

**AUTHORIZING THE VILLAGE MANAGER TO ENTER INTO A  
MEMORANDUM OF UNDERSTANDING WITH AGRARIA FOR CLIMATE  
ACTION AND SUSTAINABILITY PLANNING SERVICES**

**ROLL CALL:** Housh\_\_\_Y\_\_ Stokes\_\_\_Y\_ MacQueen\_\_\_\_Y\_  
Brown Y DeVore Leonard Y

**Climate Action & Sustainability Plan (CASP)**

**Memorandum of Understanding between  
Agraria Center for Regenerative Practice &  
Village of Yellow Springs**

- I. Agraria agrees to hire and/or assign a part-time CASP Coordinator, in collaboration with the CASP Steering Committee, to carry out the work of the CASP Phase II.
- II. Agraria agrees to facilitate the CASP Coordinator's work in a supervisory capacity:
  - A. By providing space and office support at Agraria
    - a. Computer, desk and workspace
    - b. Access to an intern located at Agraria
  - B. By facilitating the documentation of progress on individual projects as determined by the CASP Coordinator and CASP Steering Committee.
  - C. The CASP Steering Committee (Steering Committee) will identify priorities based on the attached Scope of Work and the January 2022 CASP report ('Climate Action & Sustainability Plan: Draft Progress Report and Next Step Recommendations'). The Steering Committee will confer with the Yellow Springs Environmental Commission (EC), Village Council and the Village Government Staff as appropriate, depending on the particular projects and activities. The Steering Committee will be further tasked with support of realistic project implementation as it relates to their stakeholder missions.
  - D. The initial Steering Committee will consist of a representative from EC, Village Council, The Miami Township Trustees, Agraria, Tecumseh Land Trust, and Glen Helen ; the Agraria representative shall be the direct supervisor of the CASP Coordinator.
    - a. The EC representative from will act as the liaison between the Yellow Springs Village Staff & Council and the Agraria Staff & CASP Coordinator.
- III. Transparency and community communication/oversight:
  - A. The Coordinator will work with the Steering Committee, Agraria, and EC to inform the community concerning meetings, activities and project development.
  - B. The Coordinator will organize and attend CASP Steering Committee meetings in a space provided by Agraria. Agraria's outreach and/or media personnel will provide support in community outreach.
- IV. Project Implementation: The Coordinator will implement specific projects based on the project areas delineated in the Scope of Work.

- A. Agraria will facilitate the assessment procedure using benchmarks and metrics determined by the CASP Steering Committee and approved by EC.
  - B. The CASP Steering Committee will report its assessment to the EC and Village Council.
  - C. EC will provide a final evaluation and recommendation to Village Council regarding a second funding request (see Scope of Work).
- V. Funding: The Village of Yellow Springs agrees to contribute \$25,000 for this program to Agraria by August 1<sup>st</sup> in advance of the program beginning.
- VI. Timeline: The work of the CASP Phase II will begin as soon as the Village makes the funds available to Agraria. Given that seasonal constraints and other contingencies can impact project completion times, and that the CASP Coordinator is a part-time position, it is understood that funds are used and a final assessment be completed no later than July 1, 2023.

**Climate Action & Sustainability Plan (CASP)**

**Phase II Scope of Work**

**Project Implementation:**

The next phase of the CASP will draw from the project areas listed below. More detailed work plans, timelines, goals and assessments will be developed by the CASP Steering Committee in collaboration with the CASP Coordinator, and with approval by Agraria staff. Projects will be directed by the CASP Coordinator at Agraria. Initial funding of \$25,000 will be used to further the implementation of the projects in the areas delineated below with support from CASP Steering Committee. It is anticipated that additional funding will be requested. However, further funding will require approval by the Yellow Springs Village Council after their consideration of the assessment results reported by the CASP Steering Committee and the recommendation submitted by the Village of Yellow Springs Environmental Commission.

**Project Areas:**

- Researching incentives and designing educational campaigns around stormwater management, such as the disconnection of sump pumps from stormwater systems, and the establishment of at least one vegetated bioretention swale within the community as a public demonstration
- Implementing voluntary community waste audits and education around community compost efforts in conjunction with the CASP waste reduction initiatives
- Working with the YS National Wildlife Federation Community Habitat initiative to integrate their goals with President Biden's 30 by 30 initiative (30% of land conserved by 2030), including through the creation of a local native habitat map
- Organizing educational opportunities targeting Village Staff, Village Council and business owners on climate-smart strategies for local government and business
- 2023 Community Earth Week event planning
- Organizing workdays and community campaigns to remove invasive species and plant native species on private and public properties
- Continue the Sustainability Champions Program
- In collaboration with the CASP Committee, continuing the current domain teams, including Local Food, through a Local Food Council.
- Organize educational campaigns for residents regarding lowering energy costs and greenhouse gas emissions.
- Developing actionable goals for continuation of Phase II 2023
- Create a 2023 budget and projected funding sources.

**Communication and Community Outreach:**

The success of the CASP Coordinator in advancing these projects is based upon continued communication and collaboration with all stakeholders, especially the Village of Yellow Springs. The CASP Coordinator will be expected to organize and participate in the CASP Steering Committee meetings, attend meetings of the Environmental Commission, and report to Village

Council as needed. The Coordinator will also be tasked with promoting media and news coverage for specific projects.

**Continuation of CASP Efforts:**

An additional part of the CASP Coordinator's work will be to identify sources of funding for the continuation of select projects, as well as funding in support of the CASP Coordinator position beyond Phase II.