

**Council of the Village of Yellow Springs
Regular Session Minutes**

In Council Chambers @ 7:00 P.M.

Monday, October 16, 2017

CALL TO ORDER

President of Council Karen Wintrow called the meeting to order at 7:00pm.

ROLL CALL

Present were Wintrow, Vice President Brian Housh, Gerald Simms, Judith Hempfling and Marianne MacQueen. Village Manager Patti Bates was also present, as were Finance Director/AVM Melissa Dodd, Village Planner Denise Swinger, Water Distribution and Electric Supervisor Johnnie Burns and Village Solicitor Chris Conard.

ANNOUNCEMENTS

Housh announced the upcoming "Economics of Happiness" workshop sponsored by Community Solutions.

Housh announced that October 28 is "Make a Difference Day". He also announced the upcoming candidate forums hosted by the James A. McKee Association and set for October 18th and 19th at Mills Lawn School.

Wintrow announced Yellow Springs Open Studios on October 21-22.

Wintrow thanked all involved for a highly successful Street Fair.

Roi Qualls, representing the Yellow Springs Bahai Center, invited Council and all Villagers to participate in upcoming celebrations commemorating 200 years since the birth of that faith's founder. Qualls noted that the Bahai faith embraces unity and peaceful coexistence and has been active in Yellow Springs for about 50 years.

CONSENT AGENDA

1. Minutes of October 2, 2017 Regular Meeting
2. Ordinance 2017-32 Repealing Section 1258.01 "District Uses" of the Codified Ordinances of the Village of Yellow Springs, Ohio and Enacting New Section 1258.01 "District Uses" (Adding Pocket Neighborhood Developments and Changing Short-Term Rentals to Transient Guest Lodging)
3. Ordinance 2017-34 Repealing Section 1246.02 "Schedule of Uses" of the Codified Ordinances of the Village of Yellow Springs, Ohio and Enacting New Section 1246.02 "Schedule of Uses"
4. Ordinance 2017-35 Repealing Section 1248.02 "Schedule of Uses" of the Codified Ordinances of the Village of Yellow Springs, Ohio and Enacting New Section 1248.02 "Schedule of Uses"
5. Ordinance 2017-36 Repealing Section 1250.02 "Schedule of Uses" of the Codified Ordinances of the Village of Yellow Springs, Ohio and Enacting New Section 1250.02 "Schedule of Uses"
6. Ordinance 2017-37 Repealing Section 1284.08 "Definitions: R-S" of the Codified Ordinances of the Village of Yellow Springs, Ohio and Enacting New Section 1284.08 "Definitions: R-S"
7. Ordinance 2017-38 Repealing Section 1284.09 "Definitions: T-U" of the Codified Ordinances of the Village of Yellow Springs, Ohio and Enacting New Section 1284.09 "Definitions: T-U"
8. Ordinance 2017-40 Repealing Section 1226.06 "Design Standards" of the Codified Ordinances of the Village of Yellow Springs, Ohio and Enacting New Section 1226.06 "Design Standards"

MacQueen MOVED and Simms SECONDED a MOTION TO APPROVE the Consent Agenda, and the MOTION PASSED 5-0 ON A VOICE VOTE.

REVIEW OF AGENDA

There were no changes made.

PETITIONS/COMMUNICATIONS

Housh reviewed communications received as follows:

The Clerk will receive and file:

Greene Co. Public Health Dept. re: Fatal Crash Report; Smoking Cessation Classes; Deer Safety; Teen Driver Safety; Flu Vaccines

NAMI re: Smoking Cessation Classes

Eric Clark re: Recent Village Ordinances

Paul Beck re: Thank You Jason Hamby

Shernaz Reporter re: Sample Fliers for No-Smoking Areas

PUBLIC HEARINGS/LEGISLATION

Second Reading and Public Hearing of Ordinance 2017-27 Limiting Smoking and the Use of Other Tobacco Products on Village Owned Properties to Designated Areas. Simms MOVED and MacQueen SECONDED a MOTION TO APPROVE.

Conard explained that the enforcement section has changed slightly to refer to a penalty section in an existing chapter of the code. He noted that that section refers to "public areas" but not specifically to Village-owned properties. That section will be added through upcoming legislation, in time to meet the January 1st enforcement timeline.

Council received assurance that smoking infractions will be dealt with through warnings and redirection.

Council discussed the matter of signage for the upcoming designation.

Shernaz Reporter from Greene County Combined Health spoke to the matter and noted that she will work with Bates on signage and rack cards.

MacQueen asked for more information on "Tobacco Free 21". Reporter stated that she will bring information to Council on the matter in Spring 2018.

Wintrow OPENED THE PUBLIC HEARING. There being no questions or comments, Wintrow CALLED THE VOTE, and the MOTION PASSED 5-0 ON A ROLL CALL VOTE.

Second Reading and Public Hearing of Ordinance 2017-29 Repealing Section 1048.01 "Connection Fees" of the Codified Ordinances of the Village of Yellow Springs, Ohio and Enacting New Section 1048.01 "Connection Fees" (SEWER). Simms MOVED and Housh SECONDED a MOTION TO APPROVE.

Bates noted that tap fees have not been changed in over ten years and that it is time to do so. She noted that revenue gained in the process would be used at least in part to fund lining of sewers in an effort to reduce inflow and infiltration. She also noted that the Village does not supply materials for sewer connections, but these require three visits to the site for approvals and inspections. Bates noted that part of the fee is geared towards maintaining capacity in the system.

Burns explained that he is keeping the 5/8 x 3/4 inch lines on the list in the event that an existing water meter needs to be replaced, and in order to maintain consistency within the water and sewer ordinances.

Wintrow OPENED THE PUBLIC HEARING. There being no questions or comments, Wintrow CALLED THE VOTE, and the MOTION PASSED 5-0 ON A ROLL CALL VOTE.

Second Reading and Public Hearing of Ordinance 2017-30 Repealing Section 1046.01 "Connection Fees" of the Codified Ordinances of the Village of Yellow Springs, Ohio and Enacting New Section 1046.01 "Connection Fees" (WATER). Simms MOVED and MacQueen SECONDED a MOTION TO APPROVE.

Bates noted that the fees should reflect cost for materials, and that current fees do not cover the cost for materials.

Wintrow OPENED THE PUBLIC HEARING. There being no questions or comments, Wintrow CALLED THE VOTE, and the MOTION PASSED 5-0 ON A ROLL CALL VOTE.

Second Reading and Public Hearing of Ordinance 2017-31 Repealing Section 1042.02 "Special Provisions Related to Electric Service" of the Codified Ordinances of the Village of Yellow Springs, Ohio and Enacting New Section 1042.02 "Special Provisions Related to Electric Service". Simms MOVED and Housh SECONDED a MOTION TO APPROVE.

Bates noted that there is currently no fee for electrical connection. This ordinance establishes those charges, based upon material costs.

Wintrow OPENED THE PUBLIC HEARING. There being no questions or comments, Wintrow CALLED THE VOTE, and the MOTION PASSED 5-0 ON A ROLL CALL VOTE.

First Reading of Ordinance 2017-33 Repealing Section 1262.08 "Specific Requirements" of the Codified Ordinances of the Village of Yellow Springs, Ohio and Enacting New Section 1262.08 "Specific Requirements". Simms MOVED and Housh SECONDED a MOTION TO APPROVE.

Swinger introduced the ordinance, noting that Planning Commission has reviewed Council's suggestions for the definitions related to Transient Guest Lodging (TGL) and supports them, as reflected in the consent agenda first read items. The Commission then reviewed suggestions made by the Village Solicitor regarding conditions that could be applied to the use and suggestions for considerations to take into account when granting such a use.

Concerns were raised regarding section J (7) B:

"Transient guest lodging may be located in a dwelling unit, a room within a dwelling unit, or a detached accessory dwelling unit subordinate to the principal dwelling, but no more than one transient guest lodging per dwelling, including any accessory dwelling unit, is allowed."

Swinger explained that this was inserted in an effort to limit rentals to one dwelling on a property when the property owner is not present.

Conard explained first that both MacQueen and Wintrow are able to comment and vote despite the fact that they both own TGL establishments because the statutes being contemplated are "of general rather than specific concern".

MacQueen expressed that she had "a number of concerns" regarding the legislation.

Swinger stated that Planning Commission (PC) had discussed the additions at length with particular focus on the issue of affordable housing. The concern, she related, was that an increase in TGL units could negatively impact the availability of affordable housing.

Wintrow asked whether Section H (3) would negatively impact affordable housing and/or whether the conditional use would decrease the potential income tax that the Village could collect.

Swinger noted that PC had struggled with the section as well in terms of how to measure it.

Housh asked why the focus on income tax.

Conard stated that this is to preference persons who live in the Village and who own TGLs.

MacQueen disputed this logic, stating that many residents work outside of the Village and do not pay Village income tax.

Conard opined that this was merely a standard, and one of several factors which could be contemplated.

Hempfling stated that when accessory dwelling units were added to the zoning code, there was a general belief that these dwellings would be used "for young people who needed housing" rather than as TGLs.

Wintrow asked why this particular business is being proposed for such regulation when other home businesses are not.

Hempfling stated that this is because this is a potential problem for the Village.

Swinger noted that PC had discussed that this question is a more political one than PC normally engages in.

Hempfling concurred, stating that this is a policy decision that should be made by Council.

Hempfling suggested tabling the ordinance.

Swinger stated that PC has completed discussion on the matter, and that it would not be willing to reconsider the "conditions" section. She stated that any changes will need to come from Council at this point.

MacQueen asked about utilities, wondering why an ADU cannot be separately metered, and asked why if landlords of TGLs have to supply contact information, long-term rental landlords do not.

Bates noted that deduct meters can be installed for ADUs and that this is a reasonable solution.

In response to the question as to why ADUs are not permitted separate meters, Wintrow noted that this had to do with a concern about potential lot splits and also about the ability of the Village to read and install significantly more meters.

Burns stated that both electric and water deduct meters are available and carry the same costs as a regular meter. He noted that multiple meters per property is costly in terms of staff time required to read those meters.

Bates stated with regard to the issue raised of long-term rental landlords supplying contact information that this is done defacto, since utilities are registered in the landlord's name, with the renter's information also provided.

The issue of deduct meters was discussed with regard to tax reporting.

Burns noted that any deduction can be easily calculated by deducting the square footage of the rental from the total square footage and using that percentage as the deduction.

Council discussed the implications of tabling the measure.

In response to questions regarding the suggested conditions, Conard stated that there were previously no conditions listed for what are now TGL establishments, but there were for the former category of "short-term rental". The list of suggested conditions, he stated, offer PC a framework within which to consider TGLs. Conard commented that the conditions are meant to be guidelines, noting that there "has to be some empirical evidence to support a finding".

Hempfling MOVED TO TABLE ORDINANCE 2017-33. MacQueen SECONDED. The MOTION PASSED 4-1, with Simms voting against.

Housh stated that he wants more understanding regarding the income tax issue, and clarity as to what the phrase "one transient guest lodging" means.

Wintrow asked about the limitation of "two adults", and was told that this had previously been in the zoning code for ADUs and was not an addition.

Bates noted that Council should send any concerns to Swinger, who will then meet with Housh and Hempfling.

Housh asked about getting information on the ordinance out to TGL operators.

Wintrow noted that notices have been in the paper, that she has made note of the proposed legislation and discussions in the Chamber Newsletter, and that the paper has also written about the topic.

Dodd noted that she will put information out on the Village website as soon as her materials are ready to disseminate.

First Reading of Ordinance 2017-39 Repealing Appendix B "Village of Yellow Springs Recommended Trees" in Part Twelve "Planning and Zoning Code," Title Two "Planning" of the Codified Ordinances of the Village of Yellow Springs, Ohio and Enacting New Appendix B "Village of Yellow Springs Recommended Trees". Simms MOVED and MacQueen SECONDED a MOTION TO APPROVE.

Swinger noted that Housh had asked that the tree list be updated at a prior Council meeting to be consistent with other legislation. Since that time, Swinger stated, she has revisited the Streetscape document, has incorporated Nick Boutis's suggestions as well as suggestions of the Yellow Springs Tree Committee, and has communicated with Wendi Van Buren, an urban forester with the Ohio Department of Natural Resources (ODNR), who provided her with further suggestions. Van Buren broke down the categories into native and non-native species and added a section regarding invasive trees, as indicated in the provided attachment.

Council discussed the list and questioned the distinction between tree lawns and personal plantings.

Swinger responded that the list is for any citizen, and specifically for developers, and is meant to serve as a general guide.

Council discussed whether to remove reference to a tree lawn.

Wintrow commented that it seemed confusing and asked that it be updated before a second reading.

There being no further questions or comments, Wintrow CALLED THE VOTE, and the MOTION PASSED 5-0 ON A ROLL CALL VOTE.

Reading of Resolution 2017-47 Agreeing to House the Art Council's Permanent Collection as a Part of the John Bryan Center Gallery. Simms MOVED and MacQueen SECONDED a MOTION TO APPROVE.

Bates commented that she had recently met with Housh and Nancy Mellon of the YS Arts Council. Bates commented that the displays will be coordinated by Melissa Dodd in communication with the YS Arts Council.

Housh noted that an MOU is yet to be developed, and that one will be set up based on the Arts Council's current MOU with Antioch University Midwest.

There being no further comment, Wintrow CALLED THE VOTE, and the MOTION PASSED 5-0 ON A VOICE VOTE.

CITIZEN CONCERNS

There were no citizen concerns.

SPECIAL REPORTS

Bowen Housing Needs Assessment Kickoff. Patrick Bowen presented the HNA information.

Bowen made clear that the scope of the study being undertaken is based upon the RFP put out by the Village. He described the process, and the parameters that are factored into the information and strategies presented at the conclusion.

Bowen described the information gathering techniques and parameters, including available employment and any anticipated changes in this metric.

Bowen noted that the housing supply will be examined in detail, including visual exterior examination as well as property-specific information, non-conventional rentals, multi-family units, etc.

Bowen noted outreach to citizens and stakeholders in gathering housing information, and went into some detail with regard to this process.

Wintrow asked whether it could be taken into consideration what transient guest lodging may be adding to the economy as well as what it may be removing in terms of potential affordable housing.

Bowen commented that this would constitute further research but that he would look into the possibility.

Bowen noted a resident survey, which is out currently, and this received a number of questions regarding content.

Bowen noted that his company will also assess available properties and/or structures available for potential building sites.

Bowen stated that he will present findings, suggestions and possible funding options to Council at its second December meeting.

Hempfling asked whether utility costs were taken into consideration.

Hempfling asked about whether movement out of Yellow Springs over several years could be tracked due to affordability issues.

Bowen commented that many of these are built in to the analysis process.

The extent of outreach to as many stakeholders as possible and the care in extrapolating specific data was extolled on several occasions.

Bowen commented that a five-year projection for housing needs is standard and is the most accurate in terms of predictability. He noted that results will be mapped.

MacQueen noted that Council had agreed with the HNA Working Group's suggestion to wait until after the data from Bowen is received to hold focus groups with citizens. These sessions will then be more a reflection upon the data than part of an information gathering process.

Emily Seibel, Executive Director for Home, Inc., commented upon a sense that there have been demographic changes towards gentrification over the past 20-40 years, and asked if this could be tracked thematically.

Seibel asked if quality of housing stock would be assessed, and offered to assist in an inventory survey.

Seibel stated her understanding that the HNA would define gaps in the housing market, and commented that there would be suggestions that the community should then take in and discuss with regard to what kind of balance the Village wants to achieve for itself. She stressed the need to look at the past to determine what we want to be.

Wintrow asked whether revenue from income tax would be factored in to the mix of what is needed to support the community.

Bowen stated that his team does not do that kind of analysis, but that he will make recommendations and it will be up to the Village to take those and move them in the direction the Village desires.

Bowen responded to a concern posed by Housh, stating that Bowen does employ a system of checks to assure a robust and balanced response to the surveys.

OLD BUSINESS

Water Plant Transition Information. Dodd introduced the topic, covering the communications plan which has been devised in collaboration with the Ohio EPA. Dodd noted the brochure prepared in advance of the meeting, and stated that information is going out on the Village media sites regularly. The brochure will be received by citizens as a mailing.

Dodd noted that all discolored water alerts would be immediately communicated, and the Village will make gallons of water available to any households affected. Tips for manganese removal will be shared along with any other available household tips.

Water and Wastewater Superintendent Ault explained the differences between the old and new water plants in terms of infrastructure and capacity as well as disinfection and softening techniques.

Water hardness is projected to decrease by about half with the new system.

Supervisor Burns explained the system that will be in use once the uni-directional system is set up functionally. He stated that all valves have to be turned in order to implement the uni-directional flushing technique, and that this poses the most significant problem to implementation. If a valve will not re-close, the process moves to the next valve, and so on, with valve replacement as needed.

In response to a question, Burns stated that the water moving through the pipes will be cleaner, and so will assist in cleaning the pipes over time. The uni-directional technique pushes water through pipes with more force, which should also speed the cleaning process. Regardless, the process of clearing the pipes is expected to take place over several years.

The new system will permit flushing to occur incrementally so that sections of town can be done in succession without diminishing the effect of the flushing.

The plant is anticipated to be fully operational by early November, and Dodd stated that she will bring information regarding a ribbon-cutting as soon as possible.

Quarterly Financials. Dodd presented the financials, explaining the reconciliations and bank reports presented. She stated that she is reconciling monthly, as evidenced.

Housh received confirmation that in the past, pole agreements were not followed up with regular billing. Dodd stated that this is now streamlined, and bills are sent out regularly and past due bills are being collected.

Dodd noted need for a final supplemental appropriation before the year's end.

Dodd commented that the quarterly financials are an overview of current conditions, while the budget process is more of an historical view with a look forward.

Simms MOVED TO APPROVE the FINANCIALS FOR THE THIRD QUARTER. MacQueen SECONDED, and the MOTION PASSED 5-0 on a voice vote.

Budget Workshop. Dodd noted that Council had asked her to review communities in the area that have an income tax, and she provided information to this effect, noting that the Village does have income tax forgiveness when residents pay this tax to other jurisdictions.

Responding to a question regarding income tax, Dodd explained that there are three groups in this category: withholders, who provided about \$50,000.00 more in 2017 than in 2016; net profits, which were \$230,000.00 greater in 2017 than 2016, and individuals, which supplied \$30,000.00 over 2016 totals. Dodd noted that with net profits, it was YSI, Defense Finance and DMS that supplied the bulk of the increased income to the Village.

Dodd projected Lodging Tax to bring in about \$25,000.00 in income for 2018.

Dodd noted an addition of \$25,000.00 to the Police Department budget to fund an Outreach Coordinator position. This position is slated for discussion on November 6.

Dodd responded to a request from Hempfling, and will bring pie charts for the November 6th meeting.

Dodd noted that the General Fund will still be in the black for 2018, even with the above-noted additions.

Dodd reviewed Special Revenue Funds, noting some additions.

Dodd noted the addition to the reserves for Enterprise Funds.

Dodd noted the Capital Projects Budget, into which she has slotted specific projects for simpler tracking. This will mean more transfers, but will not affect the bottom line.

Regarding the remodeling of Dispatch and PD, Dodd noted a lower figure submitted by Chief Carlson.

Dodd stated that Sutton Farm Crew Quarters will return to the discussion for the November 6th meeting.

There ensued a brief discussion as to where the funds would be derived for the Sutton Farm Crew Quarters, with Dodd stating that the General Fund is the simplest avenue.

In response to a question from MacQueen, Dodd stated that she can provide information regarding the percentage of debt held by the Village.

NEW BUSINESS

Revolving Loan Fund Presentation. Housh presented information provided by the Economic Sustainability Commission (ESC).

Housh noted that there is about \$32,000.00 in the Revolving Loan Fund currently.

Housh noted that it is important to have a relationship with the Yellow Springs Federal Credit Union for financial vetting, but noted as well that Dodd has stated that the Finance Office would be capable of gathering this information if needed.

Dodd commented that she is still working on the details.

Housh stated that the ESC has discussed possible uses for the loan fund. The group explored applying for further funds from the USDA, but this could pose challenges in terms of having enough businesses to use the funds. Housh noted that the ESC is reviewing whether the loans could be extended into the Township, or whether they should be limited to entities located within the Village.

Wintrow commented that it makes a difference depending upon who is administering the funds, whether it is a governmental agency or not. She noted that the Village likely is looking to offer smaller loans with more openness to a variety of businesses.

Housh commented that the USDA requires extensive information, including business plans.

Wintrow noted the need to vet applicants for debt.

Dodd spoke to the idea of bringing the transactions in-house, and stated that she is looking into how it could work if the Credit Union does that checking, and how that could affect the Village's liability. She stated that she needs to determine whether or not the Village can perform credit checks.

Council discussed the idea generally, agreeing to allow the ESC to continue to work on the document and gather information.

MANAGER'S REPORT

Bates reported the following:

The Village leases out to farmers our acreage at Dayton-Yellow Springs and East Enon, the Glass Farm and the Sutton Farm. All of those leases expire December 31st of this year. As there are uncertainties with two of those properties (Dayton-YS and Glass Farm) regarding potential development and because the income we realize from these properties is minimal, Bates recommended not leasing any of the properties, at least for the near future, until decisions can be made on their potential future uses.

Wintrow asked whether a winter crop can be planted to preserve the soil rather than bush hogging it.

Bates stated that she will look into it.

Construction at the solar farm site should be complete by the second week of October. A ribbon-cutting is tentatively scheduled for November 1st.

The Miami Township Fire/EMS training burn of the Sutton Farmhouse was a success in that the house is gone and the firefighters had a good training exercise.

The water plant is ahead of schedule. Dodd has created some informational items that are on the Village website and Facebook pages. The Village has the uni-directional flushing plans from Ohio Rural Water Association and has submitted those to the OEPA for approval.

On October 28, the Bryan Center will be closed, as the back-up generator is being replaced. The building will on emergency power only.

ASSISTANT VILLAGE MANAGER/FINANCE DIRECTOR REPORT

The 2016 Audit has been completed and is published on the Ohio Auditor of State's website. This year, there was one finding in the audit which was cited. This was related to financial statements needing a few corrections, specifically with funds that were previously not used. Dodd stated that she worked with the auditors to come up with a plan in which a CPA will review our financial statements prior to being submitted to the state. Once statements are submitted to the state, any adjustments made result in a finding and this is what occurred this year.

In 2016, a citizen contacted the Auditor of State's office regarding the Village's Utility Billing office. The Auditor of State initiated a special audit to look into the claims, which were not released to the Village. After an in-depth review of utility billing records from 2016, the auditors found no issues with the utility billings. Dodd stated that she was grateful to have an independent third party look closely at billing records and verify that there were no issues found.

Housh inquired as to the cost of the special audit, and Dodd responded that the cost was \$1,000.00.

Construction is set to start on the Greene County CDBG Grant's Xenia Avenue Sidewalk Ramp Project after Street Fair, which will be the week of the 16th of October at the earliest. This project will be replacing the curb ramps along Xenia Avenue from Limestone Street to South College Street.

Dodd stated that she is currently working with the staff at the USACE on submitting invoices for review for final payment. Prior to any reimbursement, USACE staff will be doing a site visit, which will likely occur at the end of October. Once the site visit has been completed and final total has been submitted to the USACE, it will have 30 days to submit payment to the Village.

The new utility billing software conversion is scheduled to occur November 17th. Dodd's office will be running parallel with the old software during October in preparation.

In preparing for the new utility billing software conversion, it has been noted that the Village's current solar ordinance will need to be revisited. The current ordinance allows for an annual "true up". This is actually causing issues in calculating and paying the kilowatt hour tax. Therefore, this will need to be discussed and addressed for implementation for the first of the year.

CHIEF'S REPORT

The Chief reported that the promotional process for the Corporal positions is now underway.

Carlson noted that the Police Department has recently joined Lexipol, which provides state-specific policies and verifiable policy training. Carlson noted that Sergeant Knapp has been instrumental in moving the Department in this direction.

Carlson noted the advantages to membership, most significantly that the program will keep the Department up-to-date with current policy and best practices and will bring the department into compliance with the Ohio Collaborative.

Officers will access through their phones the policies they may need to reference quickly. Officers complete 30 trainings per month and can do this at their own pace. Carlson noted a number of options available with regard to the trainings and the lectures available to the Chief.

Carlson noted that he can select policies he would like to see reviewed by his officers and they are able to "Yellow Springs them" to an extent that is, national best practices are filtered as to Ohio law, and are then adapted to Yellow Springs as a community.

CLERK'S REPORT

The Clerk reported business as usual.

BOARD AND COMMISSION REPORTS

Hempfling commented that the process regarding filling vacancies on boards and commissions continues to be confusing. She stated that any open position should be advertised for two weeks. She commented that "the process seems not to be working" based upon a comment made to her by a previous candidate to a position.

Hempfling asked that Housh revise this process for clarity. Hempfling noted that Council wants to be in the driver's seat as far as what is best for the community.

Housh stated that he would work with the Clerk as to the historical aspects of such a document. He noted that PC and BZA had not been specifically addressed with many of the changes made to boards and commissions in 2015, but that this did not preclude the same guidelines being followed.

Wintrow commented upon the importance of the guidelines, if they are being implemented, being followed consistently. She noted that this has not been the case historically, with some reappointments being made apparently automatically and others requiring interviews.

Hempfling stated that no one should be automatically renewed, in order for other citizens to have an opportunity to serve on commissions.

Wintrow suggested that more vetting occur with regard to the interview process, commenting that having a person on a commission who disagrees with its purpose is counterproductive.

Hempfling NOMINATED Frank Doden for the full position to Planning Commission. Simms SECONDED, and the MOTION PASSED 5-0 on a voice vote.

Housh reported that the ESC had prepared its report to Council on the Revolving Loan Fund, and will next be working on a proposal for a Village incentive policy and on the economic sustainability plan.

Hempfling reported that the Library Commission would like to meet only quarterly. This was discussed.

Hempfling reported that the Energy Board had heard a presentation from Ohio Sun, a solar co-op company. The group is discussing tree plantings. The EB will continue to examine incentives programs. The EB would like to change its meeting times to third Tuesdays at 6pm.

The Justice System Task Force, Hempfling stated, has a data report to present on warnings and citations after the group breaks down the data. The JSTF is also examining a number of aspects of the Village justice system, "especially parking tickets and moving violations".

MacQueen noted that the HRC spent a meeting discussing procedures and configuring the Commission to eliminate the Treasurer position.

Regarding the Environmental Commission, the group is looking at the Source Water Protection plan and is also looking at pollution at the Vernay site. Mothers Out Front will hold a meeting in December with Nadia Malarkey.

MacQueen showed slides of improvements made at the Glass Farm, including new benches, noting that signage is still to be completed.

Regarding the Beaver Management Task Force, this group is suggesting that a permanent committee be put in place to manage the wetlands in an ongoing fashion.

Wintrow recommended that the Village maintain its membership in Greene County Regional Planning into the future, and noted that a conversation is being renewed regarding a bike connector between Clifton and Yellow Springs.

MVRPC is discussing the "super street" (Route 35).

There is a Chamber Chat on Thursday, which will feature Village staff reporting on progress and changes with regard to the new water plant. Holiday plans are underway.

Active Transportation would like to start a local chapter of “Bike Miami Valley” that will kick off on October 25th at the YS Brewery.

AGENDA PLANNING

- Nov. 6:

First Reading of 2018 Budget Ordinance as an Emergency
Second Reading and Pubic Hearing of Ordinance 2017-33 Repealing Section 1262.08 “Specific Requirements” of the Codified Ordinances of the Village of Yellow Springs, Ohio and Enacting New Section 1262.08 “Specific Requirements”
Second Reading and Pubic Hearing of Ordinance 2017-39 Repealing Appendix B “Village of Yellow Springs Recommended Trees” in Part Twelve “Planning and Zoning Code,” Title Two “Planning” of the Codified Ordinances of the Village of Yellow Springs, Ohio and Enacting New Appendix B “Village of Yellow Springs Recommended Trees”
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Job Description for Police Department Outreach Specialist
JSTF Report re: (Taser Policy)
- Nov. 20:

Second Reading and Public Hearing of Ordinance 2017-41 Approving the 2018 Budget for the Village of Yellow Springs and Declaring an Emergency
Updating Nominating Petition Discussion
House Bill 179 Discussion re: Sanctuary Status and Implications
Leadership Training Outcomes
Bowen Presentation re: Housing Needs Assessment
- Dec. 4:
- Dec. 18:

Fourth Quarter Supplemental Appropriations and Declaring an Emergency
Resolutions Honoring Outgoing Council Members

EXECUTIVE SESSION

There was no Executive Session.

ADJOURNMENT

At 11:17pm, Simms MOVED and Housh SECONDED a MOTION TO ADJOURN. The MOTION PASSED 5-0 ON A VOICE VOTE.

Please note: These notes are not verbatim. A DVD copy of the meeting is available for viewing in the Clerk of Council’s office between 9am and 3pm Monday through Friday or any time via youtube link from the Village website: www.ysc.com

Karen Wintrow, President

Attest: Judy Kintner, Clerk of Council