorizing the Village Manager to Submit a Grant to the Ohio Public Works Commission. Kreeger MOVED and MacQueen SECONDED a MOTION to APPROVE.

Bates commented that the application is due in July, results arrive in October, and funds are disbursed in about July of the following year.

Bates commented upon the importance of rapid identification of leaks and easier location and read of meters with the remote read meters.

Carlos Landaburu received confirmation that the total proposed cost is \$818,480.79, and the Village portion would be 16% of that amount.

Connie Schultz asked whether homeowners would be permitted to refuse the meters if they had health concerns regarding EMFs, and was told that this had been discussed before the Village implemented the remote meter system.

MacQueen and Housh noted that research into this topic had been done extensively when the Village implemented the system, and the results were that this systems were safe.

Mark Holzer commented that the Village had stated that all water meters would be required to be placed outside "about 15 years ago", and that funds had been appropriated at that time.

Bates commented that meters do have to be moved outside if significant renovations are made to the meter area.

Sharon Mohler commented on meters generally.

Housh MOVED that language stating that the grant will cover all but the matching funds be added to the resolution. SECONDED, and the MOTION TO AMEND the RESOLUTION PASSED 5-0 on a VOICE VOTE.

Housh CALLED THE VOTE, and the MOTION TO APPROVE PASSED 5-0 ON A VOICE VOTE.

## **CITIZEN CONCERNS**

A number of citizens spoke regarding the recommended discipline of Corporal Meister. Housh asked citizens to limit their comments to two minutes so that all can speak.

Pan Reich read a statement objecting to the proposed discipline of Corporal Meister, characterizing it as nefarious.

Liz Porter likewise stated her support of Corporal Meister, characterizing him as a model of community policing and questioning how the Police Department is conveying the model of community policing to its officers.

Gail Pettigrew spoke of the difference in disciplinary approaches and how these might work more effectively. She characterized Meister's actions as community policing, and stated that he is being "outrageously punished".

Sharon Mohler commented that an officer who lives here "will not be a bully." She commented that "there is no transparency."

Alisa Meier alleged that there is bullying in the PD and opined that this would translate into PD interaction with citizens.

Uta Schenk stated that young people need to be able to believe that officers are approachable if they are to trust them and be able to use them as resources, particularly if they are struggling with mental health issues or have experienced violence. She spoke favorably of Corporal Meister.

Carlos Landaburu characterized the proposed discipline as "way out of proportion," stating that "he (Meister) should be commended."

Jessica Thomas stated that Meister characterized the kind of officer needed in the Village, and asked that the JSTF work with the Village Manager to develop a best practice approach, "based on the types of things Dave does in this community."

Matt Raska berated Council for having "done nothing" and having "fixed nothing" since the New Year's Eve incident.

Kreeger responded to citizen comments, stating that she is looking to the future, listening to citizen input, and working to preserve trust in Council and in the PD.

Stokes stated that he was troubled that the community "knows what we know" about an internal disciplinary issue. He opined that a reasonable person who knew the entire story, and who loved Dave Meister, would agree with Chief Carlson's actions. He asked that citizens respect the process, and reiterated that very few persons know "the whole story."

Hempfling noted that there is an ongoing investigation, and that she will, therefore, not comment on the situation specifically. She spoke of the importance of trust, and commented that it is more complex to interact with people one knows, and that Meister does know the community well. She asked for reflection regarding how best to deal with a sensitive OVI traffic stop, given the mandate for community policing.

Hempfling commented upon the ugly nature of recent social media commentary, and encouraged the community not to engage in this type of fear mongering and negativity. "We have to be able to talk to one another with respect," she said.

MacQueen disputed the comment that nothing has changed, stating that she had been in the center of events during the New Year's Eve incident, and that the situation is "not about David Meister as a committed community member or police officer committed to community policing." "Can you," she asked, "imagine that you do not have all of the information, and that much of what you do know is incorrect?" There are two people who have been "after this Village" in their level of public records requests, and neither reside in Yellow Springs, and MacQueen questioned their motivations.

MacQueen commented that Council is trying to make change and that everything will not always go smoothly. She stated that she is privy to information, and commented that the process should be permitted to proceed and that the matter is appropriately handled internally and not decided as a community.

Housh referenced his public statement, highlighting that Meister "is an integral part of our police team." He commented that Council efforts have consistently been focused upon building a local mentality, and that effort is ongoing. There is a significant amount of misinformation and, in some cases, purposeful disinformation, Housh said, "which has led to misunderstanding."

Housh referenced the JSTF, community collaborations, the creation of the Guidelines for Village Policing, and stated that a great deal has changed, but that this is occurring in an environment nationally in which officers are poorly trained "and we are trying to retrain them in Yellow Springs. Housh noted the required trainings for officers in the Village and stated that "we are doing everything we can to rehabilitate the situation."

Bates clarified that Meister has not been suspended at this time. She commented upon release of information, stating that all Village employees are prohibited from discussing disciplinary actions while they are ongoing. This is an ongoing matter, Bates stated, and in the public arena this is a lengthy process under the law.

Housh responded to an earlier comment, stating that Council has gotten övery involved in policing,ö and are not going to back off. Council's commitment to being involved continues, he stated, and he asked that citizens continue to comment to Council outside of the meeting.

Donna Silvert asked about a timeline.

Conard commented that Corporal Meister is represented by Counsel, and that dialogue between the Village and Meister is ongoing. We are following the processes required by the handbook, Conard stated, and there is no advantage rushing the process. The process will be fair, Conard stated.

Bates commented that she does not like to discipline team members, and stated that neither she nor Carlson are enjoying the process.

Hempfling commented that conversation is important to the community and to the PD.

Unsolicited comments were shouted from the audience by several community members.

Housh expressed appreciation for the expression of concern.

Pan Reich stated öthere are things you don't know,ö and asked Council to ödig deeper.ö

## **SPECIAL REPORTS**

There were no Special Reports

## **OLD BUSINESS**

**Utility Affordability Discussion.** Kreeger referenced the draft guidelines for this discussion, noting that it is envisioned as an opt-in program.

Kreeger noted that qualification for the program would be determined by an outside entityö a non-profit partner--, and the household would have to be at 80% of Average Median Income, and would require that the customer enter into a payment program. There would also be Village-led educational outreach to the community to continue to address the root causes of high utility cost.

Kreeger noted that there are decisions to be made regarding the accounting for such a program.

Kreeger stated that a non-profit partner is still being sought.

Council discussed the öonce per yearö caveat, and the amount able to be provided per customer, with Kreeger noting that this is a work in progress and will continue to be examined.

MacQueen suggested persons from the Senior Center as a non-profit group able to vet eligibility.

Bates noted an upcoming meeting with the Community Foundation that may result in a partner option.

Housh asked that some of the funds received be targeted towards energy education and efficiency programming.

Housh noted that affordability for moderate income persons still needs to be addressed.

Kreeger noted that maybe an energy audit could not be compelled, although maybe a payment plan could.

Bates brought up the matter of a Miller Fellow as relevant to the Utility Round Up discussion.

Bates suggested that Nathalee Hutchins have direct oversight for this person. She noted that there is a cost associated. Bates also commented upon the öCreative Collaborativeö of Antioch students as a possible option other than a Miller Fellow.

MacQueen expressed support for the Miller Fellow application, and Housh concurred.

**Housing Advisory Board Update.** MacQueen asked for feedback and approval of the öVision and Policy Statementö.

Council discussed the statement, concluding that they would like the diversity sentence made more compatible with the Council Goals/Values statement and with the HRC mission statement.

The statements were acknowledged to be different, and this was discussed, with the conclusion that Housh would update the statements to be consistent per the discussion.

Hempfling MOVED to include the most inclusive possible statement in the housing document. Kreeger SECONDED, and the MOTION PASSED 5-0 ON A VOICE VOTE.

Housh reminded Council that Greene County Regional Planning is an excellent resource for the Village.

**Review of Village Council Goals.** Housh commented that the Village is making significant progress on its 2018 goals. He flagged some questions, and suggested that a discussion be moved to the July 16<sup>th</sup> meeting. This strategy was agreed upon.

MacQueen asked for more input from staff with regard to goals.

Housh reminded Council of the need to clearly identify the Urban Services boundary.

**JSTF Recommendation regarding Citations to Mayor's Court.** Kreeger pointed out that Chief Carlson had vetted the JSTF document, but that his numbering system appears different from the system used by the JSTF. She asked that the system be synced up for clarity, and opined that this should not be an overwhelming task.

MacQueen commented that she is not certain that officers are being trained to cite all cases that can be to Mayor's Court, and asked that this please happen.

Bates explained why some cases go to Xenia, and the rationale behind these decisions and how to track these. She confirmed that this is being covered in training.

Kreeger suggested that the rationale as to where cases are cited be included in the ticket information for ready access.

## **NEW BUSINESS**

**Tecumseh Land Trust Request for Donation.** Council discussed sponsoring the annual TLT Auction. Hempfling MOVED to APPROVE the sponsorship in the amount of \$250.00. Kreeger SECONDED and the MOTION PASSED 5-0 ON A ROLL CALL VOTE.

**Glass Farm Management Committee Alternate Liaison.** Housh suggested that the GFMC needs an alternate.

MacQueen commented that this committee is discussed at EC meetings, and that Kreeger is the Alternate to the EC.

Kreeger agreed to serve as the Alternate to the GFMC.

**Village Manager Search Process.** Hempfling suggested obtaining the documents from prior searches and using those as a starting point.

MacQueen asked that a timeline be created.

Stokes asked that the "Art Rooney Rule" be used to assure that at least one minority candidate is interviewed.

Council will bring this to the meeting on July 16<sup>th</sup>.

**HRC Nomination.** Stokes NOMINATED Debra Williamson as a full member of the HRC. Housh SECONDED, and the MOTION PASSED 5-0 on a voice vote.

## **MANAGER'S REPORT**

Bates reported on the following:

Implicit Bias training is set for August 8<sup>th</sup> (Session 1) and August 15<sup>th</sup> (Session 2).

The contract with Rumpke Waste Removal expires August 31<sup>st</sup> and is eligible for 2 more one-year renewals under the current contract. Staff recommends renewal of the contract and, if Council agrees, legislation to that effect will be brought to the next meeting, along with a contract addendum re same. Under

the current contract, the increase is 3%, resulting in an increase on individual bills of \$.34 for Tier 1, \$.37 for Tier 2 and \$.40 for Tier 3.

Crew quarters are completed and are now being cleaned.

Tree trimming bids have been posted and bid packets are available at the Administrative Offices.

**SOLICITOR’S REPORT**

There was no additional report.

**CLERK’S REPORT**

There was no report.

**COMMUNITY OUTREAC COORDINATOR’S REPORT**

April activities included CPR, Rape Culture, Suicide Prevention QPR, CPR, CIT Training.

May activities include Drug Free Coalition participation, YSHS Seatbelt Challenge, research for YSH SRO, speaking at JAMA Community Conversation and an interview with Adriane Miller for an article in the Mental Health Board Newsletter.

June activities included Mental Health First Aid recertification, Ripple Effect suicide file discussion panel, Restorative Justice Training and speaking at Antioch College Community Council Talk and creating an ongoing plan for a program of interacting with the students and community members.

Council queried Ms. Randolph regarding her report and activities.

Ken Odiorne commended Council and the YSPD for implementing the position.

**AGENDA PLANNING**

- July 16: Resolution re: Rumpke Contract Renewal  
Ordinance re: Quarterly Supplemental Council Goals  
Housing Advisory Board  
Proposed Purpose/Structure/Bylaws for Designated CIC  
Staff Quarterly Reports  
Village Investment Strategy  
Landlord Utility Responsibility Discussion  
Tree City USA Discussion
- July 30: Special Council Work Session with Staff: Infrastructure Update
- Aug. 20: Resolution Approving Designated CIC Code of Regulations  
Housing Advisory Board Update ó Patrick Bowen  
Vote 16/Local Gun Control Proposals  
Village Commitment to Transparency Discussion
- Sept. 4: Mayorø Court Recommendation with Updated Charges List  
RV Parking Regulation Recommendation from PC
- Sept. 17: Biennial Review of JSTF Commission Status

**ADJOURNMENT**

At 9:58pm, Kreeger MOVED and Stokes SECONDED a MOTION TO ADJOURN. The MOTION PASSED 5-0 ON A VOICE VOTE.

*Please note: These notes are not verbatim. A DVD copy of the meeting is available for viewing in the Clerk of Council’s office between 9am and 3pm Monday through Friday or any time via youtube link from the Village website:*

\_\_\_\_\_  
Brian Housh, Council President

\_\_\_\_\_  
Attest: Judy Kintner, Clerk of Council

**VILLAGE OF YELLOW SPRINGS, OHIO  
ORDINANCE 2018-27**

**AMENDING SECTION 1040.03: ANNUAL LATE FEE UTILITY FORGIVENESS UPON  
CUSTOMER REQUEST**

**Whereas,** The Village of Yellow Springs provides utility services for electric, water, sewer and solid waste (collectively "Village Utility Services") to all residents and businesses eligible for said services within the Village; and

**Whereas,** the Village of Yellow Springs is committed to a service oriented, non-punitive relationship with the community; and

**Whereas,** it is recognized that a delayed Village Utility Services payment may be due to an oversight or other factors; and

**Whereas,** the Village is committed to providing affordable Village Utility Services in furtherance of the Village's goal to create and sustain affordable housing; and

**Whereas,** the Village Council has determined that it is a reasonable exercise of its home rule powers to authorize a one-time each calendar year forgiveness of the five (5) percent late fee for the consolidated Village bill for electric, water, sewer and solid waste for residential users only.

**NOW, THEREFORE, COUNCIL FOR THE VILLAGE OF YELLOW SPRINGS, OHIO  
HEREBY ORDAINS THAT:**

**Section 1.** A modification to **Section 1040.03 NonPayment of Utility Charges; Delinquent Status Charges** of the Codified Ordinances of Yellow Springs, Ohio is hereby amended to read as set forth in Exhibit A, which is attached hereto and incorporated herein by reference.

**Section 2.** This ordinance shall take effect and be in full force at the earliest date permitted by law.

\_\_\_\_\_  
Brian Housh, President of Council

Passed:

Attest: \_\_\_\_\_  
Judy Kintner, Clerk of Council

**ROLL CALL**

Brian Housh \_\_\_\_\_ Marianne MacQueen \_\_\_\_\_ Judith Hempfling \_\_\_\_\_  
Kevin Stokes \_\_\_\_\_ Lisa Kreeger \_\_\_\_\_

## EXHIBIT A

### 1040.03 NONPAYMENT OF UTILITY CHARGES; DELINQUENT STATUS.

Each utility service account provided pursuant to this chapter and the rate schedules of these Codified Ordinances, as they now exist or are hereafter amended, is due and payable upon issuance of the utility bill by the Village. If the utility bill for service is not paid in full within 30 days after the utility bill is issued, the customer's account shall be classified as delinquent. If the customer's account is delinquent at the time of the issuance of the next regular utility bill, then such utility bill shall be stamped with a delinquent notation. The customer's bill shall continue to be delinquent notation until such time as the customer's account shall be paid in full and made current. **Upon request by a residential customer, no more than once per calendar year, the residential customer shall be entitled to a one-time forgiveness of the five percent late fee. Only residential customers are eligible for the late fee forgiveness.**



**ORDINANCE NO. 2018-28**

**2018 SUPPLEMENTAL APPROPRIATIONS AND DECLARING AN EMERGENCY  
VILLAGE OF YELLOW SPRINGS, OHIO**

**WHEREAS**, Ordinances 2017-41 and 2018-07 were adopted to make appropriations for current expenses and other expenditures of the Village of Yellow Springs, State of Ohio, during the fiscal year ending December 31, 2018, and

**WHEREAS**, Village Council makes supplemental appropriations to reflect adjustments which occur throughout the fiscal year, and

**WHEREAS**, this ordinance is hereby declared to be an emergency measure necessary to preserve the public interest and provide for a special emergency in the operation of Village services, such emergency being the urgent necessity to provide for legitimate expenditures and amend the annual appropriation .

**NOW, THEREFORE, COUNCIL FOR THE VILLAGE OF YELLOW SPRINGS, OHIO, HEREBY ORDAINS THAT:**

**Section 1.** To provide for expenses and other expenditures of the said Village of Yellow Springs during the fiscal year ending December 31, 2018 the following sums are hereby set aside and appropriated as follows:

<b>Section 2.</b> That there be appropriated from the <b>GENERAL FUND:</b>		<b>CURRENT BUDGET</b>	<b>SUPPLEMENTAL</b>	<b>AMENDED BUDGET</b>
	<b>Council Total</b>	<b>280,800</b>		<b>280,800</b>
	<i>Personal Services</i>	<i>128,550</i>		<i>128,550</i>
	<b>Mayor Total</b>	<b>58,275</b>		<b>58,275</b>
	<i>Personal Services</i>	<i>43,850</i>		<i>43,850</i>
	<b>Administration Total</b>	<b>364,950</b>		<b>364,950</b>
	<i>Personal Services</i>	<i>190,600</i>		<i>190,600</i>
	<b>Auditor</b>	<b>30,600</b>		<b>30,600</b>
	<b>Rental Property</b>	<b>29,700</b>		<b>29,700</b>
	<b>Library</b>	<b>9,250</b>		<b>9,250</b>
	<b>Cable</b>	<b>26,550</b>		<b>26,550</b>
	<i>Personal Services</i>	<i>22,600</i>		<i>22,600</i>
	<b>Council Commissions</b>	<b>25,000</b>		<b>25,000</b>
	<b>Public Safety Total</b>	<b>1,441,602</b>		<b>1,441,602</b>
	<i>Personal Services</i>	<i>1,225,402</i>		<i>1,225,402</i>
	<b>Planning Total</b>	<b>92,808</b>		<b>92,808</b>
	<i>Personal Services</i>	<i>73,258</i>		<i>73,258</i>
	<b>Mediation</b>	<b>7,575</b>		<b>7,575</b>
	<b>Transfers and Advances</b>	<b>940,932</b>		<b>940,932</b>
	<b>TOTAL GENERAL FUND APPROPRIATIONS</b>	<b>\$ 3,308,042</b>		<b>\$ 3,308,042</b>

**Section 3.** That there be appropriated from the following **SPECIAL REVENUE FUNDS:**

<b>202</b>	<b>Street Maintenance &amp; Repair Total</b>	<b>\$ 638,786</b>	<b>\$ 22,300</b>	<b>\$ 661,086</b>
	<b>Streets</b>	<b>638,786</b>		<b>638,786</b>
	<i>Personal Services</i>	<i>212,941</i>		<i>212,941</i>
<b>204</b>	<b>Parks and Recreation Fund Total</b>	<b>\$ 417,750</b>		<b>\$ 417,750</b>
	<b>Parks Total</b>	<b>53,875</b>		<b>53,875</b>
	<i>Personal Services</i>	<i>21,150</i>		<i>21,150</i>
	<b>Pool Total</b>	<b>110,750</b>		<b>110,750</b>
	<i>Personal Services</i>	<i>74,000</i>		<i>74,000</i>
	<b>Bryan Center Total</b>	<b>246,625</b>		<b>246,625</b>
	<i>Personal Services</i>	<i>115,725</i>		<i>115,725</i>
	<b>Bryan Youth Center Total</b>	<b>6,500</b>		<b>6,500</b>
<b>210</b>	<b>Mayor's Court Computer Fund</b>	<b>\$ 2,000</b>		<b>\$ 2,000</b>
<b>213</b>	<b>Coat &amp; Supply Fund</b>	<b>\$ 3,000</b>		<b>\$ 3,000</b>
<b>216</b>	<b>State Law Enforcement Trust Fund</b>	<b>\$ 21,000</b>		<b>\$ 21,000</b>
<b>903</b>	<b>Police Pension Fund Total</b>	<b>\$ 115,450</b>		<b>\$ 115,450</b>
	<i>Personal Services</i>	<i>115,000</i>		<i>115,000</i>
	<b>TOTAL SPECIAL REVENUE FUND APPROPRIATIONS</b>	<b>\$ 1,197,986</b>	<b>\$ 22,300</b>	<b>\$ 1,220,286</b>

**Section 4.** That there be appropriated from the **CAPITAL PROJECT FUNDS:**

302	Cable Capital Improvement Fund	\$	26,000		\$	26,000
304	Sewer Capital Improvement Fund	\$	48,000		\$	48,000
305	Electric Capital Improvement Fund	\$	111,500		\$	111,500
306	Parks and Recreation Capital Improvement	\$	150,000		\$	150,000
307	Facilities Improvement Fund	\$	31,200		\$	31,200
308	Capital Equipment Fund	\$	23,000		\$	23,000
351	USACE - Grant Fund	\$	288,063	\$	(1)	\$ 288,062
355	YS Clifton Connector Trail Project Fund	\$	17,000		\$	17,000
TOTAL CAPITAL PROJECT FUND APPROPRIATIONS		\$	694,763	\$	(1)	\$ 694,762

**Section 5.** That there be appropriated from the **ENTERPRISE FUNDS:**

601	Electric Fund Total	\$	3,737,723		\$	3,737,723
	Personal Services		472,180			472,180
610	Water Fund Total	\$	952,386		\$	952,386
	Water Distribution Total		481,944			481,944
	Personal Services		272,347			272,347
	Water Treatment Total		470,442			470,442
	Personal Services		142,906			142,906
620	Sewer Fund Total	\$	953,379		\$	953,379
	Sewer Collection		416,175			416,175
	Personal Services		236,855			236,855
	Sewer Treatment		537,203	\$	35,808	573,011
	Personal Services		148,156			148,156
630	Solid Waste Fund	\$	270,300		\$	270,300
TOTAL ENTERPRISE FUND APPROPRIATIONS		\$	5,913,788	\$	35,808	\$ 5,949,596

**Section 6.** That the appropriation from the Total Fund Budget is as follows:

GRAND TOTAL APPROPRIATIONS ALL FUNDS	\$	11,114,579	\$	58,107	\$	11,172,686
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**Section 7.** The Finance Director and the Village Manager are hereby authorized to draw warrants on the Village Treasury for payments from any of the foregoing appropriations upon receiving proper certificates and vouchers therefore, approved by an ordinance of Council to make the expenditures; provided that no warrants shall be drawn or paid for salaries or wages except to persons employed by authority of and in accordance with such ordinance.

**Section 8.** This ordinance is hereby declared to be an emergency measure immediately necessary to preserve the public interest and for the health, safety and welfare of the citizens of the Village, wherefore, this ordinance shall be in effect immediately upon its adoption by Council.

\_\_\_\_\_  
Brian Housh, President

Passed:

Attest:

\_\_\_\_\_  
Judy Kintner, Clerk of Council

ROLL CALL:

Brian Housh

Judith Hempfling

Marianne MacQueen

Kevin Stokes

Lisa Kreeger

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## SUPPLEMENTAL APPROPRIATION WORKSHEET

SUPPLEMENT TO ORDINANCE 2018-XX

### GENERAL FUND

DEPT	AMOUNT	PROJECT	ACCOUNT	ACCT. DESCRIPTION
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Total GF \$ -

### SPECIAL REVENUE FUNDS

DEPT	AMOUNT	PROJECT	ACCOUNT	ACCT. DESCRIPTION
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STREET MAINT	\$ 22,300	CURB & RAMPS ADA	202.1401.55103	CAPITAL PUBLIC WORKS
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Total SR Funds \$ 22,300

### CAPITAL PROJECTS FUNDS

FUND	AMOUNT	PROJECT	ACCOUNT	ACCT. DESCRIPTION
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USACE GRANT FUND	\$ (1)	ROUND OFF CALCULATION ADJUSTMENT	351.1901.59104	ADVANCE OUT
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Total CP Funds \$ (1)

### ENTERPRISE FUNDS

DEPT	AMOUNT	PROJECT	ACCOUNT	ACCT. DESCRIPTION
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SEWER TREATMENT	\$ 35,808	LIFT STATION GENERATOR	620.1322.55102	CAPITAL EQUIPMENT
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Total Enterprise \$ 35,808

Total Supplemental  
Appropriations \$ 58,107

**Village of Yellow Springs, Ohio**

**RESOLUTION 2018-28**

Authorizing the Village Manager to Enter into an Agreement with  
Grayø Tree Experts for 2018 Utility Line Clearance (Section 1) of the Village

WHEREAS, the Village has recently conducted a competitive bidding process for electric utility line clearing and tree-trimming, and

WHEREAS, Grayø Tree Experts has submitted the lowest and best bid of \$92,000.00 to perform this work according to the specifications of the Village and the bidding process, and

WHEREAS, there are no Findings for Recovery for Grayø Tree Experts on record with the Ohio Auditor of State, and

WHEREAS, the Village Manager recommends that Grayø Tree Experts be awarded the contract for this project, in the amount of \$92,000.00,

NOW, THEREFORE, be it resolved by Council for the Village of Yellow Springs, Ohio that:

Section 1. The Village Manager is authorized to execute an Agreement with Grayø Tree Experts for the clearing of trees, branches, and vegetation from the electric utility line easements and rights-of-way for said utilities in the Section 1 of the Village, which said agreement shall be in a form approved by the Village Solicitor.

Section 2. This amount will be paid from Account No. 601-1302-53120.

Section 3. The Village Manager is hereby authorized to issue additional Change Orders totaling no more than 25% of the bid amount, or \$115,000.00.

Section 4. The Village Manager is authorized to represent the Village in all matters related to this project.

\_\_\_\_\_  
Brian Housh, Council President

Passed:

Attest: \_\_\_\_\_  
Judy Kintner, Clerk of Council

**ROLL CALL**

Brian Housh\_\_\_\_\_

Marianne MacQueen\_\_\_\_\_

Judith Hempfling\_\_\_\_\_

Kevin Stokes\_\_\_\_\_

Lisa Kreeger\_\_\_\_\_

Value #1 - Deepen decision-making processes with active citizen participation and effective representative governance.

Value #2 - Be a model employer actively practicing diversity hiring and a provider of services within a responsible and sustainable fiscal framework.

Value #3 - Be a welcoming community of opportunity for all persons regardless of race, age, sexual orientation, gender identity, ethnicity, economic status, mental/physical ability or religious affiliation.

Value #4 - Pursue a strong economy that provides diverse employment, creates a stable tax base and supports the values of the community, particularly affordability.

Value #5 - Seek, in all decisions and actions, to reduce the community's carbon footprint, encourage sound ecological practices and provide careful, creative & cooperative stewardship of land resources.

Value #6 - Intentionally promote anti-racism, inclusion, equity and accessibility through all policies, procedures and processes.

# Yellow Springs Village Council 2018 Strategic Goals

Values	Goal	2018 Actions	Future/Ongoing Activities	Responsible	Resources
3, 4, 6	Provide an affordable community with a high quality of life that encourages a diverse resident base in terms of race, age, economic status, sexual orientation, gender identity, ethnicity, ability and religious affiliation.	<ul style="list-style-type: none"> <li>Analyze financial models and policies to evaluate utility rates and financial implications for Villagers &amp; Village</li> <li>Implement utility assistance program (e.g. Utility Round-Up)</li> <li>Establish Finance Committee to identify opportunities to increase returns on Village investments, realize cost savings and pursue other fiscally responsible actions</li> <li>Explore developing a more intentionally collaborative relationship with School Board &amp; Township Trustees to jointly seek ways to promote affordability goals</li> </ul>	<ul style="list-style-type: none"> <li>Promote energy efficiency &amp; other education programs and incentivize improvements to properties that can translate to cost savings for residents</li> <li>Design and implement strategies to preserve low and moderate income housing (also see housing goal)</li> <li>Identify other programs and strategies that could be implemented to help residents manage utility costs</li> </ul>	<ul style="list-style-type: none"> <li>P. Bates</li> <li>Council</li> <li>J. Burns</li> <li>Finance Advisory Committee</li> <li>Housing Advisory Board</li> </ul>	<ul style="list-style-type: none"> <li>Human Relations Commission</li> <li>Environmental Commission</li> <li>Planning Commission</li> <li>Energy Board</li> <li>Citizens</li> <li>Local nonprofits</li> <li>School Board</li> <li>Miami Township Trustees</li> </ul>
1, 2, 3, 4, 5, 6	Promote retention, rehabilitation and development of diverse types of rental and home-ownership housing to meet current and future needs with focus on low-income, workforce, and senior households to result in mixed-income, environmentally sustainable neighborhoods.	<ul style="list-style-type: none"> <li>Develop housing vision, policy and plans that enable and promote retention and development of housing needed for a diverse, vibrant and resilient community</li> <li>Create actionable goals and strategies in line with the housing vision and policy</li> <li>Determine mix of housing types and number of units needed for the Village</li> <li>Begin to develop concept plan for mixed-income rental and home-ownership housing on the Glass Farm to meet the greatest housing needs with a development that is suited to that site</li> <li>Seek ways to collaborate with stakeholders to support inclusive housing on privately-owned properties</li> <li>Engage the community in a robust public conversation about meeting current and desired future housing needs</li> <li>Determine additional human, financial and technical resources needed to meet the housing goals</li> </ul>	<ul style="list-style-type: none"> <li>Develop housing plans for the Glass Farm as a mixed-use and mixed-income development that provides for recreation, education, environmental and green energy needs</li> <li>Identify one or more developers to build housing on Glass Farm</li> <li>Identify other potential housing development opportunities</li> <li>Work with owners of large parcels and developers to encourage housing development in line with approved vision, goals, strategies and agreed upon incentives</li> <li>Promote opportunities available for individual homeowners to add rental units and create lot splits</li> <li>Utilize strategies developed to encourage housing not met by the market, specifically low-income rental, work force home-ownership and accessible units</li> </ul>	<ul style="list-style-type: none"> <li>Council</li> <li>P. Bates</li> <li>D. Swinger</li> <li>Village Staff</li> <li>Planning Commission</li> <li>Housing Advisory Board</li> </ul>	<ul style="list-style-type: none"> <li>Planning Commission</li> <li>Home, Inc.</li> <li>For profit and non-profit housing developers</li> <li>Private and public funders</li> <li>Other consultants</li> <li>Citizens</li> </ul>

5	Complete protection of key properties in Jacoby Greenbelt, protecting additional 1000 acres in sub-watersheds; encourage conservation practices that protect soil & water, preserving the agricultural nature of the Greenbelt and protecting water resources surrounding the Village.	<ul style="list-style-type: none"> <li>Review and confirm Yellow Springs Urban Service Boundary and Jacoby Greenbelt properties (April)</li> <li>With Tecumseh Land Trust, agree on and prioritize Greenbelt targeted properties (May-June)</li> </ul>	<ul style="list-style-type: none"> <li>Support TLT educational events and opportunities</li> <li>Authorize financial matches for targeted properties as needs arise</li> </ul>	<ul style="list-style-type: none"> <li>P. Bates</li> <li>Council</li> <li>Planning Commission</li> <li>TLT</li> </ul>	<ul style="list-style-type: none"> <li>TLT Partners</li> <li>Greenspace Fund</li> <li>Environmental Commission</li> <li>Citizens</li> </ul>
2, 3, 4, 5	Engage in continuous infrastructure development that promotes Dig Once, Complete Streets and other economic and strategic best practices to facilitate a more robust and resident/business friendly community.	<ul style="list-style-type: none"> <li>Agree upon model (e.g. Public-Private Partnership) to deliver improved and more affordable broadband Internet services to residents and businesses</li> <li>Approve and adopt Source Water Protection &amp; Climate Action plans and outreach materials</li> <li>Adopt Updated Comprehensive Land Use Plan</li> </ul>	<ul style="list-style-type: none"> <li>Study, assess and develop plans to improve water distribution, electric distribution, sewer and storm water and systems</li> <li>Continue to monitor source water protection area, especially properties of potential high risk</li> </ul>	<ul style="list-style-type: none"> <li>J. Burns</li> <li>P. Bates</li> <li>B. Ault</li> <li>Council</li> <li>Planning Commission</li> </ul>	<ul style="list-style-type: none"> <li>Spring-Net</li> <li>MVECA</li> <li>Energy Board</li> <li>Env. Commission</li> <li>OEPA</li> <li>Citizens</li> <li>CAP</li> </ul>
1, 2, 3, 4, 6	Embody a Village culture that is welcoming to all, anti-racist and proactive about maintaining a diverse community.	<ul style="list-style-type: none"> <li>Conduct implicit bias and cultural awareness training for entire Village Team</li> <li>Review and update Village recruitment and retention policies/processes to ensure that communities of color are included in outreach and diversity is prioritized in hiring and retention</li> <li>Support inclusive/diverse arts &amp; cultural events</li> </ul>	<ul style="list-style-type: none"> <li>Ongoing review and implementation of best practices</li> </ul>	<ul style="list-style-type: none"> <li>Council</li> <li>YSPD/Community Outreach Specialist</li> <li>Village Team</li> </ul>	<ul style="list-style-type: none"> <li>JSTF</li> <li>365 Project</li> <li>HRC</li> <li>ACC</li> <li>Ohio Attorney General Diversity Liaison</li> </ul>
2, 3, 4	Execute an economic sustainability strategy to support existing businesses and entrepreneurs and attract new opportunities that support the values of the community.	<ul style="list-style-type: none"> <li>Formalize Village Incentive Policy</li> <li>Make decision on designated CIC</li> <li>Execute Economic Development Revolving Loan Fund, initial focus on micro loans</li> <li>Develop economic development strategy focused on localism &amp; entrepreneurship; initiate 1-3 local collaborations</li> <li>Update Comprehensive Land Use Plan</li> <li>DYS/Enon site Marketing Plan</li> </ul>	<ul style="list-style-type: none"> <li>Update and develop ED tools, e.g. property inventory, web presence</li> <li>Plan for business expansion needs</li> <li>Develop DYS/Enon site business plan to attract good fit businesses</li> <li>Actively promote opportunities to developers and businesses</li> <li>Explore development of business incubator/entrepreneurship center</li> </ul>	<ul style="list-style-type: none"> <li>D. Swinger</li> <li>Council</li> <li>P. Bates</li> <li>Economic Sustainability Commission</li> <li>Planning Commission</li> </ul>	<ul style="list-style-type: none"> <li>Vision YSMT</li> <li>Business Retention/Expansion Survey</li> <li>Smart Growth Task Force Report</li> <li>Citizens</li> <li>AC/AUM</li> <li>Local Nonprofits</li> </ul>
1, 2, 3, 6	Establish a model Village Justice System that supports a just, safe and welcoming community across race, age, economic status, sexual orientation, gender identity, ethnicity, ability and religion; the entire Village Team will work in concert to be proactively anti-racist.	<ul style="list-style-type: none"> <li>Maximize utilization of Mayors court</li> <li>Recommend policy to address disparate impacts of justice system on economically disadvantaged</li> <li>Support Police Chief commitment to training, promoting safety through de-escalation, crisis intervention training &amp; cultural competence</li> <li>Work with HRC to host community conversation re: Village justice system</li> <li>Finalize Village taser policy</li> <li>Decide whether JSTF should be commission</li> </ul>	<ul style="list-style-type: none"> <li>Continue research/data collection to evaluate progress and develop best Village Policing practices</li> <li>Update YSPD policy to reflect Village Values &amp; address impacts on economically disadvantaged</li> <li>Increase public understanding of YSPD policy &amp; practice</li> <li>Implement alt. municipal policing approaches to drug addiction</li> </ul>	<ul style="list-style-type: none"> <li>Council</li> <li>Mayor Conine</li> <li>Chief Carlson and YS Police Team</li> <li>HRC</li> <li>Village Solicitor</li> <li>JSTF</li> <li>P. Bates</li> </ul>	<ul style="list-style-type: none"> <li>365 Project</li> <li>Village Mediation</li> <li>US Department of Justice</li> <li>Initiatives in Other Communities</li> <li>TCN</li> <li>NAMI</li> </ul>
1, 2, 3, 4, 5, 6	Develop high quality integrated surface transportation infrastructure system that contributes to improved quality of life by promoting safety, recreation, env. sustainability, health, equity/inclusion & economic development.	<ul style="list-style-type: none"> <li>Complete Active Transportation Plan</li> <li>Develop a solid strategy for sidewalk improvements</li> <li>Initiate a new SRTS application</li> <li>Create plan for further addressing high priority areas, e.g. W.S. College &amp; Dayton Streets</li> </ul>	<ul style="list-style-type: none"> <li>Design strategies based on Bike Friendly Community results</li> <li>Evaluate &amp; address bike-ped amenities and signage needs</li> <li>Educational activities &amp; collaborate with YS Schools</li> </ul>	<ul style="list-style-type: none"> <li>Council</li> <li>Plan. Comm.</li> <li>P. Bates</li> <li>D. Swinger</li> <li>AT Advisory Team</li> </ul>	<ul style="list-style-type: none"> <li>SRTS study/plan</li> <li>Sidewalk research</li> <li>YS Active Trans Committee/Bike YS</li> <li>MVRPC</li> </ul>

### 2018 Council Goals - Action Items and Timeline

Goal	Action Item	Staff Responsible	Estimated Timeline
AFFORDABILITY	Implement a utility assistance program (e.g. Utility Round-Up)	Patti and Chris	9/1/2018
	Establish Finance Committee to identify opportunities to increase returns on Village investments, realize cost savings and pursue other fiscally responsible actions	Patti	Open
HOUSING	Conduct a robust public process to fully engage all relevant constituents in master planning	Denise, Patti, PC	Through 2020
	Develop a plan for the Glass Farm as a multi-use area that serves Village housing needs & provides for recreation, education, green energy & environmental needs	Patti, Denise, Johnnie, Council	Through 2020
	Explore Inclusionary Zoning to determine if it is a good fit	Denise and Patti	9/1/2018
	Explore development of an Affordable Housing Trust Fund	Melissa, Patti and Chris	Open
INFRASTRUCTURE	Agree upon model (e.g. Public-Private Partnership) to deliver improved and more affordable broadband Internet services to residents and businesses	Kevin, Brian H., Patti, SpringsNet	Open
	Adopt Climate Action Plan	Denise, Patti, Johnnie and Brad	Open
DIVERSITY	Conduct implicit bias & cultural awareness training for entire Village Team	Patti and Brian	9/1/2018
	Review and update Village recruitment & retention policies/processes to ensure that communities of color are included in outreach and diversity is prioritized in hiring & retention	Ruthe Ann, Patti	Ongoing

ECONOMIC DEVELOPMENT	Formalize Incentive Policy	ESC, Denise	Ongoing
	Develop economic development strategy focused on “localism” and “entrepreneurship”; initiate 1-3 local collaborations	ESC, Denise, and Patti	Ongoing
	Execute ED Revolving Loan Fund, initial focus on micro loans	Chris and ESC	9/1/2018
	Update Comp Land Use Plan	Denise, Judy and PC	1/1/2019
	Make decision on designated CIC	Patti and Chris	6/1/2018
	DYS/Enon site Marketing Plan	Denise	Open
VILLAGE JUSTICE SYSTEM	Maximize utilization of Mayor's Court, incorporating restorative justice principles	Council?	
	Improve public trust in YSPD across race, age & income	Brian, Patti	Ongoing
	Implement training that addresses implicit bias and other issues	Patti and Brian	
	Finalize Village taser policy	Chris	3/19/2018
	Develop specific hiring & evaluation standards that reflect Guidelines for Village Policing	Brian, Ruthe Ann, Patti	
	Decide on establishing JSTF as permanent Council commission	Council	



TRANSPORTATION	Complete Active Transportation (infrastructure) Plan	Denise, Brian	10/1/2018
	Develop a solid strategy for sidewalk improvements	Johnnie, Patti and Denise	Council TBD
	Initiate a new SRTS application	Denise and Johnnie	2019
	Create plan for further addressing high priority areas, e.g. W.S. College & Dayton Streets	Patti, Johnnie and Denise	12/31/2018
GREENBELT	Review targeted greenbelt areas	Council	
	Promote educational events for landowners & farmers on easement funding opportunities & conservation practices via Jacoby Creek Partnership	Environmental Commission	
	Engage with funders in property specific projects that arise	Environmental Commission	

# 2014 Village Manager Hiring Process

## Citizen Advisory Committee – Composition & Mission

The Citizen-Council Village Manager Hiring Committee will be composed of 8 citizens, appointed by Council, who broadly represent the residents of the Village of Yellow Springs as well as Interim Village Manager Kent Bristol, Clerk of Council Judy Kintner, 2 Council members and our consultant from Management Partners (Doug Plunkett). Meetings will be open to the public except for executive sessions required to protect the confidentiality of the applicants.

The purpose of the Committee is to act as an advisory body to provide feedback and recommendations to Council on the candidate most likely to be successful in the position of Village Manager. Committee members will use their respective skills to assess candidates, keeping in mind the unique needs and interests of our Village and its citizens. A primary goal of this Committee is to represent a variety of perspectives and to support the efforts of Council to ensure a good fit with our new Village Manager.

The Committee will conduct 4-6 meetings to accomplish the following tasks:

1. Review the YS Village Manager position profile and provide feedback to Council.
2. Review candidate vetting and provide feedback to Council on criteria-based assessments.
3. Participate in interviewing top applicants and share impressions with Council.
4. Help with planning public forum and other community interactions for the final candidates.

## Working Process/Timeline

December 2, 2013 – Finalize general strategy for Village Manager search & Call for citizen participants

December 16, 2013 – Secure Management Partners to facilitate Village Manager search

January 10, 2014 – Management Partners interviews each Council member and other key Village staff

To answer the question “How would you know in a year, or five years from now, that you have hired the right person?”, Cecil Osborn interviewed each member of Council and other stakeholders to identify the important characteristics for a successful Village Manager and to understand the strategic goals of the Village.

January 21, 2014 – Propose citizen committee & Discuss Village Manager search timeline and process

January 24, 2014 (6pm) – Proposed Citizen-Council Village Manager Hiring Committee meets

During this meeting, the proposed Committee members discussed protocol related to confidentiality given the sensitive personnel issues that arise with hiring for a government position. Also, the charge of the Committee was clarified for subsequent approval by Council. The group reviewed the draft Village Manager position profile created by Management Partners (MP) and provided comments and recommendations for revision to Council and MP. This feedback was reflected in the final version of the job announcement that was posted broadly.

February 3, 2014 – Present Village Manager position profile to Council for approval & Approve process

The draft of the Village Manager position profile was presented to Council for discussion, and there was an opportunity for public comment prior to Council’s approval of the final version of the job notice to be posted by Management Partners. The position profile drives the recruitment, focusing on the most qualified candidates. MP consultants attended Council meeting to answer questions. Council formally approved “working” hiring process.

February 4 – March 4, 2014 – Post job notice and accept applicants

Management Partners facilitated contacting individuals who best meet the requirements established in the position profile, identifying target networks and organizations as well as employing communication strategies for reaching

those who would be outstanding candidates (e.g. targeted advertisements, electronic postings, brochure distribution at conferences). Management Partners uses a wide variety of sources including professional association networks, websites and industry publications, resources from past consulting assignments and networking to reach out to applicants. The strategy includes specific organizations and networks for reaching women and minority candidates who would be outstanding individuals for the position. Applicants are acknowledged, screened and assessed, ensuring courtesy and confidentiality.

March 13, 2014 (6pm) – Candidate ranking report provided to Council and Committee for review

Management Partners provided a complete package of applicant assessments (resumes, notes, cover letters, etc.) for review by Council and Committee members. Discussions of these applications was conducted in executive sessions. The Committee provided its feedback to Council and Management Partners, and Council further discussed with MP revisions related to assessments of the candidates, especially regarding additional candidates to consider.

March 17, 2014 – List of high potential candidates (15) presented to Council to finalize interviewees

Council discussed the 3 Tiers of candidates provided by MP in Executive Session, modifying Tier 1 based on resumes.

End March-Early April, 2014 – MP conducts first round of interviews of high potential candidates

Management Partners conducted preliminary interviews (“live” when possible) with the most qualified candidates, requesting reference information and asking for written authorization to conduct education, credit and criminal background checks. MP discussed with Council the results of the interviews, reviewing the top professionals and helping to determine the individuals that Council is interested in inviting for second interviews.

April 15, 2014 – VM Citizen Advisory Committee meets to plan public forum & Discuss Tier 1 candidates

The Committee focused on initiatives to maximize citizen involvement in the decision making process.

April 21, 2014 – Council approves Cohort 1 candidates for further consideration

Based on Doug Plunkett’s interviews with Tier 1 candidates, the applicants were divided into 3 cohorts (4-5 in each).

May 2-3, 2014 – Council, Committee & MP conduct second round of interviews with top candidates (5)

Management Partners designed an interviewing process that reflected Council values and offered counsel about techniques that work well and pitfalls to be avoided. Supplemental information on the candidates was provided for the interviews, and MP facilitated the interview process. Council, with the participation of the Committee, interviewed the applicants in Executive Session. Doug Plunkett, Kent Bristol and Committee members shared their impressions with Council, and Council members deliberated with Committee members to determine the final 2-3 candidates. Criteria was established for all interviews to ensure consistency in candidate assessments, including evaluation sheets. All Council and Committee members were invited to ask follow up questions.

May 5, 2014 – Council & Committee meet in Executive Session to confirm final candidates

Among those that attended all 5 interviews, there was nearly complete agreement on the final 3 VM candidates.

May 22-23, 2014 – Council hosts public forum & Organizes community conversations & third interviews

The final 3 Village Manager candidates have been invited to interact with citizens and get to more intimately know the Village. During this visit, candidates will meet with Village staff and tour the YS Schools, Antioch College and major employers’ facilities. A moderated public forum will be held on May 22 (6:30-8pm) with an informal reception afterwards to allow for face-to-face interactions with residents. In Executive Session, Council will conduct final interviews. Council will also be presented with reports compiling feedback from citizens & Village staff.

End of May, 2014 – Final discussion of Village Manager candidates

Council will further deliberate in Executive Session, make a decision and begin negotiating a contract with the new Village Manager.

June 2, 2014 – New Village Manager announced to the public (targeted to begin June 2014)

Two of the three candidates (Dave Elmer & Bob Kellogg) can start immediately; Patti Bates needs to give notice.



To: Yellow Springs Village Council

From: Doug Plunkett

Subject: Yellow Springs Village Manager Recruitment project update

Date: April 21, 2014

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During the week of April 14 to 18, MPI interviewed fourteen of the fifteen candidates originally placed in Tier 1 of the original 61 applicants for the Yellow Springs Village Manager position. Interviews were conducted in person or by Skype. Our recommendation is that Yellow Springs Village Council and the Citizen Advisory Committee next interview the applicants in Cohort I, consisting of the five candidates MPI believes most qualified for the position. Cohort II, also consisting of five applicants, can be held in reserve in case nobody from Cohort I earns Council support for selection and appointment to the position.

Yellow Springs Village Manager selection process next step is for Council/Advisory Committee interviews with each of the Cohort I candidates. MPI's selection practice includes a structured interview wherein each candidate appears before the Council and answers questions posed by the MPI interviewer, with the candidate directing her/his responses to the Council. Usually too, these initial interviews are conducted separately and are preceded by a guided tour of the community for each candidate.

Following the initial interviews, Council generally narrows its focus to the two most suitable candidates, for scheduling of a second interview. A second interview with each finalist is then conducted in a similar format, preceded by candidate visits to each Village department and meeting with the respective department heads. In some instances, site visits to current employers' locales are undertaken by Council/Advisory Committee members to extend understanding of the VM candidates following the second interview.

A more exact format for the interviews can be arranged this evening, along with a schedule.

The MPI recommended candidates are:

# Management Partners



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## **COHORT I**

**Patti Bates** ó VA, Williamsburg, OH, 06 ó present; strong police, fire background, experienced village manager with a broad understanding of village government in Ohio, including utilities, public safety, public works.

**Timothy Eggleston** ó CM, Conneaut, OH, 11 ó present; Dep Dir, Community Svces, Marshall, MI, 10 -11; Dep Dir Utilities & Infrastructure, 06 -10; Planning & Zoning Adm 05 - 06; Building Official/Inspector, Marshall, 03 -05; Bldg Inspctor, Walled lake, MI 02 - 03. Experienced manager with wide-ranging depth in communities with facilities like those of Yellow Springs.

**David Elmer** ó Twp Administrator, Pierce Twp, OH 06 ó present; VA, Moscow, OH, 03 ó 05; Dev Stds Facilitator, Columbus, OH, 00 ó 01; Code Compliance Ofcr, Upper Arlington, OH 98 ó 00; Code Compliance Ofcer, Bexley, OH, 95 -98; Prop Maint Code Inspector, Lima, OH 92 ó 95. Experienced municipal manager. Familiar with Yellow Springs, its facilities and amenities.

**Steven Golnar** ó CM, Rawlins, WY 08 ó 13; Contract deputy CM, Aug ó Sept 08; CA, Salida, CO 06 ó 08; Management consultant, 05 ó 06; CM, Livingston, MT, 95 ó 05; CM, Kemmerewr, WY 88 -95; Asst Dir, Wyoming Assoc Of Municipalcipalities, 85 88; Experienced municipal manager, although no Ohio managerial experience.

**Robert Kellogg** ó TM, Sewallø Point, FL, 06 -11; CM, Rittman, OH, 87 ó 06; Development Specialist, Ohio Dept of Development, 85 ó 87; Carroll County Commissioner, Carrollton, OH, 77 ó 85. Experienced manager, stable employment history; knowledgeable, capable.

## **COHORT II**

**Rebecca Davidson** ó CA, Kemmerer, WY, 12 ó present; TM, Timrath, CO, 05 11; Trans Mgr & Acting PW Dir, Castle Rock, CO 97 ó 03; Strong engineering background along with municipal management experience.

**Jeremy Germann** ó VA, Georgetown, OH 12 ó present; CA, Wells, MN, 08 -12; VA, Aberdeen, OH 07 -08; Peace Corps, Bucharest, Romania, May ó Dec 06; Experienced, stable municipal manager.

**Chris Lohr** - Village Administrator, Village of Enon, March 2013 ó Present; Code Enforcement Administrator, City of Huber Heights, July 2009 ó March 2013; Zoning Officer, City of Huber Heights, June 2008 ó July 2009. Municipal manager experience.



**Angela Montgomery** ó Interim City Manager/ Deputy City Manager, City of East Point, GA, 2010 ó 2012; Assistant to the City Manager, City of Dunedin FL, 2009 -2010; Council Policy Analyst, 2007 ó 2009, Assistant to the Chief Administrative Officer, City of Richmond, VA, 2005 - 2006; ACTING REVENUE AND TAXATION DIVISION MANAGER, 2003 ó 2004; FINANCIAL SERVICES SUPERVISOR (2001 -2005), FINANCE DEPARTMENT, COMMUNICIPALTY DEVELOPMENT ANALYST (1999 -2001), MINORITY BUSINESS ASSISTANCE PROGRAM COORDINATOR (1995 ó 1999), City of Dayton, ASSISTANT HOUSING MANAGER, Dayton Metropolitan Housing Authority, 1996. Experienced municipal manager, but short duration in each of her managerial posts.

**Daniel Miera** - Miera Development, LLC (Commercial and Residential Development) ó Albuquerque, NM, Managing Member, December 2013 ó Present; Principal, Miera Investments, Albuquerque, NM, December 2013 ó Present; Vice President of Business Administration, Gerald A. Martin, Ltd. (Commercial Construction) ó Albuquerque, NM, November 2011 ó December 2013; Town Manager, Town of Taos, NM, July 2008 ó September 2011; Interim Community and Economic Development Director, Office of New Mexico Secretary of State ó Santa Fe, NM; Administrator, Bureau of Elections, January 2008 ó June 2008; Assistant Town Manager, also served as: Interim Planning and Zoning Director and Interim Human Resources Director, Town of Taos, NM, April 2007 ó December 2007; Instructor / Graduate Assistant NMSU: Department of Government (College of Arts and Sciences) ó Las Cruces, NM, August 2005 ó December 2006; Office of New Mexico Governor Bill Richardson (*NM Fellows Program*) ó Santa Fe, NM  
Department of Transportation: Office of the Cabinet Secretary / Office of the Inspector General, New Mexico Fellow (May 2006 ó August 2006); Southern Area Health Education Center: *Diabetes Prevention Initiative* ó Las Cruces, NM  
Policy Analyst/Graduate Assistant (March 2005 ó August 2005); Taos County (8<sup>th</sup> Judicial District Attorney's Office / Planning & Zoning Department) ó Taos, NM  
Intern (May 2004 ó August 2004; Intern, United States Senate (Office of U.S. Senator Pete Domenici) ó Washington, DC, (May 2003 ó August 2003; Cooperative (Engineering Department) ó Taos, NM; Intern, Kit Carson Electric, May 2000 ó August 2000.  
Experienced manager in a community that has much in common with Yellow Springs.





INVITING APPLICATIONS FOR

**VILLAGE MANAGER**

VILLAGE OF YELLOW SPRINGS, OHIO







## INTRODUCTION

Management Partners has been retained by Yellow Springs, Ohio, to assist in the recruitment of a new Village Manager. This Profile and Challenge Statement draws on our discussions with the members of Council and key staff. It describes our understanding of the organization as well as the professional and personal characteristics the ideal Village Manager should possess. Interested individuals are invited to learn more about Yellow Springs via the Village's website: [www.yso.com](http://www.yso.com).

## THE COMMUNITY

The Village of Yellow Springs, an eclectic, politically progressive community of nearly 3,500 in southwestern Ohio lies within easy driving distance of Cincinnati, Dayton and Columbus. The spring that gives the town its name was discovered around 1800 and made the town a popular health resort for more than 100 years, a legacy that continues with its extensive community of wellness practitioners. With the completion of the Little Miami Railroad in 1846, Yellow Springs became the center of trade and recreation for the region.

Today, Yellow Springs is a vibrant, creative, lively arts town with a highly educated population. Its thriving walkable downtown is comprised of nearly 100 shops, galleries and eateries. The community has a culturally diverse, open-minded, friendly and inclusive atmosphere. With a strong commitment to remaining a village, residents value such local institutions as the *YS News*, Antioch's Public Radio Station WYSO, the Little Art Theatre, as well as the surrounding green belt.

Its focus on arts and education gives the Village something of a cosmopolitan feel, yet its location in the

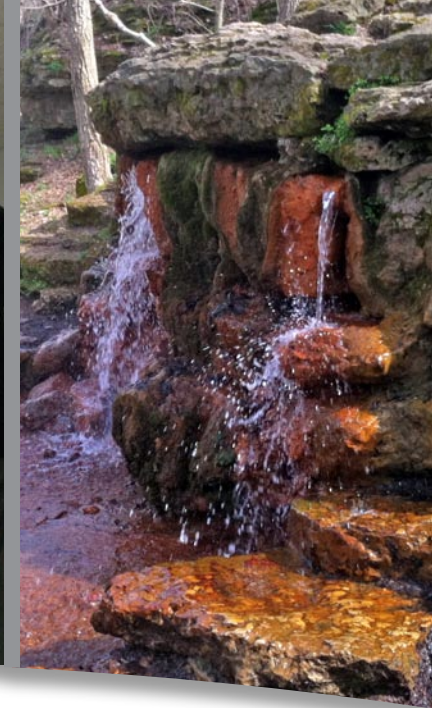
rolling hills of southwest Ohio is clearly rural in character. Helping to enhance this natural setting are the close-by 1,000 acre Glen Helen Nature Preserve and the 752 acre John Bryan State Park featuring Clifton Gorge and the Little Miami National Scenic River. The 78 mile-long Little Miami Bike Trail passes through Yellow Springs and offers additional recreational opportunities for the community and its visitors.

Yellow Springs' residents value and support lifelong learning opportunities. The public schools, named Excellent with Distinction, offer a challenging environment with small class sizes geared to individual development, featuring an innovative Project Based Learning model. Yellow Springs also boasts two institutions of higher learning — Antioch College, providing undergraduate liberal arts education, and Antioch University Midwest, offering innovative graduate programs.

## THE ORGANIZATION

An active, passionate and vocal citizenry and a responsive governing body and administration are the hallmarks of government in Yellow Springs. The Village is governed by a nonpartisan, five-member Council. Three of the five members are elected every two years in the November general election in odd-numbered years. The two candidates receiving the most votes are elected to four-year terms, and the candidate with the third highest total serves a two-year term. The Council elects one of its members as President at the beginning of each term to serve as the presiding officer. The Mayor, elected for a two-year term, represents the Village for ceremonial purposes and presides as the judicial officer in Mayor's Court.





The Village Manager is appointed by the Council and has executive responsibility for the Village operations. As the executive officer, the Village Manager is responsible for a workforce of 27 full-time and 13 part-time employees. The 2013 all-funds budget was \$12,549,160. The Village currently has an aggregate all-funds cash reserve of approximately \$6,000,000. Yellow Springs' major operational departments are the Police Department and the Public Works Department. Public Works units include Street and Sewer Maintenance, Waste Water Treatment, Water Plant Operations, Electric and Water Distribution and Parks and Recreation. Planning and Zoning responsibilities, until recently, were handled by Village staff but are currently contracted to the Greene County Regional Planning Commission. Fire protection is provided by the Miami Township Fire Department. Waste collection and recycling services are provided under contract by Rumpke, Inc.

## PRIORITIES FOR THE NEXT VILLAGE MANAGER

Interviews with the Village's elected officials have identified some key challenges that will need to be addressed by the new manager.

**1. Infrastructure Improvement** — The water treatment plant is in need of replacement. Options include building a new state-of-the-art plant, making major repairs and improvements to the existing plant, or purchasing water from a neighboring community. Yellow Springs takes pride in having its own utilities. Consequently, purchasing water from another community will require an extensive deliberative process.

Parts of the water distribution system are also in need of replacement. With its current rate structure, the water utility lacks the resources to make these improvements. Funding, therefore, becomes a critical issue. A few major sidewalk and street repair projects also need to be implemented.

**2. Economic Development** — The Village's economic base is fairly stable, but it is important that efforts be undertaken to retain existing businesses and attract new employers to create local job opportunities, expand the tax base and grow the Village's residential population. The recently purchased Creative Memories building offers leasing opportunities for companies. Another effort underway is the Center for Business and Education, a 46-acre development site created by Yellow Springs Community Resources, the local community improvement corporation. Antioch University Midwest owns an 11-acre parcel, which houses a modern, state-of-the-art campus. Street and utility infrastructure must be constructed to develop the remainder of the site, but grants raised by Community Resources have fallen about \$700,000 short of the total needed to complete the work. Council is currently deliberating whether the Village government should fund this shortfall.

**3. Community Enhancement** — The cost of living in Yellow Springs has become an issue. Availability of new jobs is one part of the solution. Another major factor is addressing the high housing costs and heavy tax burdens that limit who can afford to live in the Village. Given the community's inclusive nature, Yellow Springs wants to enhance the quality and affordability of its housing stock so a broader spectrum of residential opportunities is available.



## THE IDEAL CANDIDATE WILL:

- Possess a commitment to diversity and inclusion as a way of life, governance and managerial style.
- Work well in a political environment that encourages energetic debate from an informed electorate used to participating in the governance of the Village.
- Bring a collaborative leadership style to the organization. The ideal candidate will not attempt to control the process but rather will lead and facilitate participative governance practices that build consensus, effectively engaging his/her department directors, staff and workforce as well as elected officials and community members.
- Have a strong background in local government budgeting and finance. The Village Manager must be able to provide the leadership that will ensure the long-term financial stability of Yellow Springs.
- Effectively manage growth in an ecologically aware community. Be thoroughly knowledgeable about community and economic development and willing to explore new and innovative trends. The candidate must have the ability to execute long-range planning and understand the art and structure of the public/private development relationship.
- Provide comprehensive, objective recommendations regarding issues coming before Council as well as reasonable alternatives. Look to Council for policy guidance and work diligently to keep all Council members equally informed to allow them to make knowledgeable decisions.
- Be articulate and at ease speaking in public. S/he must have the ability to communicate effectively with individuals at all levels of the organization and the community. Excellent written communication skills are also required.
- The Village Manager, as one of the principal representatives of the Village, must display patience, courtesy and tact when dealing with the residents and business community.
- Have a bachelor's degree in public or business administration, city planning or a related field. A graduate degree in public administration or a related field and ICMA-CM credentials are preferred but not required. Experience in the management of a community with public utilities and the related interaction with the EPA is a plus.

## SALARY AND BENEFITS

The compensation package includes a salary range of \$85,000 to \$115,000 and competitive fringe benefits. Since the Village of Yellow Springs is interested in hiring the best possible candidate, the compensation package will ultimately depend on the qualifications of the candidate to whom an offer is extended. Confidentiality of candidates will be respected as long as possible; however, all applications are subject to disclosure under Ohio's public records laws.

## HOW TO APPLY

If you are interested in this outstanding career opportunity, please submit a detailed résumé with a current salary to:

**Douglas Plunkett**  
**Special Advisor**  
**Management Partners**  
**1730 Madison Road**  
**Cincinnati, Ohio 45206**

Phone: 513-861-5400  
Fax: 513-861-3480  
Mr. Plunkett's Direct Line: 740-814-0713

[dplunkett@managementpartners.com](mailto:dplunkett@managementpartners.com)

**Electronic correspondence preferred**





## VILLAGE MANAGER FINALISTS – INTERVIEW ITINERARY

	<u>Patti Bates</u>	<u>Dave Elmer</u>	<u>Bob Kellogg</u>
<b>Thursday, May 22</b>			
8am	Lisa G, Craig M, Ellen H (Arthur Morgan)	Lisa Abel (YSI), Megan B (Emporium)	John Eastman, Ellen Hoover (Emporium)
9am	Judy K., Ruthe Ann & Chris C.	Melissa V.	YSPD
10am	YSPD	Judy K., Ruthe Ann & Chris C.	Melissa V.
11am	Melissa V.	YSPD	Judy K., Ruthe Ann & Chris C.
12pm	Winds (Marianne+) (Matt Housh, Len Kramer, Hannah D)	Williams (Judy+) (Susan M, Lisa G, John E, Ellen H)	Tavern (Brian+) (Steven/Jalyn Roe, Megan Bachman)
1:30pm	Joe B.	Johnnie B.	Jason H.
2:15pm	Jason H.	Joe B.	Johnnie B.
3pm	Johnnie B.	Jason H.	Joe B.
4pm	Mary Kay Smith	Mary Kay Smith	Mary Kay Smith
4:30pm	Personal Time	Personal Time	Personal Time
6:30-9pm	Public Forum (Based on our lottery, the order is Patti, Bob, Dave)	Public Forum	Public Forum
<b>Friday, May 23</b>			
8am	Sunrise Café (Karen+) (Susan Miller, John Eastman, Lisa G)	Emporium (Gerry+) (Matt Housh, S/J Roe, Evan Scott, Craig Mesure)	Dino's (Marianne+) (Pat Dewees, Matt H, Craig M)
9:30am	Mills Lawn School (Each candidate will have an individual, student-led tour and 10-minute meetings with John Gudgel.)	Mills Lawn School	Mills Lawn School
10am	McKinney/YSHS	McKinney/YSHS	McKinney/YSHS
10:45am	AU/AUM (Felice Nudelman, Karen Schuster Webb)	AU/AUM	AU/AUM
11:05am	Business Community (Meet at YS Primary Care lobby for meet & greet and tour Creative Memories, including eHDS) (Dr. Gronbeck, Ted Donnell, Roi Qualls, Mike Kremer & eHDS Team)	Business Community	Business Community
12pm	Antioch College	Antioch College	Antioch College
12:45pm	AC North Hall Dining (Gerry+) (Beth Holyoke, Steven/Jalyn Roe, Diane C)	AC North Hall Dining (Mar.+) (Emily Seibel, Chrissy Cruz)	AC North Hall Dining (Karen+) (Susan Miller, Evan Scott)
2pm	Kent Bristol		Council Interview
3:30pm	Lisa Abel (YSI/Xylem) (4:30)	Council Interview	Kent Bristol
5pm	Council Interview	Kent Bristol	Lisa Abel (YSI/Xylem)
6:30pm	Council will continue in Executive Session to review community feedback.		

### Questions for the Candidates

1. Tell us how you plan to be an active part of our community.
2. How would you promote the economic viability of the Village?
3. The number of black families in Yellow Springs is declining, how would you encourage engagement from people of color in our community?
4. Socio-economic diversity is a community goal, how will you address the associated challenges?
5. How have you managed conflicts with your direct reports?
6. Give an example of when you have creatively solved a problem for your community.

# VILLAGE MANAGER PUBLIC FORUM

MAY 22, 2014

6:30-9pm

John Bryan Community Center



## AGENDA

- Welcome and opening statements by our moderators: Ryan Peirson and Jalyn Roe.
- Candidate Patti Bates
- Candidate Robert Kellogg
- Candidate David Elmer
- Closing Statements
- Community and Candidate Social in Rooms A&B

Please join us upstairs for the Community and Candidate Social in rooms A&B!

\*The order of candidates was chosen at random. Please use the 3x5 notecards provided to make comments and deposit in one of the receiving boxes. Thank you!

## Yellow Springs Village Manager Search

### Evaluation Sheet

(Please make comments on any of the following questions, which highlight the criteria established in our Yellow Springs Village Manager Position Profile.)

Applicant	Diversity-Minded	Encourage Participation	Collaborative Leader	Gov Finance/Budget Exp	Creative/Green Econ Dev	Objective/Comprehensive	Effective Communicator	Patience/Courtesy/Tact	Relevant Education	HR/Management Exp	Utilities Mgmt Exp	Econ Dev/Planning Exp	Likely to stay long-term?	How well-rounded?	Overall Thoughts / Insights / Impressions
Patti Bates															
David Elmer															
Bob Kellogg															

Who do you think would be the best fit for the YS Village Manager Position & Why?

# **Profile and Challenge Statement on the Search for The Village Manager, Village of Yellow Springs, Ohio**

## **Introduction**

This Profile and Challenge Statement is based upon input from Village leaders, employees and villagers, and is to be made available to potential candidates. It describes the governance organization in which the Village Manager is expected to participate and lead, and the professional and personal characteristics the ideal candidate should possess. Interested individuals are invited to learn more about the Village from its website [www.ysc.com](http://www.ysc.com).

Yellow Springs, a village of 3700, is located in Greene County, in Miami Township, in southwestern Ohio. It is enriched by Glen Helen, a 1000 acre nature preserve, nearby John Bryan State Park and Clifton Gorge State Nature Preserve. In town, Gaunt Park is the location of the municipal swimming pool and soccer and ball fields. Yellow Springs has active Protestant, Catholic, Jewish and Buddhist groups and places of worship. It is home to over 80 non-profit organizations including Antioch College and Antioch University McGregor and a Children's Center through a Senior Center. It is home to many artists and crafts persons, their studios and galleries. Very popular Street Fairs are run by an active Chamber of Commerce twice a year. Also annual "art-on-the-lawn", book sale, Writer's Workshop and Blues Festival are held. While small in size the citizens of Yellow Springs take great pride in their diversity, their commitment to education, and their caring for the environment, the greater world and each other.

## **Background on Yellow Springs, Ohio**

Yellow Springs derives its name from "yellowing" characteristics of its iron bearing waters. Surrounded by gorges and wide valleys resulting from glacial action, it was once the center of an active Native American culture. With statehood and settlement in 1803, it evolved into a trading post and "watering place" health resort based on its unique waters.

As the nation grew west, Yellow Springs attracted many diverse groups. In 1825 an experimental utopian community – the Owenites – settled here. In 1827, a Connecticut lawyer bought the "springs" and built a hotel that attracted many leaders of the era to Yellow Springs. Some 50 years later, another larger hotel was constructed that drew as many as 5000 tourists on a summer weekend. This continued until the Village as a watering place waned in the 1880s.

The Village was incorporated and designed by Judge William Mills who planned the community with streets, parks, schools, churches and over 700 lots. The core of this plan has not changed markedly in more than a century. Judge Mills was also instrumental in bringing the Pennsylvania Railroad through the village, connecting it with Cincinnati to

the south and Sandusky to the north. Antioch College was established in the community in 1853 with Horace Mann as its first president.

During the middle of the 19<sup>th</sup> century Yellow Springs was a stop on the Underground Railroad. As a result, a number of freed slaves found their way to Yellow Springs. Many of them chose to stay and make it their home. One, Wheeling Gaunt, became very wealthy and prior to his death in 1896 deeded nine acres of land to the village. This parcel is now Gaunt Park and contains soccer fields, ball diamonds and the Village swimming pool. In exchange for this land Mr. Gaunt asked the Village set up a fund to distribute flour and sugar to widows in the Village. This practice continues to this day.

Yellow Springs and Antioch College have been innovators in American higher education. In particular, Antioch's cooperative education program, in which students alternate on-campus study with work-on-the-job in communities throughout the world, has been copied by many other schools. The College is now a part of Antioch University which has other campuses in California, New Hampshire and Washington. Yellow Springs also hosts the Antioch University McGregor campus, offering adult education programs responsive to emerging societal needs.

The Antioch campus once formed a nucleus around which much social and business activity of the Village revolved. It opened its facilities to villagers who have made good use of its library, gymnasium, swimming pool and tennis courts. Villagers supported and enjoyed the many cultural events on campus throughout the year. This nucleus is in the process of expanding to two separate campuses, the College and Antioch McGregor, with the College undertaking a major renewal effort.

Just as villagers support Antioch College, they also support their public school system. Over the years they have consistently passed levies to finance their schools. The result is that all three schools: Mills Lawn Elementary, McKinney Middle and Yellow Springs High are Blue Ribbon National Schools of Excellence. The school system received an "Excellent" rating by the Ohio Department of Education based upon meeting the standards set on the proficiency and achievement tests administered to students during the 2004-05 school year. Over 100 of the 680 students enrolled in the schools live in adjoining school districts but elected to attend the Yellow Springs schools, rather than their own, through Ohio's Open Enrollment program.

The Greene County Educational Service Center, the Community Children's Center and the Yellow Springs Schools provide an Enrichment Preschool Program that operates year-round at the Children's Center. The program is open to children aged 3 to 5 who live in the Yellow Springs' school district or who will attend school in Yellow Springs.

Also in Yellow Springs is Antioch School, a private school offering children aged 3.5 to 11 a program based on "challenge and choice". It is one of the oldest alternative educational institutions in the United States, being founded in 1921 by Arthur Morgan, the president of Antioch College.

It is important to note that Yellow Springs has always been much more than just a college town. Spawned by alums, students and faculty, many of its manufacturing and other businesses, for example, The Antioch Company and Yellow Springs Instrument Company, went on to become recognized for world-class products and fabrication processes, employing hundreds of villagers and workers from the surrounding area.

The Central Business District is a vibrant retail district that remains the traditional focus of commercial, social and recreational activity. Offering a blend of expected community retailers, the center also offers a variety of specialty shops that draw customers from all over the Miami Valley. Domestic and imported goods of many types and interests coupled with an in-season "farmers market" make the Central Business District an attractive location not common in small municipalities. The Chamber of Commerce is a 200 member organization representing local retail and service businesses, industries and various professionals and organizations. The Chamber sponsors the Yellow Springs Street Fair twice each year to showcase the downtown and its businesses.

In 1929 Antioch College received 1000 acres of land, known as Glen Helen, which included the "springs". To this has been added other large parcels and farms preserved as open space with protective covenants. In 1999 a successful community effort resulted in a conservation easement on the 1500 acre Whitehall farm on the north side of the Village. The result is a green necklace around the Village that provides abundant outdoor recreational and environmental opportunities that ensure the community's character and quality of life.

Today Yellow Springs remains a small, close knit community of individuals and families very protective of its natural assets and open political processes that involve many of its residents. Not only is it a unique place to live, but Yellow Springs is a way of life that values genuine diversity, robust public debate and consensus, and environmental awareness. All of this occurs in a growing, noncontiguous metropolitan area that brings new residents seeking a planned community that values its past but is not preoccupied with it.



## **Organizational Design and Governance**

While Yellow Springs is a small community (3700 in 2000 census), it is also a full service municipality with trash collection, water, sewer and electric distribution in addition to police, public works and recreation programs including a community center, parks and swimming pool. Schools, library and fire/emergency medical services are provided by other governmental jurisdictions.

The Village's governing body is a nonpartisan, five-member Village Council. Three of the five members are elected every two years in the November elections in odd numbered years. The two candidates receiving the most votes are elected to four-year terms, and the candidate with the third highest total to a two-year term. The next scheduled election is 8 November 2005 and for it there will be 8 candidates on the ballot vying for three Council positions. The Council members elect their own President.

The Council appoints the Village Manager. The Manager, in turn, appoints all other "classified" employees. The total budget is about \$11 million. The Village has approximately 35 full time and 25 part time employees.

## **Challenges For the Village Manager**

Historic places abound in the Village, but it is neither embedded in its past, nor bogged down in old issues and priorities. Rather, the community is energetically engaged in a range of issues of long-term importance to its way of life. The new Village manager is expected to be a contributor to these debates, bringing to the table clear information that will be helpful to the formation of conclusions and the building of consensus.

Some of the major issues to be addressed in the next three to five years include:

**Smart Growth and Economic Development.** Yellow Springs has been deliberately kept small and green. These priorities have resulted in a community that is, in some, ways, unique but also hindered by its success. The tax base has been stagnant, and the Village is wrestling with how to generate new revenue. The population is aging (the average age was 29.1 in the 1980 census and 41.4 in the 2000 census) and the school enrollment is declining to a level where independence could be problematic. Industries that are headquartered in the community are increasingly relocating elsewhere, further contributing to the reduction of the economic base. The Village has a vital and unique downtown business section that is, in some ways, the heart of the community.

Recently, community goals for growth have been discussed and action taken. The Center for Business and Education is in the initial stage of development on the west edge of the Village. Several new housing developments are in various stages of discussion, review or construction. All of this is occurring in a community intent to remain a village with less than 5,000 residents and protect itself from sprawl.

The new Village Manager comes to the position at a time when the exploration and implementation of smart growth (defined as development that is environmentally sensitive, economically viable, community-oriented, and sustainable) policies and practices are necessary to both protect the character of the community, yet bring jobs, housing and investment needed to finance its future. The Village manager will need to maintain good communication with Community Resources, which is the local Community Improvement Corporation, and the Chamber of Commerce

**Environmental Protection.** Environment sensitivity remains a hallmark of the community. Two examples are: 1) The Tecumseh Land Trust was founded here in 1990 and continues to operate from the Village. It works with private landowners to conserve agricultural land, open space and historic sites with conservation easements. 2) Community Service, Inc, founded in 1940, is dedicated to promoting the small local community. It has been most recently focused on "peak oil" and the importance of small community living in a post oil society.

The Village is experienced in seeking funding to preserve greenspace and has a plan for further protection and is continuing implementation of the Wellhead Protection Plan to guard the aquifer that provides the village's water.

The new Village manager is expected to be an advocate for environmental protection consistent with broader comprehensive plans and development goals.

**Affordable Housing.** Yellow Springs is increasingly expensive. Long a community that included affordable housing, the Village's housing stock is aging, more costly and not competitive with opportunities elsewhere in the area. Annual data from the Dayton Area Board of Realtors show that housing costs in Yellow Springs coincided with those for the greater Dayton area through 1990 year. Between 1993 and 2000, however, the average cost of a Yellow Springs home exceeded that for the Dayton area by \$30,000.

At the present time there are two nonprofit organizations building and renovating homes on infill properties in Yellow Springs in an effort to create an affordable housing pool. At this point, about ten homes have been completed or are under construction. An additional six homes will be built in the next year with funds received.

Currently, there are two planned housing developments of significant size that will present a range of market value housing choices. At this time it is not clear how these will affect the issue of affordable housing within the Village.

The new Village Manager is expected to contribute to the resolution of the ongoing issue of affordable housing. For a variety of reasons tied to the fiscal and social vitality and diversity of the community, this matter needs to be continually monitored and strategies for determining and reaching the "right" balance need to be developed.

**Infrastructure.** There is an increasing emphasis on infrastructure investment and capital planning and budgeting. The Village infrastructure includes electric, water and sewer in addition to the roads, buildings, parks, etc. While the infrastructure generally functions satisfactorily, much of it is reaching the end of its life cycle (or already has), and there are some marginal elements in it. For instance, the wastewater treatment plant is currently in planning for a major renovation. While focus has shifted to these needs and investments, the fiscal constraints evident in the budget make this an area of continuing concern.

The new Village Manager is expected to implement and contribute to the capital improvement plan and, at the same time, address the remedial requirements presented by existing facilities. The Village Manager will also have to work with Community Resources on infrastructure needs for the planned Center for Business and Education.

**Structure and Staff Development.** The organization of the Village Government has been strengthened to give more responsibility to the department heads. The structure of Village government benefits by ongoing review and revision to match current and future needs, especially in the area of succession planning. Also, a focus on safety has been

initiated. Review and improvement of human resource policies and procedures should be continued.

The new Village Manager must be a skilled manager adept at encouraging innovation and flexibility while requiring performance and accountability.

**Budget Development.** The Village has adopted a financial planning process that has improved the budget process. Through the use of a Blue Ribbon Finance Committee, the Village has explored areas of the budget to cut and ways of generating additional revenue.

The new Village Manager will need to support continued improvements in financial planning, continue a focus on “doing more with less”, and exploring additional revenue sources.

## **The Ideal Manager**

The position of Village Manager of Yellow Springs is a complex mixture of vision (for a complex small community) and attention to detail. On one side, the Village requires a skilled player in smart growth management in an ecologically aware community that needs a growing economic base. On the other, it is one that requires a person accustomed to hands-on management of a small village with a full range of service demands from a constituency that is accustomed to almost personalized services. To be successful in this environment, the Village Manager must be able to recruit and retain a skilled workforce, then delegate and hold them accountable while he/she actively participates in the community helping to build consensus around a shared vision.

The Village Council seeks a manager with the energy, experience, demeanor and commitment to small communities to work with it in delivering quality public services within a political environment that encourages energetic debate from an informed electorate that is insistent on participating in local governance. The ideal candidate will not control, but rather must lead and facilitate participative governance practices that build consensus.

The following attributes are sought in the ideal candidate for Village Manager:

- Be a strategic thinker with an eye for detail and a strong orientation toward customer service. The successful candidate will also be accustomed to working in a larger noncontiguous metropolitan urbanizing area from the perspective of a small community intent on retaining its individuality and independence while benefiting as appropriate from that larger environment.
- Willing to play a highly visible role in the community. The ideal candidate must participate broadly across the leadership structure of the community and region, while at the same time being directly accessible to the community's neighborhoods, retailers, institutions and employers.
- Able to delegate internal management responsibility, holding the workforce firmly accountable for performance. The ideal candidate will have extensive experience in staff development and team leadership.
- A personal commitment to diversity and inclusion as a way of life, governance and managerial style.
- Willing to work openly with the community and employees; not confrontational or flamboyant, but rather direct, collegial and facilitative.
- An experienced leader with five or more years experience in leading a comparable organization with extensive personal experience in smart economic development and reinvestment, finance, employee relationships, and staff development. The ideal candidate will have the appropriate educational background (MPA desirable), and a history of continued career and personal development.
- A professionally stable administrator with a record of both tenure and consistent career growth. The Village Council does not seek a resume builder as the Village has a history of long tenured managerial leadership. They do seek a manager willing to stay, but also willing to take risks to improve the organization and to contribute to the growth of the Village.

- An active regional leader with experience in representing a full service community as the key to regional vitality and growth.
- A proven track record of staff development with an emphasis on diversity and team building.
- A demonstrated background in guiding and participating in the redevelopment of small communities within much larger, noncontiguous metropolitan areas. The ideal candidate will be a coalition builder, equally at home with the business and community leaders involved in the redevelopment effort.
- A person of strong professional values and ethics, politically neutral, but actively engaged in the political process.

## Outline

### Work Efforts to be Performed in Connection with Agreement for Consulting Services

Don Vermillion

December 2011

- Meet with Village of Yellow Springs Council to determine scope of Project.
- Advertise position in the ICMA Newsletter, Ohio City/County Management Association On-Line Bulletin, and other sources as approved by Village Council. Use local government networks and university contacts to make sure that the position vacancy is broadly communicated.
- Set calendar for recruitment and selection process. This process should be in the 4-6 month range.
- Position Profile – review with the Village Council the 2008 Village Manager Position Profile developed by the Village Council with citizen input. Determine if Council wishes to update the Profile or use the existing Profile in reviewing candidates.
- Screening process based on the Position Profile will take place with Council participation to the level desired.
- Summary chart – in addition to making sure that the Council members have direct access to all applications, a summary chart will be prepared that gives information on each candidate.
- Interview preparation – the consultant will assist the Village Council in conducting an effective interview process for the final candidates.
- Additional information on selected candidates as required. Will work with the Interim Village Administrator and Police Department to assure a satisfactory background check for the finalist.
- Announcement of new Village <sup>Manager</sup> Administrator – work with the Village Council to assure a well orchestrated public announcement.
- Work with the Interim Village Administrator to provide the new Village Administrator with synopsis reports on issues and pending business, financial reports, departmental briefing sheets prior to new Administrator being sworn in.

A Village of Yellow Springs designated staff member will provide any copying of documents, such as candidate resumes, for the Council. The Village of Yellow Springs will be responsible for the cost associated with any approved advertisements, and mailing costs, such as letters acknowledging receipt of resumes and notice of final candidate selection to unsuccessful applicants, as well as any required candidate travel expenses.

The compensation for this project will be \$10,000, payable at completion of the services.



# Profile and Challenge Statement on the Search for Village Manager

## Village of Yellow Springs, Ohio

### INTRODUCTION

Bennett Associates has been retained by the Yellow Springs Village Council to recruit a new Village Manager. This Profile and Challenge Statement draws heavily upon our discussions with Village leaders and others and will be made available to candidates and key sources. It describes our understanding of the organization, and the professional and personal characteristics the ideal candidate should possess.

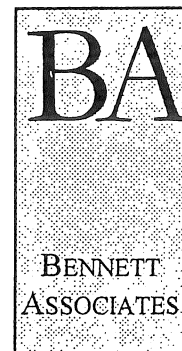
### BACKGROUND ON YELLOW SPRINGS, OHIO

Yellow Springs derives its name from a large iron bearing spring and the surrounding gorges and wide valleys created by glacial action. Once the center of an active Native American culture, with statehood and settlement in 1803 the region developed around a trading post and then watering place and health resort based on its unique waters.

As the nation grew west, Yellow Springs attracted many diverse groups. In 1825 an experimental utopian community - the Owenites - settled there until some un-utopian quarrels dispersed the group. In 1827, a Connecticut lawyer bought the springs and built a hotel attracting many leaders of the era. Some 50 years later, another larger hotel was constructed supporting a watering place that drew as many as 5,000 tourists on a summer weekend. This continued until the resort's popularity waned in the 1880s.

The Village was incorporated in 1856. Yellow Springs was designed by its founder Judge William Mills, as a planned community with over 700 lots, streets, parks, schools and churches which in more than a century has not changed markedly. He was also instrumental in bringing the Pennsylvania Railroad through Yellow Springs connecting the village to Cincinnati to the south and Sandusky to the north.

Since its founding in 1852, Antioch College has been an innovator in American higher education. Antioch is well known for its cooperative education program, in which students alternate on-campus study and work-on-the-job in communities throughout the nation and around the world. The College is part of Antioch University which now includes campuses in Southern California, New Hampshire, and Washington. The Yellow Springs campus also hosts the McGregor School offering an adult degree completion program and graduate study responsive to emerging societal needs. Many of the community's cultural events occur on campus throughout the year. The college opens its facilities to residents use the library, the gymnasium, swimming pool, and tennis courts. Villagers support the college by actively participating in its events.



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Yellow Springs is known for its lively public debates and inclusive decision making processes. Residents are actively encouraged to contribute to the deliberations of the Village Council and the many boards and commissions. It is common that special task forces be charged to study public issues and make recommendations. Currently, the community is confronted with a new political tool: recall. In response to recent Council decisions, one member has resigned and recall petitions prepared to recall two other members. For many, recall is an uncharacteristic political tool in a community deeply seated in open debate. Before the recruitment will be completed, one new member of Council will be appointed. If the recall petition is filed, the election will likely occur before a candidate is hired. The issues at the core of the disputes are not challenges to the form of government, nor in any way effect the ability of the new Manager to function. While these events have to be understood, the new Village Manager will not be involved or affected by the outcome.

#### CHALLENGES FOR THE VILLAGE MANAGER

While practically the entire village is part of a historic place, the community is neither embedded in its past, nor bogged down in old issues and priorities. Rather, the community is energetically engaged in a range of issues of long-term importance to its way of life. The new Village Manager is expected to be a contributor to these debates bringing to the table clear information to form conclusions and helping to find consensus.

Some of the major issues to be addressed in the next three to five years include:

- ▶ **Smart Growth.** Yellow Springs has been deliberately kept small and green. These priorities have resulted in a community that is, in some ways, unique but also hindered by its successes. The tax base is stagnant with little ability to generate new revenue from either property taxes or the income tax, though the Village is faced with increasing costs and possible significant future capital expenditures. The population is aging and the school census is declining to a level where consolidation may be the only alternative. Finally, the industries that are headquartered in the community are increasingly relocating operations elsewhere thus reducing the economic base of the village. All of this is occurring in a community fiercely intent on remaining a village with less than 5,000 residents.

The new Village Manager comes to the position at a time when the implementation of smart growth policies and practices are necessary to both protect the character of the community, yet bring investment which is needed to finance its future.

- ▶ **Environmental Protection.** Environmental sensitivity remains a hallmark of the community. Currently expressed as concern for the aquifer that provides the village's and region's water, the community has split over wellhead protection measures. This dispute has contributed to the current recall debates that could reconfigure the Village Council.

The new Village Manager is expected to be an advocate for environmental protection consistent with broader master plans and development goals.

The new Village Manager is expected to stay out of this debate, if in fact it continues unresolved by the date of appointment. This is a Village Council matter to be resolved outside of the administrative structure.

## THE IDEAL CANDIDATE

This Village Manager position is a complicated mixture of vision for a complex, small community, and attention to administrative detail. On one side, the village requires a skilled player in smart growth management in an ecologically aware community that needs a growing tax base. On the other, it requires a person accustomed to hands-on managing of a small village with a full range of service demands from a constituency that is accustomed to almost personalized services. To be successful in this environment, the next Village Manager must be able to retain and recruit a skilled staff, then delegate and hold them accountable while actively participating in the community to build consensus around a shared vision.

The Village Council seeks a manager with the energy, experience, and a commitment to small communities to work with it in delivering quality public services within a political environment that encourages energetic debate from an electorate that is insistent on participating in local government. The ideal candidate will not control, but rather must lead and facilitate participative governance practices and assist in building consensus.

The following attributes are sought in the ideal candidate for Village Manager.

### *Personal*

- ▶ Be a strategic thinker with an eye for detail and a strong orientation toward customer service. The successful candidate will also be accustomed to working in a growing metropolitan area from the perspective of a small community intent on retaining its individuality and independence.
- ▶ Willing to play a highly visible role in the community. The ideal candidate must participate broadly across the leadership structure of the community and region, while being accessible to the neighborhoods, retailers, other institutions, and employers.
- ▶ Will believe in participatory management and be able to delegate internal managerial responsibility, holding the staff firmly accountable for performance. The ideal candidate will have extensive experience in staff development and team leadership.
- ▶ Respectful, with a personal commitment to diversity and inclusion as a way of life and governance.
- ▶ Willing to work openly with community groups and employees; not confrontational or flamboyant, but rather direct, collegial, and facilitative.
- ▶ Will have good communication skills and be willing to be engaged productively in the face of conflict.

## Questionnaire

### Selection Criteria for new Yellow Springs Village Manager

Listed below are several items that relate to the search process for selection of a new village manager for the village of Yellow Springs. Your input is being requested to help in determining the skills, abilities, and attributes a village manager candidate should have in order to succeed in Yellow Springs.

Please do not place your name on this questionnaire. All individual replies will be held in strict confidence.

Please return the completed questionnaire to Don Vermillion, University of Dayton Fitz Center, 300 College Park, Dayton, OH 45469-1445.

#### I. EDUCATION

Please rate each of the following items one (1) to five (5): with one (1) being the **most** important and five (5) being the **least** important. Thus a rating of one (1) indicates an item of highest priority to you; ratings of 2, 3, 4, and 5 signify items of declining priority.

**EXAMPLE:** If you believe a Bachelor's Degree is necessary, rate it one (1) to designate it as very important; if a Master's Degree is desirable but not required, rate it three (3).

- A. Master's Degree in Public or Business Administration \_\_\_\_\_
- B. Bachelor's Degree in Public or Business Administration \_\_\_\_\_
- C. No specific degree necessary if offset by extensive experience \_\_\_\_\_
- D. No degree necessary if offset by extensive experience \_\_\_\_\_

Please feel free to add additional comments: \_\_\_\_\_

\_\_\_\_\_

## II. EXPERIENCE

Please rate each of the following items one (1) to five (5); with one (1) being the **most** important and five being the **least** important. Thus a rating of one (1) indicates an item of highest priority to you; ratings of 2, 3, 4, and 5, signify items of declining priority.

EXAMPLE: If you think Yellow Springs needs a person with three years prior municipal or local government management experience in a government of a comparable size in Ohio, items A, D and E would be rated one (1).

- A. Three (3) years or more in public management as Manager \_\_\_\_\_
- B. Three (3) years or more in public management as an Assistant Manager or Department Head/Director \_\_\_\_\_
- C. Three (3) years or more business/management experience with progressively responsible executive duties in a medium size corporation or organization (including nonprofit organization) \_\_\_\_\_
- D. Municipal management experience in a local government the size of Yellow Springs \_\_\_\_\_
- E. Municipal management experience in Ohio \_\_\_\_\_

Please feel free to add additional comments: \_\_\_\_\_

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### III. DESIRED AREAS OF PRIMARY EXPERIENCE

Please rate each of the following items one (1) to five (5) with one (1) being the **most** important and five (5) being the **least** important. Thus a rating of one (1) indicates an item of highest priority to you; ratings of 2, 3, 4, and 5 signify items of declining priority.

NOTE: To obtain meaningful results, please limit the number of items you rank as one (1). Try to determine which two (2) or three (3) items are absolutely most important to you and rank those accordingly. The remaining items should then be ranked in descending order of importance.

- |    |   |       |
|----|---|-------|
| A. | Executive Administration                                    | _____ |
| B. | Public Sector Finance                                       | _____ |
| C. | Public Sector Personnel                                     | _____ |
| D. | Municipal Facilities/Infrastructure Development             | _____ |
| E. | Economic Development  | _____ |
| F. | Strategic Planning  | _____ |
| G. | Grant writing   | _____ |
| H. | Public Service – Streets, Water, Sewer,<br>Electric Utility | _____ |
| I. | Public Safety (Police)                                      | _____ |
| J. | Other _____   | _____ |

Please feel free to add additional comments: \_\_\_\_\_

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#### IV. PROFESSIONAL STYLE

Please rate each of the following items one (1) to five (5); with one (1) being the **most** important and five (5) being the **least** important. Thus a rating of one (1) indicates an item of highest priority to you; ratings of 2, 3, 4, and 5 signify items of declining priority.

NOTE: To obtain meaningful results, please limit the number of items you rank as one (1). Try to determine which two (2) or three (3) items are absolutely most important to you and rank those accordingly. The remaining items should then be ranked in descending order of importance.

- A. A high-profile, dynamic, "out-front" leader \_\_\_\_\_
- B. A low-profile, decisive leader \_\_\_\_\_
- C. A person who will network with government officials  
and other professionals in the area \_\_\_\_\_
- D. A person with good public relations skills who will be  
recognized by the community as a leader \_\_\_\_\_
- E. A person who can maintain the respect of and have good  
working relationships with elected officials \_\_\_\_\_
- F. "Hands-on" manager but good delegator \_\_\_\_\_
- G. Risk-taker and innovator \_\_\_\_\_
- H. Excellent communicator \_\_\_\_\_
- I. Action and results oriented \_\_\_\_\_
- J. Motivator and facilitator, "coach" \_\_\_\_\_
- K. Participatory, "open" management style \_\_\_\_\_
- L. Sensitive to political concerns \_\_\_\_\_

Please feel free to add additional comments: \_\_\_\_\_

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## V. PERSONAL CHARACTERISTICS

Please rate each of the following items one (1) to five (5); with one (1) being the **most** important and five (5) being the **least** important. Thus a rating of one (1) indicates an item of highest priority to you; ratings of 2, 3, 4, and 5 signify items of declining priority.

NOTE: To obtain meaningful results, please limit the number of items you rank as one (1). Try to determine which two (2) or three (3) items are absolutely most important to you and rank those accordingly. The remaining items should then be ranked in descending order of importance.

- |    |                             |       |
|----|-----------------------------|-------|
| A. | Sense of humor              | _____ |
| B. | Respectful                  | _____ |
| C. | Good listener               | _____ |
| D. | Confident                   | _____ |
| E. | Flexible                    | _____ |
| F. | Charismatic                 | _____ |
| G. | Pragmatic Realist           | _____ |
| H. | Team Player                 | _____ |
| I. | Creative innovator          | _____ |
| J. | Committed to Public Service | _____ |
| K. | Consensus Builder           | _____ |
| L. | Other _____                 | _____ |

Please feel free to add additional comments: \_\_\_\_\_

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## VI. CHALLENGES

In addition to providing input to assist in the development of the profile of the next Yellow Springs Village Manager, please review the following list of challenges facing the Village of Yellow Springs, and rate the relative importance of each of item to the future of the community, with one (1) being the **most** important and five (5) being the **least** important.

NOTE: Again, to obtain meaningful results, please limit the number of items that you rank as one (1). The remaining items should then be ranked in descending order of importance, realizing that all of the items are important.

- A. Land use \_\_\_\_\_
- B. Economic development and community redevelopment \_\_\_\_\_
- C. Environmental protection \_\_\_\_\_
- D. Affordable housing \_\_\_\_\_
- E. Infrastructure \_\_\_\_\_
- F. Staffing and staff development \_\_\_\_\_
- G. Financial management \_\_\_\_\_
- H. Antioch College \_\_\_\_\_
- I. Energy issues \_\_\_\_\_
- J. Effective representative government \_\_\_\_\_
- K. Maintaining diversity (race, economic, gender, class, age) \_\_\_\_\_

# **Yellow Springs Manager Interview Questions**

## Yellow Springs Interview Questions

- Review your education and work history for the members of Council
- Talk to us about your community – what is working well, and what is an area that will require attention to see success
- You've had a chance to look at information about Yellow Springs, including the challenges facing the community. What most interested you in the information you reviewed?
- Tell us about your management style, and give an example that would illustrate that management style
- Economic development is important to every community. Talk about how you have been involved in economic development, and what strategies you have found to work best in having the public and private sectors working well in economic development efforts
- What do you consider the most important economic development project you have been involved with, and what was its impact?
- Tell us about your jurisdiction's financial condition. What role do you play in your jurisdiction's budget process?
- Describe a recent example where you have had to manage a budget in a tight financial situation
- Have you ever had to be involved in a local government tax increase issue? If so, describe the process, and the result.
- What has been your experience working with water, sewer, and electric utilities?
- Describe your role in your present position as it relates to the Police Department in your community.

- What experience have you had with strategic planning processes? How did you assure that the results of a strategic planning process did not get forgotten or get put on a shelf?
- Give us your philosophy on intergovernmental cooperative efforts. Describe your most effective intergovernmental cooperation effort.
- What is your approach and philosophy in working with the Village Council in Yellow Springs?
- In your career, what decision have you made, or action have you taken, that you most regret, and why?
- What is your career plan?
- Other questions from the members of Council
- Anything we didn't cover that the candidate wants to bring up or ask
- We may want to visit your community; talk to key leaders in your present community. Will this present any problems for you?

**Yellow Springs Village  
Manager Questionnaire  
Summary**

## Yellow Springs Village Manager Questionnaire Summary



### I. EDUCATION

Please rate each of the following items one (1) to five (5): with one (1) being the **most** important and five (5) being the **least** important. Thus a rating of one (1) indicates an item of highest priority to you; ratings of 2, 3, 4, and 5 signify items of declining priority.

	<u>Council</u>	<u>Staff</u>	<u>Citizens</u>
A. Master's Degree in Public or Business Administration			
	2.4	2.7	2.3
B. Bachelor's Degree in Public or Business Administration			
	2.2	1.5	2.1
C. No specific degree necessary if offset by extensive experience			
	2.0	3.1	1.8
D. No degree necessary if offset by extensive experience			
	3.2	4.1	3.1

Please feel free to add additional comments: \_\_\_\_\_

\_\_\_\_\_

## II. EXPERIENCE

Please rate each of the following items one (1) to five (5); with one (1) being the **most** important and five being the **least** important. Thus a rating of one (1) indicates an item of highest priority to you; ratings of 2, 3, 4, and 5, signify items of declining priority.

	<b>Council</b>	<b>Staff</b>	<b>Citizens</b>
A. Three (3) years or more in public management as Manager			
	<b>2.8</b>	<b>1.0</b>	<b>1.9</b>
B. Three (3) years or more in public management as an Assistant Manager or Department Head/Director			
	<b>3.0</b>	<b>2.1</b>	<b>2.2</b>
C. Three (3) years or more business/management experience with progressively responsible executive duties in a medium size corporation or organization (including nonprofit organization)			
	<b>2.6</b>	<b>3.8</b>	<b>3.0</b>
D. Municipal management experience in a local government the size of Yellow Springs			
	<b>3.0</b>	<b>1.6</b>	<b>2.0</b>
E. Municipal management experience in Ohio			
	<b>2.8</b>	<b>1.8</b>	<b>2.9</b>

Please feel free to add additional comments: \_\_\_\_\_

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### III. DESIRED AREAS OF PRIMARY EXPERIENCE

Please rate each of the following items one (1) to five (5) with one (1) being the **most** important and five (5) being the **least** important. Thus a rating of one (1) indicates an item of highest priority to you; ratings of 2, 3, 4, and 5 signify items of declining priority.

	<u><b>Council</b></u>	<u><b>Staff</b></u>	<u><b>Citizens</b></u>
A. Executive Administration	<b>1.0</b>	<b>1.4</b>	2.3
B. Public Sector Finance	2.6	<b>1.8</b>	<b>2.2</b>
C. Public Sector Personnel	2.8	2.8	3.0
D. Municipal Facilities/ Infrastructure Development	3.0	2.0	<b>2.1</b>
E. Economic Development	<b>2.2</b>	<b>1.6</b>	<b>2.1</b>
F. Strategic Planning	<b>1.8</b>	2.9	2.6
G. Grantsmanship	3.8	3.1	3.2
H. Public Service – Streets, Water, Sewer	4.2	<b>1.8</b>	2.4
I. Public Safety (Police/Fire)	5.4	2.6	3.4
J. Other _____			

Please feel free to add additional comments: \_\_\_\_\_

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#### IV. PROFESSIONAL STYLE

Please rate each of the following items one (1) to five (5); with one (1) being the **most** important and five (5) being the **least** important. Thus a rating of one (1) indicates an item of highest priority to you; ratings of 2, 3, 4, and 5 signify items of declining priority.

	<u>Council</u>	<u>Staff</u>	<u>Citizens</u>
A. A high-profile, dynamic, "out-front" leader	6.3	3.8	3.9
B. A low-profile, decisive leader	4.0	2.5	3.4
C. A person who will network w/ govt. officials/professionals in the area	3.6	2.3	2.8
D. A person with good public relations skills who will be recognized by the community as a leader	2.6	2.2	2.1
E. A person who can maintain the respect of/have good working relations with elected officials	1.2	2.0	2.6
F. "Hands-on" manager but good Delegator	2.2	2.2	2.2
G. Risk-taker and innovator	4.0	3.2	3.4
H. Excellent communicator	2.6	2.0	2.3
I. Action and results oriented	2.8	2.0	2.5
J. Motivator and facilitator, "coach"	5.0	3.3	3.6
K. Participatory, "open" management Style	3.3	2.4	2.8
L. Sensitive to political concerns	4.2	3.9	3.6

Please feel free to add additional comments: \_\_\_\_\_

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## V. PERSONAL CHARACTERISTICS

Please rate each of the following items one (1) to five (5); with one (1) being the **most** important and five (5) being the **least** important. Thus a rating of one (1) indicates an item of highest priority to you; ratings of 2, 3, 4, and 5 signify items of declining priority.

	<u><b>Council</b></u>	<u><b>Staff</b></u>	<u><b>Citizens</b></u>
A. Sense of humor	3.8	2.6	3.2
B. Respectful	1.0	1.6	2.4
C. Good listener	1.8	2.0	2.0
D. Confident	3.0	2.4	2.7
E. Flexible	2.3	2.0	2.9
F. Charismatic	5.8	3.9	4.7
G. Pragmatic Realist	4.3	2.5	2.8
H. Team Player	1.5	2.0	2.8
I. Creative innovator	3.8	3.3	2.8
J. Committed to Public Service	1.8	1.8	2.2
K. Consensus Builder	3.3	2.8	2.7
L. Other _____			

Please feel free to add additional comments: \_\_\_\_\_

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## **VI. Challenges**

Please rate the relative importance of each item to the future of the Yellow Springs community.

	<b><u>Council</u></b>	<b><u>Staff</u></b>	<b><u>Citizens</u></b>
A. Land use	1.6	3.2	2.8
B. Economic development and community redevelopment	1.6	1.3	1.8
C. Environmental protection	3.0	2.8	3.1
D. Affordable housing	3.4	3.3	3.1
E. Infrastructure	3.4	2.3	2.3
F. Staffing and staff development	3.6	2.0	3.2
G. Financial management	1.8	1.5	2.1
H. Antioch College	1.3	3.7	3.2
I. Energy issues	2.0	2.6	2.8
J. Effective representative government	3.8	3.3	2.7
K. Maintaining diversity (race, economic, gender, class, age)	3.0	3.3	2.9

# **Yellow Springs Manager Candidate Evaluation Ranking Guide**

Candidate Name: \_\_\_\_\_

Date: \_\_\_\_\_

### Candidate Evaluation Ranking Guide

0

5

10

Not Acceptable

Acceptable

Highly Impressed

Use the scale above to numerically score your overall impression of the candidate's responses to the questions posed during the interview:

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.
- 9.
- 10.
- 11.
- 12.
- 13.
- 14.

Education: Bachelor's Degree, no specific degree offset by extensive experience, or Master's Degree

Experience: 3 years or more business/management experience in an organization; 3 or more years in public management as manager; municipal management experience in Ohio

Primary Experience: executive administration; strategic planning; economic development

Professional Style: good relations w/ elected officials; hands-on but good delegator, excellent communicator; person with good PR skills who will be recognized by the community as a leader

Personal Characteristics: respectful; team player; good listener; committed to public service

**Proposed Timetable**  
**Recruitment Process for Yellow Springs Village Manager Position**

Meeting with Village Council

Deadline to Place Ad in [REDACTED]  
ICMA Newsletter; Place Ad through  
Ohio City Managers Assoc Online  
Newsletter; Deadline [REDACTED] for  
NFBPA Ad; Newspaper Ads

Meet with Village Council to discuss  
Manager Profile and Selection  
Process

Final Date for Receiving  
Applications/Resumes

Target Date to get Screening Matrix  
and Resumes to Council

Council Review Candidates & Select  
Candidates Invited for Interview

Candidate Interviews

Council Meet to Determine Top  
Candidate(s). If there is a need for a  
round of 2<sup>nd</sup> Interviews schedule  
those. If Final Candidate consensus,  
set Wage and Benefit Parameters.  
Determine Who Will Negotiate  
Terms

New Village Manager Selected &  
Announcement

Target Date for New Village  
Manager to be On the Job

## **DCIC UPDATE**

### **Developing A Purpose Statement, Proposed Powers, and Membership**

**Submitted for review and input from Council and citizens. Key questions for consideration:**

- 1. What changes are desired / needed to the proposed purpose statement, powers and tasks, and general membership structure**
- 2. Do you have perspectives about the concerns raised by the ESC (p. 2)**
- 3. The next step is drafting the Code of Regulations. This will require legal services. Does Council approve this next step**

#### **PURPOSE**

The **proposed** purpose of a DCIC established in Yellow Springs would be to serve, in conjunction with Council and other relevant stakeholders, as a coordinating and planning entity providing funding and oversight for projects that ensure the economic and cultural vitality of the Village of Yellow Springs for businesses, non-profits, residential and infrastructure development. The goal of increasing the tax base is a major reason to create a DCIC. Another closely associated reason is to reinforce the strength of the existing tax base. The DCIC should be inclusive of the entire community and *support the Village Values and annual goals* established by the Village of Yellow Springs.

#### **POWERS    TASKS**

The ESC has examined the broad powers of a DCIC which include accepting, purchasing, leasing and selling real estate; insuring and incurring debt; financing improvements to land or structures within zoning regulations; and more as can be constructed for the enhancement of the Village Values and Goals.

The following **possible** initiatives for a Yellow Springs DCIC:

1. Administer the Revolving Loan Fund and other grant programs
2. Market the CBE and promote Yellow Springs as a business location
3. Invest and/or fund new infrastructure projects (e.g.: the fiber network)
4. Provide assistance to advance the economic, community, and civic development of Yellow Springs
5. Fund residential and commercial development
6. Function as a land bank to facilitate the transition of foreclosed and/or abandoned properties into viable, marketable properties

It is foreseeable that the DCIC Board and Village Council will wish to explore additional initiatives as they emerge over time that are consistent with the powers of a DCIC and village values.

#### **MEMBERSHIP**

DCIC's are established by single or multiple political subdivisions (e.g. Village Council, School Board). Not less than two-fifths of the governing board of a DCIC must be elected officials representing the participating political subdivisions. Consideration should be given to maintaining less than a majority of elected officials from any single political subdivision so the Corporation can operate independently of a specific public body. It is critical that the DCIC maintain trust and transparency in the community so



record-keeping and communication protocols will be established in the Code of Regulations. The DCIC will operate under the Open Meetings Act and provide for citizen input to decision-making to ensure adherence to community values.

Building the DCIC starts with appointment of the representatives from the governmental entities. Those individuals then recommend the remaining members who must live in, work in, or otherwise support the economic and cultural vitality of the Village of Yellow Springs. The elected officials will continue to appoint their own representatives but after the initial appointment of at-large community members, those at-large members will be appointed by the DCIC.

**Possible DCIC membership is as follows with total membership not to exceed 11:**

- Up to four persons representing the Village of Yellow Springs, appointed by the Village (2 elected Council members / 2 staff);
- One representative of the Miami Township Trustees appointed by the MTT;
- One representative of the Yellow Springs Exempted School District appointed by the YSESD board;
- Five to seven at-large members from business and non-profit organizations that support economic and community development and bring skills or expertise to bear on the success of the corporation.

The inclusion of a diverse set of stakeholders supports better coordination of action and aligned strategic planning across entities.

**The ESC has identified the following concerns for continued consideration as the DCIC is formed:**

1. To what extent do the participating political subdivisions (e.g. School Board, Village Council) give up their power or sovereignty over decision making by forming a DCIC?
2. Can the DCIC act unilaterally on all or will the Village Council, or, any other relevant stakeholder impacted by any particular project, have oversight over some decisions?
3. How will the DCIC balance the need for transparency (e.g. open meetings) versus efficiency (e.g. privacy, ability to move quickly)?
4. Will the Council want to handle transactions of Village-owned property differently from other lease/sell real estate transactions? Should the Council have final say about what is done with property originally owned by the Village? At minimum, might the Village transfer property with certain conditions that would require input from Council if there is a change in plans?

### The Process to form a Designated Community Improvement Corporation for Yellow Springs:

1. Develop a Code of Regulations including the DCIC name (ESC reps, Village Council and Village Solicitor)
2. Incorporate in the State of Ohio (Village Manager)
3. File with the IRS to become a 501c3 (ESC reps, Village Manager and Village Solicitor)
4. Begin operation as a DCIC

### Timeline:

Goal Date	Who	What
<b>April 16</b>	Village Council Meeting	Village Council to discuss and decide on path forward for a DCIC
<b>May 2</b>	ESC Meeting	ESC to review feedback from VC and assign tasks with a schedule for each.
<b>June 6</b>	ESC Meeting	ESC to review / provide feedback on the Purpose Statement and timeline for June 18 Council meeting.
<b>June 18</b>	Village Council Meeting	Council provides feedback of the DCIC Purpose Statement and timeline
<b>July 3</b>	ESC Meeting	ESC revises the Purpose Statement as needed. ESC develops a plan for outreach to elected officials in MT, YSESD and community
<b>July 16</b>	Village Council Meeting	Council approves the Purpose Statement, membership structure, and proposed powers/tasks of the DCIC  <b>Council give the go-ahead to proceed with Code of Regulations draft (legal costs)</b>
<b>July 17- July 31</b>	ESC Activity	Kreeger consult Conard regarding the Code of Regulations for August 1 ESC meeting
<b>August 1</b>	ESC Meeting	ESC August break
<b>August 20</b>	Village Council Meeting	DCIC Update
<b>September 5</b>	ESC Meeting	ESC reviews the draft of Code of Regulations  ESC discusses outreach conversations with key stakeholders
<b>September 17</b>	Village Council Meeting	DCIC Update - ESC Feedback on Code of Regulations, Outreach conversations
<b>October 3</b>	ESC Meeting	ESC makes modifications to Code of Regulations  Finalize plans for outreach conversations
<b>October 15</b>	Village Council Meeting	Approves Code of Regulations

After Code of Regulations are approved –

- Develop Articles of Incorporation and File for State of Ohio Incorporation
- Begin 501c3 filing process which can take between 2-12 months



*The Economic Sustainability Commission provides information and makes recommendations to Council regarding economic development for the Village of Yellow Springs, identifying primary opportunities for economic development in the Village and strategies to support these efforts and facilitating a forum for incubating ideas and networking among diverse groups working on economic development in the Village.*

## **Economic Sustainability Commission**

### **Considerations for Developing A Purpose Statement for a Designated Community Improvement Corporations**

Members: Saul Greenberg (Chair), Lisa Kreeger (Council Rep), Gerry Simms, Karen Wintrow (Secretary), Henry Myers, Sammy Saber, Emily Seibel, Susan Jennings (alternate), Mark Crockett (Township Ex Officio Rep), Steve McQueen (School Board Ex Officio Rep).

The Village of Yellow Springs finds itself on the precipice of housing, business and economic development opportunities but without a unifying organization to pull projects and constituencies together for collaboration, planning, and funding. It is the view of the Economic Sustainability Commission that a Designated Community Improvement Corporation (DCIC) could be the organization that provides the platform for broad and inclusive representation, overall strategic planning and innovative funding approaches.

The purpose of a DCIC, an organization recognized under section 501(c)(3) of the Internal Revenue Code, is to advance the economic, community and civic development of a community per Ohio Revised Code section 1724.10. DCICs are viewed primarily as economic development organizations to support new business development. However, DCIC's have broad powers that can be defined by the local community to support their specific goals. DCICs are governed by Code of Regulations (bylaws), must be chartered as a corporation in the State of Ohio and must receive 501(c)(3) status from the Internal Revenue Service.

The proposed mission of a DCIC established in Yellow Springs would be to serve as a coordinating and planning entity providing funding and oversight for projects that ensure the economic and cultural vitality of the Village of Yellow Springs for businesses, non-profits, residential and infrastructure development. The goal of increasing the tax base as a major reason to create a DCIC. The DCIC should be inclusive of the entire community and *support the Village Values and annual goals* established by the Village of Yellow Springs.

DCIC's are established by single or multiple political subdivisions (e.g. Village Council, School Board). Not less than two-fifths of the governing board of a DCIC must be elected officials representing the participating political subdivisions. Consideration should be given to maintaining less than a majority of elected officials from any single political subdivision so the Corporation can operate independently of a specific public body. It is critical that the DCIC maintain trust and transparency in the community so record-keeping and communication protocols will be established in the Code of Regulations. The DCIC will operate under the Open Meetings Act and provide for citizen input to decision-making to ensure adherence to community values.

Building the DCIC starts with appointment of the representatives from the governmental entities. Those individuals then recommend the remaining members who must live in, work in, or otherwise support the

economic and cultural vitality of the Village of Yellow Springs. The elected officials will continue to appoint their own representatives but after the initial appointment of at-large community members, those at-large members will be appointed by the DCIC.

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The inclusion of a diverse set of stakeholders supports better coordination of action and aligned strategic planning across entities.

The ESC has examined the broad powers of a DCIC which include accepting, purchasing, leasing and selling real estate; insuring and incurring debt; financing improvements to land or structures within zoning regulations; and more as can be constructed for the enhancement of the Village Values and Goals. Over the course of several ESC Meeting, and with input from Council, the following **possible** tasks for a Yellow Springs DCIC:

1. Administer the Revolving Loan Fund and other grant programs
2. Market the CBE and promote Yellow Springs as a business location
3. Invest and/or fund new infrastructure projects (e.g.: the fiber network)
4. Provide assistance to advance the economic, community, and civic development of Yellow Springs
5. Fund residential and commercial development
6. Function as a land bank to facilitate the transition of foreclosed and/or abandoned properties into viable, marketable properties

**The ESC has identified the following concerns for continued consideration as the DCIC is formed:**

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After Code of Regulations are approved –

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# Tree City USA Standards

To qualify as a Tree City USA community, you must meet four standards established by the Arbor Day Foundation and the National Association of State Foresters. These standards were established to ensure that every qualifying community would have a viable tree management program and that no community would be excluded because of size.

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## Four Standards for Tree City USA Recognition

### Standard 1

#### A Tree Board or Department

Someone must be legally responsible for the care of all trees on city- or town-owned property. By delegating tree care decisions to a professional forester, arborist, city department, citizen-led tree board or some combination, city leaders determine who will perform necessary tree work. The public will also know who is accountable for decisions that impact community trees. Often, both professional staff and an advisory tree board are established, which is a good goal for most communities.

The formation of a tree board often stems from a group of citizens. In some cases a mayor or city officials have started the process. Either way, the benefits are immense. Involving residents and business owners creates wide awareness of what trees do for the community and provides broad support for better tree care.

### Standard 2

#### A Tree Care Ordinance

A basic public tree care ordinance forms the foundation of a city's tree care program. It provides an opportunity to set good policy and back it with the force of law when necessary.

A key section of a qualifying ordinance is one that establishes the tree board or forestry department or both and gives one of them the responsibility for public tree care (as reflected in Standard 1). It should also assign the task of crafting and implementing a plan of work or for documenting annual tree care activities.

Ideally, the ordinance will also provide clear guidance for planting, maintaining and removing trees from streets, parks and other public spaces as well as activities that are required or prohibited. Beyond that, the ordinance should be flexible enough to fit the needs and circumstances of the particular community.

For tips and a checklist of important items to consider in writing or improving a tree ordinance, see [Tree City USA Bulletin #9](#).

## Standard 3

### A Community Forestry Program With an Annual Budget of at Least \$2 Per Capita

City trees provide many benefits—clean air, clean water, shade and beauty to name a few—but they also require an investment to remain healthy and sustainable. By providing support at or above the \$2 per capita minimum, a community demonstrates its commitment to grow and tend these valuable public assets. Budgets and expenditures require planning and accountability, which are fundamental to the long-term health of the tree canopy and the Tree City USA program.

To meet this standard each year, the community must document at least \$2 per capita toward the planting, care and removal of city trees—and the planning efforts to make those things happen. At first this may seem like an impossible barrier to some communities. However, a little investigation usually reveals that more than this amount is already being spent on tree care. If not, this may signal serious neglect that will cost far more in the long run. In such a case, working toward Tree City USA recognition can be used to reexamine the community's budget priorities and redirect funds to properly care for its tree resources before it is too late.

## Standard 4

### An Arbor Day Observance and Proclamation

An effective program for community trees would not be complete without an annual Arbor Day ceremony. Citizens join together to celebrate the benefits of community trees and the work accomplished to plant and maintain them. By passing and reciting an official Arbor Day proclamation, public officials demonstrate their support for the community tree program and complete the requirements for becoming a Tree City USA!

This is the least challenging—and probably most enjoyable—standard to meet. An Arbor Day celebration can be simple and brief or an all-day or all-week observation. It can include a tree planting event, tree care activities or an award ceremony that honors leading tree planters. For children, Arbor Day may be their only exposure to the green world or a springboard to discussions about the complex issue of environmental quality.

The benefits of Arbor Day go far beyond the shade and beauty of new trees for the next generation. Arbor Day is a golden opportunity for publicity and to educate homeowners about proper tree care. Utility companies can join in to promote planting small trees beneath power lines or being careful when digging. Fire prevention messaging can also be worked into the event, as can conservation education about soil erosion or the need to protect wildlife habitat.

Date: July 11, 2018

To: Members of the Yellow Springs Village Council

From: Macy Reynolds, President of the Yellow Springs Tree Committee

Re: Tree City USA Application

For many years the Yellow Springs Tree Committee has served the community as an independent, autonomous volunteer organization. We planted at least 2000 trees on village property (streets, parks, bike path, schools) and maintained the young trees for three years until they became the responsibility of the village. Our tribute tree program, which honors citizens with trees planted on public property, has been a great success and continues today.

Nevertheless, it has become clear that our activities must be better coordinated with village management. There are fewer open tree planting sites now and a greater need for effective mature tree maintenance, both of which require more collaboration and combined effort for the success of our urban forest. The Arbor Day Tree City USA program, whose standards are very similar to ours, is an organizational structure used by many other Ohio communities. Therefore we propose that the YS Tree Committee and the Village of Yellow Springs jointly apply for Tree City USA recognition for the village.

Standard #1 requires establishment of a Tree Board or Department that is accountable for all decisions that impact community trees.

- Members of the YS Tree Committee could well serve on this board, along with village representatives and a professional arborist.
- The YS Tree Committee can contribute the use of our truck and water tank and some volunteers to help with tree work.

Standard #2 requires development of a basic public tree care ordinance, which provides an opportunity to set good policy. The ordinance establishes membership in the Tree Board and guides the planning and implementing a program of tree care for the village. The ordinance may also include community-specific guidance for tree planting and maintenance.

- The YS Tree Committee is prepared to assist with development of the ordinance, using tips and checklists from various sources, including the Ohio Department of Natural Resources and Tree City USA Bulletin #9, and to support its passage and enactment by the village administration.



Standard #3 requires establishment of a community forestry program with an annual budget of at least \$2 per capita toward planting, care, and removal of village trees. Yellow Springs already sets aside a sum for these purposes; an additional amount based on the size of our population would augment it ( $\$2 \times 3000 = \$6000$ ).

- The YS Tree Committee has successfully raised funds in the past and can continue to do so through its tribute tree program and other activities. It is willing to donate to the community forestry program for the planting and maintenance of trees.

Standard #4 requires that the village pass and recite an official Arbor Day proclamation and conduct an annual Arbor Day ceremony. The community is expected to use the opportunity to promote education for homeowners regarding proper tree care and soil and wildlife conservation.

- For many years the YS Tree Committee has sponsored an Arbor Day celebration at Mills Lawn Elementary School that involves students in tree planting activities and education about the value of trees. This could be the foundation of a community-wide ceremony and other Arbor Day activities.
- The YS Tree Committee has for several years offered well-attended public presentations by experts and professionals covering specific urban forestry issues (information about pawpaw trees, the importance of pollinators, etc). Members would continue to assist with planning and carrying out such educational programs.

It seems obvious that becoming a Tree City USA would involve only a few extra steps on the part of village administration and the YS Tree Committee. Not only would Yellow Springs benefit from the public recognition that many other Ohio communities enjoy (Ohio has the largest number of Tree City USA communities in the country), but it would have a structure that enables us to work together for the benefit of our urban forest.

We urge you to approve our joint effort to apply for Tree City USA status for the Village of Yellow Springs.



**Landlord Utility Responsibility**  
**Submitted by Patti Bates**  
**July 16, 2018**

I would like to recap the procedure and timeline by which landlords are notified of the disconnection status if their tenants.

Currently, the following timeline is observed.

Bill #1 received at address noted on account	on or about 1 <sup>st</sup> of month
*Note: this bill is for the previous month	
Bill #1 due at Village	15 <sup>th</sup> of first month
Late fees assessed to bill #1, account becomes delinquent	16 <sup>th</sup> of first month
Bill #2 received at address noted on account	on or about 1 <sup>st</sup> of next month
Bill # 2 due at Village	15 <sup>th</sup> of second month
**Note: this bill is for previous month	
Late fees assessed to bill #2 (balance of account), disconnection process begins	16 <sup>th</sup> of second month
Disconnection notice sent to account and landlord	on or about 16 <sup>th</sup> of second month
Disconnection occurs	minimum 7-10 days after disconnection notice, never on a Friday

Using this description, I have described a sample timeline below.

Bill for March received	on or about April 1 <sup>st</sup>
Bill for March due	April 15 <sup>th</sup>
If not paid, late fees for March bill assessed	April 16 <sup>th</sup>
Bill for April received	on or about May 1
Bill for April due	May 15 <sup>th</sup>
If not paid, late fees for balance assessed, disconnection process begins	May 16 <sup>th</sup>
Disconnection notices sent to tenant and landlord	on or about May 16 <sup>th</sup>
If not paid, disconnection occurs	on or around May 27 <sup>th</sup> , never on a
Friday	

Also attached to this report you will find a copy of the letter that is sent to both the tenant and the landlord.

As the procedure does call for an assessment of unpaid fees to the property, per the new policy, be aware that we have had no assessments under this policy



100 Dayton St  
Yellow Springs OH 45387

May 24, 2018

## NOTICE TO DISCONNECT

CUSTOMER  
0000 HAPPY LANE  
Yellow Springs, OH 45387

Acct. # 000.00000.0  
Service Address:  
0001 SUNNY LANE

Current account balance: **\$1334.29**

**OWNER DUPLICATE**

Dear Village Utility Customer:

According to our records, your utility account has been classified as past due. Therefore, per Village Ordinance 1040.03, the amount of **\$373.36** is currently **30 days past due** and has been classified as delinquent.

In order to avoid an interruption of service, you must make a payment of no less than:

**\$373.36 by 7:30A.M. MAY 30<sup>TH</sup>, 2018**

There will be no extensions of time to pay. If payment is not received, the Village will **disconnect** your utility service on **MAY 30<sup>TH</sup>, 2018**.

If your service is disconnected, full payment of the entire current balance, **plus a disconnection fee** of \$20 will be required before service is restored. Service will be restored the same day if payment is received before 3:00 pm. If payment is received after 3:00 pm, service will not be restored until the next **business** day.

If you would like to request a payment agreement, seek relief due to an existing health condition or pending bankruptcy, you may do so by contacting the Utility Office and submitting the written request prior to the date of potential disconnection. **Written requests must be submitted and received by the Utilities Office by the payment due date and time listed above for consideration.**

If you would like to appeal the disconnection, you may do so by submitting your reason for appeal in writing to the Utilities Office by the payment due date and time listed above as well.

If you have any questions or concerns regarding this notice or your utility bill, please contact us immediately at 767-7202.

NOTE: If you are a renter, and you have received this notice, please note that a notice has also been mailed to the property owner.

Sincerely,

Village of Yellow Springs Utility Billing Office

## Landlord Utility Policy

Judith Hempfling

Village Council July 2018

I contacted Ellis Jacobs, an attorney from the village who many of you know. Ellis had worked for consumer protection of utility customers for many years and contacted a staff member of the Ohio Consumers' Counsel. His comments as well as a website with some state regulations regarding utilities are attached. As you can see, there are regulations in place for public utilities with the goal of protecting consumers, and especially low income consumers. Village municipal utilities and landlords are not bound by these regulations.

I have also attached a letter from Teresa Dunphy regarding the impact on their practices. We should also be considering this policy's impact on business rentals which could have a major impact if the business uses a lot of village utilities. The risk of the landlord could be quite substantial and might certainly negatively impact renting to a high utility using business being able to rent space in the village. In my conversation to Teresa, she noted that a simple improvement of past practices (these improvements are probably already in place), would likely have resulted in the collection of many of those unpaid bills by renters. Teresa had looked at the delinquent list at some point, and believed many people probably did not even know they had a delinquent bill. She also felt, as she said in her letter, that a simple holding of the village security deposit would have covered much of the unpaid final bills which she believed were not paid because people did not realize they were outstanding. She estimated with these changes in village billing practices, the outstanding yearly delinquency of approximately \$10,000 would have been reduced by over half.

Finally, the housing security of a renter relies heavily on a trusting relationship between the landlord and tenant. I have received calls from tenants regarding this policy and how it is disrupting that relationship when landlords receive shut off notices on their rentals. As Teresa Dunphy, they do not allow their renters to have payment plans with the Village.

Landlords receiving a shutoff notice might cause an eviction and certainly must cause additional stress to a family who is already having financial struggles. Having a secure home is something many of us sitting at the table of council do not need to worry about. But as you also know, for many people in this village, paying the most basic bills month to month, can be a huge struggle which in and of itself is a constant stress to those of lower and even moderate income.

I believe this is an issue of affordability and that this village policy is in direct contradiction to our stated commitment to address the affordability crisis of our community.

Thank you

Hi Judith,

Per your request...I have listed below the impacts the landlord utility policy has had on my day to day procedures and how it may be impacting tenants.

1. Deposit requirement: Tenants are required to provide proof of final utility bill payment to receive their deposit.

A) Time to return the deposit has increased due to lack of availability of the final bill.

2. I do not allow any tenant payment plans due to financial exposure issues for owners.

A) Tenants with delinquent accounts incur more connection fees when service is shut off

for non-payment. B) The Village should not allow a tenant to sign up for a utility payment plan without

permission from the landlord.

**Questions/Comments regarding the ordinance.**

What is the cost in time and fees, to attach a lien, in the event the landlord does not pay the tenants outstanding bill? Who is charged with the task of filing the lien?

Is the current ordinance being enforced? Is the assessment put on the tax bill or listed as a lien against the property? Is the Village required to notify the landlord when the lien is filed?

Before the ordinance was passed a large portion of the uncollected utility bills seemed to be unpaid final bills. This problem could have been corrected by keeping the utility deposit in place for the full duration of occupancy instead of returning it after one year.

There were also unpaid bills on the books that could have been collected by contacting current residents/utility customers in the Village. I would guess some of the people did not even know there was an outstanding bill.

Disconnect notices have increased significantly with the increase in utility rates.

Thank you in advance for your consideration of these issues.

Teresa Dunphy



# Village of Yellow Springs

FIRST HALF OF 2018  
Financial Statement Highlights  
6-30-18

Since my full time hiring of June 4<sup>th</sup>, I have been working on reconciliations of all bank accounts, all revenues and expenses.

At this time, I have attached the Finance Reports as of June 30, 2018.

There are still entries that need to be verified and or adjusted. I am hoping that my next Finance Report will be more complete.

## **Revenues**

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**General Fund** revenues collected to date are at 52% of what was budgeted.

**Electric Fund** revenues collected to date are at 55% of what was budgeted.

**Water Fund** revenues collected to date are at 46% of what was budgeted.

**Sewer Fund** revenues collected to date are at 47% of what was budgeted.

**Solid Waste Fund** revenues collected to date are at 53% of what was budgeted.

## **Expenses**

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The Expense Report is attached. I am still in the process of reviewing all expenses.

## **Bank Reconciliations:**

The bank accounts were not in balance when I arrived and will be updated shortly.

Submitted by C. Harris, 6-30-18

# Village of Yellow Springs

## Statement of Cash from Revenue and Expense

From: 1/1/2018 to 6/30/2018

Funds: 101 to 910

Include Inactive Accounts: No

Fund	Description	Beginning Balance	Net Revenue YTD	Net Expense YTD	Unexpended Balance	Encumbrance YTD	Ending Balance	Message
101	GENERAL FUND	\$1,560,043.68	\$1,967,943.65	\$2,087,252.68	\$1,440,734.65	\$340,001.65	\$1,100,733.00	
202	STREET MAINTENANCE/REPAIR FUND	\$366,045.37	\$394,049.86	\$241,092.51	\$519,002.72	\$249,270.56	\$269,732.16	
203	STATE HIGHWAY MAINTENANCE FUND	\$41,070.63	\$4,496.90	\$0.00	\$45,567.53	\$0.00	\$45,567.53	
204	PARKS & RECREATION FUND	\$65,219.59	\$420,435.11	\$215,762.49	\$269,892.21	\$58,574.38	\$211,317.83	
205	ECONOMIC DEVELOPMENT FUND	\$121,550.87	\$0.00	\$0.00	\$121,550.87	\$0.00	\$121,550.87	
207	GREEN SPACE FUND	\$175,990.06	\$50,000.00	\$20,000.00	\$205,990.06	\$0.00	\$205,990.06	
208	MOTOR VEHICLE - PERMISSIVE TAX	\$135,280.37	\$10,519.24	\$0.00	\$145,799.61	\$0.00	\$145,799.61	
210	MAYOR'S COURT COMPUTER FUND	\$1,337.08	\$290.00	\$1,920.50	(\$293.42)	\$259.50	(\$552.92)	
212	LAW ENFORCEMENT AND EDUCATION	\$7,715.63	\$3,460.00	\$0.00	\$11,175.63	\$0.00	\$11,175.63	
213	COATS & SUPPLIES FUND	\$13,996.40	\$737.98	\$114.00	\$14,620.38	\$0.00	\$14,620.38	
215	FED. FORFEITED ASSETS	\$122.26	\$0.00	\$0.00	\$122.26	\$0.00	\$122.26	
216	STATE L. E. TRUST FUND	\$64,007.49	\$0.00	\$10,122.70	\$53,884.79	\$145.00	\$53,739.79	
301	POLICE VEHICLE REPLACEMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
302	CABLE TELEVISION CAPITAL IMPROVEMENT	\$0.00	\$26,000.00	\$25,658.75	\$341.25	\$0.00	\$341.25	
303	WATER CAPITAL IMPROVEMENT	\$32,195.67	\$50,000.00	\$0.00	\$82,195.67	\$0.00	\$82,195.67	
304	SEWER CAPITAL IMPROVEMENT FUND	\$75,000.00	\$50,000.00	\$27,430.00	\$97,570.00	\$0.00	\$97,570.00	
305	ELECTRIC CAPITAL IMPROVEMENT FUND	\$512,885.51	\$50,000.00	\$174,779.04	\$388,106.47	\$81,040.08	\$307,066.39	
306	PARKS & RECREATION CAPITAL IMPROVEMENT	\$263,082.96	\$25,000.00	\$64,431.13	\$223,651.83	\$31,540.47	\$192,111.36	
307	FACILITIES CAPITAL IMPROVEMENT FUND	\$454,083.55	\$25,000.00	\$223,395.69	\$255,687.86	\$63,313.31	\$192,374.55	
308	CAPITAL EQUIPMENT FUND	\$97,614.19	\$25,000.00	\$0.00	\$122,614.19	\$0.00	\$122,614.19	
351	USACE GRANT FUND - CTR FOR BUS & ED	\$21,167.78	\$266,895.32	\$288,063.00	\$0.10	\$0.00	\$0.10	
355	YELLOW SPRINGS CLIFTON CONNECTOR TRAIL PROJECT FUND	\$0.00	\$15,000.00	\$0.00	\$15,000.00	\$20,000.00	(\$5,000.00)	
356	OPWC/OWDA WATER PLANT PROJECT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
401	BOND RETIREMENT FUND	\$15,686.85	\$0.00	\$0.00	\$15,686.85	\$0.00	\$15,686.85	
601	ELECTRIC OPERATING FUND	\$2,567,128.83	\$2,102,093.98	\$2,255,784.74	\$2,413,438.07	\$1,307,091.58	\$1,106,346.49	
610	WATER OPERATING FUND	\$581,855.62	\$561,039.70	\$565,037.13	\$577,858.19	\$91,216.12	\$486,642.07	

**Statement of Cash from Revenue and Expense**

**From: 1/1/2018 to 6/30/2018**

Fund	Description	Beginning Balance	Net Revenue YTD	Net Expense YTD	Unexpended Balance	Encumbrance YTD	Ending Balance	Message
620	SEWER OPERATING FUND	\$654,160.43	\$519,209.30	\$507,355.60	\$666,014.13	\$143,484.18	\$522,529.95	
630	SOLID WASTE OPERATING FUND	\$59,503.43	\$144,809.56	\$144,798.04	\$59,514.95	\$117,201.96	(\$57,687.01)	
640	UTILITY OVER PAYMENT FUND	\$0.00	\$4,365.84	\$457.71	\$3,908.13	\$0.00	\$3,908.13	
901	PAYROLL FUND	\$3,368.33	\$0.00	\$0.00	\$3,368.33	\$0.00	\$3,368.33	
902	WIDOWS FUND	\$2,044.19	\$0.00	\$0.00	\$2,044.19	\$0.00	\$2,044.19	
903	POLICE PENSION FUND	\$17,223.60	\$99,831.59	\$52,304.21	\$64,750.98	\$0.00	\$64,750.98	
904	GUARANTEE DEPOSIT FUND	\$500.08	\$0.00	\$500.00	\$0.08	\$0.00	\$0.08	
905	PETTY CASH	\$400.00	\$0.00	\$0.00	\$400.00	\$0.00	\$400.00	
906	MAYOR'S COURT FUND	\$0.00	\$5,283.00	\$3,968.00	\$1,315.00	\$0.00	\$1,315.00	
907	FLEXIBLE SPENDING PLAN FUND	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	
908	UNCLAIMED MONEY - S01	\$1,999.03	\$92.17	\$0.00	\$2,091.20	\$0.00	\$2,091.20	
909	UNCLAIMED MONEY - GD	\$4,804.94	\$0.00	\$0.00	\$4,804.94	\$0.00	\$4,804.94	
910	UNCLAIMED MONEY - PAYROLL	\$1,607.20	\$0.00	\$0.00	\$1,607.20	\$0.00	\$1,607.20	
<b>Grand Total:</b>		<b>\$7,919,191.62</b>	<b>\$6,821,553.20</b>	<b>\$6,910,227.92</b>	<b>\$7,830,516.90</b>	<b>\$2,503,138.79</b>	<b>\$5,327,378.11</b>	



# Village of Yellow Springs Bank Report

Banks: INV to S08

As Of: 1/1/2018 to 6/30/2018

Include Inactive Bank Accounts: No

Bank	Beginning Bal.	MTD Revenue	YTD Revenue	MTD Expense	YTD Expense	YTD Other	Ending Bal.
HUNTINGTON INVESTMENTS	\$2,151,800.77	\$2,358.66	\$15,623.44	\$0.00	\$0.00	\$0.00	\$2,167,424.21
IMPREST CASH	\$400.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$400.00
STAR OHIO	\$1,622,266.98	\$2,657.85	\$13,683.79	\$0.00	\$0.00	\$0.00	\$1,635,950.77
U S BANK	\$4,131,098.98	\$733,449.67	\$6,785,222.48	\$1,282,953.44	\$5,702,171.25	(\$986,206.43)	\$4,227,943.78
U S BANK - PAYROLL ACCT.	\$13,124.89	\$0.00	\$0.00	\$219,391.06	\$1,205,310.68	\$986,206.43	(\$205,979.36)
U S BANK - GUARANTEE DEPOSITS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
U S BANK - MFP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
MAYOR'S COURT	\$0.00	\$0.00	\$5,283.00	\$0.00	\$3,297.00	\$0.00	\$1,986.00
U S BANK - FSP	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00
Grand Total:	\$7,919,191.62	\$738,466.18	\$6,819,812.71	\$1,502,344.50	\$6,910,778.93	\$0.00	\$7,828,225.40

# Village of Yellow Springs Expense Report

Accounts: 101-1001-51101 to 910-1712-59101

As Of: 1/1/2018 to 6/30/2018

Include Inactive Accounts: No

Include Pre-Encumbrances: No

Account	Description	Budget	MTD Expense	YTD Expense	UnExp. Balance	Encumbrance	Unenc. Balance	% Used
101	GENERAL FUND					Target Percent:	50.00%	
<b>COUNCIL</b>								
PERSONNEL SERVICES								
101-1001-51101	WAGES	\$89,000.00	\$7,045.70	\$44,172.05	\$44,827.95	\$0.00	\$44,827.95	49.63%
101-1001-51104	PART-TIME WAGES	\$9,000.00	\$0.00	\$1,809.54	\$7,190.46	\$0.00	\$7,190.46	20.11%
101-1001-51110	PENSION	\$13,000.00	\$845.98	\$6,526.10	\$6,473.90	\$0.00	\$6,473.90	50.20%
101-1001-51111	HEALTH INSURANCE	\$12,500.00	\$835.81	\$3,872.34	\$8,627.66	\$8,025.16	\$602.50	95.18%
101-1001-51112	LIFE INSURANCE	\$161.10	\$0.00	\$62.05	\$99.05	\$94.50	\$4.55	97.18%
101-1001-51113	WORKERS COMPENSATIO	\$2,500.00	(\$73.70)	\$2,568.41	(\$68.41)	\$0.00	(\$68.41)	102.74%
101-1001-51114	DENTAL INSURANCE	\$900.00	\$54.34	\$171.14	\$728.86	\$699.18	\$29.68	96.70%
101-1001-51129	MEDICARE	\$1,250.00	\$94.22	\$622.44	\$627.56	\$0.00	\$627.56	49.80%
101-1001-51130	OTHER PERSONAL SERVIC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101-1001-51131	PRE-EMPLOYMENT PHYSIC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101-1001-51132	WELLNESS ACTIVITIES	\$250.00	\$0.00	\$31.44	\$218.56	\$100.00	\$118.56	52.58%
101-1001-51133	UNEMPLOYMENT COMPEN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101-1001-51134	RECRUITMENT & TESTING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
PERSONNEL SERVICES Totals:		\$128,561.10	\$8,802.35	\$59,835.51	\$68,725.59	\$8,918.84	\$59,806.75	53.48%
TRAVEL AND TRAINING EXPENSES								
101-1001-52101	TRAVEL & TRAINING	\$6,651.05	\$3,409.00	\$4,199.81	\$2,451.24	\$3,565.00	(\$1,113.76)	116.75%
TRAVEL AND TRAINING EXPENSES Totals:		\$6,651.05	\$3,409.00	\$4,199.81	\$2,451.24	\$3,565.00	(\$1,113.76)	116.75%
CONTRACTUAL SERVICES								
101-1001-53101	OTHER CONTRACTUAL SE	\$5,000.00	\$0.00	\$272.50	\$4,727.50	\$0.00	\$4,727.50	5.45%
101-1001-53103	RENTS & LEASES	\$2,500.00	\$198.58	\$1,139.09	\$1,360.91	\$1,935.91	(\$575.00)	123.00%
101-1001-53104	PROFESSIONAL SERVICES	\$45,940.60	\$5,697.50	\$29,616.38	\$16,324.22	\$650.60	\$15,673.62	65.88%
101-1001-53105	INSURANCE	\$150.00	\$0.00	\$0.00	\$150.00	\$150.00	\$0.00	100.00%
101-1001-53106	MAINTENANCE OF EQUIPM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101-1001-53107	POSTAGE	\$1,200.00	\$0.00	\$163.49	\$1,036.51	\$70.51	\$966.00	19.50%
101-1001-53108	MEMBERSHIPS	\$5,000.00	\$0.00	\$2,764.02	\$2,235.98	\$80.00	\$2,155.98	56.88%
101-1001-53134	TELEPHONE	\$500.00	\$0.00	\$150.00	\$350.00	\$150.00	\$200.00	60.00%
101-1001-53135	MAINTENANCE OF FACILIT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101-1001-53137	PRINTING	\$500.00	\$0.00	\$622.50	(\$122.50)	\$18.23	(\$140.73)	128.15%
101-1001-53138	ADVERTISING	\$13,000.00	\$1,614.60	\$8,403.12	\$4,596.88	\$1,596.88	\$3,000.00	76.92%
101-1001-53140	LICENSE & PERMITS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101-1001-53146	HARDWARE/SOFTWARE S	\$7,500.00	\$442.42	\$3,105.98	\$4,394.02	\$2,311.66	\$2,082.36	72.24%
101-1001-53147	LEGAL SERVICES	\$96,503.21	\$4,591.50	\$46,286.53	\$50,216.68	\$40,118.58	\$10,098.10	89.54%
CONTRACTUAL SERVICES Totals:		\$177,793.81	\$12,544.60	\$92,523.61	\$85,270.20	\$47,082.37	\$38,187.83	78.52%
MATERIALS & SUPPLIES								
101-1001-54101	OFFICE SUPPLIES	\$2,293.03	\$0.00	\$157.85	\$2,135.18	\$799.47	\$1,335.71	41.75%

**Expense Report**  
**As Of: 1/1/2018 to 6/30/2018**

Account	Description	Budget	MTD Expense	YTD Expense	UnExp. Balance	Encumbrance	Unenc. Balance	% Used
101-1001-54102	OPERATING SUPPLIES	\$3,500.00	\$0.00	\$1,941.46	\$1,558.54	\$564.67	\$993.87	71.60%
101-1001-54104	BOOKS & PUBLICATIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101-1001-54106	OFFICE EQUIPMENT	\$5,000.00	\$0.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00	0.00%
101-1001-54109	SPECIAL EVENTS	\$1,157.30	\$0.00	\$1,740.30	(\$583.00)	\$0.00	(\$583.00)	150.38%
	MATERIALS & SUPPLIES Totals:	\$11,950.33	\$0.00	\$3,839.61	\$8,110.72	\$1,364.14	\$6,746.58	43.54%
MISCELLANEOUS								
101-1001-57102	REFUNDS AND REIMBURS	\$400.00	\$0.00	\$0.00	\$400.00	\$0.00	\$400.00	0.00%
	MISCELLANEOUS Totals:	\$400.00	\$0.00	\$0.00	\$400.00	\$0.00	\$400.00	0.00%
	COUNCIL Totals:	\$325,356.29	\$24,755.95	\$160,398.54	\$164,957.75	\$60,930.35	\$104,027.40	68.03%
<b>MAYOR</b>								
PERSONNEL SERVICES								
101-1002-51101	WAGES	\$37,000.00	\$1,294.02	\$16,571.19	\$20,428.81	\$0.00	\$20,428.81	44.79%
101-1002-51102	OVERTIME	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101-1002-51110	PENSION	\$5,200.00	\$181.17	\$2,225.41	\$2,974.59	\$0.00	\$2,974.59	42.80%
101-1002-51111	HEALTH INSURANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101-1002-51112	LIFE INSURANCE	\$105.55	\$0.00	(\$9.92)	\$115.47	\$105.55	\$9.92	90.60%
101-1002-51113	WORKERS COMPENSATIO	\$1,000.00	(\$29.80)	\$1,027.67	(\$27.67)	\$0.00	(\$27.67)	102.77%
101-1002-51114	DENTAL INSURANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101-1002-51120	UNIFORMS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101-1002-51129	MEDICARE	\$550.00	\$18.76	\$233.03	\$316.97	\$0.00	\$316.97	42.37%
101-1002-51130	OTHER PERSONAL SERVIC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101-1002-51131	PRE-EMPLOYMENT PHYSIC	\$0.00	\$0.00	\$40.00	(\$40.00)	\$0.00	(\$40.00)	N/A
101-1002-51132	WELLNESS ACTIVITIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101-1002-51133	UNEMPLOYMENT COMPEN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101-1002-51134	RECRUITMENT & TESTING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	PERSONNEL SERVICES Totals:	\$43,855.55	\$1,464.15	\$20,087.38	\$23,768.17	\$105.55	\$23,662.62	46.04%
TRAVEL AND TRAINING EXPENSES								
101-1002-52101	TRAVEL & TRAINING	\$3,000.00	\$0.00	\$950.27	\$2,049.73	\$50.00	\$1,999.73	33.34%
	TRAVEL AND TRAINING EXPENSES Totals:	\$3,000.00	\$0.00	\$950.27	\$2,049.73	\$50.00	\$1,999.73	33.34%
CONTRACTUAL SERVICES								
101-1002-53101	OTHER CONTRACTUAL SE	\$150.00	\$0.00	\$0.00	\$150.00	\$0.00	\$150.00	0.00%
101-1002-53104	PROFESSIONAL SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101-1002-53105	INSURANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101-1002-53106	MAINTENANCE OF EQUIPM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101-1002-53107	POSTAGE	\$450.00	\$0.00	\$32.07	\$417.93	\$17.93	\$400.00	11.11%
101-1002-53108	MEMBERSHIPS	\$125.00	\$0.00	\$75.00	\$50.00	\$0.00	\$50.00	60.00%
101-1002-53134	TELEPHONE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101-1002-53135	MAINTENANCE OF FACILIT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101-1002-53137	PRINTING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101-1002-53138	ADVERTISING	\$0.00	\$0.00	\$43.20	(\$43.20)	\$0.00	(\$43.20)	N/A
101-1002-53146	HARDWARE/SOFTWARE S	\$6,200.00	\$355.92	\$4,142.34	\$2,057.66	\$2,052.17	\$5.49	99.91%
101-1002-53147	LEGAL SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	CONTRACTUAL SERVICES Totals:	\$6,925.00	\$355.92	\$4,292.61	\$2,632.39	\$2,070.10	\$562.29	91.88%
MATERIALS & SUPPLIES								
101-1002-54101	OFFICE SUPPLIES	\$521.08	\$0.00	\$62.31	\$458.77	\$21.08	\$437.69	16.00%
101-1002-54102	OPERATING SUPPLIES	\$1,000.00	\$64.05	\$732.31	\$267.69	\$132.50	\$135.19	86.48%

**Expense Report**  
**As Of: 1/1/2018 to 6/30/2018**

Account	Description	Budget	MTD Expense	YTD Expense	UnExp. Balance	Encumbrance	Unenc. Balance	% Used
101-1002-54104	BOOKS & PUBLICATIONS	\$2,187.74	\$0.00	\$563.22	\$1,624.52	\$1,624.52	\$0.00	100.00%
101-1002-54106	OFFICE EQUIPMENT	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	0.00%
	MATERIALS & SUPPLIES Totals:	\$4,708.82	\$64.05	\$1,357.84	\$3,350.98	\$1,778.10	\$1,572.88	66.60%
CAPITAL								
101-1002-55102	CAPITAL EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	CAPITAL Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
MISCELLANEOUS								
101-1002-57102	REFUNDS & REIMBURSEM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	MISCELLANEOUS Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	MAYOR Totals:	\$58,489.37	\$1,884.12	\$26,688.10	\$31,801.27	\$4,003.75	\$27,797.52	52.47%
<b>ADMINISTRATION</b>								
PERSONNEL SERVICES								
101-1003-51101	WAGES	\$119,600.00	\$9,398.61	\$59,348.54	\$60,251.46	\$0.00	\$60,251.46	49.62%
101-1003-51102	OVERTIME	\$0.00	\$23.17	\$483.64	(\$483.64)	\$0.00	(\$483.64)	N/A
101-1003-51104	PART-TIME WAGES	\$20,000.00	\$617.80	\$7,112.58	\$12,887.42	\$0.00	\$12,887.42	35.56%
101-1003-51110	PENSION	\$19,000.00	\$1,405.50	\$10,537.27	\$8,462.73	\$0.00	\$8,462.73	55.46%
101-1003-51111	HEALTH INSURANCE	\$20,000.00	\$2,113.37	\$10,227.78	\$9,772.22	\$8,835.71	\$936.51	95.32%
101-1003-51112	LIFE INSURANCE	\$250.00	\$0.00	\$92.77	\$157.23	\$161.18	(\$3.95)	101.58%
101-1003-51113	WORKERS COMPENSATIO	\$6,000.00	(\$104.93)	\$6,097.39	(\$97.39)	\$0.00	(\$97.39)	101.62%
101-1003-51114	DENTAL INSURANCE	\$1,750.00	\$290.40	\$866.95	\$883.05	\$768.49	\$114.56	93.45%
101-1003-51129	MEDICARE	\$2,000.00	\$138.72	\$924.86	\$1,075.14	\$0.00	\$1,075.14	46.24%
101-1003-51130	OTHER PERSONAL SERVIC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101-1003-51131	PRE-EMPLOYMENT PHYSIC	\$0.00	\$40.00	\$40.00	(\$40.00)	\$40.00	(\$80.00)	N/A
101-1003-51132	WELLNESS ACTIVITIES	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	0.00%
101-1003-51133	UNEMPLOYMENT COMPEN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101-1003-51134	RECRUITMENT & TESTING	\$1,000.00	\$0.00	\$891.37	\$108.63	\$631.00	(\$522.37)	152.24%
	PERSONNEL SERVICES Totals:	\$190,600.00	\$13,922.64	\$96,623.15	\$93,976.85	\$10,436.38	\$83,540.47	56.17%
TRAVEL AND TRAINING EXPENSES								
101-1003-52101	TRAVEL & TRAINING	\$7,500.00	\$50.00	\$808.12	\$6,691.88	\$1,802.61	\$4,889.27	34.81%
	TRAVEL AND TRAINING EXPENSES Totals:	\$7,500.00	\$50.00	\$808.12	\$6,691.88	\$1,802.61	\$4,889.27	34.81%
CONTRACTUAL SERVICES								
101-1003-53100	RETAINER (CITY TAX-RITA)	\$51,000.00	\$4,952.67	\$27,770.45	\$23,229.55	\$0.00	\$23,229.55	54.45%
101-1003-53101	OTHER CONTRACTUAL SE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101-1003-53103	RENTS & LEASES	\$2,509.56	\$154.42	\$4,873.87	(\$2,364.31)	\$1,289.97	(\$3,654.28)	245.61%
101-1003-53104	PROFESSIONAL SERVICES	\$78,160.00	\$567.50	\$49,455.38	\$28,704.62	\$17,751.62	\$10,953.00	85.99%
101-1003-53105	INSURANCE	\$3,300.00	\$0.00	\$375.00	\$2,925.00	\$3,960.00	(\$1,035.00)	131.36%
101-1003-53106	MAINTENANCE OF EQUIPM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101-1003-53107	POSTAGE	\$600.00	\$0.00	\$199.24	\$400.76	\$56.86	\$343.90	42.68%
101-1003-53108	MEMBERSHIPS	\$4,600.00	\$0.00	\$1,387.40	\$3,212.60	\$1,795.00	\$1,417.60	69.18%
101-1003-53134	TELEPHONE	\$7,297.34	\$1,114.65	\$3,830.24	\$3,467.10	\$1,901.52	\$1,565.58	78.55%
101-1003-53135	MAINTENANCE OF FACILIT	\$250.00	\$0.00	\$0.00	\$250.00	\$0.00	\$250.00	0.00%
101-1003-53137	PRINTING	\$400.00	\$0.00	\$0.00	\$400.00	\$0.00	\$400.00	0.00%
101-1003-53138	ADVERTISING	\$2,000.00	\$0.00	\$1,116.00	\$884.00	\$373.60	\$510.40	74.48%
101-1003-53139	VEHICLE MAINTENANCE	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	0.00%
101-1003-53140	LICENSE & PERMITS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101-1003-53146	HARDWARE/SOFTWARE S	\$15,119.96	\$623.70	\$10,253.61	\$4,866.35	\$3,234.84	\$1,631.51	89.21%

**Expense Report**  
**As Of: 1/1/2018 to 6/30/2018**

Account	Description	Budget	MTD Expense	YTD Expense	UnExp. Balance	Encumbrance	Unenc. Balance	% Used
101-1003-53147	LEGAL SERVICES	\$55,700.56	\$2,375.00	\$22,478.62	\$33,221.94	\$38,803.19	(\$5,581.25)	110.02%
	CONTRACTUAL SERVICES Totals:	\$221,437.42	\$9,787.94	\$121,739.81	\$99,697.61	\$69,166.60	\$30,531.01	86.21%
<b>MATERIALS &amp; SUPPLIES</b>								
101-1003-54101	OFFICE SUPPLIES	\$1,200.00	\$0.00	\$92.85	\$1,107.15	\$29.98	\$1,077.17	10.24%
101-1003-54102	OPERATING SUPPLIES	\$4,367.73	\$153.18	\$1,820.98	\$2,546.75	\$621.45	\$1,925.30	55.92%
101-1003-54103	VEHICLE PARTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101-1003-54104	BOOKS & PUBLICATIONS	\$250.00	\$0.00	\$50.00	\$200.00	\$56.00	\$144.00	42.40%
101-1003-54105	SERVICE CHARGE	\$3,000.00	\$0.00	\$1,460.60	\$1,539.40	\$0.00	\$1,539.40	48.69%
101-1003-54106	OFFICE EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101-1003-54107	FUEL	\$350.00	\$0.00	\$0.00	\$350.00	\$50.00	\$300.00	14.29%
101-1003-54109	SPECIAL EVENTS	\$622.76	\$0.00	\$686.33	(\$63.57)	(\$420.78)	\$357.21	42.64%
	MATERIALS & SUPPLIES Totals:	\$9,790.49	\$153.18	\$4,110.76	\$5,679.73	\$336.65	\$5,343.08	45.43%
<b>MISCELLANEOUS</b>								
101-1003-57102	REFUNDS & REIMBURSEM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	MISCELLANEOUS Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	ADMINISTRATION Totals:	\$429,327.91	\$23,913.76	\$223,281.84	\$206,046.07	\$81,742.24	\$124,303.83	71.05%
<b>AUDITORS DEDUCTIONS</b>								
<b>CONTRACTUAL SERVICES</b>								
101-1004-53101	OTHER CONTRACTUAL SE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101-1004-53104	PROFESSIONAL SERVICES	\$9,000.00	\$1,800.00	\$9,000.00	\$0.00	\$0.00	\$0.00	100.00%
101-1004-53110	AUDITOR & TREAS. FEES	\$8,327.80	\$0.00	\$2,392.74	\$5,935.06	\$979.50	\$4,955.56	40.49%
101-1004-53111	ELECTION EXPENSE	\$0.00	\$0.00	\$548.08	(\$548.08)	\$0.00	(\$548.08)	N/A
101-1004-53113	COUNTY HEALTH DEPT.	\$10,000.00	\$0.00	\$4,159.18	\$5,840.82	\$0.00	\$5,840.82	41.59%
101-1004-53114	ADVERTISING DEL. TAX LIS	\$100.00	\$0.00	\$0.00	\$100.00	\$0.00	\$100.00	0.00%
101-1004-53115	10% ROLLBACK	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101-1004-53116	HOMESTEAD	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101-1004-53117	2 1/2 %	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101-1004-53118	DELINQUENT COLLECTION C	\$4,000.00	\$0.00	\$1,377.63	\$2,622.37	\$0.00	\$2,622.37	34.44%
	CONTRACTUAL SERVICES Totals:	\$31,427.80	\$1,800.00	\$17,477.63	\$13,950.17	\$979.50	\$12,970.67	58.73%
	AUDITORS DEDUCTIONS Totals:	\$31,427.80	\$1,800.00	\$17,477.63	\$13,950.17	\$979.50	\$12,970.67	58.73%
<b>RENTAL PROPERTY</b>								
<b>CONTRACTUAL SERVICES</b>								
101-1005-53101	OTHER CONTRACTUAL SE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101-1005-53102	UTILITIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101-1005-53103	RENTS & LEASES	\$1,231.03	\$103.45	\$474.03	\$757.00	\$128.50	\$628.50	48.95%
101-1005-53104	PROFESSIONAL SERVICES	\$0.00	\$0.00	\$773.45	(\$773.45)	\$26.55	(\$800.00)	N/A
101-1005-53105	INSURANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101-1005-53106	MAINTENANCE OF EQUIPM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101-1005-53120	TREE TRIMMING/LINE CLEA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101-1005-53131	ELECTRIC	\$2,115.61	\$109.34	\$684.71	\$1,430.90	\$1,430.90	\$0.00	100.00%
101-1005-53132	WATER	\$2,042.35	\$241.84	\$706.86	\$1,335.49	\$265.24	\$1,070.25	47.60%
101-1005-53133	SEWER	\$2,067.50	\$179.66	\$633.05	\$1,434.45	\$435.79	\$998.66	51.70%
101-1005-53135	MAINTENANCE OF FACILIT	\$4,110.00	\$0.00	\$381.75	\$3,728.25	\$503.75	\$3,224.50	21.55%
101-1005-53138	ADVERTISING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101-1005-53141	NATURAL GAS	\$1,559.80	\$32.86	\$662.14	\$897.66	\$30.56	\$867.10	44.41%
101-1005-53143	PROPERTY TAX	\$16,000.00	\$0.00	\$11,690.83	\$4,309.17	\$3,620.02	\$689.15	95.69%

**Expense Report**  
**As Of: 1/1/2018 to 6/30/2018**

Account	Description	Budget	MTD Expense	YTD Expense	UnExp. Balance	Encumbrance	Unenc. Balance	% Used
CONTRACTUAL SERVICES Totals:		\$29,126.29	\$667.15	\$16,006.82	\$13,119.47	\$6,441.31	\$6,678.16	77.07%
MATERIALS & SUPPLIES								
101-1005-54102	OPERATING SUPPLIES	\$1,000.00	\$36.22	\$290.27	\$709.73	\$109.73	\$600.00	40.00%
101-1005-54103	RENTS & LEASES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
MATERIALS & SUPPLIES Totals:		\$1,000.00	\$36.22	\$290.27	\$709.73	\$109.73	\$600.00	40.00%
CAPITAL								
101-1005-55101	LAND & BUILDINGS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101-1005-55102	CAPITAL EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101-1005-55103	PUBLIC WORKS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
CAPITAL Totals:		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
MISCELLANEOUS								
101-1005-57102	REFUNDS AND REIMBURS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
MISCELLANEOUS Totals:		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
RENTAL PROPERTY Totals:		\$30,126.29	\$703.37	\$16,297.09	\$13,829.20	\$6,551.04	\$7,278.16	75.84%
<b>LIBRARY</b>								
CONTRACTUAL SERVICES								
101-1006-53101	OTHER CONTRACTUAL SE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101-1006-53104	PROFESSIONAL SERVICES	\$1,500.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$1,500.00	0.00%
101-1006-53105	INSURANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101-1006-53106	MAINTENANCE OF EQUIPM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101-1006-53120	TREE TRIMMING/LINE CLEA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101-1006-53135	MAINTENANCE OF FACILIT	\$7,750.00	\$0.00	\$1,719.00	\$6,031.00	\$3,750.00	\$2,281.00	70.57%
101-1006-53137	PRINTING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101-1006-53140	LICENSE & PERMITS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
CONTRACTUAL SERVICES Totals:		\$9,250.00	\$0.00	\$1,719.00	\$7,531.00	\$3,750.00	\$3,781.00	59.12%
MATERIALS & SUPPLIES								
101-1006-54102	OPERATING SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
MATERIALS & SUPPLIES Totals:		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
CAPITAL								
101-1006-55101	LAND & BUILDINGS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101-1006-55102	CAPITAL EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101-1006-55103	PUBLIC WORKS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
CAPITAL Totals:		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
LIBRARY Totals:		\$9,250.00	\$0.00	\$1,719.00	\$7,531.00	\$3,750.00	\$3,781.00	59.12%
<b>CABLE TV</b>								
PERSONNEL SERVICES								
101-1008-51101	WAGES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101-1008-51104	PART-TIME	\$19,500.00	\$1,185.24	\$8,130.78	\$11,369.22	\$0.00	\$11,369.22	41.70%
101-1008-51109	EARLY RETIREMENT INCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101-1008-51110	PENSION	\$2,500.00	\$165.93	\$1,242.05	\$1,257.95	\$0.00	\$1,257.95	49.68%
101-1008-51111	HEALTH INSURANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101-1008-51113	WORKER'S COMPENSATIO	\$300.00	(\$11.27)	\$310.45	(\$10.45)	\$0.00	(\$10.45)	103.48%
101-1008-51129	MEDICARE	\$300.00	\$17.18	\$117.90	\$182.10	\$0.00	\$182.10	39.30%
PERSONNEL SERVICES Totals:		\$22,600.00	\$1,357.08	\$9,801.18	\$12,798.82	\$0.00	\$12,798.82	43.37%
TRAVEL AND TRAINING EXPENSES								
101-1008-52101	TRAVEL & TRAINING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A

**Expense Report**  
**As Of: 1/1/2018 to 6/30/2018**

Account	Description	Budget	MTD Expense	YTD Expense	UnExp. Balance	Encumbrance	Unenc. Balance	% Used
TRAVEL AND TRAINING EXPENSES Totals:		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
CONTRACTUAL SERVICES								
101-1008-53104	PROFESSIONAL SERVICES	\$0.00	\$0.00	\$40.00	(\$40.00)	\$0.00	(\$40.00)	N/A
101-1008-53106	MAINTENANCE OF EQUIPM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101-1008-53107	POSTAGE	\$50.00	\$0.00	\$0.00	\$50.00	\$0.00	\$50.00	0.00%
101-1008-53140	LICENSE & PERMITS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101-1008-53146	HARDWARE/SOFTWARE M	\$2,500.00	\$86.50	\$259.50	\$2,240.50	\$259.50	\$1,981.00	20.76%
CONTRACTUAL SERVICES Totals:		\$2,550.00	\$86.50	\$299.50	\$2,250.50	\$259.50	\$1,991.00	21.92%
MATERIALS & SUPPLIES								
101-1008-54102	OPERATING SUPPLIES	\$1,439.55	\$0.00	\$0.00	\$1,439.55	\$39.55	\$1,400.00	2.75%
101-1008-54104	BOOKS & PUBLICATIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101-1008-54106	OFFICE EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
MATERIALS & SUPPLIES Totals:		\$1,439.55	\$0.00	\$0.00	\$1,439.55	\$39.55	\$1,400.00	2.75%
CAPITAL								
101-1008-55102	CAPITAL EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
CAPITAL Totals:		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
MISCELLANEOUS								
101-1008-57102	REFUNDS AND REIMBURS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
MISCELLANEOUS Totals:		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
CABLE TV Totals:		\$26,589.55	\$1,443.58	\$10,100.68	\$16,488.87	\$299.05	\$16,189.82	39.11%
<b>TRANSFERS FROM GENERAL FUND</b>								
TRANSFERS								
101-1009-59101	TRANSFERS FROM GENER	\$940,932.00	\$0.00	\$940,932.00	\$0.00	\$0.00	\$0.00	100.00%
101-1009-59104	ADVANCES OUT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
TRANSFERS Totals:		\$940,932.00	\$0.00	\$940,932.00	\$0.00	\$0.00	\$0.00	100.00%
TRANSFERS FROM GENERAL FUND Totals:		\$940,932.00	\$0.00	\$940,932.00	\$0.00	\$0.00	\$0.00	100.00%
<b>COUNCIL COMMISSIONS</b>								
TRAVEL AND TRAINING EXPENSES								
101-1010-52101	TRAVEL AND TRAINING	\$5,000.00	\$0.00	\$550.00	\$4,450.00	\$29.99	\$4,420.01	11.60%
TRAVEL AND TRAINING EXPENSES Totals:		\$5,000.00	\$0.00	\$550.00	\$4,450.00	\$29.99	\$4,420.01	11.60%
CONTRACTUAL SERVICES								
101-1010-53101	OTHER CONTRACTUAL SE	\$10,000.00	\$0.00	\$0.00	\$10,000.00	\$0.00	\$10,000.00	0.00%
101-1010-53104	PROFESSIONAL SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101-1010-53137	PRINTING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101-1010-53138	ADVERTISING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
CONTRACTUAL SERVICES Totals:		\$10,000.00	\$0.00	\$0.00	\$10,000.00	\$0.00	\$10,000.00	0.00%
MATERIALS & SUPPLIES								
101-1010-54102	OPERATING SUPPLIES	\$5,353.91	\$0.00	\$1,758.91	\$3,595.00	\$0.00	\$3,595.00	32.85%
101-1010-54109	SPECIAL EVENTS	\$5,000.00	\$0.00	\$41.03	\$4,958.97	\$200.00	\$4,758.97	4.82%
MATERIALS & SUPPLIES Totals:		\$10,353.91	\$0.00	\$1,799.94	\$8,553.97	\$200.00	\$8,353.97	19.32%
MISCELLANEOUS								
101-1010-57102	REFUNDS AND REIMBURS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
MISCELLANEOUS Totals:		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
COUNCIL COMMISSIONS Totals:		\$25,353.91	\$0.00	\$2,349.94	\$23,003.97	\$229.99	\$22,773.98	10.18%
<b>PUBLIC SAFETY</b>								
PERSONNEL SERVICES								

**Expense Report**  
**As Of: 1/1/2018 to 6/30/2018**

Account	Description	Budget	MTD Expense	YTD Expense	UnExp. Balance	Encumbrance	Unenc. Balance	% Used
101-1201-51101	WAGES	\$755,925.00	\$55,455.02	\$325,304.72	\$430,620.28	\$0.00	\$430,620.28	43.03%
101-1201-51102	OVERTIME	\$45,000.00	\$4,757.26	\$21,964.44	\$23,035.56	\$0.00	\$23,035.56	48.81%
101-1201-51103	HOLIDAYS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101-1201-51104	PART-TIME WAGES	\$148,765.00	\$14,433.98	\$80,814.81	\$67,950.19	\$0.00	\$67,950.19	54.32%
101-1201-51110	PENSION	\$48,962.00	\$3,680.61	\$25,518.68	\$23,443.32	\$0.00	\$23,443.32	52.12%
101-1201-51111	HEALTH INSURANCE	\$155,000.00	\$15,902.06	\$70,491.32	\$84,508.68	\$73,887.82	\$10,620.86	93.15%
101-1201-51112	LIFE INSURANCE	\$1,571.00	\$0.00	\$642.53	\$928.47	\$867.30	\$61.17	96.11%
101-1201-51113	WORKERS COMPENSATIO	\$20,000.00	(\$722.78)	\$20,670.91	(\$670.91)	\$0.00	(\$670.91)	103.35%
101-1201-51114	DENTAL INSURANCE	\$8,000.00	\$1,646.54	\$4,041.56	\$3,958.44	\$3,268.32	\$690.12	91.37%
101-1201-51120	UNIFORMS	\$18,871.15	\$883.15	\$4,171.95	\$14,699.20	\$7,155.12	\$7,544.08	60.02%
101-1201-51129	MEDICARE	\$12,750.00	\$1,039.32	\$5,978.18	\$6,771.82	\$0.00	\$6,771.82	46.89%
101-1201-51130	OTHER PERSONAL SERVIC	\$250.00	\$0.00	\$0.00	\$250.00	\$0.00	\$250.00	0.00%
101-1201-51131	PRE-EMPLOYMENT PHYSIC	\$3,500.00	\$40.00	\$1,149.50	\$2,350.50	\$50.50	\$2,300.00	34.29%
101-1201-51132	WELLNESS ACTIVITIES	\$250.00	\$0.00	\$0.00	\$250.00	\$0.00	\$250.00	0.00%
101-1201-51133	UNEMPLOYMENT COMPEN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101-1201-51134	RECRUITMENT & TESTING	\$3,250.00	\$0.00	\$240.00	\$3,010.00	\$10.00	\$3,000.00	7.69%
101-1201-51135	POLYGRAPHS	\$1,500.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$1,500.00	0.00%
101-1201-51136	PSYCHOLOGICAL EXAMS	\$5,000.00	\$0.00	\$800.00	\$4,200.00	\$0.00	\$4,200.00	16.00%
PERSONNEL SERVICES Totals:		\$1,228,594.15	\$97,115.16	\$561,788.60	\$666,805.55	\$85,239.06	\$581,566.49	52.66%
TRAVEL AND TRAINING EXPENSES								
101-1201-52101	TRAVEL & TRAINING	\$12,537.30	\$2,179.60	\$5,299.07	\$7,238.23	\$319.28	\$6,918.95	44.81%
TRAVEL AND TRAINING EXPENSES Totals:		\$12,537.30	\$2,179.60	\$5,299.07	\$7,238.23	\$319.28	\$6,918.95	44.81%
CONTRACTUAL SERVICES								
101-1201-53101	OTHER CONTRACTUAL SE	\$15,240.00	\$0.00	\$7,736.00	\$7,504.00	\$0.00	\$7,504.00	50.76%
101-1201-53103	RENTS & LEASES	\$2,571.49	\$438.00	\$1,533.12	\$1,038.37	\$1,253.88	(\$215.51)	108.38%
101-1201-53104	PROFESSIONAL SERVICES	\$3,350.00	\$25.00	\$635.71	\$2,714.29	\$3,486.28	(\$771.99)	123.04%
101-1201-53105	INSURANCE	\$7,000.00	\$0.00	\$0.00	\$7,000.00	\$0.00	\$7,000.00	0.00%
101-1201-53106	MAINTENANCE OF EQUIPM	\$6,219.00	\$78.50	\$2,961.50	\$3,257.50	\$2,740.50	\$517.00	91.69%
101-1201-53107	POSTAGE	\$500.00	\$0.00	\$117.51	\$382.49	\$201.13	\$181.36	63.73%
101-1201-53108	MEMBERSHIPS	\$3,695.00	\$0.00	\$150.00	\$3,545.00	\$390.00	\$3,155.00	14.61%
101-1201-53125	GREENE CENTRAL 911 DIS	\$26,492.60	\$1,200.00	\$8,103.70	\$18,388.90	\$9,088.90	\$9,300.00	64.90%
101-1201-53126	XENIA MUNICIPAL COURT	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	0.00%
101-1201-53128	NEW WORLD SOFTWARE S	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$0.00	100.00%
101-1201-53129	MIAMI VALLEY REGIONAL C	\$950.00	\$0.00	\$175.00	\$775.00	\$650.00	\$125.00	86.84%
101-1201-53134	TELEPHONE	\$12,895.54	\$1,827.19	\$6,043.13	\$6,852.41	\$2,883.11	\$3,969.30	69.22%
101-1201-53135	MAINTENANCE OF FACILIT	\$5,800.00	\$95.00	\$370.00	\$5,430.00	\$1,430.00	\$4,000.00	31.03%
101-1201-53137	PRINTING	\$2,000.00	\$50.00	\$129.74	\$1,870.26	\$48.64	\$1,821.62	8.92%
101-1201-53138	ADVERTISING	\$1,000.00	\$0.00	\$601.20	\$398.80	\$32.00	\$366.80	63.32%
101-1201-53139	VEHICLE MAINTENANCE	\$24,077.38	\$1,713.95	\$12,353.25	\$11,724.13	\$14,175.16	(\$2,451.03)	110.18%
101-1201-53140	LICENSE & PERMITS	\$50.00	\$0.00	\$18.00	\$32.00	\$0.00	\$32.00	36.00%
101-1201-53142	ANIMAL CONTROL	\$9,000.00	\$0.00	\$3,487.00	\$5,513.00	\$3,513.00	\$2,000.00	77.78%
101-1201-53146	HARDWARE/SOFTWARE M	\$12,500.00	\$411.98	\$2,609.33	\$9,890.67	\$6,383.22	\$3,507.45	71.94%
101-1201-53147	LEGAL SERVICES	\$35,000.00	\$0.00	\$62.00	\$34,938.00	\$19,938.00	\$15,000.00	57.14%
CONTRACTUAL SERVICES Totals:		\$173,841.01	\$5,839.62	\$52,086.19	\$121,754.82	\$66,213.82	\$55,541.00	68.05%
MATERIALS & SUPPLIES								
101-1201-54101	OFFICE SUPPLIES	\$2,300.00	\$219.05	\$685.17	\$1,614.83	\$114.45	\$1,500.38	34.77%



**Expense Report**  
**As Of: 1/1/2018 to 6/30/2018**

Account	Description	Budget	MTD Expense	YTD Expense	UnExp. Balance	Encumbrance	Unenc. Balance	% Used
101-1201-54102	OPERATING SUPPLIES	\$18,996.28	\$631.98	\$4,082.24	\$14,914.04	\$2,076.77	\$12,837.27	32.42%
101-1201-54103	VEHICLE PARTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101-1201-54104	BOOKS & PUBLICATIONS	\$750.00	\$0.00	\$0.00	\$750.00	\$0.00	\$750.00	0.00%
101-1201-54106	OFFICE EQUIPMENT	\$5,000.00	\$0.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00	0.00%
101-1201-54107	FUEL	\$22,329.98	\$1,790.77	\$8,967.95	\$13,362.03	\$10,362.03	\$3,000.00	86.57%
101-1201-54108	TOOLS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101-1201-54109	SPECIAL EVENTS	\$2,044.00	\$508.60	\$946.48	\$1,097.52	\$341.40	\$756.12	63.01%
101-1201-54110	SAFETY EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	MATERIALS & SUPPLIES Totals:	\$51,420.26	\$3,150.40	\$14,681.84	\$36,738.42	\$12,894.65	\$23,843.77	53.63%
CAPITAL								
101-1201-55101	LAND & BUILDINGS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101-1201-55102	CAPITAL EQUIPMENT	\$550.00	\$0.00	\$0.00	\$550.00	\$550.00	\$0.00	100.00%
	CAPITAL Totals:	\$550.00	\$0.00	\$0.00	\$550.00	\$550.00	\$0.00	100.00%
MISCELLANEOUS								
101-1201-57102	REFUNDS AND REIMBURS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101-1201-57103	MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	MISCELLANEOUS Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	PUBLIC SAFETY Totals:	\$1,466,942.72	\$108,284.78	\$633,855.70	\$833,087.02	\$165,216.81	\$667,870.21	54.47%
<b>PLANNING AND ZONING</b>								
PERSONNEL SERVICES								
101-1202-51101	WAGES	\$9,758.00	\$2,623.08	\$6,791.69	\$2,966.31	\$0.00	\$2,966.31	69.60%
101-1202-51102	OVERTIME	\$0.00	\$69.50	\$1,450.85	(\$1,450.85)	\$0.00	(\$1,450.85)	N/A
101-1202-51104	PART-TIME	\$37,800.00	\$1,853.40	\$21,337.77	\$16,462.23	\$0.00	\$16,462.23	56.45%
101-1202-51110	PENSION	\$6,750.00	\$636.46	\$4,682.30	\$2,067.70	\$0.00	\$2,067.70	69.37%
101-1202-51111	HEALTH INSURANCE	\$17,000.00	\$1,622.49	\$8,477.98	\$8,522.02	\$6,683.94	\$1,838.08	89.19%
101-1202-51112	LIFE INSURANCE	\$159.99	\$0.00	\$50.30	\$109.69	\$100.00	\$9.69	93.94%
101-1202-51113	WORKERS COMPENSATIO	\$500.00	(\$5.07)	\$504.70	(\$4.70)	\$0.00	(\$4.70)	100.94%
101-1202-51114	DENTAL INSURANCE	\$650.00	\$88.74	\$265.99	\$384.01	\$322.84	\$61.17	90.59%
101-1202-51129	MEDICARE	\$650.00	\$57.86	\$382.91	\$267.09	\$0.00	\$267.09	58.91%
101-1202-51130	OTHER PERSONAL SERVIC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101-1202-51131	PRE-EMPLOYMENT PHYSIC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101-1202-51132	WELLNESS ACTIVITIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101-1202-51133	UNEMPLOYMENT COMPEN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101-1202-51134	RECRUITMENT & TESTING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	PERSONNEL SERVICES Totals:	\$73,267.99	\$6,946.46	\$43,944.49	\$29,323.50	\$7,106.78	\$22,216.72	69.68%
TRAVEL AND TRAINING EXPENSES								
101-1202-52101	TRAVEL & TRAINING	\$1,500.00	\$0.00	\$72.00	\$1,428.00	\$0.00	\$1,428.00	4.80%
	TRAVEL AND TRAINING EXPENSES Totals:	\$1,500.00	\$0.00	\$72.00	\$1,428.00	\$0.00	\$1,428.00	4.80%
CONTRACTUAL SERVICES								
101-1202-53101	OTHER CONTRACTUAL SE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101-1202-53103	RENTS AND LEASES	\$4,000.00	\$102.67	\$558.20	\$3,441.80	\$1,216.80	\$2,225.00	44.38%
101-1202-53104	PROFESSIONAL SERVICES	\$3,300.00	\$0.00	\$800.00	\$2,500.00	\$128.00	\$2,372.00	28.12%
101-1202-53106	MAINTENANCE OF EQUIPM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101-1202-53107	POSTAGE	\$500.00	\$0.00	\$32.07	\$467.93	\$17.93	\$450.00	10.00%
101-1202-53108	MEMBERSHIPS	\$300.00	\$0.00	\$0.00	\$300.00	\$0.00	\$300.00	0.00%
101-1202-53110	AUDITOR/TREASURER/REC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A

**Expense Report**  
**As Of: 1/1/2018 to 6/30/2018**

Account	Description	Budget	MTD Expense	YTD Expense	UnExp. Balance	Encumbrance	Unenc. Balance	% Used
101-1202-53134	TELEPHONE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101-1202-53135	MAINTENANCE OF FACILIT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101-1202-53137	PRINTING	\$500.00	\$0.00	\$0.00	\$500.00	\$32.00	\$468.00	6.40%
101-1202-53138	ADVERTISING	\$3,000.00	\$194.40	\$1,252.80	\$1,747.20	\$84.40	\$1,662.80	44.57%
101-1202-53140	LICENSE & PERMITS	\$150.00	\$0.00	\$0.00	\$150.00	\$0.00	\$150.00	0.00%
101-1202-53146	HARDWARE/SOFTWARE S	\$5,000.00	\$442.42	\$2,872.46	\$2,127.54	\$2,311.66	(\$184.12)	103.68%
101-1202-53147	LEGAL SERVICES	\$2,018.48	\$0.00	\$0.00	\$2,018.48	\$2,018.48	\$0.00	100.00%
CONTRACTUAL SERVICES Totals:		\$18,768.48	\$739.49	\$5,515.53	\$13,252.95	\$5,809.27	\$7,443.68	60.34%
MATERIALS & SUPPLIES								
101-1202-54101	OFFICE SUPPLIES	\$404.50	\$0.00	\$581.69	(\$177.19)	\$104.50	(\$281.69)	169.64%
101-1202-54102	OPERATING SUPPLIES	\$1,200.00	\$19.09	\$775.83	\$424.17	\$168.69	\$255.48	78.71%
101-1202-54104	BOOKS & PUBLICATIONS	\$300.00	\$0.00	\$0.00	\$300.00	\$0.00	\$300.00	0.00%
101-1202-54106	OFFICE EQUIPMENT	\$300.00	\$0.00	\$0.00	\$300.00	\$0.00	\$300.00	0.00%
101-1202-54107	FUEL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101-1202-54108	TOOLS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
MATERIALS & SUPPLIES Totals:		\$2,204.50	\$19.09	\$1,357.52	\$846.98	\$273.19	\$573.79	73.97%
MISCELLANEOUS								
101-1202-57102	REFUNDS & REIMBURSEM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
MISCELLANEOUS Totals:		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
PLANNING AND ZONING Totals:		\$95,740.97	\$7,705.04	\$50,889.54	\$44,851.43	\$13,189.24	\$31,662.19	66.93%
<b>MEDIATION</b>								
TRAVEL AND TRAINING EXPENSES								
101-1204-52101	TRAVEL & TRAINING	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	0.00%
TRAVEL AND TRAINING EXPENSES Totals:		\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	0.00%
CONTRACTUAL SERVICES								
101-1204-53104	PROFESSIONAL SERVICES	\$6,000.00	\$500.00	\$3,000.00	\$3,000.00	\$3,000.00	\$0.00	100.00%
101-1204-53108	MEMBERSHIPS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101-1204-53134	TELEPHONE	\$552.01	\$76.61	\$262.62	\$289.39	\$109.68	\$179.71	67.44%
101-1204-53138	ADVERTISING	\$75.00	\$0.00	\$0.00	\$75.00	\$0.00	\$75.00	0.00%
CONTRACTUAL SERVICES Totals:		\$6,627.01	\$576.61	\$3,262.62	\$3,364.39	\$3,109.68	\$254.71	96.16%
MATERIALS & SUPPLIES								
101-1204-54101	OFFICE SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101-1204-54102	OPERATING SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101-1204-54104	BOOKS & PUBLICATIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101-1204-54106	OFFICE EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101-1204-54109	SPECIAL EVENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
MATERIALS & SUPPLIES Totals:		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
MEDIATION Totals:		\$7,627.01	\$576.61	\$3,262.62	\$4,364.39	\$3,109.68	\$1,254.71	83.55%
101 Total:		\$3,447,163.82	\$171,067.21	\$2,087,252.68	\$1,359,911.14	\$340,001.65	\$1,019,909.49	70.41%

**202 STREET MAINTENANCE/REPAIR FUND**

Target Percent: 50.00%

**STREET MAINTENANCE & REPAIR**

**PERSONNEL SERVICES**

202-1401-51101	WAGES	\$158,466.00	\$24,275.20	\$61,411.44	\$97,054.56	\$0.00	\$97,054.56	38.75%
202-1401-51102	OVERTIME	\$10,000.00	\$166.32	\$3,492.00	\$6,508.00	\$0.00	\$6,508.00	34.92%
202-1401-51104	PART-TIME WAGES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A

**Expense Report**  
**As Of: 1/1/2018 to 6/30/2018**

Account	Description	Budget	MTD Expense	YTD Expense	UnExp. Balance	Encumbrance	Unenc. Balance	% Used
202-1401-51110	PENSION	\$23,500.00	\$1,536.92	\$8,311.33	\$15,188.67	\$0.00	\$15,188.67	35.37%
202-1401-51111	HEALTH INSURANCE	\$9,000.00	\$1,338.97	\$5,945.41	\$3,054.59	\$2,100.20	\$954.39	89.40%
202-1401-51112	LIFE INSURANCE	\$464.38	\$0.00	\$89.98	\$374.40	\$366.75	\$7.65	98.35%
202-1401-51113	WORKERS COMPENSATIO	\$4,000.00	(\$136.89)	\$4,127.06	(\$127.06)	\$0.00	(\$127.06)	103.18%
202-1401-51114	DENTAL INSURANCE	\$1,750.00	\$285.50	\$631.57	\$1,118.43	\$1,011.77	\$106.66	93.91%
202-1401-51120	UNIFORMS	\$1,250.00	\$176.12	\$739.57	\$510.43	\$168.88	\$341.55	72.68%
202-1401-51129	MEDICARE	\$2,000.00	\$121.49	\$475.02	\$1,524.98	\$0.00	\$1,524.98	23.75%
202-1401-51130	OTHER PERSONAL SERVIC	\$250.00	\$0.00	\$0.00	\$250.00	\$0.00	\$250.00	0.00%
202-1401-51131	PRE-EMPLOYMENT PHYSIC	\$500.00	\$40.00	\$40.00	\$460.00	\$0.00	\$460.00	8.00%
202-1401-51132	WELLNESS ACTIVITIES	\$275.00	\$0.00	\$0.00	\$275.00	\$0.00	\$275.00	0.00%
202-1401-51133	UNEMPLOYMENT COMPEN	\$1,500.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$1,500.00	0.00%
202-1401-51134	RECRUITMENT & TESTING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
PERSONNEL SERVICES Totals:		\$212,955.38	\$27,803.63	\$85,263.38	\$127,692.00	\$3,647.60	\$124,044.40	41.75%
TRAVEL AND TRAINING EXPENSES								
202-1401-52101	TRAVEL & TRAINING	\$2,050.00	\$0.00	\$0.00	\$2,050.00	\$50.00	\$2,000.00	2.44%
TRAVEL AND TRAINING EXPENSES Totals:		\$2,050.00	\$0.00	\$0.00	\$2,050.00	\$50.00	\$2,000.00	2.44%
CONTRACTUAL SERVICES								
202-1401-53101	OTHER CONTRACTUAL SE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
202-1401-53102	UTILITIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
202-1401-53103	RENTS & LEASES	\$5,090.78	\$28.13	\$13,060.28	(\$7,969.50)	\$530.65	(\$8,500.15)	266.97%
202-1401-53104	PROFESSIONAL SERVICES	\$239,980.31	\$23,184.69	\$32,326.86	\$207,653.45	\$199,999.86	\$7,653.59	96.81%
202-1401-53105	INSURANCE	\$7,500.00	\$0.00	\$0.00	\$7,500.00	\$5,000.00	\$2,500.00	66.67%
202-1401-53106	MAINTENANCE OF EQUIPM	\$13,401.32	\$0.00	\$5,871.22	\$7,530.10	\$983.50	\$6,546.60	51.15%
202-1401-53107	POSTAGE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
202-1401-53108	MEMBERSHIPS	\$100.00	\$45.00	\$45.00	\$55.00	\$5.00	\$50.00	50.00%
202-1401-53120	TREE TRIMMING/LINE CLEA	\$21,050.00	\$0.00	\$1,050.00	\$20,000.00	\$2,600.00	\$17,400.00	17.34%
202-1401-53130	SOLID WASTE	\$12,500.00	\$1,535.00	\$5,520.00	\$6,980.00	\$1,375.00	\$5,605.00	55.16%
202-1401-53131	ELECTRIC	\$3,146.79	\$39.74	\$972.94	\$2,173.85	\$1,224.25	\$949.60	69.82%
202-1401-53132	WATER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
202-1401-53133	SEWER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
202-1401-53134	TELEPHONE	\$1,150.01	\$96.78	\$486.41	\$663.60	\$463.60	\$200.00	82.61%
202-1401-53135	MAINTENANCE OF FACILIT	\$1,750.00	\$468.09	\$828.34	\$921.66	\$531.91	\$389.75	77.73%
202-1401-53137	PRINTING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
202-1401-53138	ADVERTISING	\$500.00	\$0.00	\$54.00	\$446.00	\$0.00	\$446.00	10.80%
202-1401-53139	VEHICLE MAINTENANCE	\$17,286.96	\$0.00	\$11,481.92	\$5,805.04	\$1,305.04	\$4,500.00	73.97%
202-1401-53140	LICENSE & PERMITS	\$26.00	\$0.00	\$26.00	\$0.00	\$0.00	\$0.00	100.00%
202-1401-53141	NATURAL GAS	\$1,500.99	\$10.64	\$796.02	\$704.97	\$84.48	\$620.49	58.66%
202-1401-53146	HARDWARE/SOFTWARE M	\$2,500.00	\$85.86	\$307.60	\$2,192.40	\$224.27	\$1,968.13	21.27%
CONTRACTUAL SERVICES Totals:		\$327,483.16	\$25,493.93	\$72,826.59	\$254,656.57	\$214,327.56	\$40,329.01	87.69%
MATERIALS & SUPPLIES								
202-1401-54101	OFFICE SUPPLIES	\$289.57	\$0.00	\$0.00	\$289.57	\$39.57	\$250.00	13.67%
202-1401-54102	OPERATING SUPPLIES	\$82,954.90	\$2,217.59	\$24,948.73	\$58,006.17	\$29,604.55	\$28,401.62	65.76%
202-1401-54103	VEHICLE PARTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
202-1401-54104	BOOKS & PUBLICATIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
202-1401-54106	OFFICE EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
202-1401-54107	FUEL	\$4,415.37	\$362.38	\$2,003.81	\$2,411.56	\$1,601.28	\$810.28	81.65%

**Expense Report**  
**As Of: 1/1/2018 to 6/30/2018**

Account	Description	Budget	MTD Expense	YTD Expense	UnExp. Balance	Encumbrance	Unenc. Balance	% Used
202-1401-54108	TOOLS	\$250.00	\$0.00	\$0.00	\$250.00	\$0.00	\$250.00	0.00%
202-1401-54109	SPECIAL EVENTS	\$100.00	\$0.00	\$0.00	\$100.00	\$0.00	\$100.00	0.00%
202-1401-54110	SAFETY EQUIPMENT	\$750.00	\$0.00	\$0.00	\$750.00	\$0.00	\$750.00	0.00%
	MATERIALS & SUPPLIES Totals:	\$88,759.84	\$2,579.97	\$26,952.54	\$61,807.30	\$31,245.40	\$30,561.90	65.57%
CAPITAL								
202-1401-55101	LAND & BUILDINGS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
202-1401-55102	CAPITAL EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
202-1401-55103	PUBLIC WORKS	\$33,750.00	\$0.00	\$56,050.00	(\$22,300.00)	\$0.00	(\$22,300.00)	166.07%
	CAPITAL Totals:	\$33,750.00	\$0.00	\$56,050.00	(\$22,300.00)	\$0.00	(\$22,300.00)	166.07%
DEBT SERVICE								
202-1401-56101	PRINCIPAL	\$11,504.00	\$0.00	\$0.00	\$11,504.00	\$0.00	\$11,504.00	0.00%
202-1401-56102	INTEREST	\$1,241.00	\$0.00	\$0.00	\$1,241.00	\$0.00	\$1,241.00	0.00%
	DEBT SERVICE Totals:	\$12,745.00	\$0.00	\$0.00	\$12,745.00	\$0.00	\$12,745.00	0.00%
MISCELLANEOUS								
202-1401-57102	REFUNDS & REIMBURSEM	\$150.00	\$0.00	\$0.00	\$150.00	\$0.00	\$150.00	0.00%
	MISCELLANEOUS Totals:	\$150.00	\$0.00	\$0.00	\$150.00	\$0.00	\$150.00	0.00%
STREET MAINTENANCE & REPAIR Totals:		\$677,893.38	\$55,877.53	\$241,092.51	\$436,800.87	\$249,270.56	\$187,530.31	72.34%
ODOT - SAFE ROUTES TO SCHOOL								
CONTRACTUAL SERVICES								
202-1412-53104	PROFESSIONAL SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	CONTRACTUAL SERVICES Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
CAPITAL								
202-1412-55103	PUBLIC WORKS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	CAPITAL Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
ODOT - SAFE ROUTES TO SCHOOL Totals:		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
202 Total:		\$677,893.38	\$55,877.53	\$241,092.51	\$436,800.87	\$249,270.56	\$187,530.31	72.34%
203		STATE HIGHWAY MAINTENANCE FUND				Target Percent:		50.00%
STATE HIGHWAY MAINT PROGRAM								
CONTRACTUAL SERVICES								
203-1402-53101	OTHER CONTRACTUAL SE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
203-1402-53104	PROFESSIONAL SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	CONTRACTUAL SERVICES Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
MATERIALS & SUPPLIES								
203-1402-54102	OPERATING SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	MATERIALS & SUPPLIES Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
CAPITAL								
203-1402-55103	PUBLIC WORKS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	CAPITAL Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
TRANSFERS								
203-1402-59101	TRANSFERS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	TRANSFERS Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
STATE HIGHWAY MAINT PROGRAM Totals:		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
203 Total:		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A

**Expense Report**  
**As Of: 1/1/2018 to 6/30/2018**

Account	Description	Budget	MTD Expense	YTD Expense	UnExp. Balance	Encumbrance	Unenc. Balance	% Used
204	PARKS & RECREATION FUND					Target Percent:	50.00%	
<b>PARKS</b>								
PERSONNEL SERVICES								
204-1601-51101	WAGES	\$14,000.00	\$4,032.50	\$18,886.99	(\$4,886.99)	\$0.00	(\$4,886.99)	134.91%
204-1601-51102	OVERTIME	\$1,500.00	\$66.52	\$1,396.80	\$103.20	\$0.00	\$103.20	93.12%
204-1601-51104	PART-TIME WAGES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
204-1601-51110	PENSION	\$2,000.00	\$573.90	\$2,945.22	(\$945.22)	\$0.00	(\$945.22)	147.26%
204-1601-51111	HEALTH INSURANCE	\$1,600.00	\$535.58	\$2,419.23	(\$819.23)	\$1,933.91	(\$2,753.14)	272.07%
204-1601-51112	LIFE INSURANCE	\$52.22	\$0.00	\$15.24	\$36.98	\$16.70	\$20.28	61.16%
204-1601-51113	WORKERS COMPENSATIO	\$500.00	(\$27.51)	\$525.54	(\$25.54)	\$0.00	(\$25.54)	105.11%
204-1601-51114	DENTAL INSURANCE	\$250.00	\$111.66	\$273.67	(\$23.67)	\$271.22	(\$294.89)	217.96%
204-1601-51120	UNIFORMS	\$500.00	\$34.00	\$34.00	\$466.00	\$16.00	\$450.00	10.00%
204-1601-51129	MEDICARE	\$300.00	\$44.52	\$185.92	\$114.08	\$0.00	\$114.08	61.97%
204-1601-51130	OTHER PERSONAL SERVIC	\$250.00	\$0.00	\$0.00	\$250.00	\$0.00	\$250.00	0.00%
204-1601-51131	PRE-EMPLOYMENT PHYSIC	\$200.00	\$16.00	\$16.00	\$184.00	\$0.00	\$184.00	8.00%
204-1601-51132	WELLNESS ACTIVITIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
204-1601-51133	UNEMPLOYMENT COMPEN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
204-1601-51134	RECRUITMENT & TESTING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	PERSONNEL SERVICES Totals:	\$21,152.22	\$5,387.17	\$26,698.61	(\$5,546.39)	\$2,237.83	(\$7,784.22)	136.80%
TRAVEL AND TRAINING EXPENSES								
204-1601-52101	TRAVEL & TRAINING	\$100.00	\$0.00	\$0.00	\$100.00	\$0.00	\$100.00	0.00%
	TRAVEL AND TRAINING EXPENSES Totals:	\$100.00	\$0.00	\$0.00	\$100.00	\$0.00	\$100.00	0.00%
CONTRACTUAL SERVICES								
204-1601-53101	OTHER CONTRACTUAL SE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
204-1601-53103	RENTS & LEASES	\$2,500.00	\$316.49	\$534.44	\$1,965.56	\$665.56	\$1,300.00	48.00%
204-1601-53104	PROFESSIONAL SERVICES	\$9,303.20	\$971.58	\$3,881.90	\$5,421.30	\$133.63	\$5,287.67	43.16%
204-1601-53105	INSURANCE	\$6,500.00	\$0.00	\$0.00	\$6,500.00	\$600.00	\$5,900.00	9.23%
204-1601-53106	MAINTENANCE OF EQUIPM	\$4,053.40	\$2,079.06	\$4,452.70	(\$399.30)	\$407.18	(\$806.48)	119.90%
204-1601-53107	POSTAGE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
204-1601-53108	MEMBERSHIPS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
204-1601-53120	TREE TRIMMING/LINE CLEA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
204-1601-53130	SOLID WASTE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
204-1601-53131	ELECTRIC	\$1,200.00	\$44.09	\$336.42	\$863.58	\$317.33	\$546.25	54.48%
204-1601-53132	WATER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
204-1601-53133	SEWER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
204-1601-53134	TELEPHONE	\$1,109.83	\$96.78	\$365.89	\$743.94	\$93.94	\$650.00	41.43%
204-1601-53135	MAINTENANCE OF FACILIT	\$1,000.00	\$468.09	\$468.09	\$531.91	\$531.91	\$0.00	100.00%
204-1601-53137	PRINTING	\$0.00	\$0.00	\$112.08	(\$112.08)	\$0.00	(\$112.08)	N/A
204-1601-53138	ADVERTISING	\$0.00	\$0.00	\$54.00	(\$54.00)	\$0.00	(\$54.00)	N/A
204-1601-53139	VEHICLE MAINTENANCE	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	0.00%
204-1601-53140	LICENSE & PERMITS	\$26.00	\$0.00	\$26.00	\$0.00	\$0.00	\$0.00	100.00%
204-1601-53141	NATURAL GAS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
204-1601-53143	PROPERTY TAX	\$25.00	\$0.00	\$22.44	\$2.56	\$2.56	\$0.00	100.00%
204-1601-53146	HARDWARE/SOFTWARE M	\$1,200.00	\$16.66	\$100.00	\$1,100.00	\$16.67	\$1,083.33	9.72%
	CONTRACTUAL SERVICES Totals:	\$27,417.43	\$3,992.75	\$10,353.96	\$17,063.47	\$2,768.78	\$14,294.69	47.86%
MATERIALS & SUPPLIES								

**Expense Report**  
**As Of: 1/1/2018 to 6/30/2018**

Account	Description	Budget	MTD Expense	YTD Expense	UnExp. Balance	Encumbrance	Unenc. Balance	% Used
204-1601-54101	OFFICE SUPPLIES	\$800.00	\$0.00	\$0.00	\$800.00	\$800.00	\$0.00	100.00%
204-1601-54102	OPERATING SUPPLIES	\$3,726.60	\$740.64	\$2,675.24	\$1,051.36	\$1,389.97	(\$338.61)	109.09%
204-1601-54103	VEHICLE PARTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
204-1601-54104	BOOKS & PUBLICATIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
204-1601-54106	OFFICE EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
204-1601-54107	FUEL	\$3,415.38	\$362.38	\$2,003.79	\$1,411.59	\$1,101.29	\$310.30	90.91%
204-1601-54108	TOOLS	\$500.00	\$0.00	\$885.12	(\$385.12)	\$1,114.88	(\$1,500.00)	400.00%
204-1601-54110	SAFETY EQUIPMENT	\$200.00	\$0.00	\$0.00	\$200.00	\$0.00	\$200.00	0.00%
	MATERIALS & SUPPLIES Totals:	\$8,641.98	\$1,103.02	\$5,564.15	\$3,077.83	\$4,406.14	(\$1,328.31)	115.37%
CAPITAL								
204-1601-55101	LAND & BUILDINGS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
204-1601-55102	CAPITAL EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
204-1601-55103	PUBLIC WORKS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	CAPITAL Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
DEBT SERVICE								
204-1601-56101	PRINCIPAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
204-1601-56102	INTEREST	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	DEBT SERVICE Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
TRANSFERS								
204-1601-59101	TRANSFERS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	TRANSFERS Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	PARKS Totals:	\$57,311.63	\$10,482.94	\$42,616.72	\$14,694.91	\$9,412.75	\$5,282.16	90.78%
<b>POOL</b>								
PERSONNEL SERVICES								
204-1602-51101	WAGES	\$16,000.00	\$2,942.08	\$4,544.51	\$11,455.49	\$0.00	\$11,455.49	28.40%
204-1602-51102	OVERTIME	\$50.00	\$0.00	\$0.00	\$50.00	\$0.00	\$50.00	0.00%
204-1602-51104	PART-TIME WAGES	\$45,000.00	\$11,721.38	\$15,259.47	\$29,740.53	\$0.00	\$29,740.53	33.91%
204-1602-51110	PENSION	\$9,500.00	\$2,052.90	\$2,772.59	\$6,727.41	\$0.00	\$6,727.41	29.19%
204-1602-51111	HEALTH INSURANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
204-1602-51112	LIFE INSURANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
204-1602-51113	WORKERS COMPENSATIO	\$750.00	(\$37.00)	\$784.35	(\$34.35)	\$0.00	(\$34.35)	104.58%
204-1602-51114	DENTAL INSURANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
204-1602-51120	UNIFORMS	\$800.00	\$756.88	\$756.88	\$43.12	(\$56.88)	\$100.00	87.50%
204-1602-51129	MEDICARE	\$1,200.00	\$209.03	\$281.66	\$918.34	\$0.00	\$918.34	23.47%
204-1602-51130	OTHER PERSONAL SERVIC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
204-1602-51131	PRE-EMPLOYMENT PHYSIC	\$700.00	\$640.00	\$640.00	\$60.00	\$0.00	\$60.00	91.43%
204-1602-51132	WELLNESS ACTIVITIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
204-1602-51133	UNEMPLOYMENT COMPEN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
204-1602-51134	RECRUITMENT & TESTING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	PERSONNEL SERVICES Totals:	\$74,000.00	\$18,285.27	\$25,039.46	\$48,960.54	(\$56.88)	\$49,017.42	33.76%
TRAVEL AND TRAINING EXPENSES								
204-1602-52101	TRAVEL & TRAINING	\$500.00	\$0.00	\$120.00	\$380.00	\$0.00	\$380.00	24.00%
	TRAVEL AND TRAINING EXPENSES Totals:	\$500.00	\$0.00	\$120.00	\$380.00	\$0.00	\$380.00	24.00%
CONTRACTUAL SERVICES								
204-1602-53101	OTHER CONTRACTUAL SE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
204-1602-53102	UTILITIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A

**Expense Report**  
**As Of: 1/1/2018 to 6/30/2018**

Account	Description	Budget	MTD Expense	YTD Expense	UnExp. Balance	Encumbrance	Unenc. Balance	% Used
204-1602-53103	RENTS & LEASES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
204-1602-53104	PROFESSIONAL SERVICES	\$750.00	\$1,007.05	\$1,007.05	(\$257.05)	\$42.95	(\$300.00)	140.00%
204-1602-53105	INSURANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
204-1602-53106	MAINTENANCE OF EQUIPM	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	0.00%
204-1602-53107	POSTAGE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
204-1602-53120	TREE TRIMMING/LINE CLEA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
204-1602-53130	SOLID WASTE	\$980.00	\$13.51	\$193.86	\$786.14	\$676.14	\$110.00	88.78%
204-1602-53131	ELECTRIC	\$2,517.00	\$155.24	\$259.13	\$2,257.87	\$2,257.87	\$0.00	100.00%
204-1602-53132	WATER	\$3,047.60	\$47.60	\$285.60	\$2,762.00	\$2,762.00	\$0.00	100.00%
204-1602-53133	SEWER	\$3,082.60	\$82.60	\$495.60	\$2,587.00	\$2,587.00	\$0.00	100.00%
204-1602-53134	TELEPHONE	\$25.00	\$83.59	\$83.59	(\$58.59)	\$291.41	(\$350.00)	1500.00%
204-1602-53135	MAINTENANCE OF FACILIT	\$8,000.00	\$3,667.70	\$10,147.20	(\$2,147.20)	\$347.20	(\$2,494.40)	131.18%
204-1602-53137	PRINTING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
204-1602-53138	ADVERTISING	\$1,200.00	\$0.00	\$344.88	\$855.12	\$71.12	\$784.00	34.67%
204-1602-53140	LICENSE & PERMITS	\$1,500.00	\$0.00	\$963.00	\$537.00	\$268.00	\$269.00	82.07%
CONTRACTUAL SERVICES Totals:		\$22,102.20	\$5,057.29	\$13,779.91	\$8,322.29	\$9,303.69	(\$981.40)	104.44%
MATERIALS & SUPPLIES								
204-1602-54101	OFFICE SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
204-1602-54102	OPERATING SUPPLIES	\$7,500.00	\$598.42	\$1,939.42	\$5,560.58	\$1,169.07	\$4,391.51	41.45%
204-1602-54103	VEHICLE PARTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
204-1602-54105	CONCESSION SUPPLIES	\$6,500.00	\$628.28	\$628.28	\$5,871.72	\$871.72	\$5,000.00	23.08%
204-1602-54106	OFFICE EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
204-1602-54107	FUEL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
204-1602-54108	TOOLS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
204-1602-54110	SAFETY EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
204-1602-54112	SQUARE SERVICE CHARG	\$325.00	\$155.95	\$455.30	(\$130.30)	\$0.00	(\$130.30)	140.09%
MATERIALS & SUPPLIES Totals:		\$14,325.00	\$1,382.65	\$3,023.00	\$11,302.00	\$2,040.79	\$9,261.21	35.35%
CAPITAL								
204-1602-55101	LAND & BUILDINGS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
204-1602-55102	CAPITAL EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
204-1602-55103	PUBLIC WORKS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
CAPITAL Totals:		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
MISCELLANEOUS								
204-1602-57102	REFUNDS & REIMBURSEM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
MISCELLANEOUS Totals:		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
POOL Totals:		\$110,927.20	\$24,725.21	\$41,962.37	\$68,964.83	\$11,287.60	\$57,677.23	48.00%
<b>BRYAN CENTER</b>								
PERSONNEL SERVICES								
204-1603-51101	WAGES	\$1,000.00	\$283.39	\$329.76	\$670.24	\$0.00	\$670.24	32.98%
204-1603-51102	OVERTIME	\$750.00	\$226.71	\$311.73	\$438.27	\$0.00	\$438.27	41.56%
204-1603-51104	PART-TIME WAGES	\$72,000.00	\$5,896.57	\$39,091.32	\$32,908.68	\$0.00	\$32,908.68	54.29%
204-1603-51110	PENSION	\$10,000.00	\$896.94	\$6,431.49	\$3,568.51	\$0.00	\$3,568.51	64.31%
204-1603-51111	HEALTH INSURANCE	\$27,000.00	\$2,877.82	\$14,425.44	\$12,574.56	\$10,325.52	\$2,249.04	91.67%
204-1603-51112	LIFE INSURANCE	\$347.20	\$0.00	\$129.20	\$218.00	\$214.00	\$4.00	98.85%
204-1603-51113	WORKERS COMPENSATIO	\$2,000.00	(\$72.34)	\$2,067.15	(\$67.15)	\$0.00	(\$67.15)	103.36%
204-1603-51114	DENTAL INSURANCE	\$1,300.00	\$223.22	\$678.57	\$621.43	\$504.35	\$117.08	90.99%

**Expense Report**  
**As Of: 1/1/2018 to 6/30/2018**

Account	Description	Budget	MTD Expense	YTD Expense	UnExp. Balance	Encumbrance	Unenc. Balance	% Used
204-1603-51120	UNIFORMS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
204-1603-51129	MEDICARE	\$1,000.00	\$90.92	\$550.84	\$449.16	\$0.00	\$449.16	55.08%
204-1603-51130	OTHER PERSONAL SERVIC	\$250.00	\$0.00	\$0.00	\$250.00	\$0.00	\$250.00	0.00%
204-1603-51131	PRE-EMPLOYMENT PHYSIC	\$0.00	\$80.00	\$80.00	(\$80.00)	\$0.00	(\$80.00)	N/A
204-1603-51132	WELLNESS ACTIVITIES	\$100.00	\$0.00	\$0.00	\$100.00	\$0.00	\$100.00	0.00%
204-1603-51133	UNEMPLOYMENT COMPEN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
204-1603-51134	RECRUITMENT & TESTING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
PERSONNEL SERVICES Totals:		\$115,747.20	\$10,503.23	\$64,095.50	\$51,651.70	\$11,043.87	\$40,607.83	64.92%
TRAVEL AND TRAINING EXPENSES								
204-1603-52101	TRAVEL & TRAINING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
TRAVEL AND TRAINING EXPENSES Totals:		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
CONTRACTUAL SERVICES								
204-1603-53101	OTHER CONTRACTUAL SE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
204-1603-53102	UTILITIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
204-1603-53103	RENTS & LEASES	\$1,545.28	\$144.00	\$603.82	\$941.46	\$21.46	\$920.00	40.46%
204-1603-53104	PROFESSIONAL SERVICES	\$4,637.75	\$943.50	\$3,886.70	\$751.05	\$2,506.64	(\$1,755.59)	137.85%
204-1603-53105	INSURANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
204-1603-53106	MAINTENANCE OF EQUIPM	\$15,000.00	\$0.00	\$1,780.72	\$13,219.28	\$400.00	\$12,819.28	14.54%
204-1603-53107	POSTAGE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
204-1603-53108	MEMBERSHIPS	\$100.00	\$0.00	\$0.00	\$100.00	\$0.00	\$100.00	0.00%
204-1603-53120	TREE TRIMMING/LINE CLEA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
204-1603-53130	SOLID WASTE	\$1,882.00	\$13.51	\$304.44	\$1,577.56	\$1,527.56	\$50.00	97.34%
204-1603-53131	ELECTRIC	\$40,318.12	\$3,295.40	\$16,207.00	\$24,111.12	\$12,884.03	\$11,227.09	72.15%
204-1603-53132	WATER	\$3,706.30	\$299.00	\$1,269.01	\$2,437.29	\$1,137.29	\$1,300.00	64.92%
204-1603-53133	SEWER	\$4,064.20	\$318.85	\$1,454.18	\$2,610.02	\$2,010.02	\$600.00	85.24%
204-1603-53134	TELEPHONE	\$2,342.31	\$387.11	\$1,281.14	\$1,061.17	\$668.04	\$393.13	83.22%
204-1603-53135	MAINTENANCE OF FACILIT	\$52,000.00	\$672.65	\$27,356.09	\$24,643.91	\$2,663.75	\$21,980.16	57.73%
204-1603-53137	PRINTING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
204-1603-53138	ADVERTISING	\$300.00	\$57.60	\$57.60	\$242.40	\$0.00	\$242.40	19.20%
204-1603-53139	VEHICLE MAINTENANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
204-1603-53140	LICENSE & PERMITS	\$150.00	\$0.00	\$0.00	\$150.00	\$0.00	\$150.00	0.00%
204-1603-53141	NATURAL GAS	\$10,605.05	\$662.67	\$5,094.17	\$5,510.88	\$62.06	\$5,448.82	48.62%
204-1603-53146	HARDWARE/SOFTWARE S	\$750.00	\$86.50	\$550.46	\$199.54	\$259.50	(\$59.96)	107.99%
CONTRACTUAL SERVICES Totals:		\$137,401.01	\$6,880.79	\$59,845.33	\$77,555.68	\$24,140.35	\$53,415.33	61.12%
MATERIALS & SUPPLIES								
204-1603-54101	OFFICE SUPPLIES	\$100.00	\$0.00	\$0.00	\$100.00	\$0.00	\$100.00	0.00%
204-1603-54102	OPERATING SUPPLIES	\$6,084.31	\$416.57	\$5,346.86	\$737.45	\$1,263.74	(\$526.29)	108.65%
204-1603-54103	VEHICLE PARTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
204-1603-54104	BOOKS & PUBLICATIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
204-1603-54106	OFFICE EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
204-1603-54107	FUEL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
204-1603-54108	TOOLS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
204-1603-54110	SAFETY EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
MATERIALS & SUPPLIES Totals:		\$6,184.31	\$416.57	\$5,346.86	\$837.45	\$1,263.74	(\$426.29)	106.89%
CAPITAL								
204-1603-55101	LAND & BUILDINGS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A



**Expense Report**  
**As Of: 1/1/2018 to 6/30/2018**

Account	Description	Budget	MTD Expense	YTD Expense	UnExp. Balance	Encumbrance	Unenc. Balance	% Used
204-1603-55102	CAPITAL EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
204-1603-55103	PUBLIC WORKS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	CAPITAL Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
MISCELLANEOUS								
204-1603-57102	REFUNDS & REIMBURSEM	\$1,500.00	\$120.00	\$480.00	\$1,020.00	\$1,020.00	\$0.00	100.00%
	MISCELLANEOUS Totals:	\$1,500.00	\$120.00	\$480.00	\$1,020.00	\$1,020.00	\$0.00	100.00%
TRANSFERS								
204-1603-59101	TRANSFERS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	TRANSFERS Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	BRYAN CENTER Totals:	\$260,832.52	\$17,920.59	\$129,767.69	\$131,064.83	\$37,467.96	\$93,596.87	64.12%
<b>BRYAN YOUTH PROGRAM</b>								
TRAVEL AND TRAINING EXPENSES								
204-1604-52101	TRAVEL & TRAINING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	TRAVEL AND TRAINING EXPENSES Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
CONTRACTUAL SERVICES								
204-1604-53104	PROFESSIONAL SERVICES	\$0.00	\$0.00	\$400.00	(\$400.00)	\$0.00	(\$400.00)	N/A
	CONTRACTUAL SERVICES Totals:	\$0.00	\$0.00	\$400.00	(\$400.00)	\$0.00	(\$400.00)	N/A
MATERIALS & SUPPLIES								
204-1604-54102	OPERATING SUPPLIES	\$2,231.81	\$0.00	\$625.74	\$1,606.07	\$406.07	\$1,200.00	46.23%
204-1604-54106	OFFICE EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
204-1604-54109	SPECIAL EVENTS	\$5,284.97	\$0.00	\$389.97	\$4,895.00	\$0.00	\$4,895.00	7.38%
	MATERIALS & SUPPLIES Totals:	\$7,516.78	\$0.00	\$1,015.71	\$6,501.07	\$406.07	\$6,095.00	18.91%
	BRYAN YOUTH PROGRAM Totals:	\$7,516.78	\$0.00	\$1,415.71	\$6,101.07	\$406.07	\$5,695.00	24.24%
204 Total:		\$436,588.13	\$53,128.74	\$215,762.49	\$220,825.64	\$58,574.38	\$162,251.26	62.84%

205 ECONOMIC DEVELOPMENT FUND

Target Percent: 50.00%

**ADMINISTRATION**

PERSONNEL SERVICES

205-1003-51101	WAGES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
205-1003-51104	PART-TIME	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
205-1003-51110	PENSION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
205-1003-51111	HEALTH INSURANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
205-1003-51112	LIFE INSURANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
205-1003-51113	WORKER'S COMPENSATIO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
205-1003-51114	DENTAL INSURANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
205-1003-51129	MEDICARE TAX	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	PERSONNEL SERVICES Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A

TRAVEL AND TRAINING EXPENSES

205-1003-52101	TRAVEL AND TRAINING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	TRAVEL AND TRAINING EXPENSES Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A

CONTRACTUAL SERVICES

205-1003-53104	PROFESSIONAL SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
205-1003-53108	MEMBERSHIPS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
205-1003-53123	LOANS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
205-1003-53134	TELEPHONE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
205-1003-53137	PRINTING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A

**Expense Report**  
**As Of: 1/1/2018 to 6/30/2018**

Account	Description	Budget	MTD Expense	YTD Expense	UnExp. Balance	Encumbrance	Unenc. Balance	% Used
205-1003-53138	ADVERTISING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
205-1003-53146	HARDWARE/SOFTWARE M	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	CONTRACTUAL SERVICES Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	MATERIALS & SUPPLIES							
205-1003-54101	OFFICE SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	MATERIALS & SUPPLIES Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	CAPITAL							
205-1003-55101	LAND & BUILDINGS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	CAPITAL Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	ADMINISTRATION Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
205 Total:		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A

**207 GREEN SPACE FUND**

Target Percent: 50.00%

**GREEN SPACE PROGRAM**

	CAPITAL							
207-1501-55101	LAND & BUILDINGS	\$20,000.00	\$0.00	\$20,000.00	\$0.00	\$0.00	\$0.00	100.00%
207-1501-55103	PUBLIC WORKS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	CAPITAL Totals:	\$20,000.00	\$0.00	\$20,000.00	\$0.00	\$0.00	\$0.00	100.00%
	GREEN SPACE PROGRAM Totals:	\$20,000.00	\$0.00	\$20,000.00	\$0.00	\$0.00	\$0.00	100.00%
207 Total:		\$20,000.00	\$0.00	\$20,000.00	\$0.00	\$0.00	\$0.00	100.00%

**208 MOTOR VEHICLE - PERMISSIVE TAX**

Target Percent: 50.00%

**MOTOR VEHICLE - PERMISSIVE TAX**

	CONTRACTUAL SERVICES							
208-1403-53104	PROFESSIONAL SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	CONTRACTUAL SERVICES Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	MATERIALS & SUPPLIES							
208-1403-54102	OPERATING SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	MATERIALS & SUPPLIES Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	CAPITAL							
208-1403-55103	PUBLIC WORKS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	CAPITAL Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	TRANSFERS							
208-1403-59101	TRANSFERS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	TRANSFERS Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	MOTOR VEHICLE - PERMISSIVE TAX Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
208 Total:		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A

**210 MAYOR'S COURT COMPUTER FUND**

Target Percent: 50.00%

**MAYOR'S COURT COMPUTER**

	CONTRACTUAL SERVICES							
210-1704-53146	HARDWARE/SOFTWARE	\$2,000.00	\$86.50	\$1,920.50	\$79.50	\$259.50	(\$180.00)	109.00%
	CONTRACTUAL SERVICES Totals:	\$2,000.00	\$86.50	\$1,920.50	\$79.50	\$259.50	(\$180.00)	109.00%
	MAYOR'S COURT COMPUTER Totals:	\$2,000.00	\$86.50	\$1,920.50	\$79.50	\$259.50	(\$180.00)	109.00%

**Expense Report**  
**As Of: 1/1/2018 to 6/30/2018**

Account	Description	Budget	MTD Expense	YTD Expense	UnExp. Balance	Encumbrance	Unenc. Balance	% Used
210 Total:		\$2,000.00	\$86.50	\$1,920.50	\$79.50	\$259.50	(\$180.00)	109.00%
212	LAW ENFORCEMENT AND EDUCATION					Target Percent:	50.00%	
<b>PUBLIC SAFETY</b>								
TRAVEL AND TRAINING EXPENSES								
212-1201-52101	TRAVEL & TRAINING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	TRAVEL AND TRAINING EXPENSES Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
MATERIALS & SUPPLIES								
212-1201-54101	OFFICE SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	MATERIALS & SUPPLIES Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	PUBLIC SAFETY Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
212 Total:		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
213	COATS & SUPPLIES FUND					Target Percent:	50.00%	
<b>PUBLIC SAFETY</b>								
MATERIALS & SUPPLIES								
213-1201-54102	COATS & SUPPLIES	\$3,000.00	\$0.00	\$114.00	\$2,886.00	\$0.00	\$2,886.00	3.80%
	MATERIALS & SUPPLIES Totals:	\$3,000.00	\$0.00	\$114.00	\$2,886.00	\$0.00	\$2,886.00	3.80%
	PUBLIC SAFETY Totals:	\$3,000.00	\$0.00	\$114.00	\$2,886.00	\$0.00	\$2,886.00	3.80%
213 Total:		\$3,000.00	\$0.00	\$114.00	\$2,886.00	\$0.00	\$2,886.00	3.80%
215	FED. FORFEITED ASSETS					Target Percent:	50.00%	
<b>PUBLIC SAFETY</b>								
CONTRACTUAL SERVICES								
215-1201-53101	OTHER CONTRACTUAL SE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
215-1201-53104	PROFESSIONAL SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
215-1201-53139	VEHICLE MAINTENANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	CONTRACTUAL SERVICES Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
MATERIALS & SUPPLIES								
215-1201-54102	OPERATING SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	MATERIALS & SUPPLIES Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
CAPITAL								
215-1201-55102	CAPITAL EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	CAPITAL Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
MISCELLANEOUS								
215-1201-57103	MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	MISCELLANEOUS Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	PUBLIC SAFETY Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
215 Total:		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
216	STATE L. E. TRUST FUND					Target Percent:	50.00%	
<b>PUBLIC SAFETY</b>								
CONTRACTUAL SERVICES								
216-1201-53101	OTHER CONTRACTUAL SE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A

**Expense Report**  
**As Of: 1/1/2018 to 6/30/2018**

Account	Description	Budget	MTD Expense	YTD Expense	UnExp. Balance	Encumbrance	Unenc. Balance	% Used
216-1201-53104	PROFESSIONAL SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
216-1201-53139	VEHICLE MAINTENANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	CONTRACTUAL SERVICES Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	MATERIALS & SUPPLIES							
216-1201-54102	OPERATING SUPPLIES	\$21,000.00	\$5,774.70	\$8,722.70	\$12,277.30	\$145.00	\$12,132.30	42.23%
216-1201-54103	VEHICLE PARTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	MATERIALS & SUPPLIES Totals:	\$21,000.00	\$5,774.70	\$8,722.70	\$12,277.30	\$145.00	\$12,132.30	42.23%
	CAPITAL							
216-1201-55102	CAPITAL EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	CAPITAL Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	MISCELLANEOUS							
216-1201-57102	REFUNDS & REIMBURSEM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
216-1201-57105	MISCELLANEOUS	\$0.00	\$0.00	\$1,400.00	(\$1,400.00)	\$0.00	(\$1,400.00)	N/A
	MISCELLANEOUS Totals:	\$0.00	\$0.00	\$1,400.00	(\$1,400.00)	\$0.00	(\$1,400.00)	N/A
	PUBLIC SAFETY Totals:	\$21,000.00	\$5,774.70	\$10,122.70	\$10,877.30	\$145.00	\$10,732.30	48.89%
216 Total:		\$21,000.00	\$5,774.70	\$10,122.70	\$10,877.30	\$145.00	\$10,732.30	48.89%
301	POLICE VEHICLE REPLACEMENT					Target Percent:	50.00%	
	PUBLIC SAFETY							
	CAPITAL							
301-1201-55104	POLICE CRUISERS - VEHIC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	CAPITAL Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	PUBLIC SAFETY Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
301 Total:		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
302	CABLE TELEVISION CAPITAL IMPROVEMENT					Target Percent:	50.00%	
	CABLE TELEVISION							
	CAPITAL							
302-1705-55102	CAPITAL EQUIPMENT	\$26,000.00	\$0.00	\$25,658.75	\$341.25	\$0.00	\$341.25	98.69%
	CAPITAL Totals:	\$26,000.00	\$0.00	\$25,658.75	\$341.25	\$0.00	\$341.25	98.69%
	CABLE TELEVISION Totals:	\$26,000.00	\$0.00	\$25,658.75	\$341.25	\$0.00	\$341.25	98.69%
302 Total:		\$26,000.00	\$0.00	\$25,658.75	\$341.25	\$0.00	\$341.25	98.69%
303	WATER CAPITAL IMPROVEMENT					Target Percent:	50.00%	
	DEPT: 1313							
	CAPITAL							
303-1313-55102	CAPITAL EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
303-1313-55103	PUBLIC WORKS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	CAPITAL Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	TRANSFERS							
303-1313-59101	TRANSFERS OUT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	TRANSFERS Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	DEPT: 1313 Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
303 Total:		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A

**Expense Report**  
**As Of: 1/1/2018 to 6/30/2018**

Account	Description	Budget	MTD Expense	YTD Expense	UnExp. Balance	Encumbrance	Unenc. Balance	% Used
304	SEWER CAPITAL IMPROVEMENT FUND					Target Percent:	50.00%	
<b>SEWER CAPITAL IMPROVEMENT</b>								
CONTRACTUAL SERVICES								
304-1323-53101	OTHER CONTRACTUAL SE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
304-1323-53104	PROFESSIONAL SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
304-1323-53106	MAINTENANCE OF EQUIPM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
304-1323-53135	MAINTENANCE OF FACILIT	\$20,000.00	\$0.00	\$0.00	\$20,000.00	\$0.00	\$20,000.00	0.00%
	CONTRACTUAL SERVICES Totals:	\$20,000.00	\$0.00	\$0.00	\$20,000.00	\$0.00	\$20,000.00	0.00%
CAPITAL								
304-1323-55101	LAND AND BUILDINGS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
304-1323-55102	CAPITAL EQUIPMENT	\$28,000.00	\$27,430.00	\$27,430.00	\$570.00	\$0.00	\$570.00	97.96%
304-1323-55103	PUBLIC WORKS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	CAPITAL Totals:	\$28,000.00	\$27,430.00	\$27,430.00	\$570.00	\$0.00	\$570.00	97.96%
	SEWER CAPITAL IMPROVEMENT Totals:	\$48,000.00	\$27,430.00	\$27,430.00	\$20,570.00	\$0.00	\$20,570.00	57.15%
304 Total:		\$48,000.00	\$27,430.00	\$27,430.00	\$20,570.00	\$0.00	\$20,570.00	57.15%
305	ELECTRIC CAPITAL IMPROVEMENT FUND					Target Percent:	50.00%	
<b>ELECTRIC DISTRIBUTION</b>								
CONTRACTUAL SERVICES								
305-1302-53101	OTHER CONTRACTUAL SE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
305-1302-53104	PROFESSIONAL SERVICES	\$12,500.00	\$0.00	\$0.00	\$12,500.00	\$0.00	\$12,500.00	0.00%
305-1302-53106	MAINTENANCE OF EQUIPM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
305-1302-53135	MAINTENANCE OF FACILIT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	CONTRACTUAL SERVICES Totals:	\$12,500.00	\$0.00	\$0.00	\$12,500.00	\$0.00	\$12,500.00	0.00%
CAPITAL								
305-1302-55101	LAND AND BUILDINGS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
305-1302-55102	CAPITAL EQUIPMENT	\$155,852.00	\$0.00	\$131,852.00	\$24,000.00	\$0.00	\$24,000.00	84.60%
305-1302-55103	PUBLIC WORKS	\$125,000.00	\$3,970.30	\$42,927.04	\$82,072.96	\$81,040.08	\$1,032.88	99.17%
	CAPITAL Totals:	\$280,852.00	\$3,970.30	\$174,779.04	\$106,072.96	\$81,040.08	\$25,032.88	91.09%
	ELECTRIC DISTRIBUTION Totals:	\$293,352.00	\$3,970.30	\$174,779.04	\$118,572.96	\$81,040.08	\$37,532.88	87.21%
305 Total:		\$293,352.00	\$3,970.30	\$174,779.04	\$118,572.96	\$81,040.08	\$37,532.88	87.21%
306	PARKS & RECREATION CAPITAL IMPROVEMENT					Target Percent:	50.00%	
<b>PARKS</b>								
CONTRACTUAL SERVICES								
306-1601-53101	OTHER CONTRACTUAL SE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
306-1601-53104	PROFESSIONAL SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
306-1601-53106	MAINTENANCE OF EQUIPM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
306-1601-53135	MAINTENANCE OF FACILIT	\$150,000.00	\$29,521.58	\$64,431.13	\$85,568.87	\$31,540.47	\$54,028.40	63.98%
	CONTRACTUAL SERVICES Totals:	\$150,000.00	\$29,521.58	\$64,431.13	\$85,568.87	\$31,540.47	\$54,028.40	63.98%
CAPITAL								
306-1601-55101	LAND AND BUILDINGS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
306-1601-55102	CAPITAL EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
306-1601-55103	PUBLIC WORKS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	CAPITAL Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A

**Expense Report**  
**As Of: 1/1/2018 to 6/30/2018**

Account	Description	Budget	MTD Expense	YTD Expense	UnExp. Balance	Encumbrance	Unenc. Balance	% Used
	PARKS Totals:	\$150,000.00	\$29,521.58	\$64,431.13	\$85,568.87	\$31,540.47	\$54,028.40	63.98%
306 Total:		\$150,000.00	\$29,521.58	\$64,431.13	\$85,568.87	\$31,540.47	\$54,028.40	63.98%
307	FACILITIES CAPITAL IMPROVEMENT FUND					Target Percent:	50.00%	
<b>FACILITIES IMPROVEMENT</b>								
CONTRACTUAL SERVICES								
307-1902-53101	OTHER CONTRACTUAL SE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
307-1902-53104	PROFESSIONAL SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
307-1902-53106	MAINTENANCE OF EQUIPM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
307-1902-53135	MAINTENANCE OF FACILIT	\$31,200.00	\$1,536.50	\$1,536.50	\$29,663.50	\$547.50	\$29,116.00	6.68%
	CONTRACTUAL SERVICES Totals:	\$31,200.00	\$1,536.50	\$1,536.50	\$29,663.50	\$547.50	\$29,116.00	6.68%
CAPITAL								
307-1902-55101	LAND AND BUILDINGS	\$284,625.00	\$166,329.19	\$221,859.19	\$62,765.81	\$62,765.81	\$0.00	100.00%
307-1902-55102	CAPITAL EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
307-1902-55103	PUBLIC WORKS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	CAPITAL Totals:	\$284,625.00	\$166,329.19	\$221,859.19	\$62,765.81	\$62,765.81	\$0.00	100.00%
	FACILITIES IMPROVEMENT Totals:	\$315,825.00	\$167,865.69	\$223,395.69	\$92,429.31	\$63,313.31	\$29,116.00	90.78%
307 Total:		\$315,825.00	\$167,865.69	\$223,395.69	\$92,429.31	\$63,313.31	\$29,116.00	90.78%
308	CAPITAL EQUIPMENT FUND					Target Percent:	50.00%	
<b>CAPITAL EQUIPMENT</b>								
CONTRACTUAL SERVICES								
308-1903-53106	MAINTENANCE OF EQUIPM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	CONTRACTUAL SERVICES Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
CAPITAL								
308-1903-55102	CAPITAL EQUIPMENT	\$23,000.00	\$0.00	\$0.00	\$23,000.00	\$0.00	\$23,000.00	0.00%
	CAPITAL Totals:	\$23,000.00	\$0.00	\$0.00	\$23,000.00	\$0.00	\$23,000.00	0.00%
DEBT SERVICE								
308-1903-56101	DEBT SERVICE - PRINCIPA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
308-1903-56102	DEBT SERVICE - INTEREST	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	DEBT SERVICE Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	CAPITAL EQUIPMENT Totals:	\$23,000.00	\$0.00	\$0.00	\$23,000.00	\$0.00	\$23,000.00	0.00%
308 Total:		\$23,000.00	\$0.00	\$0.00	\$23,000.00	\$0.00	\$23,000.00	0.00%
351	USACE GRANT FUND - CTR FOR BUS & ED					Target Percent:	50.00%	
<b>USACE GRANT</b>								
CONTRACTUAL SERVICES								
351-1901-53104	PROFESSIONAL SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
351-1901-53138	ADVERTISING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	CONTRACTUAL SERVICES Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
CAPITAL								
351-1901-55102	CAPITAL EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
351-1901-55103	PUBLIC WORKS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	CAPITAL Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
TRANSFERS								

**Expense Report**  
**As Of: 1/1/2018 to 6/30/2018**

Account	Description	Budget	MTD Expense	YTD Expense	UnExp. Balance	Encumbrance	Unenc. Balance	% Used
351-1901-59104	ADVANCE OUT	\$288,063.00	\$0.00	\$288,063.00	\$0.00	\$0.00	\$0.00	100.00%
	TRANSFERS Totals:	\$288,063.00	\$0.00	\$288,063.00	\$0.00	\$0.00	\$0.00	100.00%
	USACE GRANT Totals:	\$288,063.00	\$0.00	\$288,063.00	\$0.00	\$0.00	\$0.00	100.00%
351 Total:		\$288,063.00	\$0.00	\$288,063.00	\$0.00	\$0.00	\$0.00	100.00%
355	YELLOW SPRINGS CLIFTON CONNECTOR TRAIL PROJECT FUND					Target Percent:	50.00%	
<b>YS CLIFTON CONNECTOR PROJECT</b>								
CONTRACTUAL SERVICES								
355-1801-53104	PROFESSIONAL SERVICES	\$17,000.00	\$0.00	\$0.00	\$17,000.00	\$20,000.00	(\$3,000.00)	117.65%
	CONTRACTUAL SERVICES Totals:	\$17,000.00	\$0.00	\$0.00	\$17,000.00	\$20,000.00	(\$3,000.00)	117.65%
CAPITAL								
355-1801-55103	PUBLIC WORKS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	CAPITAL Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
MISCELLANEOUS								
355-1801-57102	REFUNDS & REIMBURSEM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	MISCELLANEOUS Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	YS CLIFTON CONNECTOR PROJECT Totals:	\$17,000.00	\$0.00	\$0.00	\$17,000.00	\$20,000.00	(\$3,000.00)	117.65%
355 Total:		\$17,000.00	\$0.00	\$0.00	\$17,000.00	\$20,000.00	(\$3,000.00)	117.65%
356	OPWC/OWDA WATER PLANT PROJECT					Target Percent:	50.00%	
<b>PLANNING AND ZONING</b>								
CAPITAL								
356-1202-55103	PUBLIC WORKS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	CAPITAL Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	PLANNING AND ZONING Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
356 Total:		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
401	BOND RETIREMENT FUND					Target Percent:	50.00%	
<b>DEBT SERVICE</b>								
CONTRACTUAL SERVICES								
401-8001-53104	PROFESSIONAL SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	CONTRACTUAL SERVICES Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
DEBT SERVICE								
401-8001-56101	DEBT SERVICE - PRINCIPA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
401-8001-56102	DEBT SERVICE - INTEREST	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	DEBT SERVICE Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
MISCELLANEOUS								
401-8001-57102	REFUNDS & REIMBURSEM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	MISCELLANEOUS Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
TRANSFERS								
401-8001-59101	TRANSFERS OUT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	TRANSFERS Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	DEBT SERVICE Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
401 Total:		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A

**Expense Report**  
**As Of: 1/1/2018 to 6/30/2018**

Account	Description	Budget	MTD Expense	YTD Expense	UnExp. Balance	Encumbrance	Unenc. Balance	% Used
601	ELECTRIC OPERATING FUND					Target Percent:	50.00%	
<b>ELECTRIC DISTRIBUTION</b>								
PERSONNEL SERVICES								
601-1302-51101	WAGES	\$285,430.00	(\$1,166.99)	\$136,429.92	\$149,000.08	\$0.00	\$149,000.08	47.80%
601-1302-51102	OVERTIME	\$8,000.00	\$0.00	\$0.00	\$8,000.00	\$0.00	\$8,000.00	0.00%
601-1302-51104	PART-TIME	\$28,000.00	\$0.00	\$6,338.64	\$21,661.36	\$0.00	\$21,661.36	22.64%
601-1302-51110	PENSION	\$43,000.00	\$3,372.63	\$26,658.21	\$16,341.79	\$0.00	\$16,341.79	62.00%
601-1302-51111	HEALTH INSURANCE	\$82,000.00	\$7,916.15	\$38,420.92	\$43,579.08	\$36,772.29	\$6,806.79	91.70%
601-1302-51112	LIFE INSURANCE	\$899.91	\$0.00	\$287.48	\$612.43	\$569.10	\$43.33	95.19%
601-1302-51113	WORKERS COMPENSATIO	\$8,500.00	(\$230.20)	\$8,713.69	(\$213.69)	\$0.00	(\$213.69)	102.51%
601-1302-51114	DENTAL INSURANCE	\$3,500.00	\$568.15	\$1,676.89	\$1,823.11	\$1,505.66	\$317.45	90.93%
601-1302-51120	UNIFORMS	\$5,909.98	\$156.96	\$1,825.87	\$4,084.11	\$1,497.43	\$2,586.68	56.23%
601-1302-51121	UNIFORMS - FR	\$8,852.34	\$0.00	\$4,304.70	\$4,547.64	\$0.00	\$4,547.64	48.63%
601-1302-51129	MEDICARE	\$4,500.00	\$454.43	\$2,450.80	\$2,049.20	\$0.00	\$2,049.20	54.46%
601-1302-51130	OTHER PERSONAL SERVIC	\$250.00	\$0.00	\$0.00	\$250.00	\$0.00	\$250.00	0.00%
601-1302-51131	PRE-EMPLOYMENT PHYSIC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
601-1302-51132	WELLNESS ACTIVITIES	\$150.00	\$0.00	\$0.00	\$150.00	\$0.00	\$150.00	0.00%
601-1302-51133	UNEMPLOYMENT COMPEN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
601-1302-51134	RECRUITMENT & TESTING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	PERSONNEL SERVICES Totals:	\$478,992.23	\$11,071.13	\$227,107.12	\$251,885.11	\$40,344.48	\$211,540.63	55.84%
TRAVEL AND TRAINING EXPENSES								
601-1302-52101	TRAVEL & TRAINING	\$8,000.00	\$0.00	\$0.00	\$8,000.00	\$0.00	\$8,000.00	0.00%
	TRAVEL AND TRAINING EXPENSES Totals:	\$8,000.00	\$0.00	\$0.00	\$8,000.00	\$0.00	\$8,000.00	0.00%
CONTRACTUAL SERVICES								
601-1302-53101	OTHER CONTRACTUAL SE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
601-1302-53102	UTILITIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
601-1302-53103	RENTS & LEASES	\$2,012.94	\$93.89	\$480.44	\$1,532.50	\$692.50	\$840.00	58.27%
601-1302-53104	PROFESSIONAL SERVICES	\$92,321.23	\$2,507.86	\$21,071.64	\$71,249.59	\$6,218.71	\$65,030.88	29.56%
601-1302-53105	INSURANCE	\$20,000.00	\$0.00	\$0.00	\$20,000.00	\$20,000.00	\$0.00	100.00%
601-1302-53106	MAINTENANCE OF EQUIPM	\$9,563.79	\$276.84	\$2,119.04	\$7,444.75	\$1,409.75	\$6,035.00	36.90%
601-1302-53107	POSTAGE	\$5,103.42	\$278.88	\$2,061.00	\$3,042.42	\$1,514.15	\$1,528.27	70.05%
601-1302-53108	MEMBERSHIPS	\$3,000.00	\$0.00	\$0.00	\$3,000.00	\$0.00	\$3,000.00	0.00%
601-1302-53119	POWER COST (AMP-OHIO/	\$2,947,463.44	\$536,990.20	\$1,819,138.37	\$1,128,325.07	\$1,139,884.17	(\$11,559.10)	100.39%
601-1302-53120	TREE TRIM/LINE CLEAR/LA	\$146,425.00	\$0.00	\$46,425.00	\$100,000.00	\$0.00	\$100,000.00	31.71%
601-1302-53130	SOLID WASTE	\$500.00	\$35.00	\$210.00	\$290.00	\$225.00	\$65.00	87.00%
601-1302-53131	ELECTRIC	\$3,746.79	\$163.32	\$1,567.49	\$2,179.30	\$1,456.80	\$722.50	80.72%
601-1302-53132	WATER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
601-1302-53133	SEWER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
601-1302-53134	TELEPHONE	\$7,276.44	\$1,021.61	\$3,281.12	\$3,995.32	\$2,357.75	\$1,637.57	77.49%
601-1302-53135	MAINTENANCE OF FACILIT	\$22,000.00	\$468.09	\$468.09	\$21,531.91	\$12,716.91	\$8,815.00	59.93%
601-1302-53137	PRINTING	\$1,400.00	\$0.00	\$0.00	\$1,400.00	\$145.00	\$1,255.00	10.36%
601-1302-53138	ADVERTISING	\$1,200.00	\$0.00	\$192.36	\$1,007.64	\$257.77	\$749.87	37.51%
601-1302-53139	VEHICLE MAINTENANCE	\$7,569.07	\$0.00	\$1,001.32	\$6,567.75	\$760.23	\$5,807.52	23.27%
601-1302-53140	LICENSE & PERMITS	\$176.00	\$18.00	\$79.13	\$96.87	\$82.87	\$14.00	92.05%
601-1302-53141	NATURAL GAS	\$1,500.98	\$10.63	\$796.01	\$704.97	\$84.49	\$620.48	58.66%
601-1302-53146	HARDWARE/SOFTWARE M	\$17,500.00	\$836.15	\$9,725.02	\$7,774.98	\$4,295.39	\$3,479.59	80.12%



**Expense Report**  
**As Of: 1/1/2018 to 6/30/2018**

Account	Description	Budget	MTD Expense	YTD Expense	UnExp. Balance	Encumbrance	Unenc. Balance	% Used
601-1302-53147	JV2 ISSUANCE COSTS & P	\$55,000.00	\$3,445.01	\$20,952.70	\$34,047.30	\$34,047.30	\$0.00	100.00%
	CONTRACTUAL SERVICES Totals:	\$3,343,759.10	\$546,145.48	\$1,929,568.73	\$1,414,190.37	\$1,226,148.79	\$188,041.58	94.38%
<b>MATERIALS &amp; SUPPLIES</b>								
601-1302-54101	OFFICE SUPPLIES	\$1,000.00	\$0.00	\$199.44	\$800.56	\$0.56	\$800.00	20.00%
601-1302-54102	OPERATING SUPPLIES	\$118,014.38	\$22,376.43	\$41,459.86	\$76,554.52	\$22,663.86	\$53,890.66	54.34%
601-1302-54103	VEHICLE PARTS	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$1,000.00	\$0.00	100.00%
601-1302-54104	BOOKS & PUBLICATIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
601-1302-54105	SERVICE CHARGES	\$2,750.00	\$0.00	\$325.29	\$2,424.71	\$0.00	\$2,424.71	11.83%
601-1302-54106	OFFICE EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
601-1302-54107	FUEL	\$4,429.53	\$359.27	\$2,428.44	\$2,001.09	\$1,901.09	\$100.00	97.74%
601-1302-54108	TOOLS	\$1,300.00	\$0.00	\$1,267.20	\$32.80	\$32.80	\$0.00	100.00%
601-1302-54109	SPECIAL EVENTS	\$50.00	\$0.00	\$0.00	\$50.00	\$0.00	\$50.00	0.00%
601-1302-54110	SAFETY EQUIPMENT	\$4,000.00	\$0.00	\$0.00	\$4,000.00	\$0.00	\$4,000.00	0.00%
	MATERIALS & SUPPLIES Totals:	\$132,543.91	\$22,735.70	\$45,680.23	\$86,863.68	\$25,598.31	\$61,265.37	53.78%
<b>CAPITAL</b>								
601-1302-55101	LAND & BUILDINGS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
601-1302-55102	CAPITAL EQUIPMENT	\$15,000.00	\$0.00	\$0.00	\$15,000.00	\$15,000.00	\$0.00	100.00%
601-1302-55103	PUBLIC WORKS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
601-1302-55105	JV-2 WORKING CAPITAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	CAPITAL Totals:	\$15,000.00	\$0.00	\$0.00	\$15,000.00	\$15,000.00	\$0.00	100.00%
<b>DEBT SERVICE</b>								
601-1302-56101	DEBT SERVICE	\$36,122.00	\$0.00	\$0.00	\$36,122.00	\$0.00	\$36,122.00	0.00%
601-1302-56102	INTEREST	\$1,719.00	\$0.00	\$0.00	\$1,719.00	\$0.00	\$1,719.00	0.00%
601-1302-56103		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	DEBT SERVICE Totals:	\$37,841.00	\$0.00	\$0.00	\$37,841.00	\$0.00	\$37,841.00	0.00%
<b>MISCELLANEOUS</b>								
601-1302-57101	KWH TAX - TO STATE OF O	\$4,000.00	\$713.36	\$2,501.45	\$1,498.55	\$0.00	\$1,498.55	62.54%
601-1302-57102	MISCELLANEOUS	\$5,000.00	\$0.00	\$927.21	\$4,072.79	\$0.00	\$4,072.79	18.54%
	MISCELLANEOUS Totals:	\$9,000.00	\$713.36	\$3,428.66	\$5,571.34	\$0.00	\$5,571.34	38.10%
<b>TRANSFERS</b>								
601-1302-59101	TRANSFERS	\$50,000.00	\$0.00	\$50,000.00	\$0.00	\$0.00	\$0.00	100.00%
	TRANSFERS Totals:	\$50,000.00	\$0.00	\$50,000.00	\$0.00	\$0.00	\$0.00	100.00%
	ELECTRIC DISTRIBUTION Totals:	\$4,075,136.24	\$580,665.67	\$2,255,784.74	\$1,819,351.50	\$1,307,091.58	\$512,259.92	87.43%
601 Total:		\$4,075,136.24	\$580,665.67	\$2,255,784.74	\$1,819,351.50	\$1,307,091.58	\$512,259.92	87.43%

610 WATER OPERATING FUND Target Percent: 50.00%

**WATER DISTRIBUTION**

**PERSONNEL SERVICES**

610-1311-51101	WAGES	\$171,887.00	\$11,235.43	\$92,073.84	\$79,813.16	\$0.00	\$79,813.16	53.57%
610-1311-51102	OVERTIME	\$5,000.00	\$0.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00	0.00%
610-1311-51104	PART-TIME	\$10,400.00	\$0.00	\$2,112.89	\$8,287.11	\$0.00	\$8,287.11	20.32%
610-1311-51110	PENSION	\$26,000.00	\$2,011.34	\$15,397.07	\$10,602.93	\$0.00	\$10,602.93	59.22%
610-1311-51111	HEALTH INSURANCE	\$45,140.00	\$4,360.69	\$21,229.87	\$23,910.13	\$20,302.21	\$3,607.92	92.01%
610-1311-51112	LIFE INSURANCE	\$550.44	\$0.00	\$163.03	\$387.41	\$361.92	\$25.49	95.37%
610-1311-51113	WORKERS COMPENSATIO	\$6,500.00	(\$152.22)	\$6,641.30	(\$141.30)	\$0.00	(\$141.30)	102.17%
610-1311-51114	DENTAL INSURANCE	\$2,500.00	\$341.50	\$982.50	\$1,517.50	\$1,336.13	\$181.37	92.75%

**Expense Report**  
**As Of: 1/1/2018 to 6/30/2018**

Account	Description	Budget	MTD Expense	YTD Expense	UnExp. Balance	Encumbrance	Unenc. Balance	% Used
610-1311-51120	UNIFORMS	\$2,100.00	\$156.96	\$862.72	\$1,237.28	\$305.61	\$931.67	55.63%
610-1311-51129	MEDICARE	\$2,500.00	\$250.18	\$1,396.30	\$1,103.70	\$0.00	\$1,103.70	55.85%
610-1311-51130	OTHER PERSONAL SERVIC	\$250.00	\$0.00	\$0.00	\$250.00	\$0.00	\$250.00	0.00%
610-1311-51131	PRE-EMPLOYMENT PHYSIC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
610-1311-51132	WELLNESS ACTIVITIES	\$150.00	\$0.00	\$0.00	\$150.00	\$0.00	\$150.00	0.00%
610-1311-51133	UNEMPLOYMENT COMPEN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
610-1311-51134	RECRUITMENT & TESTING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
PERSONNEL SERVICES Totals:		\$272,977.44	\$18,203.88	\$140,859.52	\$132,117.92	\$22,305.87	\$109,812.05	59.77%
TRAVEL AND TRAINING EXPENSES								
610-1311-52101	TRAVEL & TRAINING	\$3,000.00	\$0.00	\$0.00	\$3,000.00	\$0.00	\$3,000.00	0.00%
TRAVEL AND TRAINING EXPENSES Totals:		\$3,000.00	\$0.00	\$0.00	\$3,000.00	\$0.00	\$3,000.00	0.00%
CONTRACTUAL SERVICES								
610-1311-53101	OTHER CONTRACTUAL SE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
610-1311-53102	UTILITIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
610-1311-53103	RENTS & LEASES	\$3,100.34	\$93.89	\$619.59	\$2,480.75	\$1,150.83	\$1,329.92	57.10%
610-1311-53104	PROFESSIONAL SERVICES	\$32,510.72	\$1,221.13	\$9,409.26	\$23,101.46	\$2,729.36	\$20,372.10	37.34%
610-1311-53105	INSURANCE	\$6,500.00	\$0.00	\$0.00	\$6,500.00	\$6,500.00	\$0.00	100.00%
610-1311-53106	MAINTENANCE OF EQUIPM	\$3,813.79	\$276.84	\$276.84	\$3,536.95	\$586.95	\$2,950.00	22.65%
610-1311-53107	POSTAGE	\$6,103.43	\$278.88	\$2,804.30	\$3,299.13	\$1,514.15	\$1,784.98	70.75%
610-1311-53108	MEMBERSHIPS	\$200.00	\$148.75	\$148.75	\$51.25	\$1.25	\$50.00	75.00%
610-1311-53120	TREE TRIMMING/LINE CLEA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
610-1311-53130	SOLID WASTE	\$500.00	\$35.00	\$210.00	\$290.00	\$225.00	\$65.00	87.00%
610-1311-53131	ELECTRIC	\$1,054.01	\$39.73	\$780.37	\$273.64	\$180.38	\$93.26	91.15%
610-1311-53132	WATER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
610-1311-53133	SEWER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
610-1311-53134	TELEPHONE	\$7,456.23	\$1,061.83	\$3,420.29	\$4,035.94	\$2,477.70	\$1,558.24	79.10%
610-1311-53135	MAINTENANCE OF FACILIT	\$2,400.00	\$468.09	\$468.09	\$1,931.91	\$1,531.91	\$400.00	83.33%
610-1311-53137	PRINTING	\$350.00	\$0.00	\$0.00	\$350.00	\$0.00	\$350.00	0.00%
610-1311-53138	ADVERTISING	\$0.00	\$0.00	\$167.23	(\$167.23)	\$57.77	(\$225.00)	N/A
610-1311-53139	VEHICLE MAINTENANCE	\$2,500.00	\$0.00	\$192.48	\$2,307.52	\$0.00	\$2,307.52	7.70%
610-1311-53140	LICENSE & PERMITS	\$226.00	\$0.00	\$61.12	\$164.88	\$100.88	\$64.00	71.68%
610-1311-53141	NATURAL GAS	\$1,400.99	\$10.63	\$796.02	\$604.97	\$84.48	\$520.49	62.85%
610-1311-53146	HARDWARE/SOFTWARE M	\$12,000.00	\$546.21	\$5,341.60	\$6,658.40	\$3,457.60	\$3,200.80	73.33%
610-1311-53147	LEGAL SERVICES	\$5,410.78	\$19.37	\$824.09	\$4,586.69	\$0.00	\$4,586.69	15.23%
CONTRACTUAL SERVICES Totals:		\$85,526.29	\$4,200.35	\$25,520.03	\$60,006.26	\$20,598.26	\$39,408.00	53.92%
MATERIALS & SUPPLIES								
610-1311-54101	OFFICE SUPPLIES	\$500.00	\$0.00	\$199.44	\$300.56	\$0.56	\$300.00	40.00%
610-1311-54102	OPERATING SUPPLIES	\$44,214.46	\$6,018.14	\$25,476.80	\$18,737.66	\$5,858.55	\$12,879.11	70.87%
610-1311-54103	VEHICLE PARTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
610-1311-54104	BOOKS & PUBLICATIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
610-1311-54105	SERVICE CHARGES	\$2,750.00	\$0.00	\$325.27	\$2,424.73	\$0.00	\$2,424.73	11.83%
610-1311-54106	OFFICE EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
610-1311-54107	FUEL	\$4,629.80	\$359.26	\$2,428.44	\$2,201.36	\$1,601.36	\$600.00	87.04%
610-1311-54108	TOOLS	\$3,000.00	\$0.00	\$0.00	\$3,000.00	\$0.00	\$3,000.00	0.00%
610-1311-54109	SPECIAL EVENTS	\$50.00	\$0.00	\$0.00	\$50.00	\$0.00	\$50.00	0.00%
610-1311-54110	SAFETY EQUIPMENT	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	0.00%

**Expense Report**  
**As Of: 1/1/2018 to 6/30/2018**

Account	Description	Budget	MTD Expense	YTD Expense	UnExp. Balance	Encumbrance	Unenc. Balance	% Used
	MATERIALS & SUPPLIES Totals:	\$55,644.26	\$6,377.40	\$28,429.95	\$27,214.31	\$7,460.47	\$19,753.84	64.50%
CAPITAL								
610-1311-55101	LAND AND BUILDINGS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
610-1311-55102	CAPITAL EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
610-1311-55103	PUBLIC WORKS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	CAPITAL Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
DEBT SERVICE								
610-1311-56101	DEBT SERVICE - PRINCIPA	\$26,500.00	\$13,349.36	\$13,349.36	\$13,150.64	\$0.00	\$13,150.64	50.37%
610-1311-56102	DEBT SERVICE - INTEREST	\$25,547.00	\$12,675.20	\$12,675.20	\$12,871.80	\$0.00	\$12,871.80	49.62%
	DEBT SERVICE Totals:	\$52,047.00	\$26,024.56	\$26,024.56	\$26,022.44	\$0.00	\$26,022.44	50.00%
MISCELLANEOUS								
610-1311-57102	REFUNDS & REIMBURSEM	\$3,000.00	\$0.00	\$13.60	\$2,986.40	\$0.00	\$2,986.40	0.45%
	MISCELLANEOUS Totals:	\$3,000.00	\$0.00	\$13.60	\$2,986.40	\$0.00	\$2,986.40	0.45%
TRANSFERS								
610-1311-59101	TRANSFERS	\$25,000.00	\$0.00	\$25,000.00	\$0.00	\$0.00	\$0.00	100.00%
	TRANSFERS Totals:	\$25,000.00	\$0.00	\$25,000.00	\$0.00	\$0.00	\$0.00	100.00%
	WATER DISTRIBUTION Totals:	\$497,194.99	\$54,806.19	\$245,847.66	\$251,347.33	\$50,364.60	\$200,982.73	59.58%
<b>WATER TREATMENT</b>								
PERSONNEL SERVICES								
610-1312-51101	WAGES	\$84,756.00	\$13,698.17	\$52,585.89	\$32,170.11	\$0.00	\$32,170.11	62.04%
610-1312-51102	OVERTIME	\$10,000.00	\$948.40	\$6,976.12	\$3,023.88	\$0.00	\$3,023.88	69.76%
610-1312-51104	PART TIME	\$2,500.00	\$571.72	\$1,928.28	\$1,928.28	\$0.00	\$1,928.28	22.87%
610-1312-51110	PENSION	\$13,000.00	\$1,138.74	\$8,461.50	\$4,538.50	\$0.00	\$4,538.50	65.09%
610-1312-51111	HEALTH INSURANCE	\$27,000.00	\$2,559.69	\$15,252.51	\$11,747.49	\$8,386.85	\$3,360.64	87.55%
610-1312-51112	LIFE INSURANCE	\$236.65	\$0.00	\$79.90	\$156.75	\$142.30	\$14.45	93.89%
610-1312-51113	WORKERS COMPENSATIO	\$2,000.00	(\$74.33)	\$2,069.01	(\$69.01)	\$0.00	(\$69.01)	103.45%
610-1312-51114	DENTAL INSURANCE	\$1,000.00	\$296.21	\$699.27	\$300.73	\$263.99	\$36.74	96.33%
610-1312-51120	UNIFORMS	\$700.00	\$0.00	\$235.96	\$464.04	\$364.04	\$100.00	85.71%
610-1312-51129	MEDICARE	\$1,229.00	\$113.91	\$720.55	\$508.45	\$0.00	\$508.45	58.63%
610-1312-51130	OTHER PERSONAL SERVIC	\$250.00	\$0.00	\$0.00	\$250.00	\$0.00	\$250.00	0.00%
610-1312-51131	PRE-EMPLOYMENT PHYSIC	\$100.00	\$0.00	\$0.00	\$100.00	\$0.00	\$100.00	0.00%
610-1312-51132	WELLNESS ACTIVITIES	\$150.00	\$0.00	\$0.00	\$150.00	\$0.00	\$150.00	0.00%
610-1312-51133	UNEMPLOYMENT COMPEN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
610-1312-51134	RECRUITMENT & TESTING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	PERSONNEL SERVICES Totals:	\$142,921.65	\$19,252.51	\$87,652.43	\$55,269.22	\$9,157.18	\$46,112.04	67.74%
TRAVEL AND TRAINING EXPENSES								
610-1312-52101	TRAVEL & TRAINING	\$1,500.00	\$0.00	\$638.00	\$862.00	\$764.83	\$97.17	93.52%
	TRAVEL AND TRAINING EXPENSES Totals:	\$1,500.00	\$0.00	\$638.00	\$862.00	\$764.83	\$97.17	93.52%
CONTRACTUAL SERVICES								
610-1312-53101	OTHER CONTRACTUAL SE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
610-1312-53102	UTILITIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
610-1312-53103	RENTS & LEASES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
610-1312-53104	PROFESSIONAL SERVICES	\$105,100.95	\$4,106.59	\$44,154.50	\$60,946.45	\$22,671.13	\$38,275.32	63.58%
610-1312-53105	INSURANCE	\$7,500.00	\$0.00	\$0.00	\$7,500.00	\$0.00	\$7,500.00	0.00%
610-1312-53106	MAINTENANCE OF EQUIPM	\$7,000.00	\$0.00	\$1,365.00	\$5,635.00	\$0.00	\$5,635.00	19.50%
610-1312-53107	POSTAGE	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	0.00%

**Expense Report**  
**As Of: 1/1/2018 to 6/30/2018**

Account	Description	Budget	MTD Expense	YTD Expense	UnExp. Balance	Encumbrance	Unenc. Balance	% Used
610-1312-53108	MEMBERSHIPS	\$150.00	\$148.75	\$148.75	\$1.25	\$76.25	(\$75.00)	150.00%
610-1312-53120	TREE TRIMMING/LINE CLEA	\$1,500.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$1,500.00	0.00%
610-1312-53130	SOLID WASTE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
610-1312-53131	ELECTRIC	\$26,000.00	\$1,495.75	\$18,969.02	\$7,030.98	\$4,274.04	\$2,756.94	89.40%
610-1312-53132	WATER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
610-1312-53133	SEWER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
610-1312-53134	TELEPHONE	\$2,796.21	\$293.80	\$1,632.69	\$1,163.52	\$464.46	\$699.06	75.00%
610-1312-53135	MAINTENANCE OF FACILIT	\$1,500.00	\$351.13	\$351.13	\$1,148.87	\$510.00	\$638.87	57.41%
610-1312-53137	PRINTING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
610-1312-53138	ADVERTISING	\$200.00	\$28.80	\$57.60	\$142.40	\$155.00	(\$12.60)	106.30%
610-1312-53139	VEHICLE MAINTENANCE	\$1,000.00	\$339.88	\$487.81	\$512.19	\$294.62	\$217.57	78.24%
610-1312-53140	LICENSE & PERMITS	\$3,575.00	\$0.00	\$2,800.00	\$775.00	\$470.00	\$305.00	91.47%
610-1312-53141	NATURAL GAS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
610-1312-53144	WELLHEAD PROTECTION	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	0.00%
610-1312-53146	HARDWARE/SOFTWARE S	\$1,500.00	\$68.57	\$255.69	\$1,244.31	\$172.37	\$1,071.94	28.54%
610-1312-53147	LEGAL SERVCIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
610-1312-53148	PUBLIC INFORMATION SER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
CONTRACTUAL SERVICES Totals:		\$158,822.16	\$6,833.27	\$70,222.19	\$88,599.97	\$29,087.87	\$59,512.10	62.53%
MATERIALS & SUPPLIES								
610-1312-54101	OFFICE SUPPLIES	\$100.00	\$0.00	\$0.00	\$100.00	\$0.00	\$100.00	0.00%
610-1312-54102	OPERATING SUPPLIES	\$5,800.00	\$633.88	\$4,757.97	\$1,042.03	\$1,310.65	(\$268.62)	104.63%
610-1312-54103	VEHICLE PARTS	\$350.00	\$0.00	\$0.00	\$350.00	\$0.00	\$350.00	0.00%
610-1312-54104	BOOKS & PUBLICATIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
610-1312-54106	OFFICE EQUIPMENT	\$400.00	\$0.00	\$0.00	\$400.00	\$0.00	\$400.00	0.00%
610-1312-54107	FUEL	\$2,100.00	\$131.98	\$715.12	\$1,384.88	\$530.99	\$853.89	59.34%
610-1312-54108	TOOLS	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	0.00%
610-1312-54109	SPECIAL EVENTS	\$50.00	\$0.00	\$0.00	\$50.00	\$0.00	\$50.00	0.00%
610-1312-54110	SAFETY EQUIPMENT	\$700.00	\$0.00	\$741.70	(\$41.70)	\$0.00	(\$41.70)	105.96%
610-1312-54114	GENERATOR - DIESEL	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	0.00%
MATERIALS & SUPPLIES Totals:		\$11,500.00	\$765.86	\$6,214.79	\$5,285.21	\$1,841.64	\$3,443.57	70.06%
CAPITAL								
610-1312-55101	LAND & BUILDINGS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
610-1312-55102	CAPITAL EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
610-1312-55103	PUBLIC WORKS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
CAPITAL Totals:		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
DEBT SERVICE								
610-1312-56101	PRINCIPAL	\$88,286.00	\$90,002.69	\$90,002.69	(\$1,716.69)	\$0.00	(\$1,716.69)	101.94%
610-1312-56102	INTEREST	\$86,800.00	\$39,459.37	\$39,459.37	\$47,340.63	\$0.00	\$47,340.63	45.46%
DEBT SERVICE Totals:		\$175,086.00	\$129,462.06	\$129,462.06	\$45,623.94	\$0.00	\$45,623.94	73.94%
MISCELLANEOUS								
610-1312-57102	REFUNDS & REIMBURSEM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
610-1312-57105	CANCELLED CHECKS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
MISCELLANEOUS Totals:		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
TRANSFERS								
610-1312-59101	TRANSFERS	\$25,000.00	\$0.00	\$25,000.00	\$0.00	\$0.00	\$0.00	100.00%
TRANSFERS Totals:		\$25,000.00	\$0.00	\$25,000.00	\$0.00	\$0.00	\$0.00	100.00%

**Expense Report**  
**As Of: 1/1/2018 to 6/30/2018**

Account	Description	Budget	MTD Expense	YTD Expense	UnExp. Balance	Encumbrance	Unenc. Balance	% Used
	WATER TREATMENT Totals:	\$514,829.81	\$156,313.70	\$319,189.47	\$195,640.34	\$40,851.52	\$154,788.82	69.93%
610 Total:		\$1,012,024.80	\$211,119.89	\$565,037.13	\$446,987.67	\$91,216.12	\$355,771.55	64.85%
620	SEWER OPERATING FUND					Target Percent:	50.00%	
<b>SEWER COLLECTION</b>								
PERSONNEL SERVICES								
620-1321-51101	WAGES	\$162,380.00	\$27,367.32	\$87,217.77	\$75,162.23	\$0.00	\$75,162.23	53.71%
620-1321-51102	OVERTIME	\$7,000.00	\$99.80	\$2,095.21	\$4,904.79	\$0.00	\$4,904.79	29.93%
620-1321-51104	PART-TIME	\$10,000.00	\$0.00	\$2,112.88	\$7,887.12	\$0.00	\$7,887.12	21.13%
620-1321-51110	PENSION	\$25,000.00	\$1,960.56	\$12,164.05	\$12,835.95	\$0.00	\$12,835.95	48.66%
620-1321-51111	HEALTH INSURANCE	\$22,000.00	\$3,792.36	\$14,223.10	\$7,776.90	\$4,876.65	\$2,900.25	86.82%
620-1321-51112	LIFE INSURANCE	\$524.02	\$0.00	\$133.43	\$390.59	\$370.20	\$20.39	96.11%
620-1321-51113	WORKERS COMPENSATIO	\$3,500.00	(\$142.63)	\$3,632.36	(\$132.36)	\$0.00	(\$132.36)	103.78%
620-1321-51114	DENTAL INSURANCE	\$2,000.00	\$321.82	\$899.26	\$1,100.74	\$949.52	\$151.22	92.44%
620-1321-51120	UNIFORMS	\$1,250.00	\$226.45	\$742.34	\$507.66	\$123.88	\$383.78	69.30%
620-1321-51121	UNIFORMS - FR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
620-1321-51129	MEDICARE	\$2,200.00	\$175.42	\$932.88	\$1,267.12	\$0.00	\$1,267.12	42.40%
620-1321-51130	OTHER PERSONAL SERVIC	\$250.00	\$0.00	\$0.00	\$250.00	\$0.00	\$250.00	0.00%
620-1321-51131	PRE-EMPLOYMENT PHYSIC	\$25.00	\$24.00	\$24.00	\$1.00	\$0.00	\$1.00	96.00%
620-1321-51132	WELLNESS ACTIVITIES	\$250.00	\$0.00	\$0.00	\$250.00	\$0.00	\$250.00	0.00%
620-1321-51133	UNEMPLOYMENT COMPEN	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	0.00%
620-1321-51134	RECRUITMENT & TESTING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
620-1321-51702		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	PERSONNEL SERVICES Totals:	\$236,879.02	\$33,825.10	\$124,177.28	\$112,701.74	\$6,320.25	\$106,381.49	55.09%
TRAVEL AND TRAINING EXPENSES								
620-1321-52101	TRAVEL & TRAINING	\$1,400.00	\$0.00	\$0.00	\$1,400.00	\$0.00	\$1,400.00	0.00%
	TRAVEL AND TRAINING EXPENSES Totals:	\$1,400.00	\$0.00	\$0.00	\$1,400.00	\$0.00	\$1,400.00	0.00%
CONTRACTUAL SERVICES								
620-1321-53101	OTHER CONTRACTUAL SE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
620-1321-53102	UTILITIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
620-1321-53103	RENTS & LEASES	\$3,100.34	\$93.89	\$619.56	\$2,480.78	\$1,150.85	\$1,329.93	57.10%
620-1321-53104	PROFESSIONAL SERVICES	\$76,712.22	\$677.24	\$4,653.99	\$72,058.23	\$2,509.01	\$69,549.22	9.34%
620-1321-53105	INSURANCE	\$6,500.00	\$0.00	\$0.00	\$6,500.00	\$2,000.00	\$4,500.00	30.77%
620-1321-53106	MAINTENANCE OF EQUIPM	\$3,563.80	\$276.83	\$276.83	\$3,286.97	\$86.97	\$3,200.00	10.21%
620-1321-53107	POSTAGE	\$5,203.43	\$278.88	\$2,804.29	\$2,399.14	\$1,514.15	\$884.99	82.99%
620-1321-53108	MEMBERSHIPS	\$120.00	\$148.75	\$148.75	(\$28.75)	\$1.25	(\$30.00)	125.00%
620-1321-53120	TREE TRIMMING/LINE CLEA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
620-1321-53130	SOLID WASTE	\$500.00	\$35.00	\$210.00	\$290.00	\$225.00	\$65.00	87.00%
620-1321-53131	ELECTRIC	\$1,554.01	\$39.73	\$780.37	\$773.64	\$180.38	\$593.26	61.82%
620-1321-53132	WATER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
620-1321-53133	SEWER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
620-1321-53134	TELEPHONE	\$5,064.02	\$873.28	\$2,812.85	\$2,251.17	\$1,725.17	\$526.00	89.61%
620-1321-53135	MAINTENANCE OF FACILIT	\$750.00	\$356.64	\$356.64	\$393.36	\$393.36	\$0.00	100.00%
620-1321-53137	PRINTING	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	0.00%
620-1321-53138	ADVERTISING	\$200.00	\$0.00	\$144.09	\$55.91	\$55.91	\$0.00	100.00%
620-1321-53139	VEHICLE MAINTENANCE	\$500.00	\$0.00	\$96.23	\$403.77	\$0.00	\$403.77	19.25%

**Expense Report**  
**As Of: 1/1/2018 to 6/30/2018**

Account	Description	Budget	MTD Expense	YTD Expense	UnExp. Balance	Encumbrance	Unenc. Balance	% Used
620-1321-53140	LICENSE & PERMITS	\$226.00	\$0.00	\$453.72	(\$227.72)	\$0.00	(\$227.72)	200.76%
620-1321-53141	NATURAL GAS	\$1,500.99	\$10.64	\$796.02	\$704.97	\$84.48	\$620.49	58.66%
620-1321-53146	HARDWARE/SOFTWARE M	\$10,000.00	\$546.22	\$5,341.59	\$4,658.41	\$3,457.60	\$1,200.81	87.99%
620-1321-53147	LEGAL SERVICES	\$4,232.25	\$147.25	\$266.08	\$3,966.17	\$654.75	\$3,311.42	21.76%
CONTRACTUAL SERVICES Totals:		\$120,727.06	\$3,484.35	\$19,761.01	\$100,966.05	\$14,038.88	\$86,927.17	28.00%
MATERIALS & SUPPLIES								
620-1321-54101	OFFICE SUPPLIES	\$1,000.00	\$0.00	\$199.43	\$800.57	\$0.57	\$800.00	20.00%
620-1321-54102	OPERATING SUPPLIES	\$18,768.76	\$535.28	\$11,986.81	\$6,781.95	\$2,908.46	\$3,873.49	79.36%
620-1321-54103	VEHICLE PARTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
620-1321-54104	BOOKS & PUBLICATIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
620-1321-54105	SERVICE CHARGES	\$2,750.00	\$0.00	\$325.00	\$2,425.00	\$0.00	\$2,425.00	11.82%
620-1321-54106	OFFICE EQUIPMENT	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	0.00%
620-1321-54107	FUEL	\$4,991.89	\$412.88	\$2,342.31	\$2,649.58	\$2,139.28	\$510.30	89.78%
620-1321-54108	TOOLS	\$250.00	\$0.00	\$0.00	\$250.00	\$0.00	\$250.00	0.00%
620-1321-54109	SPECIAL EVENTS	\$50.00	\$0.00	\$0.00	\$50.00	\$0.00	\$50.00	0.00%
620-1321-54110	SAFETY EQUIPMENT	\$250.00	\$0.00	\$0.00	\$250.00	\$0.00	\$250.00	0.00%
620-1321-54114	DIESEL FUEL - GENERATO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
MATERIALS & SUPPLIES Totals:		\$29,060.65	\$948.16	\$14,853.55	\$14,207.10	\$5,048.31	\$9,158.79	68.48%
CAPITAL								
620-1321-55101	LAND & BUILDINGS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
620-1321-55102	CAPITAL EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
620-1321-55103	PUBLIC WORKS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
CAPITAL Totals:		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
DEBT SERVICE								
620-1321-56101	DEBT SERVICE - PRINCIPA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
620-1321-56102	DEBT SERVICE - INTEREST	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
DEBT SERVICE Totals:		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
MISCELLANEOUS								
620-1321-57102	REFUNDS & REIMBURSEM	\$5,000.00	\$0.00	\$5,023.60	(\$23.60)	\$0.00	(\$23.60)	100.47%
MISCELLANEOUS Totals:		\$5,000.00	\$0.00	\$5,023.60	(\$23.60)	\$0.00	(\$23.60)	100.47%
TRANSFERS								
620-1321-59101	TRANSFERS	\$25,000.00	\$0.00	\$25,000.00	\$0.00	\$0.00	\$0.00	100.00%
620-1321-59104	ADVANCE OUT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
TRANSFERS Totals:		\$25,000.00	\$0.00	\$25,000.00	\$0.00	\$0.00	\$0.00	100.00%
SEWER COLLECTION Totals:		\$418,066.73	\$38,257.61	\$188,815.44	\$229,251.29	\$25,407.44	\$203,843.85	51.24%
SEWER TREATMENT								
PERSONNEL SERVICES								
620-1322-51101	WAGES	\$84,756.00	\$13,698.17	\$52,585.88	\$32,170.12	\$0.00	\$32,170.12	62.04%
620-1322-51102	OVERTIME	\$10,000.00	\$948.39	\$6,976.10	\$3,023.90	\$0.00	\$3,023.90	69.76%
620-1322-51104	PART-TIME	\$2,000.00	\$571.73	\$571.73	\$1,428.27	\$0.00	\$1,428.27	28.59%
620-1322-51110	PENSION	\$14,000.00	\$1,138.73	\$8,461.45	\$5,538.55	\$0.00	\$5,538.55	60.44%
620-1322-51111	HEALTH INSURANCE	\$29,000.00	\$3,017.32	\$16,490.19	\$12,509.81	\$9,998.55	\$2,511.26	91.34%
620-1322-51112	LIFE INSURANCE	\$268.32	\$0.00	\$89.96	\$178.36	\$163.95	\$14.41	94.63%
620-1322-51113	WORKERS COMPENSATIO	\$2,500.00	(\$74.33)	\$2,569.01	(\$69.01)	\$0.00	(\$69.01)	102.76%
620-1322-51114	DENTAL INSURANCE	\$1,250.00	\$296.16	\$699.12	\$550.88	\$514.14	\$36.74	97.06%
620-1322-51120	UNIFORMS	\$2,500.00	\$0.00	\$1,150.76	\$1,349.24	\$323.75	\$1,025.49	58.98%

**Expense Report**  
**As Of: 1/1/2018 to 6/30/2018**

Account	Description	Budget	MTD Expense	YTD Expense	UnExp. Balance	Encumbrance	Unenc. Balance	% Used
620-1322-51129	MEDICARE	\$1,400.00	\$113.91	\$722.58	\$677.42	\$0.00	\$677.42	51.61%
620-1322-51130	OTHER PERSONAL SERVIC	\$250.00	\$0.00	\$0.00	\$250.00	\$0.00	\$250.00	0.00%
620-1322-51131	PRE-EMPLOYMENT PHYSIC	\$100.00	\$0.00	\$0.00	\$100.00	\$0.00	\$100.00	0.00%
620-1322-51132	WELLNESS ACTIVITIES	\$150.00	\$0.00	\$0.00	\$150.00	\$0.00	\$150.00	0.00%
620-1322-51133	UNEMPLOYMENT COMPEN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
620-1322-51134	RECRUITMENT & TESTING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
PERSONNEL SERVICES Totals:		\$148,174.32	\$19,710.08	\$90,316.78	\$57,857.54	\$11,000.39	\$46,857.15	68.38%
TRAVEL AND TRAINING EXPENSES								
620-1322-52101	TRAVEL & TRAINING	\$3,100.00	\$0.00	\$0.00	\$3,100.00	\$864.83	\$2,235.17	27.90%
TRAVEL AND TRAINING EXPENSES Totals:		\$3,100.00	\$0.00	\$0.00	\$3,100.00	\$864.83	\$2,235.17	27.90%
CONTRACTUAL SERVICES								
620-1322-53101	OTHER CONTRACTUAL SE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
620-1322-53102	UTILITIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
620-1322-53103	RENTS & LEASES	\$250.00	\$0.00	\$0.00	\$250.00	\$0.00	\$250.00	0.00%
620-1322-53104	PROFESSIONAL SERVICES	\$45,524.66	\$1,169.89	\$12,513.59	\$33,011.07	\$32,576.96	\$434.11	99.05%
620-1322-53105	INSURANCE	\$6,500.00	\$0.00	\$0.00	\$6,500.00	\$0.00	\$6,500.00	0.00%
620-1322-53106	MAINTENANCE OF EQUIPM	\$20,711.00	\$809.00	\$10,063.95	\$10,647.05	\$1,364.95	\$9,282.10	55.18%
620-1322-53107	POSTAGE	\$400.00	\$0.00	\$0.00	\$400.00	\$0.00	\$400.00	0.00%
620-1322-53108	MEMBERSHIPS	\$200.00	\$148.75	\$148.75	\$51.25	\$81.25	(\$30.00)	115.00%
620-1322-53120	TREE TRIMMING/LINE CLEA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
620-1322-53130	SOLID WASTE	\$86,758.31	\$14,966.79	\$46,310.94	\$40,447.37	\$19,747.37	\$20,700.00	76.14%
620-1322-53131	ELECTRIC	\$75,173.47	\$4,876.27	\$43,333.32	\$31,840.15	\$29,764.23	\$2,075.92	97.24%
620-1322-53132	WATER	\$13,119.90	\$269.96	\$2,580.31	\$10,539.59	\$6,039.59	\$4,500.00	65.70%
620-1322-53133	SEWER	\$10,531.72	\$241.79	\$1,918.78	\$8,612.94	\$6,612.94	\$2,000.00	81.01%
620-1322-53134	TELEPHONE	\$4,653.13	\$313.85	\$1,765.30	\$2,887.83	\$2,267.26	\$620.57	86.66%
620-1322-53135	MAINTENANCE OF FACILIT	\$8,000.00	\$4,514.42	\$4,514.42	\$3,485.58	\$554.00	\$2,931.58	63.36%
620-1322-53137	PRINTING	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	0.00%
620-1322-53138	ADVERTISING	\$20.00	\$0.00	\$0.00	\$20.00	\$20.00	\$0.00	100.00%
620-1322-53139	VEHICLE MAINTENANCE	\$1,500.00	\$12.43	\$12.43	\$1,487.57	\$487.57	\$1,000.00	33.33%
620-1322-53140	LICENSE & PERMITS	\$6,200.00	\$0.00	\$2,700.00	\$3,500.00	\$2,600.00	\$900.00	85.48%
620-1322-53141	NATURAL GAS	\$776.15	\$72.78	\$363.75	\$412.40	\$332.65	\$79.75	89.72%
620-1322-53146	HARDWARE/SOFTWARE M	\$2,250.00	\$68.57	\$255.69	\$1,994.31	\$172.37	\$1,821.94	19.02%
620-1322-53147	LEGAL SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
CONTRACTUAL SERVICES Totals:		\$283,068.34	\$27,464.50	\$126,481.23	\$156,587.11	\$102,621.14	\$53,965.97	80.94%
MATERIALS & SUPPLIES								
620-1322-54101	OFFICE SUPPLIES	\$450.00	\$0.00	\$0.00	\$450.00	\$0.00	\$450.00	0.00%
620-1322-54102	OPERATING SUPPLIES	\$24,100.00	\$251.48	\$3,420.62	\$20,679.38	\$2,059.37	\$18,620.01	22.74%
620-1322-54103	VEHICLE PARTS	\$300.00	\$0.00	\$0.00	\$300.00	\$0.00	\$300.00	0.00%
620-1322-54104	BOOKS & PUBLICATIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
620-1322-54106	OFFICE EQUIPMENT	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	0.00%
620-1322-54107	FUEL	\$2,100.00	\$131.97	\$715.11	\$1,384.89	\$531.00	\$853.89	59.34%
620-1322-54108	TOOLS	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	0.00%
620-1322-54109	SPECIAL EVENTS	\$50.00	\$0.00	\$0.00	\$50.00	\$0.00	\$50.00	0.00%
620-1322-54110	SAFETY EQUIPMENT	\$3,000.00	\$129.25	\$3,226.55	(\$226.55)	\$0.00	(\$226.55)	107.55%
620-1322-54114	DIESEL FUEL - GENERATO	\$3,000.00	\$0.00	\$0.00	\$3,000.00	\$1,000.00	\$2,000.00	33.33%
MATERIALS & SUPPLIES Totals:		\$34,500.00	\$512.70	\$7,362.28	\$27,137.72	\$3,590.37	\$23,547.35	31.75%

**Expense Report**  
**As Of: 1/1/2018 to 6/30/2018**

Account	Description	Budget	MTD Expense	YTD Expense	UnExp. Balance	Encumbrance	Unenc. Balance	% Used
<b>CAPITAL</b>								
620-1322-55101	LAND & BUILDINGS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
620-1322-55102	CAPITAL EQUIPMENT	\$0.00	\$35,808.00	\$35,808.00	(\$35,808.00)	\$0.00	(\$35,808.00)	N/A
620-1322-55103	PUBLIC WORKS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
620-1322-55407		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	CAPITAL Totals:	\$0.00	\$35,808.00	\$35,808.00	(\$35,808.00)	\$0.00	(\$35,808.00)	N/A
<b>DEBT SERVICE</b>								
620-1322-56101	DEBT SERVICE - PRINCIPA	\$53,322.01	\$23,411.72	\$23,411.72	\$29,910.29	\$0.01	\$29,910.28	43.91%
620-1322-56102	DEBT SERVICE - INTEREST	\$23,655.00	\$10,160.15	\$10,160.15	\$13,494.85	\$0.00	\$13,494.85	42.95%
	DEBT SERVICE Totals:	\$76,977.01	\$33,571.87	\$33,571.87	\$43,405.14	\$0.01	\$43,405.13	43.61%
<b>MISCELLANEOUS</b>								
620-1322-57102	REFUNDS & REIMBURSEM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	MISCELLANEOUS Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
<b>TRANSFERS</b>								
620-1322-59101	TRANSFERS	\$25,000.00	\$0.00	\$25,000.00	\$0.00	\$0.00	\$0.00	100.00%
620-1322-59104	ADVANCE OUT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	TRANSFERS Totals:	\$25,000.00	\$0.00	\$25,000.00	\$0.00	\$0.00	\$0.00	100.00%
	SEWER TREATMENT Totals:	\$570,819.67	\$117,067.15	\$318,540.16	\$252,279.51	\$118,076.74	\$134,202.77	76.49%
620 Total:		\$988,886.40	\$155,324.76	\$507,355.60	\$481,530.80	\$143,484.18	\$338,046.62	65.82%
630	SOLID WASTE OPERATING FUND					Target Percent:	50.00%	
<b>SOLID WASTE COLLECTION</b>								
<b>CONTRACTUAL SERVICES</b>								
630-1331-53130	SOLID WASTE (RUMPKE)	\$270,000.00	\$31,082.44	\$144,798.04	\$125,201.96	\$117,201.96	\$8,000.00	97.04%
	CONTRACTUAL SERVICES Totals:	\$270,000.00	\$31,082.44	\$144,798.04	\$125,201.96	\$117,201.96	\$8,000.00	97.04%
<b>MISCELLANEOUS</b>								
630-1331-57102	REFUNDS & REIMBURSEM	\$300.00	\$0.00	\$0.00	\$300.00	\$0.00	\$300.00	0.00%
	MISCELLANEOUS Totals:	\$300.00	\$0.00	\$0.00	\$300.00	\$0.00	\$300.00	0.00%
	SOLID WASTE COLLECTION Totals:	\$270,300.00	\$31,082.44	\$144,798.04	\$125,501.96	\$117,201.96	\$8,300.00	96.93%
630 Total:		\$270,300.00	\$31,082.44	\$144,798.04	\$125,501.96	\$117,201.96	\$8,300.00	96.93%
640	UTILITY OVER PAYMENT FUND					Target Percent:	50.00%	
<b>DEPT: 1341</b>								
<b>MISCELLANEOUS</b>								
640-1341-57102	REFUNDS & REIMBURSEM	\$0.00	\$151.80	\$457.71	(\$457.71)	\$0.00	(\$457.71)	N/A
	MISCELLANEOUS Totals:	\$0.00	\$151.80	\$457.71	(\$457.71)	\$0.00	(\$457.71)	N/A
	DEPT: 1341 Totals:	\$0.00	\$151.80	\$457.71	(\$457.71)	\$0.00	(\$457.71)	N/A
640 Total:		\$0.00	\$151.80	\$457.71	(\$457.71)	\$0.00	(\$457.71)	N/A
901	PAYROLL FUND					Target Percent:	50.00%	
<b>PAYROLL</b>								
<b>TRANSFERS</b>								
901-1702-59101	TRANSFERS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	TRANSFERS Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	PAYROLL Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A



**Expense Report**  
**As Of: 1/1/2018 to 6/30/2018**

Account	Description	Budget	MTD Expense	YTD Expense	UnExp. Balance	Encumbrance	Unenc. Balance	% Used
901 Total:		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
902	WIDOWS FUND					Target Percent:	50.00%	
<b>WIDOWS</b>								
MATERIALS & SUPPLIES								
902-1703-54102	OPERATING SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	MATERIALS & SUPPLIES Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	WIDOWS Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
902 Total:		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
903	POLICE PENSION FUND					Target Percent:	50.00%	
<b>PUBLIC SAFETY</b>								
PERSONNEL SERVICES								
903-1201-51109	EARLY RETIREMENT INCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
903-1201-51110	PENSION	\$115,000.00	\$9,429.49	\$52,186.80	\$62,813.20	\$0.00	\$62,813.20	45.38%
903-1201-51113	WORKERS COMPENSATIO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	PERSONNEL SERVICES Totals:	\$115,000.00	\$9,429.49	\$52,186.80	\$62,813.20	\$0.00	\$62,813.20	45.38%
CONTRACTUAL SERVICES								
903-1201-53110	AUDITOR & TREAS. FEES	\$250.00	\$0.00	\$74.70	\$175.30	\$0.00	\$175.30	29.88%
903-1201-53118	DELINQUENT COLLECTION	\$200.00	\$0.00	\$42.71	\$157.29	\$0.00	\$157.29	21.36%
	CONTRACTUAL SERVICES Totals:	\$450.00	\$0.00	\$117.41	\$332.59	\$0.00	\$332.59	26.09%
MISCELLANEOUS								
903-1201-57102	REFUNDS & REIMBURSEM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	MISCELLANEOUS Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	PUBLIC SAFETY Totals:	\$115,450.00	\$9,429.49	\$52,304.21	\$63,145.79	\$0.00	\$63,145.79	45.30%
903 Total:		\$115,450.00	\$9,429.49	\$52,304.21	\$63,145.79	\$0.00	\$63,145.79	45.30%
904	GUARANTEE DEPOSIT FUND					Target Percent:	50.00%	
<b>GUARANTEED DEPOSITS</b>								
MATERIALS & SUPPLIES								
904-1701-54102	OPERATING SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
904-1701-54105	SERVICE CHARGE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	MATERIALS & SUPPLIES Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
MISCELLANEOUS								
904-1701-57102	REFUNDS & REIMBURSEM	\$0.00	\$0.00	\$500.00	(\$500.00)	\$0.00	(\$500.00)	N/A
904-1701-57105	CANCELLED CHECKS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	MISCELLANEOUS Totals:	\$0.00	\$0.00	\$500.00	(\$500.00)	\$0.00	(\$500.00)	N/A
	GUARANTEED DEPOSITS Totals:	\$0.00	\$0.00	\$500.00	(\$500.00)	\$0.00	(\$500.00)	N/A
904 Total:		\$0.00	\$0.00	\$500.00	(\$500.00)	\$0.00	(\$500.00)	N/A
905	PETTY CASH					Target Percent:	50.00%	
<b>ADMINISTRATION</b>								
MATERIALS & SUPPLIES								
905-1003-54102	OPERATING SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A

**Expense Report**  
**As Of: 1/1/2018 to 6/30/2018**

Account	Description	Budget	MTD Expense	YTD Expense	UnExp. Balance	Encumbrance	Unenc. Balance	% Used
	MATERIALS & SUPPLIES Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	ADMINISTRATION Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
905 Total:		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
906	MAYOR'S COURT FUND					Target Percent:	50.00%	
<b>MAYOR</b>								
CONTRACTUAL SERVICES								
906-1002-53149	DISTRIBUTION OF FINES	\$0.00	\$0.00	\$3,968.00	(\$3,968.00)	\$0.00	(\$3,968.00)	N/A
	CONTRACTUAL SERVICES Totals:	\$0.00	\$0.00	\$3,968.00	(\$3,968.00)	\$0.00	(\$3,968.00)	N/A
	MAYOR Totals:	\$0.00	\$0.00	\$3,968.00	(\$3,968.00)	\$0.00	(\$3,968.00)	N/A
906 Total:		\$0.00	\$0.00	\$3,968.00	(\$3,968.00)	\$0.00	(\$3,968.00)	N/A
907	FLEXIBLE SPENDING PLAN FUND					Target Percent:	50.00%	
<b>PAYROLL</b>								
MISCELLANEOUS								
907-1702-57102	EMPLOYEE REIMBURSEME	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	MISCELLANEOUS Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	PAYROLL Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
907 Total:		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
908	UNCLAIMED MONEY - S01					Target Percent:	50.00%	
<b>DEPT: 1710</b>								
MISCELLANEOUS								
908-1710-57106	CLAIMED FUNDS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	MISCELLANEOUS Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
TRANSFERS								
908-1710-59101	TRANSFERS OUT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	TRANSFERS Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	DEPT: 1710 Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
908 Total:		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
909	UNCLAIMED MONEY - GD					Target Percent:	50.00%	
<b>DEPT: 1711</b>								
MISCELLANEOUS								
909-1711-57106	CLAIMED FUNDS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	MISCELLANEOUS Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
TRANSFERS								
909-1711-59101	TRANSFERS OUT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	TRANSFERS Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	DEPT: 1711 Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
909 Total:		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
910	UNCLAIMED MONEY - PAYROLL					Target Percent:	50.00%	

**DEPT: 1712**

7/11/2018 4:07 PM

**Expense Report**  
**As Of: 1/1/2018 to 6/30/2018**

Account	Description	Budget	MTD Expense	YTD Expense	UnExp. Balance	Encumbrance	Unenc. Balance	% Used
MISCELLANEOUS								
910-1712-57106	CLAIMED FUNDS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	MISCELLANEOUS Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
TRANSFERS								
910-1712-59101	TRANSFERS OUT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	TRANSFERS Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	DEPT: 1712 Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
910 Total:		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Grand Total:		\$12,230,682.77	\$1,502,496.30	\$6,910,227.92	\$5,320,454.85	\$2,503,138.79	\$2,817,316.06	76.97%
Target Percent:							50.00%	

# Village of Yellow Springs Revenue Report

Accounts: 101-0000-11010 to 910-1712-59101

As Of: 1/1/2018 to 6/30/2018

Include Inactive Accounts: No

Account	Description	Budget	MTD Revenue	YTD Revenue	Uncollected	% Collected
101	GENERAL FUND			Target Percent:	50.00%	
<b>LOCAL TAXES</b>						
101-0100-40101	REAL ESTATE TAXES	\$1,006,000.00	\$0.00	\$523,947.59	\$482,052.41	52.08%
101-0100-40102	PERSONAL PROPERTY TAXES	\$5,000.00	\$0.00	\$3,402.65	\$1,597.35	68.05%
101-0100-40103	KWH TAX	\$135,000.00	\$28,895.51	\$85,112.31	\$49,887.69	63.05%
101-0100-40104	CITY INCOME TAX	\$1,900,000.00	\$165,089.16	\$918,551.59	\$981,448.41	48.34%
101-0100-40106	LODGING TAX	\$25,000.00	\$138.55	\$493.48	\$24,506.52	1.97%
	LOCAL TAXES Totals:	\$3,071,000.00	\$194,123.22	\$1,531,507.62	\$1,539,492.38	49.87%
<b>STATE SHARED TAXES &amp; PERMITS</b>						
101-0200-40201	LOCAL GOVERNMENT-TANGIBLE	\$98,465.00	\$9,329.71	\$49,992.91	\$48,472.09	50.77%
101-0200-40204	CIGARETTES	\$175.00	\$185.62	\$185.62	(\$10.62)	106.07%
101-0200-40205	LIQUOR & BEER	\$6,000.00	\$0.00	\$479.50	\$5,520.50	7.99%
101-0200-40206	STATE INCOME TAX	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
101-0200-40207	STATE MUNICIPAL INCOME TAX	\$175.00	\$0.00	\$2,736.84	(\$2,561.84)	1563.91%
101-0200-40208	ROLLBACK/HOMESTEAD	\$130,000.00	\$0.00	\$67,296.74	\$62,703.26	51.77%
	STATE SHARED TAXES & PERMITS Totals:	\$235,815.00	\$9,515.33	\$120,691.61	\$115,123.39	51.18%
<b>CHARGES FOR SERVICES</b>						
101-0500-40502	WEDDING FEES	\$0.00	\$0.00	\$50.00	(\$50.00)	N/A
101-0500-40503	ASSESSMENT FEES	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	CHARGES FOR SERVICES Totals:	\$0.00	\$0.00	\$50.00	(\$50.00)	N/A
<b>FINES,COSTS,FORFEITURES,PERMIT</b>						
101-0600-40602	PERMITS	\$2,000.00	\$205.00	\$1,980.00	\$20.00	99.00%
101-0600-40604	RESTITUTION	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101-0600-40605	FINES & COSTS	\$17,500.00	\$487.00	\$5,556.00	\$11,944.00	31.75%
101-0600-40606	DRUG LAW ENFORCEMENT	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
101-0600-40607	XMC-FINES & COSTS	\$250.00	\$0.00	\$575.00	(\$325.00)	230.00%
101-0600-40610	INDIGENT DRIVERS	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	FINES,COSTS,FORFEITURES,PERMIT Totals:	\$19,850.00	\$692.00	\$8,111.00	\$11,739.00	40.86%
<b>MISC RECEIPTS &amp; REIMBURSEMENTS</b>						
101-0800-40801	PROPERTY SALES	\$164,703.00	\$0.00	\$166,770.63	(\$2,067.63)	101.26%
101-0800-40802	INTEREST	\$30,000.00	\$4,615.19	\$26,962.59	\$3,037.41	89.88%
101-0800-40803	RENT	\$40,000.00	\$4,916.72	\$40,130.79	(\$130.79)	100.33%
101-0800-40804	OTHER	\$1,000.00	\$325.00	\$325.90	\$674.10	32.59%
101-0800-40805	REIMBURSEMENTS	\$12,000.00	\$0.00	\$50,126.17	(\$38,126.17)	417.72%
101-0800-40808	DONATIONS	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101-0800-40811	PROJECT DEPOSITS	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101-0800-40815	CABLE FRANCHISE	\$40,000.00	\$0.00	\$23,200.24	\$16,799.76	58.00%
101-0800-40820	COPIES	\$50.00	\$11.00	\$67.10	(\$17.10)	134.20%
	MISC RECEIPTS & REIMBURSEMENTS Totals:	\$287,753.00	\$9,867.91	\$307,583.42	(\$19,830.42)	106.89%

**Revenue Report**  
**As Of: 1/1/2018 to 6/30/2018**

Account	Description	Budget	MTD Revenue	YTD Revenue	Uncollected	% Collected
<b>INTERFUND TRANSFERS</b>						
101-0900-40902	TRANSFERS IN	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101-0900-40904	ADVANCES IN	\$288,063.00	\$0.00	\$0.00	\$288,063.00	0.00%
101-0900-40905	UNCLAIMED MONEY TRANSFER IN	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	INTERFUND TRANSFERS Totals:	\$288,063.00	\$0.00	\$0.00	\$288,063.00	0.00%
101 Total:		\$3,902,481.00	\$214,198.46	\$1,967,943.65	\$1,934,537.35	50.43%
202	STREET MAINTENANCE/REPAIR FUND			Target Percent:	50.00%	
<b>STATE SHARED TAXES &amp; PERMITS</b>						
202-0200-40207	GASOLINE TAX	\$105,000.00	\$0.00	\$43,444.34	\$61,555.66	41.38%
202-0200-40209	MOTOR VEHICLE LICENSE	\$18,000.00	\$1,685.73	\$10,592.91	\$7,407.09	58.85%
	STATE SHARED TAXES & PERMITS Totals:	\$123,000.00	\$1,685.73	\$54,037.25	\$68,962.75	43.93%
<b>INTERGOVERNMENTAL AID,GRANTS</b>						
202-0400-40407	RESTRICTED STATE GRANT - ODOT - SRTS	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	INTERGOVERNMENTAL AID,GRANTS Totals:	\$0.00	\$0.00	\$0.00	\$0.00	N/A
<b>MISC RECEIPTS &amp; REIMBURSEMENTS</b>						
202-0800-40801	PROPERTY SALES	\$0.00	\$0.00	\$4,043.00	(\$4,043.00)	N/A
202-0800-40802	INTEREST	\$2,500.00	\$351.16	\$2,051.46	\$448.54	82.06%
202-0800-40804	OTHER	\$0.00	\$0.00	\$0.00	\$0.00	N/A
202-0800-40805	REIMBURSEMENT	\$0.00	\$0.00	\$0.15	(\$0.15)	N/A
	MISC RECEIPTS & REIMBURSEMENTS Totals:	\$2,500.00	\$351.16	\$6,094.61	(\$3,594.61)	243.78%
<b>INTERFUND TRANSFERS</b>						
202-0900-40902	TRANSFER	\$333,918.00	\$0.00	\$333,918.00	\$0.00	100.00%
	INTERFUND TRANSFERS Totals:	\$333,918.00	\$0.00	\$333,918.00	\$0.00	100.00%
202 Total:		\$459,418.00	\$2,036.89	\$394,049.86	\$65,368.14	85.77%
203	STATE HIGHWAY MAINTENANCE FUND			Target Percent:	50.00%	
<b>STATE SHARED TAXES &amp; PERMITS</b>						
203-0200-40207	GASOLINE TAX	\$7,250.00	\$0.00	\$3,522.62	\$3,727.38	48.59%
203-0200-40209	MOTOR VEHICLE LICENSE	\$1,500.00	\$136.68	\$858.84	\$641.16	57.26%
	STATE SHARED TAXES & PERMITS Totals:	\$8,750.00	\$136.68	\$4,381.46	\$4,368.54	50.07%
<b>MISC RECEIPTS &amp; REIMBURSEMENTS</b>						
203-0800-40802	INTEREST	\$75.00	\$20.06	\$115.44	(\$40.44)	153.92%
203-0800-40805	REIMBURSEMENTS	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	MISC RECEIPTS & REIMBURSEMENTS Totals:	\$75.00	\$20.06	\$115.44	(\$40.44)	153.92%
203 Total:		\$8,825.00	\$156.74	\$4,496.90	\$4,328.10	50.96%
204	PARKS & RECREATION FUND			Target Percent:	50.00%	
<b>INTERGOVERNMENTAL AID,GRANTS</b>						
204-0400-40403	BRYAN CENTER YOUTH - LOCAL GRANT	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	INTERGOVERNMENTAL AID,GRANTS Totals:	\$0.00	\$0.00	\$0.00	\$0.00	N/A
<b>CHARGES FOR SERVICES</b>						
204-0500-40503	POOL ADMISSIONS	\$38,000.00	\$16,190.50	\$32,098.00	\$5,902.00	84.47%
204-0500-40504	RENT	\$12,000.00	\$5,004.00	\$9,736.75	\$2,263.25	81.14%
204-0500-40505	PROGRAM RECEIPTS	\$3,000.00	\$0.00	\$2,625.00	\$375.00	87.50%
204-0500-40506	RENTALS-PARKS	\$150.00	\$0.00	\$0.00	\$150.00	0.00%

**Revenue Report**  
**As Of: 1/1/2018 to 6/30/2018**

Account	Description	Budget	MTD Revenue	YTD Revenue	Uncollected	% Collected
204-0500-40530	CONCESSIONS	\$7,500.00	\$3,936.75	\$4,972.25	\$2,527.75	66.30%
	CHARGES FOR SERVICES Totals:	\$60,650.00	\$25,131.25	\$49,432.00	\$11,218.00	81.50%
<b>MISC RECEIPTS &amp; REIMBURSEMENTS</b>						
204-0800-40805	REIMBURSEMENTS	\$0.00	\$0.00	\$4,802.82	(\$4,802.82)	N/A
204-0800-40806	DONATIONS - POOL	\$0.00	\$0.00	\$496.45	(\$496.45)	N/A
204-0800-40808	DONATIONS - BRYAN YOUTH CTR.	\$500.00	\$0.00	\$250.00	\$250.00	50.00%
204-0800-40810	SKATE PARK CONTRIBUTIONS	\$0.00	\$0.00	\$0.00	\$0.00	N/A
204-0800-40820	MISCELLANEOUS REVENUE	\$0.00	\$268.13	\$689.84	(\$689.84)	N/A
	MISC RECEIPTS & REIMBURSEMENTS Totals:	\$500.00	\$268.13	\$6,239.11	(\$5,739.11)	1247.82%
<b>INTERFUND TRANSFERS</b>						
204-0900-40902	TRANSFER	\$364,764.00	\$0.00	\$364,764.00	\$0.00	100.00%
	INTERFUND TRANSFERS Totals:	\$364,764.00	\$0.00	\$364,764.00	\$0.00	100.00%
204 Total:		\$425,914.00	\$25,399.38	\$420,435.11	\$5,478.89	98.71%
205	ECONOMIC DEVELOPMENT FUND			Target Percent:	50.00%	
<b>INTERGOVERNMENTAL AID,GRANTS</b>						
205-0400-40405	STATE GRANT	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	INTERGOVERNMENTAL AID,GRANTS Totals:	\$0.00	\$0.00	\$0.00	\$0.00	N/A
<b>MISC RECEIPTS &amp; REIMBURSEMENTS</b>						
205-0800-40801	PROPERTY SALES	\$0.00	\$0.00	\$0.00	\$0.00	N/A
205-0800-40804	MISCELLANEOUS OTHER	\$0.00	\$0.00	\$0.00	\$0.00	N/A
205-0800-40812	PRINCIPAL	\$0.00	\$0.00	\$0.00	\$0.00	N/A
205-0800-40813	INTEREST PAYMENT	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	MISC RECEIPTS & REIMBURSEMENTS Totals:	\$0.00	\$0.00	\$0.00	\$0.00	N/A
<b>INTERFUND TRANSFERS</b>						
205-0900-40902	TRANSFERS IN	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	INTERFUND TRANSFERS Totals:	\$0.00	\$0.00	\$0.00	\$0.00	N/A
205 Total:		\$0.00	\$0.00	\$0.00	\$0.00	N/A
207	GREEN SPACE FUND			Target Percent:	50.00%	
<b>MISC RECEIPTS &amp; REIMBURSEMENTS</b>						
207-0800-40801	PROPERTY SALES	\$0.00	\$0.00	\$0.00	\$0.00	N/A
207-0800-40805	REIMBURSEMENT	\$0.00	\$0.00	\$0.00	\$0.00	N/A
207-0800-40806	DONATION	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	MISC RECEIPTS & REIMBURSEMENTS Totals:	\$0.00	\$0.00	\$0.00	\$0.00	N/A
<b>INTERFUND TRANSFERS</b>						
207-0900-40902	TRANSFER	\$50,000.00	\$0.00	\$50,000.00	\$0.00	100.00%
	INTERFUND TRANSFERS Totals:	\$50,000.00	\$0.00	\$50,000.00	\$0.00	100.00%
207 Total:		\$50,000.00	\$0.00	\$50,000.00	\$0.00	100.00%
208	MOTOR VEHICLE - PERMISSIVE TAX			Target Percent:	50.00%	
<b>STATE SHARED TAXES &amp; PERMITS</b>						
208-0200-40208	PERMISSIVE AUTO TAXES	\$22,000.00	\$0.00	\$10,341.50	\$11,658.50	47.01%
	STATE SHARED TAXES & PERMITS Totals:	\$22,000.00	\$0.00	\$10,341.50	\$11,658.50	47.01%
<b>MISC RECEIPTS &amp; REIMBURSEMENTS</b>						
208-0800-40802	INTEREST	\$100.00	\$30.10	\$177.74	(\$77.74)	177.74%

**Revenue Report**  
**As Of: 1/1/2018 to 6/30/2018**

Account	Description	Budget	MTD Revenue	YTD Revenue	Uncollected	% Collected
	MISC RECEIPTS & REIMBURSEMENTS Totals:	\$100.00	\$30.10	\$177.74	(\$77.74)	177.74%
208 Total:		\$22,100.00	\$30.10	\$10,519.24	\$11,580.76	47.60%
210	MAYOR'S COURT COMPUTER FUND			Target Percent:	50.00%	
	<b>FINES,COSTS,FORFEITURES,PERMIT</b>					
210-0600-40609	FINES, COSTS, FORFEITURES	\$1,200.00	\$0.00	\$290.00	\$910.00	24.17%
	FINES,COSTS,FORFEITURES,PERMIT Totals:	\$1,200.00	\$0.00	\$290.00	\$910.00	24.17%
210 Total:		\$1,200.00	\$0.00	\$290.00	\$910.00	24.17%
212	LAW ENFORCEMENT AND EDUCATION			Target Percent:	50.00%	
	<b>INTERGOVERNMENTAL AID,GRANTS</b>					
212-0400-40406	FINES AND FORFEITURES	\$25.00	\$0.00	\$0.00	\$25.00	0.00%
	INTERGOVERNMENTAL AID,GRANTS Totals:	\$25.00	\$0.00	\$0.00	\$25.00	0.00%
	<b>MISC RECEIPTS &amp; REIMBURSEMENTS</b>					
212-0800-40805	REIMBURSEMENTS	\$3,460.00	\$0.00	\$3,460.00	\$0.00	100.00%
	MISC RECEIPTS & REIMBURSEMENTS Totals:	\$3,460.00	\$0.00	\$3,460.00	\$0.00	100.00%
212 Total:		\$3,485.00	\$0.00	\$3,460.00	\$25.00	99.28%
213	COATS & SUPPLIES FUND			Target Percent:	50.00%	
	<b>MISC RECEIPTS &amp; REIMBURSEMENTS</b>					
213-0800-40808	DONATIONS	\$1,500.00	\$100.00	\$737.98	\$762.02	49.20%
	MISC RECEIPTS & REIMBURSEMENTS Totals:	\$1,500.00	\$100.00	\$737.98	\$762.02	49.20%
	<b>INTERFUND TRANSFERS</b>					
213-0900-40902	TRANSFERS IN	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	INTERFUND TRANSFERS Totals:	\$0.00	\$0.00	\$0.00	\$0.00	N/A
213 Total:		\$1,500.00	\$100.00	\$737.98	\$762.02	49.20%
215	FED. FORFEITED ASSETS			Target Percent:	50.00%	
	<b>INTERGOVERNMENTAL AID,GRANTS</b>					
215-0400-40401	FEDERAL FORFEITURES	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	INTERGOVERNMENTAL AID,GRANTS Totals:	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	<b>MISC RECEIPTS &amp; REIMBURSEMENTS</b>					
215-0800-40804	OTHER	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	MISC RECEIPTS & REIMBURSEMENTS Totals:	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	<b>INTERFUND TRANSFERS</b>					
215-0900-40902	TRANSFER IN	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	INTERFUND TRANSFERS Totals:	\$0.00	\$0.00	\$0.00	\$0.00	N/A
215 Total:		\$0.00	\$0.00	\$0.00	\$0.00	N/A
216	STATE L. E. TRUST FUND			Target Percent:	50.00%	
	<b>INTERGOVERNMENTAL AID,GRANTS</b>					
216-0400-40405	STATE GRANTS	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	INTERGOVERNMENTAL AID,GRANTS Totals:	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	<b>FINES,COSTS,FORFEITURES,PERMIT</b>					
216-0600-40610	FORFEITURES	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	FINES,COSTS,FORFEITURES,PERMIT Totals:	\$0.00	\$0.00	\$0.00	\$0.00	N/A

**Revenue Report**  
**As Of: 1/1/2018 to 6/30/2018**

Account	Description	Budget	MTD Revenue	YTD Revenue	Uncollected	% Collected
<b>MISC RECEIPTS &amp; REIMBURSEMENTS</b>						
216-0800-40804	OTHER	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	MISC RECEIPTS & REIMBURSEMENTS Totals:	\$0.00	\$0.00	\$0.00	\$0.00	N/A
<b>INTERFUND TRANSFERS</b>						
216-0900-40902	TRANSFER IN	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	INTERFUND TRANSFERS Totals:	\$0.00	\$0.00	\$0.00	\$0.00	N/A
216 Total:		\$0.00	\$0.00	\$0.00	\$0.00	N/A
301	POLICE VEHICLE REPLACEMENT			Target Percent:	50.00%	
<b>INTERFUND TRANSFERS</b>						
301-0900-40902	TRANSFERS IN	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	INTERFUND TRANSFERS Totals:	\$0.00	\$0.00	\$0.00	\$0.00	N/A
301 Total:		\$0.00	\$0.00	\$0.00	\$0.00	N/A
302	CABLE TELEVISION CAPITAL IMPROVEMENT			Target Percent:	50.00%	
<b>MISC RECEIPTS &amp; REIMBURSEMENTS</b>						
302-0800-40808	DONATIONS	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	MISC RECEIPTS & REIMBURSEMENTS Totals:	\$0.00	\$0.00	\$0.00	\$0.00	N/A
<b>INTERFUND TRANSFERS</b>						
302-0900-40902	TRANSFERS IN	\$26,000.00	\$0.00	\$26,000.00	\$0.00	100.00%
	INTERFUND TRANSFERS Totals:	\$26,000.00	\$0.00	\$26,000.00	\$0.00	100.00%
302 Total:		\$26,000.00	\$0.00	\$26,000.00	\$0.00	100.00%
303	WATER CAPITAL IMPROVEMENT			Target Percent:	50.00%	
<b>INTERFUND TRANSFERS</b>						
303-0900-40902	TRANSFERS IN	\$50,000.00	\$0.00	\$50,000.00	\$0.00	100.00%
	INTERFUND TRANSFERS Totals:	\$50,000.00	\$0.00	\$50,000.00	\$0.00	100.00%
303 Total:		\$50,000.00	\$0.00	\$50,000.00	\$0.00	100.00%
304	SEWER CAPITAL IMPROVEMENT FUND			Target Percent:	50.00%	
<b>MISC RECEIPTS &amp; REIMBURSEMENTS</b>						
304-0800-40805	REIMBURSEMENTS	\$0.00	\$0.00	\$0.00	\$0.00	N/A
304-0800-40806	MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	MISC RECEIPTS & REIMBURSEMENTS Totals:	\$0.00	\$0.00	\$0.00	\$0.00	N/A
<b>INTERFUND TRANSFERS</b>						
304-0900-40902	TRANSFERS IN	\$50,000.00	\$0.00	\$50,000.00	\$0.00	100.00%
	INTERFUND TRANSFERS Totals:	\$50,000.00	\$0.00	\$50,000.00	\$0.00	100.00%
304 Total:		\$50,000.00	\$0.00	\$50,000.00	\$0.00	100.00%
305	ELECTRIC CAPITAL IMPROVEMENT FUND			Target Percent:	50.00%	
<b>INTERGOVERNMENTAL AID,GRANTS</b>						
305-0400-40402	STATE GRANT	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	INTERGOVERNMENTAL AID,GRANTS Totals:	\$0.00	\$0.00	\$0.00	\$0.00	N/A
<b>MISC RECEIPTS &amp; REIMBURSEMENTS</b>						
305-0800-40804	MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	N/A
305-0800-40805	REIMBURSEMENTS	\$0.00	\$0.00	\$0.00	\$0.00	N/A



**Revenue Report**  
**As Of: 1/1/2018 to 6/30/2018**

Account	Description	Budget	MTD Revenue	YTD Revenue	Uncollected	% Collected
MISC RECEIPTS & REIMBURSEMENTS Totals:		\$0.00	\$0.00	\$0.00	\$0.00	N/A
<b>INTERFUND TRANSFERS</b>						
305-0900-40902	TRANSFERS IN	\$50,000.00	\$0.00	\$50,000.00	\$0.00	100.00%
INTERFUND TRANSFERS Totals:		\$50,000.00	\$0.00	\$50,000.00	\$0.00	100.00%
305 Total:		\$50,000.00	\$0.00	\$50,000.00	\$0.00	100.00%
306	PARKS & RECREATION CAPITAL IMPROVEMENT			Target Percent:	50.00%	
<b>INTERGOVERNMENTAL AID,GRANTS</b>						
306-0400-40402	STATE GRANT	\$0.00	\$0.00	\$0.00	\$0.00	N/A
306-0400-40404	OTHER LOCAL GRANTS	\$0.00	\$0.00	\$0.00	\$0.00	N/A
INTERGOVERNMENTAL AID,GRANTS Totals:		\$0.00	\$0.00	\$0.00	\$0.00	N/A
<b>MISC RECEIPTS &amp; REIMBURSEMENTS</b>						
306-0800-40804	MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	N/A
306-0800-40805	REIMBURSEMENT	\$0.00	\$0.00	\$0.00	\$0.00	N/A
MISC RECEIPTS & REIMBURSEMENTS Totals:		\$0.00	\$0.00	\$0.00	\$0.00	N/A
<b>INTERFUND TRANSFERS</b>						
306-0900-40902	TRANSFERS IN	\$25,000.00	\$0.00	\$25,000.00	\$0.00	100.00%
INTERFUND TRANSFERS Totals:		\$25,000.00	\$0.00	\$25,000.00	\$0.00	100.00%
306 Total:		\$25,000.00	\$0.00	\$25,000.00	\$0.00	100.00%
307	FACILITIES CAPITAL IMPROVEMENT FUND			Target Percent:	50.00%	
<b>INTERGOVERNMENTAL AID,GRANTS</b>						
307-0400-40402	STATE GRANT	\$0.00	\$0.00	\$0.00	\$0.00	N/A
INTERGOVERNMENTAL AID,GRANTS Totals:		\$0.00	\$0.00	\$0.00	\$0.00	N/A
<b>MISC RECEIPTS &amp; REIMBURSEMENTS</b>						
307-0800-40804	MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	N/A
307-0800-40805	REIMBURSEMENT	\$0.00	\$0.00	\$0.00	\$0.00	N/A
MISC RECEIPTS & REIMBURSEMENTS Totals:		\$0.00	\$0.00	\$0.00	\$0.00	N/A
<b>INTERFUND TRANSFERS</b>						
307-0900-40902	TRANSFERS IN	\$25,000.00	\$0.00	\$25,000.00	\$0.00	100.00%
INTERFUND TRANSFERS Totals:		\$25,000.00	\$0.00	\$25,000.00	\$0.00	100.00%
307 Total:		\$25,000.00	\$0.00	\$25,000.00	\$0.00	100.00%
308	CAPITAL EQUIPMENT FUND			Target Percent:	50.00%	
<b>INTERGOVERNMENTAL AID,GRANTS</b>						
308-0400-40402	STATE GRANT	\$0.00	\$0.00	\$0.00	\$0.00	N/A
INTERGOVERNMENTAL AID,GRANTS Totals:		\$0.00	\$0.00	\$0.00	\$0.00	N/A
<b>MISC RECEIPTS &amp; REIMBURSEMENTS</b>						
308-0800-40804	MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	N/A
308-0800-40805	REIMBURSEMENT	\$0.00	\$0.00	\$0.00	\$0.00	N/A
MISC RECEIPTS & REIMBURSEMENTS Totals:		\$0.00	\$0.00	\$0.00	\$0.00	N/A
<b>INTERFUND TRANSFERS</b>						
308-0900-40902	TRANSFERS IN	\$25,000.00	\$0.00	\$25,000.00	\$0.00	100.00%
INTERFUND TRANSFERS Totals:		\$25,000.00	\$0.00	\$25,000.00	\$0.00	100.00%
308 Total:		\$25,000.00	\$0.00	\$25,000.00	\$0.00	100.00%

**Revenue Report**  
**As Of: 1/1/2018 to 6/30/2018**

Account	Description	Budget	MTD Revenue	YTD Revenue	Uncollected	% Collected
351	USACE GRANT FUND - CTR FOR BUS & ED			Target Percent:	50.00%	
<b>INTERGOVERNMENTAL AID,GRANTS</b>						
351-0400-40412	FEDERAL GRANT - USACE	\$266,895.00	\$0.00	\$266,895.32	(\$0.32)	100.00%
	INTERGOVERNMENTAL AID,GRANTS Totals:	\$266,895.00	\$0.00	\$266,895.32	(\$0.32)	100.00%
<b>MISC RECEIPTS &amp; REIMBURSEMENTS</b>						
351-0800-40808	LOCAL MATCH - COMMUNITY RESOURCES	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	MISC RECEIPTS & REIMBURSEMENTS Totals:	\$0.00	\$0.00	\$0.00	\$0.00	N/A
<b>INTERFUND TRANSFERS</b>						
351-0900-40902	TRANSFER IN	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	INTERFUND TRANSFERS Totals:	\$0.00	\$0.00	\$0.00	\$0.00	N/A
351 Total:		\$266,895.00	\$0.00	\$266,895.32	(\$0.32)	100.00%
355	YELLOW SPRINGS CLIFTON CONNECTOR TRAIL PROJECT FUND			Target Percent:	50.00%	
<b>INTERGOVERNMENTAL AID,GRANTS</b>						
355-0400-40402	CONTRIBUTIONS	\$7,000.00	\$5,000.00	\$15,000.00	(\$8,000.00)	214.29%
	INTERGOVERNMENTAL AID,GRANTS Totals:	\$7,000.00	\$5,000.00	\$15,000.00	(\$8,000.00)	214.29%
<b>INTERFUND TRANSFERS</b>						
355-0900-40902	TRANSFER IN	\$10,000.00	\$0.00	\$0.00	\$10,000.00	0.00%
	INTERFUND TRANSFERS Totals:	\$10,000.00	\$0.00	\$0.00	\$10,000.00	0.00%
355 Total:		\$17,000.00	\$5,000.00	\$15,000.00	\$2,000.00	88.24%
356	OPWC/OWDA WATER PLANT PROJECT			Target Percent:	50.00%	
<b>INTERGOVERNMENTAL AID,GRANTS</b>						
356-0400-40405	LOAN PROCEEDS	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	INTERGOVERNMENTAL AID,GRANTS Totals:	\$0.00	\$0.00	\$0.00	\$0.00	N/A
356 Total:		\$0.00	\$0.00	\$0.00	\$0.00	N/A
401	BOND RETIREMENT FUND			Target Percent:	50.00%	
<b>INTERFUND TRANSFERS</b>						
401-0900-40902	TRANSFER	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	INTERFUND TRANSFERS Totals:	\$0.00	\$0.00	\$0.00	\$0.00	N/A
401 Total:		\$0.00	\$0.00	\$0.00	\$0.00	N/A
601	ELECTRIC OPERATING FUND			Target Percent:	50.00%	
<b>INTERGOVERNMENTAL AID,GRANTS</b>						
601-0400-40402	STATE GRANT	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	INTERGOVERNMENTAL AID,GRANTS Totals:	\$0.00	\$0.00	\$0.00	\$0.00	N/A
<b>CHARGES FOR SERVICES</b>						
601-0500-40506	CONSUMER FEES	\$3,700,000.00	\$263,442.25	\$2,065,024.60	\$1,634,975.40	55.81%
601-0500-40507	TURN ON FEES	\$0.00	\$557.17	\$2,702.47	(\$2,702.47)	N/A
601-0500-40510	TAP FEES	\$0.00	\$0.00	\$1,550.00	(\$1,550.00)	N/A
	CHARGES FOR SERVICES Totals:	\$3,700,000.00	\$263,999.42	\$2,069,277.07	\$1,630,722.93	55.93%
<b>MISC RECEIPTS &amp; REIMBURSEMENTS</b>						
601-0800-40508	POLE RENTAL	\$10,000.00	\$0.00	\$160.02	\$9,839.98	1.60%

**Revenue Report**  
**As Of: 1/1/2018 to 6/30/2018**

Account	Description	Budget	MTD Revenue	YTD Revenue	Uncollected	% Collected
601-0800-40804	ANTHEM-EMPLOYEE SHARE	\$0.00	\$0.00	\$0.00	\$0.00	N/A
601-0800-40805	REIMBURSEMENTS	\$53,352.00	\$0.00	\$43.43	\$53,308.57	0.08%
601-0800-40806	MISCELLANEOUS	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
601-0800-40809	BAD CHECK FEE	\$200.00	\$160.00	\$280.00	(\$80.00)	140.00%
601-0800-40810	ADJUSTMENTS	\$0.00	\$0.00	\$0.00	\$0.00	N/A
601-0800-40815	SALE OF PROPERTY/SCRAP	\$31,642.00	\$0.00	\$32,333.46	(\$691.46)	102.19%
MISC RECEIPTS & REIMBURSEMENTS Totals:		\$95,494.00	\$160.00	\$32,816.91	\$62,677.09	34.37%
<b>INTERFUND TRANSFERS</b>						
601-0900-40902	TRANSFERS IN	\$0.00	\$0.00	\$0.00	\$0.00	N/A
601-0900-40903	PROCEEDS OF NOTES	\$0.00	\$0.00	\$0.00	\$0.00	N/A
601-0900-40904	ADVANCES IN	\$0.00	\$0.00	\$0.00	\$0.00	N/A
INTERFUND TRANSFERS Totals:		\$0.00	\$0.00	\$0.00	\$0.00	N/A
601 Total:		\$3,795,494.00	\$264,159.42	\$2,102,093.98	\$1,693,400.02	55.38%
610	WATER OPERATING FUND			Target Percent:	50.00%	
<b>CHARGES FOR SERVICES</b>						
610-0500-40509	CONSUMER FEES	\$1,221,677.00	\$105,952.60	\$551,998.91	\$669,678.09	45.18%
610-0500-40510	TAPS	\$2,000.00	\$0.00	\$7,825.00	(\$5,825.00)	391.25%
CHARGES FOR SERVICES Totals:		\$1,223,677.00	\$105,952.60	\$559,823.91	\$663,853.09	45.75%
<b>MISC RECEIPTS &amp; REIMBURSEMENTS</b>						
610-0800-40801	SALE OF PROPERTY	\$0.00	\$55.00	\$1,023.36	(\$1,023.36)	N/A
610-0800-40805	REIMBURSEMENTS	\$0.00	\$0.00	\$192.43	(\$192.43)	N/A
610-0800-40806	MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	N/A
MISC RECEIPTS & REIMBURSEMENTS Totals:		\$0.00	\$55.00	\$1,215.79	(\$1,215.79)	N/A
<b>INTERFUND TRANSFERS</b>						
610-0900-40902	TRANSFERS IN	\$0.00	\$0.00	\$0.00	\$0.00	N/A
610-0900-40904	ADVANCES IN	\$0.00	\$0.00	\$0.00	\$0.00	N/A
INTERFUND TRANSFERS Totals:		\$0.00	\$0.00	\$0.00	\$0.00	N/A
610 Total:		\$1,223,677.00	\$106,007.60	\$561,039.70	\$662,637.30	45.85%
620	SEWER OPERATING FUND			Target Percent:	50.00%	
<b>CHARGES FOR SERVICES</b>						
620-0500-40512	CONSUMER FEES	\$1,110,541.00	\$90,636.64	\$514,771.43	\$595,769.57	46.35%
620-0500-40513	TAPS	\$0.00	\$0.00	\$4,125.00	(\$4,125.00)	N/A
CHARGES FOR SERVICES Totals:		\$1,110,541.00	\$90,636.64	\$518,896.43	\$591,644.57	46.72%
<b>MISC RECEIPTS &amp; REIMBURSEMENTS</b>						
620-0800-40801	PROPERTY SALES	\$0.00	\$0.00	\$273.66	(\$273.66)	N/A
620-0800-40803	DONATIONS	\$0.00	\$0.00	\$0.00	\$0.00	N/A
620-0800-40805	REIMBURSEMENTS	\$0.00	\$0.00	\$39.21	(\$39.21)	N/A
620-0800-40806	MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	N/A
620-0800-40818	DELTA DENTAL	\$0.00	\$0.00	\$0.00	\$0.00	N/A
MISC RECEIPTS & REIMBURSEMENTS Totals:		\$0.00	\$0.00	\$312.87	(\$312.87)	N/A
<b>INTERFUND TRANSFERS</b>						
620-0900-40901	INCOME TAX TRANSFER	\$0.00	\$0.00	\$0.00	\$0.00	N/A
620-0900-40902	TRANSFERS IN	\$0.00	\$0.00	\$0.00	\$0.00	N/A
620-0900-40904	ADVANCES IN	\$0.00	\$0.00	\$0.00	\$0.00	N/A

**Revenue Report**  
**As Of: 1/1/2018 to 6/30/2018**

Account	Description	Budget	MTD Revenue	YTD Revenue	Uncollected	% Collected
	INTERFUND TRANSFERS Totals:	\$0.00	\$0.00	\$0.00	\$0.00	N/A
620 Total:		\$1,110,541.00	\$90,636.64	\$519,209.30	\$591,331.70	46.75%
630	SOLID WASTE OPERATING FUND			Target Percent:	50.00%	
<b>CHARGES FOR SERVICES</b>						
630-0500-40514	CONSUMER FEES	\$270,000.00	\$23,105.37	\$143,416.06	\$126,583.94	53.12%
630-0500-40515	PAPER & IRON	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
630-0500-40518	TRASH BAGS	\$1,000.00	\$107.50	\$440.00	\$560.00	44.00%
630-0500-40520	GARBAGE STICKERS	\$1,200.00	\$142.50	\$593.00	\$607.00	49.42%
	CHARGES FOR SERVICES Totals:	\$272,400.00	\$23,355.37	\$144,449.06	\$127,950.94	53.03%
<b>MISC RECEIPTS &amp; REIMBURSEMENTS</b>						
630-0800-40805	REFUNDS & REIMBURSEMENTS	\$200.00	\$0.00	\$360.50	(\$160.50)	180.25%
	MISC RECEIPTS & REIMBURSEMENTS Totals:	\$200.00	\$0.00	\$360.50	(\$160.50)	180.25%
<b>INTERFUND TRANSFERS</b>						
630-0900-40902	TRANSFERS IN	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	INTERFUND TRANSFERS Totals:	\$0.00	\$0.00	\$0.00	\$0.00	N/A
630 Total:		\$272,600.00	\$23,355.37	\$144,809.56	\$127,790.44	53.12%
640	UTILITY OVER PAYMENT FUND			Target Percent:	50.00%	
<b>CHARGES FOR SERVICES</b>						
640-0500-40506	CONSUMER FEES	\$0.00	\$7,968.88	\$4,365.84	(\$4,365.84)	N/A
	CHARGES FOR SERVICES Totals:	\$0.00	\$7,968.88	\$4,365.84	(\$4,365.84)	N/A
<b>MISC RECEIPTS &amp; REIMBURSEMENTS</b>						
640-0800-40810	ADJUSTMENTS	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	MISC RECEIPTS & REIMBURSEMENTS Totals:	\$0.00	\$0.00	\$0.00	\$0.00	N/A
640 Total:		\$0.00	\$7,968.88	\$4,365.84	(\$4,365.84)	N/A
901	PAYROLL FUND			Target Percent:	50.00%	
<b>MISC RECEIPTS &amp; REIMBURSEMENTS</b>						
901-0800-40810	RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	MISC RECEIPTS & REIMBURSEMENTS Totals:	\$0.00	\$0.00	\$0.00	\$0.00	N/A
901 Total:		\$0.00	\$0.00	\$0.00	\$0.00	N/A
902	WIDOWS FUND			Target Percent:	50.00%	
<b>MISC RECEIPTS &amp; REIMBURSEMENTS</b>						
902-0800-40808	DONATIONS	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	MISC RECEIPTS & REIMBURSEMENTS Totals:	\$0.00	\$0.00	\$0.00	\$0.00	N/A
<b>INTERFUND TRANSFERS</b>						
902-0900-40902	TRANSFERS IN	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	INTERFUND TRANSFERS Totals:	\$0.00	\$0.00	\$0.00	\$0.00	N/A
902 Total:		\$0.00	\$0.00	\$0.00	\$0.00	N/A
903	POLICE PENSION FUND			Target Percent:	50.00%	
<b>LOCAL TAXES</b>						
903-0100-40101	REAL ESTATE TAX	\$30,000.00	\$0.00	\$16,433.35	\$13,566.65	54.78%
903-0100-40102	PERSONAL PROPERTY TAX	\$200.00	\$0.00	\$0.00	\$200.00	0.00%

**Revenue Report**  
**As Of: 1/1/2018 to 6/30/2018**

Account	Description	Budget	MTD Revenue	YTD Revenue	Uncollected	% Collected
	LOCAL TAXES Totals:	\$30,200.00	\$0.00	\$16,433.35	\$13,766.65	54.42%
<b>STATE SHARED TAXES &amp; PERMITS</b>						
903-0200-40203	ROLLBACK/HOMESTEAD	\$0.00	\$0.00	\$0.00	\$0.00	N/A
903-0200-40208	ROLLBACK AND HOMESTEAD	\$4,000.00	\$0.00	\$2,131.79	\$1,868.21	53.29%
	STATE SHARED TAXES & PERMITS Totals:	\$4,000.00	\$0.00	\$2,131.79	\$1,868.21	53.29%
<b>MISC RECEIPTS &amp; REIMBURSEMENTS</b>						
903-0800-40804	REFUNDS AND REIMBURSEMENTS	\$0.00	\$0.00	\$16.45	(\$16.45)	N/A
	MISC RECEIPTS & REIMBURSEMENTS Totals:	\$0.00	\$0.00	\$16.45	(\$16.45)	N/A
<b>INTERFUND TRANSFERS</b>						
903-0900-40902	TRANSFER	\$81,250.00	\$0.00	\$81,250.00	\$0.00	100.00%
	INTERFUND TRANSFERS Totals:	\$81,250.00	\$0.00	\$81,250.00	\$0.00	100.00%
903 Total:		\$115,450.00	\$0.00	\$99,831.59	\$15,618.41	86.47%
904	GUARANTEE DEPOSIT FUND			Target Percent:	50.00%	
<b>MISC RECEIPTS &amp; REIMBURSEMENTS</b>						
904-0800-40814	CHARGES FOR SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	MISC RECEIPTS & REIMBURSEMENTS Totals:	\$0.00	\$0.00	\$0.00	\$0.00	N/A
<b>INTERFUND TRANSFERS</b>						
904-0900-40901	TRANSFER IN	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	INTERFUND TRANSFERS Totals:	\$0.00	\$0.00	\$0.00	\$0.00	N/A
904 Total:		\$0.00	\$0.00	\$0.00	\$0.00	N/A
905	PETTY CASH			Target Percent:	50.00%	
<b>MISC RECEIPTS &amp; REIMBURSEMENTS</b>						
905-0800-40815	CASH ON HAND	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	MISC RECEIPTS & REIMBURSEMENTS Totals:	\$0.00	\$0.00	\$0.00	\$0.00	N/A
905 Total:		\$0.00	\$0.00	\$0.00	\$0.00	N/A
906	MAYOR'S COURT FUND			Target Percent:	50.00%	
<b>FINES,COSTS,FORFEITURES,PERMIT</b>						
906-0600-40605	FINES AND COSTS	\$0.00	\$0.00	\$5,283.00	(\$5,283.00)	N/A
	FINES,COSTS,FORFEITURES,PERMIT Totals:	\$0.00	\$0.00	\$5,283.00	(\$5,283.00)	N/A
906 Total:		\$0.00	\$0.00	\$5,283.00	(\$5,283.00)	N/A
908	UNCLAIMED MONEY - S01			Target Percent:	50.00%	
<b>MISC RECEIPTS &amp; REIMBURSEMENTS</b>						
908-0800-40815	UNCLAIMED FUNDS	\$0.00	\$0.00	\$92.17	(\$92.17)	N/A
	MISC RECEIPTS & REIMBURSEMENTS Totals:	\$0.00	\$0.00	\$92.17	(\$92.17)	N/A
908 Total:		\$0.00	\$0.00	\$92.17	(\$92.17)	N/A
909	UNCLAIMED MONEY - GD			Target Percent:	50.00%	
<b>MISC RECEIPTS &amp; REIMBURSEMENTS</b>						
909-0800-40815	UNCLAIMED FUNDS	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	MISC RECEIPTS & REIMBURSEMENTS Totals:	\$0.00	\$0.00	\$0.00	\$0.00	N/A
909 Total:		\$0.00	\$0.00	\$0.00	\$0.00	N/A

**Revenue Report**  
**As Of: 1/1/2018 to 6/30/2018**

Account	Description	Budget	MTD Revenue	YTD Revenue	Uncollected	% Collected
910	UNCLAIMED MONEY - PAYROLL			Target Percent:	50.00%	
<b>MISC RECEIPTS &amp; REIMBURSEMENTS</b>						
910-0800-40815	UNCLAIMED FUNDS	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	MISC RECEIPTS & REIMBURSEMENTS Totals:	\$0.00	\$0.00	\$0.00	\$0.00	N/A
910 Total:		\$0.00	\$0.00	\$0.00	\$0.00	N/A
Grand Total:		\$11,927,580.00	\$739,049.48	\$6,821,553.20	\$5,106,026.80	57.19%
				Target Percent:	50.00%	



TO: Village Council  
FROM: Denise Swinger, Planning & Zoning  
DATE: July 9, 2018  
RE: Monthly Report to Council

The Planning & Zoning office has fielded a number of calls from residents and developers inquiring about potential projects they are considering, properties they want to purchase and their related zoning requirements.

Staff met with Yellow Springs Home, Inc. about a new project they are working on at their location off Xenia Avenue. The project would provide senior housing rentals. During the meeting, staff shared their concerns regarding the current state of the Village's utilities infrastructure in that area, especially with water, sanitary sewer and storm water management.

Antioch College has submitted their rezoning application to the Planning Commission for the creation of a Pocket Neighborhood Development off East North College Street. The rezoning application will be coming to Council sometime in September.

Business development opportunities in the Central Business District have also been explored with several potential investors/owners. All are in the fact-finding phase at this point in time.

Violations are a big issue this summer with tall grass and vegetation in the right-of-way the biggest complaint. In early June, following up on numerous complaints, staff went to these locations and also identified other locations along Dayton Street, West Davis Street, South Stafford Street, West South College Street, in addition to other scattered sites. In lieu of formal letters, staff made phone calls and talked to residents or left messages explaining what was needed to bring their properties into compliance. Seventeen violations were identified.

## 2<sup>nd</sup> Quarter Stats 2018

Total calls:	1744
Village policing call:	67
Stolen Property Value:	\$3500.07
Recovered Property Value:	\$655.00
Domestic Violence:	3
Domestic Disputes:	3
Property Damage Crashes:	7
Injury Crashes:	0
Hit/Skip Crashes:	5
Drug Overdoses:	1
Narcan Uses:	0
Total Offenses Reported:	467
Total Citations Issued:	321



## Planning & Zoning Monthly Report

	Jan-2018	Feb-2018	Mar-2018	Apr-2018	May-2018	Jun-2018	Jul-2018	Aug-2018	Sep-2018	Oct-2018	Nov-2018	Dec-2018	Sub Totals		
Single-Family Dwelling	0	2	1	0	0	0							3		
Two-Family Dwelling	0	0	1	0	0	0							1		
Single-Family Attached	0	0	1	0	0	0							1		March-4 unit
Multi-Family/Commercial	0	0	0	0	0	0							0		
Accessory Dwelling Unit	0	0	1	0	1	1							3		March-Holyoke Acc Struc w/ADU Apr-Pleasant St Acc Struc w/ADU June-Pool I
Accessory Structure	0	1	1	0	4	2							8		March-Cannon Acc Struc-solar June-Pool
Addition	0	1	0	1	1								3		
Fence	0	1	2	1	7	2							13		
Sign	0	2	1	1	2	0							6		Feb -2 signs w/1 permit #
Minor Subdivision	0	0	0	0	0	0							0		
Replat	0	1	1	0	3	1							6		
Conditional Use Hearing*	0	2	1	1	2	0							*6		
Variance Hearing*	0	0	0	0	0	0							*0		
Change of Use	2	1	1	0	0	0							4		
PND/PUD/Subdivision	0	0	0	0	0	0							0		
Transient Guest Lodging	14	8	1	0	2	2							27		
Working in the ROW	1	0	0	5	3	3							12		
Map/Text Amendment*	0	3	0	9	0	0							*12		
Zoning Compliance*	1	0	0	0	0	0							*1		
Meetings*	21	24	16	19	22	18							*120		
Violations*	0	23	1	0	0	17							*41		22 letters sent in Feb. re: snow removal on Corry by Hyde Rd and Birch St feb. Vege i
GC Recorder Filings*	0	0	0	0	0	0							*0		
Other*			1	1	0	2							*4		March-solar IC agreement April-WSU Intern Table 2-5pm Gentrification & Grou
Total Permits	17	17	11	8	23	11							87		
Total Meetings-to-date		120													
Total Permits-to-date		87													
Total Violations-to-date		41													

\* Means a Non-Permit Category



## 2018 Mayor's Court & Traffic Violations Bureau

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTALS
Total Charges from PD	36	26	29	49	34	98							272
Charges sent to MC	20	20	15	18	18	76							167
Percentage of charges sent to MC	56%	77%	52%	37%	53%	78%							61%
Total Incidents	24	21	23	27	26	42							163
Total Incidents to MC	19	17	14	14	16	30							110
Percentage of Incidents to MC	79%	81%	61%	52%	62%	71%							67%
Total Charges in MC	20	20	15	18	18	76							167
Traffic	8	12	5	7	5	27							64
Criminal	1	3	2	1	3	2							12
Parking	11	5	8	10	10	47							91
Payments/Revenue													
Traffic/Criminal	\$ 395.00	\$ 1,738.00	\$ 1,215.00	\$ 1,878.00	\$ 728.00	\$ 1,622.00							\$ 7,576.00
Parking Tickets	\$ 335.00	\$ 40.00	\$ 95.00	\$ 265.00	\$ 235.00	\$ 660.00							\$ 1,630.00
Weddings	\$ 100.00	\$ -	\$ 50.00	\$ 100.00	\$ 100.00	\$ 50.00							\$ 400.00
<b>TOTAL</b>	<b>\$ 830.00</b>	<b>\$ 1,778.00</b>	<b>\$ 1,360.00</b>	<b>\$ 2,243.00</b>	<b>\$ 1,063.00</b>	<b>\$ 2,332.00</b>							<b>\$ 9,606.00</b>
Expenses pd to State/Co													
Victims of Crime	\$ 18.00	\$ 99.00	\$ 63.00	\$ 81.00	\$ 45.00	\$ 90.00							\$ 396.00
Drug Law Enforcement	\$ 7.00	\$ 31.50	\$ 24.50	\$ 24.50	\$ 14.00	\$ 38.50							\$ 140.00
Indigent Defense Support Fund	\$ 50.00	\$ 255.00	\$ 195.00	\$ 225.00	\$ 124.50	\$ 280.50							\$ 1,130.00
Indigent Drivers Alcohol Treatment	\$ 3.00	\$ 14.50	\$ 10.50	\$ 10.50	\$ 7.50	\$ 15.00							\$ 61.00
Expungement - Local	\$ -	\$ -	\$ -	\$ -	\$ 20.00	\$ -							\$ 20.00
Expungement - State	\$ -	\$ -	\$ -	\$ -	\$ 30.00	\$ -							\$ 30.00
<b>TOTAL</b>	<b>\$ 78.00</b>	<b>\$ 400.00</b>	<b>\$ 293.00</b>	<b>\$ 341.00</b>	<b>\$ 241.00</b>	<b>\$ 424.00</b>							<b>\$ 1,777.00</b>
Revenue for Village	\$ 752.00	\$ 1,315.69	\$ 1,067.00	\$ 1,902.00	\$ 822.00	\$ 1,908.00							\$ 7,766.69
Computer Fund	\$ 29.00	\$ 100.00	\$ 80.00	\$ 91.00	\$ 40.00	\$ 149.00							\$ 489.00
Bank Fees	0	\$ (62.31)	0	0	0	0							\$ (62.31)
General Fund	\$ 723.00	\$ 1,278.00	\$ 987.00	\$ 1,811.00	\$ 782.00	\$ 1,759.00							\$ 7,340.00

Note: Regarding June Parking Ticket total - 44 of these were from Street Fair and only 3 Parking tickets are for the rest of the month equaling a total of 4 incidents (because Street Fair Parking is counted as 1 incident)

### First Quarter Highlights from Mayor Pam Conine:

*Greetings, Council:* This second quarterly report to council comes mid-year with the purpose of updating you on some highlights from the Mayor's office. Clerk Ann and I maintain regular M-W-F office hours-- Mon and Friday (1:00-5:00) for both of us with Ann in 8-10 AM on Wednesday and I follow in the afternoon, 1:00-5:00. This schedule allows for us to have common time together and solo, as well. As for mayoral duties, the first 6 months have included 8 proclamations, 4 ribbon cuttings, 10 weddings, and attending as many community events as can fit into my schedule. We have held 11 mayor's court sessions. Ann and I have met with the clerk of courts in both Xenia's Court of Common Pleas and the Municipal Court, gathering information to help with the efficacy our own mayor's court. We have provided information to the village Justice System Task Force and held meetings with the group's mayor's court subcommittee. The village outreach specialist, Mrs. Randolph, has provided valuable help to the court in interfacing with at least one defendant, and Village Mediation has successfully helped with another case. Increasing both the efficiency of the mayor's office and the visibility of the mayor have been the dual goals of the office thus far this year.

## Yellow Springs Police Department Activity Report

	Jan-2018	Feb-2018	Mar-2018	Apr-2018	May-2018	Jun-2018	Jul-2018	Aug-2018	Sep-2018	Oct-2018	Nov-2018	Dec-2018
Total Calls	587	564	548	561	579	604						
Village Policing Calls	15	21	33	21	22	24						
Stolen Property Value	\$400.00	\$817.00	\$15.00	\$2,300.07	\$100.00	\$1,100.00						
Recovered Property Value	\$0.00	\$0.00	\$15.00	\$655.00	\$0.00	\$0.00						
Domestic Violence	0	0	0	1	0	2						
Domestic Disputes	1	0	1	1	1	1						
Property Damage Crashes	2	1	0	1	3	3						
Injury Crashes	1	0	0	0	0	0						
Hit/Skip Crashes	2	0	0	0	2	3						
Drug Overdoses	1	0	0	1	0	0						
Narcan Uses	2	0	0	0	0	0						
Total Offenses Reported	125	135	109	146	158	163						
Total Citations Issued	63	64	64	95	67	159						

Total Calls Year-to-Date	3443
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**July 11, 2018**

### **Environmental Commission Report**

EC met on June 21<sup>st</sup> but I was out of town. It has been focusing on water issues, particularly groundwater contamination and remediation and education. In that regard an EC member talked with Brad Ault about our wellhead testing process; a subcommittee has been formed to prepare for EPA hearings on the proposed Vernay Superfund Site cleanup plan; another member has been working on a groundwater education brochure that will be distributed to the community. A subcommittee is discussing how to reduce transportation CO2 emissions as a focus for our Climate Action Plan. **Finally EC wants to give a shout out and thank staff for installing the educational signage at the Glass Farm wetlands and for mowing the prairie.**

Denise Swinger and I attended a Groundwater Symposium in Dayton on June 26<sup>th</sup> sponsored by the Ohio EPA in which we learned of a category of chemicals (per- and poly-fluoro-alkylates) that are now being discovered and monitored in groundwater. Their use was phased out in the early 2000s but they are showing up as contaminants and are not yet commonly tested for.

### **Housing Advisory Board Report**

The HAB met on June 27<sup>th</sup> and reviewed a proposal from a potential consultant which we will not pursue but that helped us in assessing what housing resources we have in-house and regionally and in what areas we might need outside assistance. We discussed the possibility of having a member of Planning Commission be part of HAB to better facilitate communication and work projects. We had a very general discussion of the Glass Farm and how we might talk with potential developers. Judith and I met with former local resident and consultant Fritz Leighty to discuss how we might move forward on planning for the Glass Farm. Fritz offered to continue to consult with us. Karen Wintrow and I will be working on gathering more information on larger potentially buildable properties. HAB will be meeting with Patrick Bowen on July 17<sup>th</sup> in preparation for his August 20th meeting with Council.

### **Planning Commission Report**

Planning Commission approved language related to the definition of Tiny Houses and discussed the approval process for them as habitable units. PC is continuing to work on issues regarding driveway standards, minimum lot frontages, in particular in regard to access easements and the potential of flag lots. PC will be reviewing the potential proposed revised Index for the Comp Plan. PC wants to begin working on the initial planning stages for the Glass Farm. One member of PC wants to pursue researching how we might develop Inclusionary Zoning. While I support IZ philosophically, I have become convinced that it would not be worth pursuing in Yellow Springs and want to contain efforts that might be better spent on other issues.

Both Planning Commission and the Housing Advisory Board have begun discussions of mutual concern, in particular, in regard to the Glass Farm. I recommend that Council assure that both bodies work most effectively by determining with each how planning on the Glass Farm might proceed. Council also needs it affirm its role in this process. The option of including a member of PC on the HAB seems reasonable. I would like to come to our August 20<sup>th</sup> meeting with such a proposal for how this might work.

Respectively Submitted by,

Marianne MacQueen, liaison to the Environmental and Planning Commissions  
and the Village Manager's Housing Advisory Board



## Art Culture Commission

### Economic Sustainability Commission

Kreeger Reports / July, 2018

#### Arts Culture Commission

Highlights in addition to meeting minutes:

- **Event Incentives:** The ACC proposes work on a Special Event Application. This will include elements that are specific to ‘festival’ type events (e.g. noise time, equipment issues)
- **John Bryan Community Gallery:** A new show is coming! See the press release. “Remembering” will showcase 21 pieces from the collection by artists who have passed away. A casual reception will be held. Target date is Friday September 12th from 6-9 p.m. More specifics are forthcoming
- **“Porch Fest”** – Save the date October 6. “Help Turn Our Porches Into Stages for Local Musicians” The organizers (Brittany Baum and Rachel Price) have organized sponsors and there is strong interest from musicians/porch hosts/attendees. This will be a great local music event with diverse genres of music.
- **Kind Ness banner damaged:** The Kind Ness banner that was hanging at the south end of the Village was damaged in the wind. It is being assessed. More to follow.
- **Local business owner sponsors plant baskets:** A downtown business owner has offered to sponsor hanging plant baskets to beautify our downtown. We are working with Village Staff to explore the best approach to implementation.
- **Murals:**
  - **Jungle Mural Restoration:** The ACC proposes applying for a YSCF grant for the restoration of the Jungle Mural in Keith’s Alley. Please see Project Proposal document. The ESC envisions a public/private partnership for restoration that will include grant monies, citizen contributions, and ACC contribution. Does the Council agree with this approach?
  - **Pool Mural:** The ACC has been asked by Village Staff to propose a mural for the ‘white space’ at the Community Pool. The ACC discussed historic themes (e.g. Wheeling Gaunt, Virginia Hamilton). Additionally, the ACC discussed the lack of shade at the Community Pool which places citizens at risk of dangerous sun exposure. The Commission believes that a low cost solution with an artistic flair would benefit the community. Kreeger will followup with Village staff.
- **Village Inspiration Design Award (VIDA):** The ACC is awarding the Summer VIDA to the Women’s Park in recognition of its 20<sup>th</sup> anniversary and unique and creative contributions it makes to our village. The inspiration of longtime villager Gene Trolander, the Women’s Park was created by a group of local feminists who sought a place to honor women. Following the donation of a long, narrow strip of land from the Village, the women began selling tiles to honor individual women, with personalized descriptive statements on each tile. Over the years, more than 800 tiles have been



designed and created by local potter Evelyn LaMers. The Women's Park is part of the Women's History Project of Greene Co. The award ceremony will take place on Wednesday, August 1, at 6pm at the Women's Park (Located on Corry Street along the Little Miami Bike Trail in Yellow Springs across from the Antioch College campus.

- **ACC retreat:** The ACC held a retreat on July 11
  - We discussed:
    - What does it mean to be an activist arts organization, one that moves on a vision with mindfulness about community, responsively representing all citizens for the common good?
    - What art do we promote?
    - Do we always look in the same (old) familiar places?
    - What is our justice and anti-racist commitment as an arts organization?
    - Our need for a definition and identity now that our scope has shifted from the current mission statement.
  - Council can expect an updated mission statement in our next update

### **Economic Sustainability Commission**

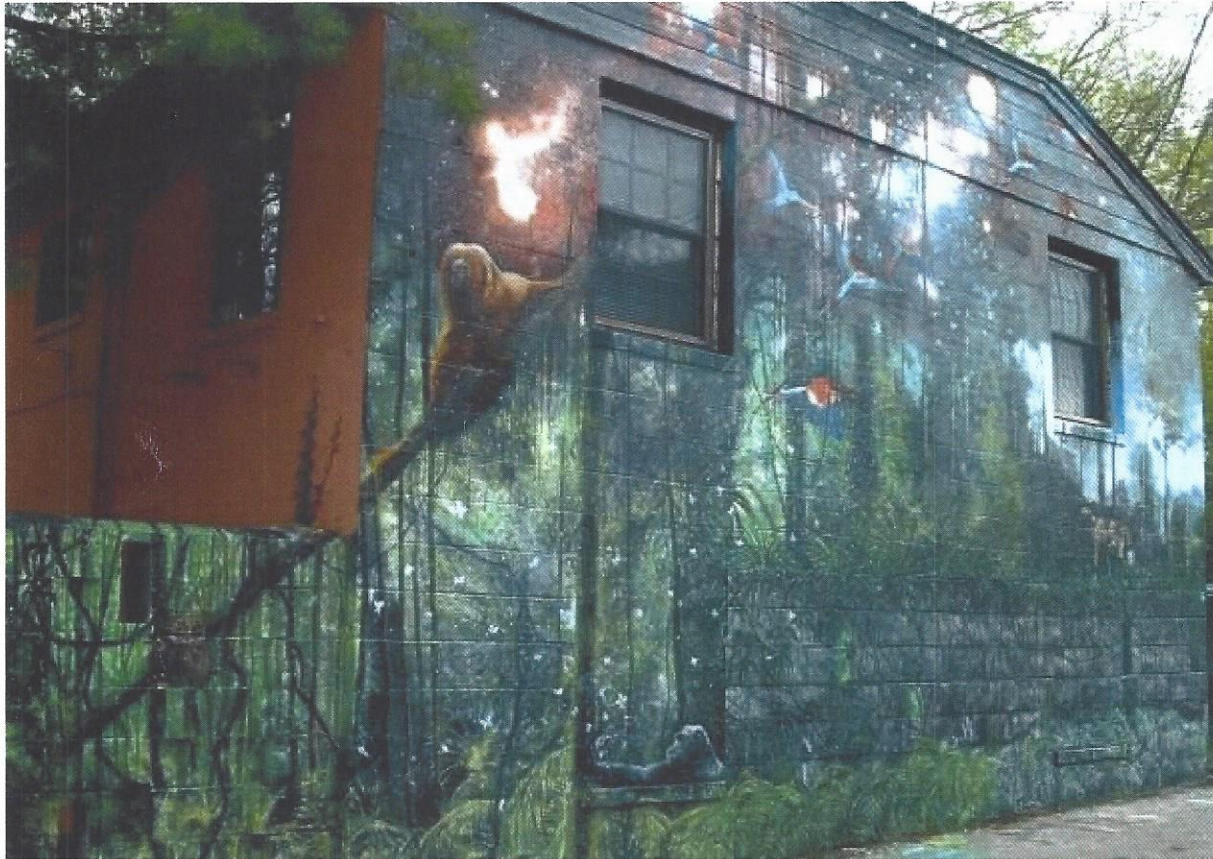
The ESC has continued to focus primarily on the formation of a **Designated Community Improvement Corporation (DCIC)** for Yellow Springs.

**DCIC:** Please refer to the separate documents:

1. Considerations for Developing a Purpose Statement\_DCIC updated for July 16
2. ESC DCIC Update July 16



## Project proposal



# Jungle Mural Restoration

06.04.2018

Sarah Dickens  
937.204.4003  
2498 State Rt 343  
Yellow Springs, OH 45387

## Project proposal

A two week project to restore and enhance one of original large scale public works that have been a jewel of the village for over a decade, the jungle mural in Keith's Alley.

### Specifications

The work is to be completed by the original artist, Sarah Dickens, accompanied by an assistant. It is expected 40 hours of labor will be performed over the span of two weeks.

### Costs

#### I. Equipment and Materials

A. Two-tiered scaffolding rental - 2 weeks	\$600	
B. Paint, 15 gallons of exterior acrylic enamel (assorted colors) @40/gal		\$600
C. Oil based 275 VOC, U.V. protective sealant , 3 gallons @\$90/gal		\$270

#### II. Labor

A. Wall Preparation - scrape old paint from surface, power-wash surface to remove debris: 8 total hours between artist and assistant @\$25/h	\$200
B. Art Restoration and Painting	
1. Artist's fee - \$50/hour, approx. 40 total painting hours	\$2,000
2. Artist assistant fee - \$20/hour, approx. 20 total hours	\$400

#### Total

**\$4,070**



## **Press Release**

For Yellow Springs Arts Council and the YS Arts & Culture Commission  
For immediate release

Contact:

Nancy Mellon

[nancymellon.jafa@gmail.com](mailto:nancymellon.jafa@gmail.com)

937 767-1366

# **“Remembering”**

**With love, and their art,  
We are remembering  
22 Yellow Springs Artists  
Who have passed on.**

**Each of these pieces of art are from the YS Arts Council's Permanent Collection.**

The Permanent Collection was established in 1992 to preserve the work of Yellow Springs' amazingly rich heritage of artists. To date, over 200 pieces by 120 artists make up the collection, in many different mediums: oil and acrylic paintings, watercolors, photographs, collages, jewelry, mixed media, prints, textiles, pottery, sculpture, books by local authors and costumes. The collection also includes digital archives of local music, storytelling, dance, interviews with local artists and a slide show by Irwin Inman, of the 12 years of Banners in the Banner Festivals.

**“Remembering” is Presented by the Yellow Springs Arts Council  
and the YS Arts & Culture Commission**

**July 2<sup>nd</sup> 2018– January 12<sup>th</sup> 2019**

**John Bryan Center Community Gallery**

**2<sup>nd</sup> floor John Bryan Center**

**100 Dayton St.**

**JBC Open Hours 8-5 Monday-Friday, Saturday**

## **The Artists:**

**Axel Bahnson**

**Marianne Britton**

**Ira Beryl Bruckner**

**Carolion**

**Mary W. Chapman**

**Mary B. Cooper**

**Mary Cover**

**Eddie Eckenrode**

**John Ford**

**Gregory Frank**

**Stan Goldberg  
Beth Hertz  
Irwin Inman  
Gail Kort  
Alan MacBeth  
Mitzi Manny  
Kathleen McMillan  
Glen Owen  
Robert Parker  
Tom Till  
Grace A. Valley  
Robert Whitmore**

**In September we will install a second show at the JBC Community Gallery- "As He Saw Us" Portraits of Villagers by Alan MacBeth. September 14<sup>th</sup> will be a double reception for both "Remembering" and "Portraits of Villagers."**

## **HRC Minutes April 5, 2018**

**Introductions:** Kevin Stokes, Tim Baum, Jessica Thomas, Nick Cunningham

**Approval of minutes:** Approved minutes with minor changes.

**Utility Affordability:** Council wants HRC to find ways in addition to VAN and the Utilities Roundup to help with utility affordability. This would need to be something that both private groups and the village can implement. What are some programs that exist in other places.

### **Requests for support:**

Restorative Justice- Jalyn Q. Roe This year, the RJ Symposium will focus on Sexual and Family Violence. There will be three speakers who will focus on how folks can deal with harm that has happened in families and small communities. The group is requesting 1,000 dollars for speaker fees. The speakers will include, Kaaren Williamsen, Dr. Joan Pennell, and Duke Fisher. The event will happen on June 1-2, 2018.

HRC decided: to award the group the full amount

Amount Awarded: 1,000; Jessica will take lead.

Be Present- Aliq B. Edwards, Sandy King, and MJ Gentile-This is an event that will be held in Yellow Springs. They will be working to teach folks self-care, community organizing, and address issues that affect the lives of folks in the area in a way that encourages trust and mutual accountability. The group is asking for 500 dollars to ensure that folks can be a part of the program at low or no individual costs.

HRC decided: We decided to give the group the full amount

Amount Awarded: 500 Dollars. Jessica will take lead.

### **Citizen's Concerns:**

Jessica gave anecdotal evidence where folks have been charged for thousands of gallons of water. She shared that the person called the village office and asked about the issue. Kevin explained that people should continue to call and make sure that the readings are correct. We also discussed the process for disputing utility bills and whether folks should have to pay shutoff costs if the village made a mistake. There is a utility dispute resolution board where folks can take their complaints. We will work on getting a number that folks can call.

### **Council Updates:**

Kevin shared that HRC needs to give our Annual report. Nick said that he could be at the meeting and we are waiting to hear from Steve to make sure that he can present. We will wait to put the report on the Council agenda .

### **Old Business:**

EOY Report-Discussed during Council updates

JSTF-tabled

VAN-tabled

365 Project-tabled

Boys/Girls Night-tabled

### **New Business:**

Green Metropolitan- tabled

Bike License and Lock-we believe that the Chamber of Commerce is doing an activity that will help people to obtain locks.

Block Parties-Tabled

Other New Ideas from Retreat-tabled

Approve next month's agenda- We will be moving the utility discussion to old business.

We will keep the day of Empowerment on future business

Meeting adjourned at 8:56



*The Arts & Culture Commission advises Village Council on issues that affect use, appearance and experience of Village property. The Commission takes into consideration the respect for all users of public space to promote and support improvement, beautification, growth and creativity of our community.*

## Art & Culture Commission 6/6/2018 Minutes

Members Present: Brittany Baum, Nancy Mellon, Kathy Moulton, John Fleming,  
Brian Housh, Lisa Kreeger  
Citizen Participant: Rachel Price

- Minutes from 5/9/2018 meeting were approved.
- Porch Fest Update: **see attachment.**
- VIDA update: discussion regarding next recipient with proposals being the Women's Park + the garden on the corner of Xenia Ave + Davis St.
- Confirmation regarding postponing the Piano Project until a future year to enable more lead-time preparation.
- Pottery Shop update: the shop has declined to participate as an alternate member on the ACC. An information flyer of the activities of the JBCP was submitted.
- LK submitted for ACC perusal the Village of YS Resolution 2018-14: **Creating An Economic Development Incentive Policy**
- Update on the Murals restoration: a budget for the restoration of Sarah Dickens' jungle mural was submitted (**see attachment**). It was decided to put the proposal on hold and to have a future discussion regarding funding assistance from the YS Community Foundation.
- General discussion regarding a permanent home for the KIND NESS banners. They are currently scheduled to be re-installed July 9-30
- Gallery Games: Brian Housh reported on his experience coordinating the event.
- The next meeting will begin with discussion regarding the mission and values of the ACC. In particular, these questions will be addressed:
  - ❖ *What does it mean to be an activist arts organization, one that moves on a vision with mindfulness about community, responsively representing all citizens for the common good?*
  - ❖ *What art do we promote?*
  - ❖ *Do we always look in the same (old) familiar places?*
  - ❖ *What is our justice and anti-racist commitment as an arts organization?*
  - ❖ *Need definition and identity?*

The next meeting is July 11; Retreat: 5-6:30, Regular Meeting Agenda: 6:30- 8.



*The Economic Sustainability Commission provides information and makes recommendations to Council regarding economic development for the Village of Yellow Springs, identifying primary opportunities for economic development in the Village and strategies to support these efforts and facilitating a forum for incubating ideas and networking among diverse groups working on economic development in the Village.*

## **Economic Sustainability Commission Minutes**

Wednesday June 6, 2018; 7 pm

Council Chambers, John Bryan Community Center

Attendees: Saul Greenberg, Henry Myers, Lisa Kreeger, Emily Seibel, Gerry Simms, Sammy Saber, Karen Wintrow, Susan Jennings (alternate), Steve McQueen, Mark Crockett; Guest: Brian Housh

The meeting was called to order at 7:06 by Greenberg.

### **Minutes**

Minutes from May accepted with the following amendments. (Myers/Jennings)

DCIC, Add 2<sup>nd</sup> paragraph: Myers expressed concerns that the DCIC is undemocratic and he is also concerned with transparency.

DCIC, Add 4<sup>th</sup> paragraph: McQueen expressed concerns with power dynamics and membership.

Unanimous Approval of amended minutes (Seibel/Kreeger)

### **Citizen Concerns**

No citizen concerns.

### **Old Business**

#### **Localization Initiative**

Susan Jennings reviewed the visit of localization economist Michael Shuman June 26-28 thanks to a grant received by the YS Credit Union. The YSCU has received Community Development Financial Institution (CDFI) designation and they're interested to develop a local investment program and are looking to Shuman for advice. Other discussions will include the DCIC and strategies for impact investing.

There will be two brainstorming sessions regarding the DCIC being coordinated by Housh. He has requested input on the deliverables we should request from Shuman such as a broader mission statement for the DCIC. Housh is also coordinating a discussion on a possible incubator project. Other brainstorming sessions will be focused on non-profits, education, foundation investments and SpringsNet.

#### **Designated Community Improvement Corporation**

Kreeger reported that Council is interested in the input of the ESC into the DCIC discussion. She reported on the updated Purpose Statement prepared by Wintrow, Greenberg and herself that stepped back from the previous document to lay out a more general view of DCIC's, how they might operate in Yellow Springs and how it could move forward.

To focus the discussion, she asked for input from ESC members as to what parts of the document ESC members liked and what parts they had concerns about.

Seibel expressed concern over a lack of community input and feedback to the DCIC.

Jennings expressed concern that the role as a strategic planning body would place too much power with a select group. Simms also expressed concern later in the discussion about the strategic planning role.

Myers is concerned that the DCIC can receive and sell village-owned real estate without a public bid process. He believes those transactions should be made by Council in an open meeting with citizen input. Wintrow pointed out that Council could not transfer land to a DCIC without a public process. He would also like there to be strong Council oversight of the DCIC.

Housh has heard concerns from other government entities that they will be relinquishing their sovereignty with the DCIC. Also, there seems to be a lack of clarity on why the schools and township would be involved in the DCIC because their work seems only pertinent to the Village.

Kreeger suggests that DCIC meetings operate exactly like Council meetings with an open meeting and Executive Session only when allowed by the Open Meetings Act. She also points out that the DCIC will only have the level of power granted in the Code of Regulations.

Housh suggests starting the DCIC slowly with easy decisions like the Revolving Loan Fund with steps taken to ensure continuing citizen input.

Wintrow pointed out an essential flaw to the purpose statement is no mention of increasing the tax base as being one of the goals of the DCIC. It is that aspect of their work that connects the government entities because all benefit from increased property and/or income taxes.

Seibel suggests that the DCIC act as a land bank to acquire foreclosed real estate prior to going to a Sheriff's auction. In that way, real estate for affordable housing and other public purposes could be controlled by a quasi-governmental entity. She suggests adding a bullet point to the powers/tasks of the DCIC to be "Power to purchase real estate for a public purpose."

The ESC agreed that it was important to push forward with the proposed schedule and have a final Purpose Statement ready for the June 18 Council packet. It was agreed that at that meeting, Council would not be ready to approve but only review the document.

The following changes were agreed to by the ESC and it was also agreed that Kreeger, Seibel and Wintrow would prepare the final document for submission to Council:

1. Recommendation from Housh to change the name of the document to Considerations for Developing a Purpose Statement for a Designated Community Improvement Corporation
2. Recommendation from Wintrow to add reference to the goal of increasing the tax base as a major reason to create a DCIC
3. Add specific language that the DCIC will operate under the Open Meetings Act and provide for citizen input to decision-making to ensure adherence to community values
4. Remove "act as a strategic planning body" from tasks and include it in the mission narrative
5. Add to tasks "Acquiring real estate for a public purpose; i.e. land bank"
6. Include a statement about the sovereignty of government bodies

Seibel believes that grassroots buy-in from the community is necessary for the DCIC to move forward and be successful. She believes this more open discussion will be helpful.

There was also a discussion of prioritizing the strategic planning piece as a necessary exercise for the community. Per Seibel, Vision Yellow Springs Miami Township is nearly 10 years old and it is time for a review/reboot to kick off the DCIC process and get the community through some difficult discussions. Wintrow suggested going directly into strategic planning since Vision YSMT captured the major issues that we are facing and articulated a solid and still relevant vision for the community.

### **New Business**

Because the next meeting date falls on a holiday, the July meeting has been rescheduled to July 3 at 5:30. Kreeger will advise staff of the change for appropriate notification.

Adjournment at 8:45 pm (Kreeger/Wintrow)

**Next meeting July 3, 2018 at 5:30 pm in Council Chambers**



## **HRC minutes May 3<sup>rd</sup> 2018**

**Introductions:** Kevin, Cindy, Nick, Steve, Tim

### **Approval of minutes:**

minutes have to be forwarded to next meeting because quorum was not available

### **Requests for support:**

Sommer McGuire / Beloved Community Project, email: [boriquita23@hotmail.com](mailto:boriquita23@hotmail.com) phone: 3038800369  
Requests \$700 for suicide support group project. Kevin motioned to support this with Steven 2<sup>nd</sup>.

### **Citizens Concerns:**

None

### **Council updates:**

Chrissy Cruz resigned from HRC effective 5/3

Council wants more support from HRC on utility affordability. Patti Bates intends to send more information to help guide HRC efforts.

### **Old Business:**

2017 End of Year Report will be given at next council meeting.

JSTF: more cases will go to mayor's court. A social worker has began in the village. Bodycam and taser programs are still developing.

VAN: It is believed that this will become a stand alone project that is separate from HRC

365 Project: Dr. Kevin McGruder and Steve McQueen taught kids how to give tours in the village based on Black History. Emperor Jones and Black Panther movies were shown.

Boys/Girls night needs to be removed from the agenda until November.

### **New Business:**

Council request to work on utility affordability: Patti Bates intends to send more information to help guide HRC efforts.

Greene Metropolitan Housing: (Cindy) HRC looking to get more information on incoming residents. Help put together a "welcome bag" over "welcome basket" with maps, tips, and coupons from local businesses.

Bike license and lock(Kevin)

Block Party Program (Tim) Meeting with Patti to get more information.

**Other Ideas from Retreat:**

(Nick) Promote “know your neighbor” during block party events. Make a short video?(Patti)  
(Kevin) communiTEA

**Future Discussion:**

Day of empowerment: waiting on proposal

McKinney middle school 8<sup>th</sup> grade trip: waiting on proposal

School supplies: wait till next month

## **HRC minutes June 7<sup>th</sup> 2018**

**Introductions:** Kevin Stokes, Cindy Shaw, Nick Cunningham, Tim Baum, Patti Bates(staff support)

### **Approval of minutes:**

April minutes adopted. May minutes approved.

### **Requests for support:**

None

### **Citizens Concerns:**

None

### **Council updates:**

Council wants more support from HRC on utility affordability. A committee has been formed to assist with this involving Patti, Lisa Kreeger, Colleen Harris, Tim, Kevin. The committee will look into how other municipalities handle the distribution of funds. Council would like a member of HRC to be a liaison to the energy board. HRC needs a volunteer for this.

### **Old Business:**

Greene Housing: Cindy has been meeting with the chamber and other individuals to get information. It has been discovered to be difficult to get the names of people moving into the village due to privacy issues. It was discussed that maybe the best route is to talk to property owners and realtors and let them know that they can inform HRC when someone new is coming to the village. HRC can then coordinate with the chamber to get these people a welcome bag.

Bike Lock: still in progress

Block Party: Tim has spoken with Patti, Chief Carlson, Bob Hasek(YS News), and Rachel Price(graphic design) to get everything in order. He will submit an ad design to HRC for approval in the next meeting. The ad will run the first week of August.

CommuniTEA: Kevin is reaching out to a couple contacts to further this project.

Know your neighbor: Nick has 3 new additions to this program

### **New Business:**

What are the HRC previous year's expenditures? HRC needs to look over the budget. It is estimated that \$2400 of \$8500 has already been spent.

**Other Ideas from Retreat:** None

### **Future Discussion:**

Day of empowerment: waiting on proposal

School supplies: wait till next month



**Village of  
Yellow Springs**

**NOTICE OF VIOLATION**

**Today's Date:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**The above property is in violation of:**

- ☐ Tall Grass (Ord. #2017-09)
- ☐ Vegetation in the Right-Of-Way (Ord. #76-17)
- ☐ Rubbish/Trash (Ord. #21-5)
- ☐ Snow on Sidewalks (Ord. #2011-5)

**Please remediate within \_\_\_\_\_ days of the above date.**

For questions about this notice of violation, please contact the zoning administrator at (937) 767-1702.

**See back for Ordinance Requirements**

For office use only: Initials: \_\_\_\_\_

**Tall Grass Ord. #2017-09** Ch. 674.02 (6) Other than a managed natural landscaping as noted above, such owner shall cut or mow or cause to be cut or mowed any other non-woody plant growth exceeding a height of nine inches.

**Vegetation in the ROW Ord. #76-17** Ch. 674.01 (a)(1) Such owner shall trim or cause to be trimmed such tree, plant or shrubbery so that a clear height of eight feet between the lowest branches of the same and the street, bicycle path, multi-use path or sidewalk is maintained. (3) Such owner shall cut down and remove any tree, plant or shrubbery, or any part thereof, as may be necessary to provide a clear and unobstructed view of traffic from all directions at any street intersection or to abate any nuisance necessary to protect life, limb or property of persons, drivers of any vehicles, bicyclists or pedestrians using the street, bicycle path, multi-use path or sidewalk.

**Rubbish/Trash Ord. #21-5** Ch. 660.15 (a) No person shall place, deposit or permit or have upon his or her premises, whether controlled, leased or owned by such person, any one or more of the following unsanitary, fly-producing or disease or fire-causing conditions: 2) Filthy or littered cellars, house yards, barnyards, factory grounds or vacant areas in the rear of stores and other buildings and vacant lots; (4) Garbage which is not securely protected from flies by covered receptacles; (5) Trash, litter, rags, accumulations of empty barrels, boxes, crates or packing cases, tin cans, lumber not neatly piled, or anything of an inflammable nature or in which flies or rats may breed or multiply or which may be a fire danger; (6) Ashes, paper, rubbish, bottles, tin cans, accumulations or trash of any kind or description.

**Snow Removal Ord. #2011-5** Ch. 660.05 (a) No owner or occupant of abutting lands shall fail to remove accumulated snow and ice from sidewalks within 24 hours of the cessation of snow or ice fall, nor fail to keep sidewalks free of any nuisance.

## July 2018 Update

Friday, July 6th, 2018

### MVRPC Hosts the first Greater Region Coordinating Council Meeting

The Greater Region Mobility Initiative (GRMI), led by MVRPC under the guidance and funding from the Ohio Department of Transportation (ODOT), collects data, coordinates input, and develops strategies for a transportation coordination plan for the nine-county region. The program started in January 2018 and the first year is well underway. Monday, June 18, 2018, marked the first GRMI council meeting at the Troy-Miami County Public Library with approximately 30 participants. All nine counties covered by GRMI were represented. Stakeholders included public transit agencies, senior centers, developmental disability agencies, mobility managers, and other human service agencies.



Following an overview of the program, attendees participated in a SWOT analysis designed to identify the Strengths, Weaknesses, Opportunities, and Threats to coordinated transportation in their areas. Participant vote determined the top three items in each category for the region. The following table shows the top four responses from the SWOT analysis.

STRENGTHS	WEAKNESSES	OPPORTUNITIES	THREATS
1. Passion for mission	1. Lack of funding	1. Urban to rural pick up/drop off points	1. Funding: limited, concentrated, low ability to share
2. Mobility management	2. Last minute calls	2. Increasing local support	2. Driver response pay is low
3. Customer service	3. Crossing boundaries	3. Regional networking	3. Other: bed bugs, bodily fluids
4. Knowledge of demographics and travel patterns	4. Aging vehicles	4. County to county coordination	4. High driver & s

The agenda for future quarterly meetings will follow up on the SWOT analysis responses and work toward the creation of the Greater Region's coordination plan. In the planning study, we will host a similar work session with transit users as they can provide input from their first-hand experiences. For more information on the GRMI project, please contact Kim Lahman at [klahman@mvrpc.org](mailto:klahman@mvrpc.org) or 937.223.6323.

### **Making Their Community Better for those that Walk and Roll**

In September of 2017, MVRPC conducted a Complete Streets Policy workshop for the Village of Yellow Springs. The day included an overview of policy elements, benefits from having a policy, and a walking audit of the Village. Since that workshop, staff and council have really taken the ball and run with it. In December, the council adopted the Village's new [Complete Streets Policy](#). An active transportation plan was created using an Ohio Department of Transportation grant. The Village and Toole Design Group started the planning process in March. Meanwhile, the Village's Active Transportation Committee helped merged with the Bike Yellow Springs chapter of Bike Miami Valley. Due to these efforts, the Village was designated by the League of American Bicyclists as the Region's fifth Bronze-level Bicycle Friendly Community!



MVRPC staff served on the advisory committee for the Active Transportation planning process, along with Village residents, Greene CATS, and advocates for the disabled from the community. At the end of June, a public open house meeting was held on the project and policy recommendations in the plan. As always, the citizens of Yellow Springs were engaged and came out to the meeting in numbers. Upgrading sidewalks and crossings along major corridors in the Village were a favored priority among the committee and the public. Concepts for redesigns of West South College Street and the intersection of Xenia Ave. and Corry Street were also popular topics. The final plan will include short, medium, and long-term priorities, and MVRPC looks forward to working with the Village on funding options for plan priorities and public outreach.

## SWIM PARTY FOR YOUTH, SPONSORED BY YPOC

Hello everyone,

Just a friendly reminder about our 4th Annual YPOC Swim Party on Friday July 20 (8:00-11:00) at Gaunt Park. As in past years this event is FREE for Y.S. youth and their families. The 365 Project/YPOC will provide meat products, paper products, and condiments however we rely on membership to bring side items such as the following:

- Fruit
- Light Veggies
- Sweets
- Chips
- Beverages (no pop or soda)

Last year we had over 100 people in attendance and a grand time was had by all, if possible please support our young people. As a side note, we have an ample amount of chaperones.

Thank you,

John Gudgel





The Human Relations Commission is collecting school supplies for Yellow Springs School's upcoming year. Please donate supplies to the boxes located in Nipper's Corner, GC Library, Bryan Center, and The Emporium.

Items on supply lists include:

- Loose Leaf Paper
- Graph Paper
- #2 Pencils
- Black and Blue Pens
- 24 packs of Crayons
- Composition Notebooks
- 2-inch binders
- Protractors
- Metric Rulers
- Headphones
- Texas Instruments TI-30X IIS calculator

\*Full supply lists are at donation locations!

## A Proposal Regarding Recent Discipline in YSPD

Judith Hempfling

July 12, 2018

Dear Village Council, Staff and Community,

The recent disciplinary issue within the YSPD has brought some significant concerns to light. I raise them in the context of my role as a village council member. I will take a moment to describe the organization of village government so that those unfamiliar can understand the scope of village council's responsibilities.

Our local democratic government is a representative government, and is a Council-Manager form of government. At the top of our organizational chart are the citizens of Yellow Springs and below them the Village Council, the citizens' elected representatives and policy making body. Village Council's direct reports are the village manager, the clerk of council, the village solicitor and the treasurer. The Village Manager is responsible to carry out the policy and vision of the Village Council. They oversee the services provided by the Village and the employees who provide them. They oversee our police department, the planning and zoning office, the finance department and public works. The heads of these departments report to the Village Manager. Although Village Council does not interact directly with department heads or department personnel, Council is responsible for and to all Village employees.

Village Council Values have for many years included that of being excellent employer. The most recent version of this Value includes being a "model employer actively working to achieve diversity in hiring and employee retention." In accord with this Value, the Village should be using best practices regarding the supervision of employees, including any disciplinary actions that may be necessary. The more serious the disciplinary measure the more important it is that we are using best practices, including those situations in which a supervisor invokes a progressive disciplinary process. An important outcome of any disciplinary process is to identify what may be causing difficulty so that both the employee and the organization can learn and improve, and move forward. Best practices in progressive discipline suggest 'resetting the clock' every twelve months from the most recent discipline.

In addition, human resource professionals and organizational development specialists consider yearly performance evaluations to be a minimal standard. Performance evaluations are an important opportunity for learning and growth, both for the individual employee and for the organization. Best practice includes supervisors who are skilled at providing clear mentoring, feedback about performance, encouragement, and positive support for growth. Good supervision requires listening to the concerns and great ideas that come from employees as well. Supervision that only focuses on mistakes can be debilitating, both to individual employees and the larger organization.

It is my belief that the Village has fallen significantly short regarding these best practices. It has not provided yearly performance evaluations, and is using an outdated progressive disciplinary process as described in the employee handbook, including use of "last chance" language in this most recent discipline process. These faulty policies and practices are at the foundation of this current disciplinary process.

Current best practices standards regarding progressive discipline would not consider past disciplines more than one year earlier. Yet in this instance, four disciplines from as far back as 4 years ago to more than a year ago are being included in this disciplinary process. In many workplaces, employees can request that records of past disciplines be removed from their personnel file after one year.

When looking at the personnel file from David Meister's nine years of employment it is noteworthy how little is in it, with only two evaluations conducted by Sergeants' Knapp and Watson in 2014 and 2015. He has received no performance evaluation since 2015, for two and a half years. While mentoring may have occurred to assist him in being successful in his new position as corporal, there is no evidence of it in his file.

Corporal Meister's recent initial discipline letter used the language of "last chance". This language indicates that if the employee makes one more mistake they will be terminated. From the employee's point of view, "last chance" indicates you had better look for another job. To continue working for an employer who has given you a "last chance" discipline is in my mind an untenable work situation. Although Village Administration has pulled back this "last chance" language, from the point of view of the employee the message has been sent.

I have spoken to many villagers who are extremely distressed and confused by this current circumstance. They have directly experienced excellent service from Corporal Meister and view him as the police officer they most trust. They are disturbed by innuendo attacking his professional integrity, i.e. "if you only knew." They do not want their tax money to be used by the Village to continue to pursue a discipline that feels unfair and punitive. Villagers watched the police officers in Beavercreek, who shot and killed a black man who was shopping in Wal-Mart, receive no discipline and do not understand a discipline occurring in Yellow Springs, based in part on a police officer not driving a young man one block to his home. The insistence that police officers need as much discretion as possible adds to the confusion that in this instance, Corporal Meister is being severely disciplined for his use of discretion.

The current Village Council has a 2018 Goal to "Establish a model Village Justice System that supports a just, safe and welcoming community". Trust of our police officers and department must underlie any effort regarding safety focused policing. While there has been a lot of talk about compassionate community policing and a recognition that the larger justice system is broken and needs reform, the village has yet to define clearly what it wants from its police officers and department. After events that culminated in New Years Eve 2017, a lot of people inside village government, the police department, community members, have done a lot of work to address a number of issues regarding how the police and the community interact. There has been progress and it will take time. However, If we do not step back from this current inflammatory stance, we risk derailing all the progress which has been made.

Given what I view as significant missteps from many parts of our Village organization, I believe it is time to acknowledge that mistakes have been made on many sides. I am proposing to Village Council that we decline providing further funds for our solicitor on this disciplinary track and that we work with the Village Manager and the Chief of Police to reset and resolve this situation in a more positive way. Associated issues including the update of our employee handbook assistance and support for effective mentoring and supervision may also need to be addressed.

From: **Kathryn Van der Heiden**

Date: Sun, Jul 1, 2018 at 6:38 PM

Subject: Dave Meister

I believe Dave Meister to be a reasonable, compassionate officer who not only believes in community policing but practices that belief in the community.

He knows the people who live here and behaves accordingly thinking with his head and his heart.

Please keep that in your minds and hearts when you deliberate about him.

I hope that this deliberation goes well and in his favor .

I trust him, I feel safe with him on the job, he is a quality person.

Sincerely yours

Kathryn Van der Heiden

## **Judy Kintner, YSO Village Clerk**

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**From:** Donna Caslin <rcaslin@woh.rr.com>  
**Sent:** Wednesday, July 04, 2018 10:31 AM  
**To:** Judy Kintner, YSO Village Clerk  
**Subject:** Dave Meister

Judy,

Thought if I sent you this e-mail, you'd share it with council. I'd like to voice my support for Dave Meister.

He has been at my house at some point when the power went out & immediately got help for me. He has volunteered numerous times to help at the Presbyterian church here in town(he & his family attend there, as do I.) He also attended several meetings last winter when the school levy issues were explained to the community. He is a kind, thoughtful man who does exactly what I feel is community policing in Yellow Springs! We are lucky to have him here- he lives in the Village, he has a lovely family( his children and wife are top notch people!) and I feel very safe knowing that he is on our police force. Let's keep him with us- he's worth it!

Sincerely, Donna Caslin( resident of YS 1978-1983, 1994-present)

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This email has been checked for viruses by Avast antivirus software.  
<https://www.avast.com/antivirus>

**From:** Kori Whittaker <[kwhittaker13@gmail.com](mailto:kwhittaker13@gmail.com)>

**Sent:** Monday, July 9, 2018 9:11 PM

**To:** Brian Housh, YSO Village Council

**Subject:** Arbor Care

I was recently informed that the village is going with an outside firm for servicing the utility lines and trees instead of the local firm Arbor Care. Whenever there is a local company available they should be hired; especially when they do such a great job.

I hope you will reconsider this decision.

Kori Whittaker