

Roll Call: Housh _Y_ MacQueen _Y__ Stokes __Y____
 Brown _Y___ DeVore Leonard _Y_

EXHIBIT A

1040.12 Utility Round Up Program

- (a) The Village hereby creates a Utility Round Up Program for the purpose assisting qualified Village utility customers.
- (b) Village Council, is hereby authorized to review and amend the procedures by which the program is administered as needed.
- (c) To be eligible for the program, a customer must:
 - 1. Be a residential customer of Village utility services. Commercial customers are not eligible.
 - 2. Be under threat of disconnection of utility services due to non-payment.
 - 3. Agree to go on a payment plan for up to six (6) months for the remaining balance of the past due amount, and adhere to that plan. Failure to adhere to the plan may result in ineligibility for future assistance from the Utility Round Up Program. This requirement shall be waived if written documentation prohibiting participation in a payment plan is provided by a landlord.
 - 4. Must not have received assistance from the Utility Round Up Program within the last six (6) months.
 - 5. A maximum award of \$400 per customer per request is permitted.
 - 6. Applications must be received by the Village Utility Office no later than noon the 20th day of each month to ensure consideration for that month.
- (d) Current procedures are maintained on file with the Village Utility Office.