

**COUNCIL OF THE VILLAGE OF YELLOW SPRINGS
REGULAR COUNCIL MEETING
AGENDA**

IN COUNCIL CHAMBERS @ 7:00 P.M.

Monday, March 19, 2018

Comments from the Public are welcomed at two different times during the course of the meeting: (1) Comments on items not on the Agenda will be heard under Citizens Concerns, and (2) Comments on all items listed on the Agenda will be heard during Council's consideration of said item. A Sign-In sheet will be made available on the small table at the rear of the Council Chambers. Please write your name and the topic you wish to discuss.

CALL TO ORDER

ROLL CALL

SWEARING IN OF NEW PEACE OFFICER

Richard Neel

SWEARING IN OF NEW BOARD AND COMMISSION MEMBERS

Human Relations Commission: Cindy Shaw and Tim Baum

Justice System Task Force: John Booth

Economic Sustainability Commission: Gerald Simms

ANNOUNCEMENTS (7:05)

CONSENT AGENDA (7:10)

1. Minutes of March 5, 2018 Regular Meeting

REVIEW OF AGENDA

I. PETITIONS/COMMUNICATIONS (7:15)

The Clerk will receive and file:

Ellis Jacobs re: Utility Rates + Handout

Ellen Hoover re: Council Goals and Sidewalks

Judith Hempfling re: Implicit Bias Training

Doris Hubschman? Re: Thank You Johnnie Burns

Karen Wintrow re: Chamber Annual Report

Mark Heise re: Support of Street Fair

Hope Taft re: Groundwater Awareness Week

Connie Crockett re: Noisy Gas Pumps

Greene Co. Public Health re: Suicide Awareness Funding; Annual 5 K Run;

Groundwater Awareness Week

Chamber of Commerce re: Shred-it Truck Services

Marianne MacQueen re: Community Conversations Flier

Lisa Kreeger re: Utility Round Up/Affordability Report

II. PUBLIC HEARINGS/LEGISLATION (7:20)

Reading of Resolution 2018-04 Approving Council 2018 Goals

Reading of Resolution 2018-05 Approving a Taser Policy for the Yellow Springs Police Department

First Reading of Ordinance 2018-06 Adding New Section 1040.12 to Article Four: Public Utilities Establishing a Continuity of Service Clause for Village Utilities

III. CITIZEN CONCERNS (7:35)

IV. SPECIAL REPORTS (7:40)

Economic Sustainability Commission Annual Report
Environmental Commission Annual Report
Arts and Culture Commission Annual Report

V. OLD BUSINESS (8:00)

Housing Initiative Update (MacQueen)
Fees for Event Services Discussion (Bates)
Board and Commission Document Review (Clerk)

VI. NEW BUSINESS (8:30)

VII. MANAGER'S REPORT (8:35)

VIII. ASSISTANT VILLAGE MANAGER/FINANCE DIRECTOR'S REPORT (8:40)

IX. CHIEF'S REPORT (8:45)

X. SOLICITOR'S REPORT (8:50)

XI. CLERK'S REPORT (8:55)

XII. BOARD AND COMMISSION REPORTS (9:00)

Report from Representatives:

MacQueen	Planning Commission (Kreeger)
Kreeger	Economic Sustainability Commission (Stokes)
Stokes	Community Access Panel (Housh)
Kreeger	Arts and Culture Commission (Housh)
Judith Hempfling	Energy Board (Stokes)
Judith Hempfling	Library Commission (Stokes)
Judith Hempfling	Justice System Task Force (Kreeger)
Marianne MacQueen	Village Mediation Program (Kreeger)
Marianne MacQueen	School Board Liaison (Housh)
Stokes	Human Relations Commission (MacQueen)
Marianne MacQueen	Environmental Commission (Kreeger)
Marianne MacQueen	Beaver Management Task Force
Housh	Greene County Regional Planning Commission
Housh	Miami Valley Regional Planning Comm.

XIII. FUTURE AGENDA ITEMS (9:15)

April 2: **Resolution 2018-06** Authorizing the Village Manager to Renew Health Insurance for Village Employees 2018-2019 Plan Year
 Resolution 2018-07 Authorizing the Village Manager to Renew Dental Insurance for Village Employees 2018-2019 Plan Year
 Resolution 2018-08 re: Climate Action
 Resolution 2018-09 re: Sourcewater Protection
 Resolution 2018-10 re: Glass Farm Conservation Management Committee
 First Reading of Ordinance 2018-XX Adding Mobile Vending Food Trucks to B-2 General Business District

First Reading of Ordinance 2018-XX Adding Mobile Vending Food Trucks to B-2 General Business District

First Reading of Ordinance 2018-XX Adding Mobile Vending Food Trucks to B-2 General Business District

Second Reading and Public Hearing of Ordinance 2018-06 Adding New Section 1040.12 to Article Four: Public Utilities Establishing a Continuity of Service Clause for Village Utilities

Emergency Reading of Ordinance 2018-07 Approving First Quarter Supplemental Appropriations and Declaring an Emergency

Emergency Reading of Ordinance 2018-08 Approving First Quarter Transfers and Declaring an Emergency

First Reading of Ordinance 2018-09 Amending Pool Rates Designated Community Investment Corporation Discussion

Planning Commission Annual Report
Tobacco 21

April 16: **Second Reading of Ordinance 2018-09** Amending Pool Rates

Second Reading and Public Hearing of Ordinance 2018- XX Adding Mobile Vending Food Trucks to B-2 General Business District

Second Reading and Public Hearing of Ordinance 2018-XX Adding Mobile Vending Food Trucks to B-2 General Business District

Second Reading and Public Hearing of Ordinance 2018-XX Adding Mobile Vending Food Trucks to B-2 General Business District

Ordinance 2018-XX Amending the Employee Personnel Manual to Add One Holiday to the Recognized Holiday Calendar

Proposal re: JSTF

Utility Affordability Discussion

May 7: **Second Reading of Ordinance 2018-XX** Amending the Employee Personnel Manual to Add One Holiday to the Recognized Holiday Calendar

EXECUTIVE SESSION

ADJOURNMENT

The next regular meeting of the Council of the Village of Yellow Springs will be held at 7:00 p.m. on **Monday, April 2, 2018** in Council Chambers, John Bryan Community Center, 100 Dayton Street.

The Village of Yellow Springs is committed to providing reasonable accommodations for people with disabilities. The Council meeting is wheelchair accessible. Any person requiring a disability accommodation should contact the Village Clerk of Council's Office at 767-9126 or via e-mail at clerk@yso.com for more information.

**Council of the Village of Yellow Springs
Regular Session Minutes**

In Council Chambers @ 7:00 P.M.

Monday, March 5, 2018

CALL TO ORDER

Vice President of Council Marianne MacQueen called the meeting to order at 7:01pm.

ROLL CALL

Present were MacQueen and Council members Kevin Stokes and Lisa Kreeger. Also present were Village Manager Patti Bates, Assistant Village Manager Melissa Dodd, Village Solicitor Chris Conard, and Sergeant Naomi Watson. President of Council Brian Housh and Council member Hempfling were out of town.

ANNOUNCEMENTS

Florence Randolph was recognized by Chief Carlson as the newly hired Outreach Specialist. Chief Carlson gave thanks to those who assisted in the creation of the new position, particularly noting the work of Kate Hamilton.

MacQueen announced a Saturday morning, 9-12, “bird language” club held at Trailside.

Bates announced that the Village will experience brown water on March 20th, due to valve exercising. She also noted giveaway of high efficiency light bulbs in the Bryan Center lobby “until they are gone”.

CONSENT AGENDA

Minutes of February 20, 2018 Regular Meeting were reviewed.

Kreeger MOVED and Stokes SECONDED a MOTION TO APPROVE the Minutes as amended. The MOTION PASSED 3-0 on a voice vote.

REVIEW OF AGENDA

Stokes and Kreeger added nominations to New Business.

PETITIONS/COMMUNICATIONS

MacQueen reviewed communications received as follows:

Pam Nicodemus re: Utility Rates
365 Group re: Event Poster
Brian Housh re: Council Goal Comment Cards
Clerk re: Referendum Information from 2002
Clerk re: Cities and Villages--Jon Hudson Sculpture

PUBLIC HEARINGS/LEGISLATION

Second Reading and Public Hearing of Ordinance 2018-03 Repealing Chapter 881 “Earned Income Tax Regulations Effective Beginning January 1, 2016” Of The Codified Ordinances Of The Village Of Yellow Springs, Ohio And Enacting New Chapter 881 “Earned Income Tax Regulations Effective Beginning January 1, 2016” and Declaring an Emergency.

This ordinance was moved to the Special Meeting of Council scheduled for March 13, due to the need for a super-majority for passage.

Conard explained that litigation is still pending. In response to a question from Kreeger, Conard stated that the legislation will not affect other than business owners, who would need to select whether the municipality or the central state government will collect their taxes.

Stokes noted that the State plans to charge a 5% fee for collection.

CITIZEN CONCERNS

Kelly Grey asked that Council support his effort to have more advanced protection against mass shooting placed in the schools, including a plan of action and metal detectors. He offered to purchase a metal detector.

Bates noted that the Village shares the concerns and has a meeting planned with Mario Basora next week to discuss a higher lever police involvement.

Sergeant Watson noted that these conversations are taking place. She urged parents and citizens regarding “see something say something”.

Kreeger noted that the new renovation designs do take this concern into account.

SPECIAL REPORTS

There were no Special Reports.

OLD BUSINESS

Continuation of Board and Commission Discussion. The Clerk presented updated documents and received feedback from Council. She will continue to amend the documents and bring these back for further scrutiny on March 19th.

Kreeger asked that the documents be more clearly differentiated, and suggested a “FAQ” document that might be placed on the website.

MacQueen commented that she did not think that Board and Commission members should need to follow all aspects of Sunshine Law, as those seem prohibitive to some aspects of group function.

The Clerk was asked to provide an outline of training materials for review.

These will be available for the March 19th meeting.

Report re: Utility Roundup. Kreeger introduced the topic, noting that any program should be based upon recommendations made by a Finance Committee tasked with reviewing all Village needs with regard to utility infrastructure. She noted that there are EPA requirements to consider as well as infrastructure related to growth.

Kreeger acknowledged the importance of collaboration with Village staff in the process.

She recommended a two-pronged approach that both understands and addresses affordability of utilities while moving forward on a utility relief program.

Kreeger noted other options which can achieve the same goals as a round up program through different methods.

Kreeger broke the strategy down as follows:

1. Analyze financial models to evaluate utility rates and financial implications for the Village
2. Identify rate structure revisions that may impact affordability in Yellow Springs
3. Implement a Utility Round-Up Program
4. Identify education and outreach programs, in collaboration with other Village organizations, for more efficient utility consumption in Yellow Springs

Kreeger asked that the HRC be requested to vet portions of a round up program while the Finance Committee is working on the financial piece. She noted that utility affordability would start as a Finance Committee action, but would then need to move to an analysis as to how to engage 501C(3) organizations, which could be an HRC function.

Kreeger’s idea called for a completed analysis by July of 2018.

In response to a question from MacQueen, Kreeger stated that while the roundup program is included in Council Goals, there are further issues, such as overall approaches to utility affordability, which need to be discussed separately.

Stokes asked that the financial analysis be thorough prior to moving forward. He asked that the “big picture” not be called “roundup” if in fact multiple strategies are being considered. Stokes stated that he was comfortable taking the charge to the HRC, but asked that the charge be clear, and the strategies open for consideration be clear.

Kreeger asked that HRC be charged with identification of individuals and 501c(3) organizations to share a focus on utility affordability education and action.

David Turner addressed Council, asking that Council address the issue of nepotism with regard to Boards and Commissions.

Turner stated that “affordability” has to be clearly defined prior to implementing any round up program.

Housing Initiative Update (Inclusionary Zoning and Community Conversations). MacQueen announcer four upcoming Community Conversations slated for April. Each Conversation session will be the

same information and basic set up. These are: April 4 at Mills Lawn at 7pm; April 5 at the Senior Center at 10:30; 3. April 9 at the First Baptist Church at 6pm and April 21 at 2pm at the John Bryan Center.

Council reviewed the proposed powerpoint presentation and proposed questions.

MacQueen raised the issue of an inclusionary zoning code. She stated that she has been researching the matter but has not yet determined whether the idea is workable locally.

David Turner asked about how the data were derived, and received responses from Bates. He asked again for better definition of terms, and clarity regarding what Village government can and cannot do.

Richard Lapedes asked Council to consider not only the definition of affordable to be clear, but that the goal be defined with regard to “how much” of the housing stock is to be “affordable”. He advocated for a balanced community with regard to housing stock.

Revolving Loan Fund Follow-Up (Designated Community Investment Corporation). Conard addressed the matter, noting that a DCIC is an economic development tool. He commented if Council is concerned only with the Revolving Loan Fund (RLF), a DCIC does not make good sense. If, however, the Village is interested in a larger set of incentives, a DCIC would make sense.

In response to questions from MacQueen, Conard stated that issuing loans through the RLF would not be any issue if there were a DCIC. He pointed out, however, that if the overall available amounts did not change much he highly doubted that there would be any significant concern with the Yellow Springs Credit Union vetting loans or any significant concern with even the Village itself issuing loans.

Kreeger noted that if the loans are vetted through the Village, then those become public documents, and privacy is sacrificed.

Conard commented that a DCIC should be part of a larger Economic Development plan, likely including an ED director.

Kreeger will take the thoughts to the ESC and report back.

Richard Lapedes spoke in favor of a DCIC. He noted that strategic planning for infrastructure investment, while a shared concern for the Township Trustees, the School Board and the Village government is not discussed holistically. There is no cost-free way to sustain or improve a system, and, he commented, piecemeal infrastructure support often results in divisive and destructive competition among the vested entities.

Lack of planning can lead to sub-optimal results from the taxpayer’s perspective, Lapedes commented, and can lead to divisive competition for that taxpayer funding. These can lead to delays in addressing issues.

Lapedes supported the idea of a DCIC as a means to bring these entities together and approach infrastructural support needs. He noted that detailed reports regarding infrastructure needs and projections would have to be provided annually.

Finally, Lapedes asked that if a DCIC is formed, that it be the sole recipient of the potential 2% community funding promised by Cresco to the Village.

Conard noted that the cost of formation of a CIC is in the \$1,500-\$5,000 range.

Pool Rate Increase Discussion. Dodd noted the current rate structure as having been implemented in 2009. She noted that she, Burns and Samantha Stewart had walked through the pool facility last week, and that she, Bates and Burns will walk through again soon to finalize repair needs for 2018.

Dodd stated that regardless of Council opinion on the current fees, she would like to add an “Adult-plus-one” fee line to the current structure.

Kreeger noted that she is eager to learn how much the rates would have to increase to meet expenses, and that she does not see those “dots connecting”.

Dodd stated that she might have preliminary estimates in the next several weeks, and would try to have hard numbers by the first meeting in April.

Kreeger asked for an ongoing revenue document.

Dodd noted that rates have never kept up with expenses, and is viewed as a community recreational service to some extent.

Dodd stated that the parks and recreation Capital Improvement Fund has some leeway built in, and those funds could be earmarked for the pool to address the immediate repair needs.

MacQueen suggested that ongoing maintenance be a part of an annual capital improvement fund for the pool, and asked for the last three years of revenue for the April 2 meeting.

NEW BUSINESS

Proposed Finance Committee of Council. Kreeger noted her proposal for a Village Manager Committee for Finance with a focus on affordability in the Village. She suggested that the group initially be comprised of herself, Housh, Bates and Dodd, with room for participants with specific skill sets to join in when/as needed. She asked to bring the idea back after a time for a decision as to whether the group should remain a Manager's Committee or should become a Board or Commission of Council.

Stoke wondered whether the group should include the Village Treasurer, and was told that that position was itself undergoing scrutiny.

Bates noted that she had met with her staff and did not have objections.

MacQueen asked that the planning meeting address the matter further.

Food Forest Proposal. Bates stated that she had told Wendi Van Buren, an Urban Forester with the Ohio Department of Natural Resources, that she would be retiring in 2019, she asked that they do a final project together. Bates stated that she wanted to offer something that would give back to the community on a continuing basis. To that end, Bates proposed the installation of a small food forest on Village property on Xenia Avenue at Allen Street. Some of the proposed species include ramps, pawpaw, persimmons, pecan, serviceberry, hickory, sassafras, wild plum, hazelnut and raspberries.

The property is easily accessible by walking along Xenia Avenue or Allen Street. It is far enough off the road that safety is not an issue and would buffer the neighboring houses from the sound of traffic on Xenia Avenue. Additionally, this area regularly holds water during the wet season, making it difficult to maintain. The plantings would make use of this ground water issue in a positive manner, as many of the proposed species prefer moist soils. The Tree Committee has agreed to help with the installation and the first two years of watering.

Kreeger MOVED TO APPROVE A FOOD FOREST AT THE CORNER OF XENIA AVENUE AND ALLEN STREETS. Stokes SECONDED and the MOTION PASSED 3-0 on a voice vote.

NOMINATIONS

Stokes NOMINATED Cindy Shaw as a full member of the Human Relations Commission. Kreeger SECONDED, and the MOTION PASSED 3-0 on a voice vote.

Stokes noted that he has met with and interviewed Gerald Simms for the Community Access Panel. The board is still on hiatus, and a decision is pending with regard to future direction.

Kreeger NOMINATED Gerald Simms as a full member of the Economic Sustainability Commission. MacQueen SECONDED, and the MOTION PASSED 3-0 on a voice vote.

Kreeger NOMINATED John Booth as a full member of the Justice System Task Force. Stokes SECONDED and the MOTION PASSED 3-0 on a voice vote.

MANAGER'S REPORT

All summer openings at the Gaunt Park Pool have been posted.

Johnnie Burns and crew have been cleaning up Sutton Farm and have posted numerous pieces of old or obsolete equipment on Gov Deals. After all is said and done, the Village will net \$41,800 for the equipment on Gov Deals. One particular note, recalling the bucket truck that the Village had planned to trade in: the dealer had offered \$15,000 as a trade in. The truck was listed with that as a minimum bid on Gov Deals and eventually sold for \$30,500.

Bates noted work on the Youth Center.

Bates noted that she just signed the contract for construction of the Crew Quarters at Sutton Farm.

ASSISTANT VILLAGE MANAGER/FINANCE DIRECTOR REPORT

Dodd noted that in reviewing Village utility ordinances she has realized that the Village does not have a "continuity of service clause". This is a standard clause that outlines that the Village will make reasonable provisions to supply continuous electric, water and sewer service to customers but cannot be responsible in the event of natural occurrences or accidents which could cause outages.

If Council is supportive of this addition to utility ordinances, Dodd stated that she would like to bring an ordinance to add this language to a future meeting.

Dodd reported as follows: the new utility billing software was converted on Monday, February 26. Thought the process was fairly smooth overall, there were a few hiccups.

First, customers that were a “no bill” on garbage received garbage bills. The office is in the process of fixing this now and will send all affected customers a letter and will adjust off the charges.

Also, there is now a lot more information on the utility bill. Individual charges on the bills are now separated out so that customers understand how their charges are broken down. Customers will now see lines that say RFS which is the “readiness for service” charge, along with the charges for actual usage. Any additional charges are also separated out. Note that these charges have always been a part of each bill, they were just lumped together in the past.

CHIEF’S REPORT

There was no Chief Report.

SOLICITOR’S REPORT

There was no Solicitor Report.

CLERK’S REPORT

There was no verbal Clerk Report.

AGENDA PLANNING

- March 13: 7-9pm Special Council Work Session: 2018 Council Goals
- March 19: Resolution 2018-0x Approving a Taser Policy for the Yellow Springs Police Department
- Three Ordinances Adding Mobile Vending Food Trucks to B-2 General Business District
- Fees for Event Services Discussion
- Planning Commission End of Year Report
- Economic Sustainability Commission Annual Report
- Environmental Commission Annual Report
- Arts and Culture Commission Annual Report
- April 2: Tobacco 21
- Resolution 2018-XX Authorizing the Village Manager to Renew Health Insurance for Village Employees 2018-2019 Plan Year
- Resolution 2018-XX Authorizing the Village Manager to Renew Dental Insurance for Village Employees 2018-2019 Plan Year
- Pool Fee Ordinance and Information
- Designated Community Investment Corporation Discussion
- April 16: Utility Affordability

EXECUTIVE SESSION

There was no Executive Session

ADJOURNMENT

At 8:56pm, Stokes MOVED and Kreeger SECONDED a MOTION TO ADJOURN. The MOTION PASSED 3-0 ON A VOICE VOTE.

Please note: These notes are not verbatim. A DVD copy of the meeting is available for viewing in the Clerk of Council’s office between 9am and 3pm Monday through Friday or any time via youtube link from the Village website: www.yso.com

Brian Housh, Council President

Attest: Judy Kintner, Clerk of Council

**VILLAGE OF YELLOW SPRINGS, OHIO
RESOLUTION 2018-04
ADOPTING VILLAGE COUNCIL ANNUAL GOALS FOR 2018**

Whereas, Village Council adopts goals to guide decision making and resource allocation for the Village, and

Whereas, Village Council has publically collaborated as to the aspirations, needs and vision for the community, and

Whereas, Village Council has diligently sought input from the community in goal setting for 2018,

**NOW, THEREFORE, COUNCIL FOR THE VILLAGE OF YELLOW SPRINGS, OHIO
HEREBY RESOLVES THAT:**

Section 1. Council has identified the following values as the basis for their 2018 Goals:

Value 1: Deepen decision-making processes with active citizen participation and effective representative governance.

Value 2: Be a model employer actively working to achieve diversity in hiring and employee retention and a provider of services within a responsible and sustainable fiscal framework.

Value 3: Create a welcoming community of opportunity for all persons regardless of race, age, sexual orientation, gender identity, ethnicity, economic status, ability or religious affiliation.

Value 4: Pursue a strong economy that provides diverse employment, creates a stable tax base and supports community values, particularly affordability.

Value 5: Seek, in all decisions and actions, to reduce the community's carbon footprint, encourage sound ecological practices and provide careful, creative and cooperative stewardship of land resources.

Value 6: Intentionally promote anti-racism, inclusion, equity and accessibility through all policies, procedures and processes.

Section 2. The 2018 Council Goals as detailed in the attached Exhibit A are hereby approved.

Brian Housh, President of Council

Passed:

Attest: _____
Judy Kintner, Clerk of Council

ROLL CALL

Brian Housh____ Marianne MacQueen____ Judith Hempfling____

Kevin Stokes____ Lisa Kreeger____

Value #1 - Deepen decision-making processes with active citizen participation and effective representative governance.

Value #2 - Be a model employer actively practicing diversity hiring and a provider of services within a responsible and sustainable fiscal framework.

Value #3 - Be a welcoming community of opportunity for all persons regardless of race, age, sexual orientation, gender identity, ethnicity, economic status, ability or religious affiliation.

Value #4 - Pursue a strong economy that provides diverse employment, creates a stable tax base and supports the values of the community, particularly affordability.

Value #5 - Seek, in all decisions and actions, to reduce the community's carbon footprint, encourage sound ecological practices and provide careful, creative & cooperative stewardship of land resources.

Value #6 - Intentionally promote anti-racism, inclusion, equity and accessibility through all policies, procedures and processes.

Yellow Springs Village Council 2018 Strategic Goals

Values	Goal	2018 Actions	Future/Ongoing Activities	Responsible	Resources
3, 4, 6	Provide an affordable community with a high quality of life that encourages a diverse resident base in terms of race, age, economic status, sexual orientation, gender identity, ethnicity, ability and religious affiliation.	<ul style="list-style-type: none"> Analyze financial models and policies to evaluate utility rates and financial implications for Villagers & Village Implement utility assistance program (e.g. Utility Round-Up) Establish Finance Committee to identify opportunities to increase returns on Village investments, realize cost savings and pursue other fiscally responsible actions Explore developing a more intentionally collaborative relationship with School Board & Township Trustees to jointly seek ways to promote affordability goals 	<ul style="list-style-type: none"> Promote 'energy efficiency' & other education programs and incentivize improvements to properties that can translate to cost savings for residents Design and implement strategies to preserve low and moderate income housing (also see housing goal) Identify other programs and strategies that could be implemented to help residents manage utility costs 	<ul style="list-style-type: none"> P. Bates Council J. Burns Finance Advisory Committee Housing Advisory Board 	<ul style="list-style-type: none"> Human Relations Commission Environmental Commission Planning Commission Energy Board Citizens Local nonprofits School Board Miami Township Trustees
1, 2, 3, 4, 5, 6	Promote retention, rehabilitation and development of diverse types of rental and home-ownership housing to meet current and future needs with focus on low-income, workforce, and senior households to result in mixed-income, environmentally sustainable neighborhoods.	<ul style="list-style-type: none"> Develop housing vision, policy and plans that enable and promote retention and development of housing needed for a diverse, vibrant and resilient community Create actionable goals and strategies in line with the housing vision and policy Determine mix of housing types and number of units needed for the Village Begin to develop concept plan for mixed-income rental and home-ownership housing on the Glass Farm to meet the greatest housing needs with a development that is suited to that site Seek ways to collaborate with stakeholders to support inclusive housing on privately-owned properties Engage the community in a robust public conversation about meeting current and desired future housing needs Determine additional human, financial and technical resources needed to meet the housing goals 	<ul style="list-style-type: none"> Develop housing plans for the Glass Farm as a mixed-use and mixed-income development that provides for recreation, education, environmental and green energy needs Identify one or more developers to build housing on Glass Farm Identify other potential housing development opportunities Work with owners of large parcels and developers to encourage housing development in line with approved vision, goals, strategies and agreed upon incentives Promote opportunities available for individual homeowners to add rental units and create lot splits Utilize strategies developed to encourage housing not met by the market, specifically low-income rental, work force home-ownership and accessible units 	<ul style="list-style-type: none"> Council P. Bates D. Swinger Village Staff Planning Commission Housing Advisory Board 	<ul style="list-style-type: none"> Planning Commission Home, Inc. For profit and non-profit housing developers Private and public funders Other consultants Citizens

5	Complete protection of key properties in Jacoby Greenbelt, protecting additional 1000 acres in sub-watersheds; encourage conservation practices that protect soil & water, preserving the agricultural nature of the Greenbelt and protecting water resources surrounding the Village.	<ul style="list-style-type: none"> Review and confirm Yellow Springs Urban Service Boundary and Jacoby Greenbelt properties (April) With Tecumseh Land Trust, agree on and prioritize Greenbelt targeted properties (May-June) 	<ul style="list-style-type: none"> Support TLT educational events and opportunities Authorize financial matches for targeted properties as needs arise 	<ul style="list-style-type: none"> P. Bates Council Planning Commission TLT 	<ul style="list-style-type: none"> TLT Partners Greenspace Fund Environmental Commission Citizens
2, 3, 4, 5	Engage in continuous infrastructure development that promotes Dig Once, Complete Streets and other economic and strategic best practices to facilitate a more robust and resident/business friendly community.	<ul style="list-style-type: none"> Agree upon model (e.g. Public-Private Partnership) to deliver improved and more affordable broadband Internet services to residents and businesses Approve and adopt Source Water Protection & Climate Action plans and outreach materials Adopt Updated Comprehensive Land Use Plan 	<ul style="list-style-type: none"> Study, assess and develop plans to improve water distribution, electric distribution, sewer and storm water and systems Continue to monitor source water protection area, especially properties of potential high risk 	<ul style="list-style-type: none"> J. Burns P. Bates B. Ault Council Planning Commission 	<ul style="list-style-type: none"> Springs-Net MVECA Energy Board Env. Commission OEPA Citizens CAP
1, 2, 3, 4, 6	Embody a Village culture that is welcoming to all, anti-racist and proactive about maintaining a diverse community.	<ul style="list-style-type: none"> Conduct implicit bias and cultural awareness training for entire Village Team Review and update Village recruitment and retention policies/processes to ensure that communities of color are included in outreach and diversity is prioritized in hiring and retention Support inclusive/diverse arts & cultural events 	<ul style="list-style-type: none"> Ongoing review and implementation of best practices 	<ul style="list-style-type: none"> Council YSPD Village Team 	<ul style="list-style-type: none"> JSTF 365 Project HRC ACC Ohio Attorney General Diversity Liaison
2, 3, 4	Execute an economic sustainability strategy to support existing businesses and entrepreneurs and attract new opportunities that support the values of the community.	<ul style="list-style-type: none"> Formalize Village Incentive Policy Make decision on designated CIC Execute Economic Development Revolving Loan Fund, initial focus on micro loans Develop economic development strategy focused on “localism” & “entrepreneurship”; initiate 1-3 local collaborations Update Comprehensive Land Use Plan DYS/Enon site Marketing Plan 	<ul style="list-style-type: none"> Update and develop ED tools, e.g. property inventory, web presence Plan for business expansion needs Develop DYS/Enon site business plan to attract <i>good fit</i> businesses Actively promote opportunities to developers and businesses Explore development of business incubator/entrepreneurship center 	<ul style="list-style-type: none"> D. Swinger Council P. Bates Economic Sustainability Commission Planning Commission 	<ul style="list-style-type: none"> Vision YSMT Business Retention/Expansion Survey Smart Growth Task Force Report Citizens AC/AUM Local Nonprofits
1, 2, 3, 6	Establish a model Village Justice System that supports a just, safe and welcoming community across race, age, economic status, sexual orientation, gender identity, ethnicity, ability and religion; the entire Village Team will work in concert to be proactively anti-racist.	<ul style="list-style-type: none"> Maximize utilization of Mayors court Recommend policy to address disparate impacts of justice system on economically disadvantaged Support Police Chief commitment to training, promoting safety through de-escalation, crisis intervention training & cultural competence Work with HRC to host community conversation re: Village justice system Finalize Village taser policy Decide whether JSTF should be commission 	<ul style="list-style-type: none"> Continue research/data collection to evaluate progress and develop best Village Policing practices Update YSPD policy to reflect Village Values & address impacts on economically disadvantaged Increase public understanding of YSPD policy & practice Implement alt. municipal policing approaches to drug addiction 	<ul style="list-style-type: none"> Council Mayor Conine Chief Carlson and YS Police Team HRC Village Solicitor JSTF P. Bates 	<ul style="list-style-type: none"> 365 Project Village Mediation US Department of Justice Initiatives in Other Communities TCN NAMI
1, 2, 3, 4, 5, 6	Develop high quality integrated surface transportation infrastructure system that contributes to improved quality of life by promoting safety, recreation, env. sustainability, health, equity/inclusion & economic development.	<ul style="list-style-type: none"> Complete Active Transportation Plan Develop a solid strategy for sidewalk improvements Initiate a new SRTS application Create plan for further addressing high priority areas, e.g. W.S. College & Dayton Streets 	<ul style="list-style-type: none"> Design strategies based on Bike Friendly Community results Evaluate & address bike-ped amenities and signage needs Educational activities – collaborate with YS Schools 	<ul style="list-style-type: none"> Council Plan. Comm. P. Bates D. Swinger AT Advisory Team 	<ul style="list-style-type: none"> SRTS study/plan Sidewalk research YS Active Trans Committee MVRPC



Taser Policy Process
Submitted by Patti Bates
March 19, 2018

In 2017, the Justice System Task Force (JSTF) began work on a taser policy revision for the Police Department. A draft policy was brought in late 2017 and the Chief Carlson and I asked for discussions before a final policy was put into place, as we had concerns about the policy's impact on citizens. Alternately, the JSTF had concerns about the use of the Lexipol policy, which the Police Department uses to instruct officers in compliance with the Ohio Minimum State Standards, as well as the policies revisions to meet the specific needs of our community here in Yellow Springs. Subsequently, several meetings were convened that included Councilperson Judith Hempfling, Council President Brian Housh, Ellis Jacobs, Chief Carlson, Sgt. Naomi Watson, Sgt. Josh Knapp and myself. Through several collaborative meetings, we agreed on revisions that not only comply with Ohio Minimum State Standards and Lexipol policies, but also allows us to tailor the policy to the wishes of our community for Local Policing. That policy is before you tonight and represents the final version of this collaborative effort.

VILLAGE OF YELLOW SPRINGS, OHIO
RESOLUTION 2018-05
APPROVING A TASER POLICY FOR THE YELLOW SPRINGS POLICE DEPARTMENT

WHEREAS, the Village of Yellow Springs is a diverse community whose citizens are active in local governance; and

WHEREAS, there has been great concern expressed on a national level regarding policing methods and training; and

WHEREAS, the State of Ohio has created the Ohio Collaborative Community-Police Advisory Board to advise and work with the Ohio Office of Criminal Justice Services for the purpose of defining statewide minimum standards for state and local law enforcement including the proper use of force; and

WHEREAS, the Village of Yellow Springs and its residents are deeply concerned about policing methods and the potential impacts they may have on all segments of the population, specifically on persons of color and persons with limited economic opportunity; and

WHEREAS, the Village of Yellow Springs has committed to the Village Guidelines for Local Policing to be used by the Village in all matters related to policing, including policies, practices and recruitment; and

WHEREAS, the Justice System Task Force, created by the Yellow Springs Village Council, has worked collaboratively with the Yellow Springs Police Department and the Village Manager, which included a review and consideration of national and Ohio policies pertaining to the use of tasers; and

WHEREAS, the Justice System Task Force, the Yellow Springs Police Department and the Village Manager hereby jointly recommend that the policy set forth in the attached Exhibit A to this Resolution be adopted by Village Council.

NOW, THEREFORE, BE IT RESOLVED THAT

Section 1. The Village of Yellow Springs Police Department shall immediately employ the taser policy hereto attached as Exhibit A as the official policy for taser deployment by any officer of the Yellow Springs Police Department.

Section 2. This policy shall not be changed except by an official act of the Yellow Springs Village Council.

Brian Housh, President of Council

Passed:

Attest: _____
Judy Kintner, Clerk of Council

ROLL CALL: Brian Housh _____ Marianne MacQueen _____ Judith Hempfling _____
 Lisa Kreeger _____ Kevin Stokes _____

Conducted Energy Weapon

304.1 PURPOSE AND SCOPE

This policy provides guidelines for the issuance and use of Conducted Energy Weapon (CEW)s.

304.2 POLICY

The Conducted Energy Weapon (CEW) is intended to protect against persons who pose a immediate threat of injury or death to themselves, the officers or others. While the appropriate use of such a device should result in fewer serious injuries to officers and suspects, CEW's are potentially lethal devices when used on vulnerable populations or not within proper protocol or policy.

304.3 ISSUANCE AND CARRYING CONDUCTED ENERGY WEAPON (CEW)S

Only members who have successfully completed department-approved training may be issued and carry the Conducted Energy Weapon (CEW).

Conducted Energy Weapon (CEW)s are issued for use during a member's current assignment. Those leaving a particular assignment may be required to return the device to the department's inventory.

Officers shall only use the Conducted Energy Weapon (CEW) and cartridges that have been issued by the Department. Uniformed officers who have been issued the Conducted Energy Weapon (CEW) shall wear the device in an approved holster on their person. Non-uniformed officers may secure the Conducted Energy Weapon (CEW) in the driver's compartment of their vehicle.

Members carrying the Conducted Energy Weapon (CEW) should perform a spark test on the unit prior to every shift. The officer will do so in the gun room and will point the CEW towards the ballistic vest placed on the west wall.

When carried while in uniform, officers shall carry the Conducted Energy Weapon (CEW) in a weak-side holster on the side opposite the duty weapon.

- (a) All Conducted Energy Weapon (CEW)s shall be clearly and distinctly marked to differentiate them from the duty weapon and any other device.
- (b) Whenever practicable, officers should carry two or more cartridges on their person when carrying the Conducted Energy Weapon (CEW).
- (c) Officers shall be responsible for ensuring that their issued Conducted Energy Weapon (CEW) is properly maintained and in good working order.
- (d) Officers should not hold both a firearm and the Conducted Energy Weapon (CEW) at the same time.

Yellow Springs Police Department

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304.4 VERBAL AND VISUAL WARNINGS

A verbal warning of the intended discharge of the Conducted Energy Weapon (CEW) should precede its application, unless it would otherwise endanger the safety of officers or when it is not practicable due to the circumstances. The purpose of the warning is to:

- (a) Provide the individual with a reasonable opportunity to voluntarily comply.
- (b) Provide other officers and individuals with a warning that the Conducted Energy Weapon (CEW) may be deployed.

If, after a verbal warning, an individual is unwilling to voluntarily comply with an officer's lawful orders and it appears both reasonable and feasible under the circumstances, the officer may, but is not required to, display the electrical arc (provided that a cartridge has not been loaded into the device), or the laser in a further attempt to gain compliance prior to the application of the Conducted Energy Weapon (CEW). The aiming laser should never be intentionally directed into the eyes of another as it may permanently impair his/her vision.

The fact that a verbal or other warning was given or the reasons it was not given shall be documented by the officer deploying the Conducted Energy Weapon (CEW) in the related report.

304.5 USE OF THE CONDUCTED ENERGY WEAPON (CEW)

The Conducted Energy Weapon (CEW) has limitations and restrictions requiring consideration before its use. The Conducted Energy Weapon (CEW) should only be discharged when its operator can safely approach the subject within the operational range of the device. Although the Conducted Energy Weapon (CEW) is generally effective in controlling most individuals, officers should be aware that the device may not achieve the intended results and be prepared with other options.

304.5.1 APPLICATION OF THE CONDUCTED ENERGY WEAPON (CEW)

The Conducted Energy Weapon (CEW) may be used in any of the following circumstances, when the circumstances perceived by the officer at the time indicate that such application is reasonably necessary. The CEW may not be discharged solely to gain compliance with orders or instructions from a police officer.

- (a) The subject is violent or is physically resisting in such a way that poses an immediate threat of injury to him/herself, the officers or others.
- (b) The subject has demonstrated, by words and action, an intention to be violent or to physically resist in such a way that reasonably appears the person possess the ability to pose an immediate threat of injury or death to officers, him/herself or others.

Mere flight from a pursuing officer, without other known circumstances or factors, is not good cause for the use of the Conducted Energy Weapon (CEW) to apprehend an individual.

304.5.2 SPECIAL DEPLOYMENT CONSIDERATIONS

The discharge of the Conducted Energy Weapon (CEW) on certain individuals should generally be avoided unless the totality of the circumstances indicates that other available options

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reasonably appear ineffective or would present a greater danger to the officer, the subject or others, and the officer reasonably believes that the need to control the individual outweighs the risk of discharging the device. This includes:

- (a) Individuals who are known to be pregnant.
- (b) Elderly individuals or obvious juveniles.
- (c) Individuals with obviously low body mass.
- (d) Individuals who are handcuffed or otherwise restrained.
- (e) Individuals who have been recently sprayed with a flammable chemical agent or who are otherwise in close proximity to any known combustible vapor or flammable material, including alcohol-based oleoresin capicum (OC) spray.
- (f) Individuals whose position or activity may result in collateral injury (e.g., falls from height, operating vehicles).

Because the application of the Conducted Energy Weapon (CEW) in the drive-stun mode (i.e., direct contact without probes) relies primarily on pain compliance, the discharge of the drive-stun mode generally should be limited to supplementing the probe-mode to complete the circuit, or as a distraction technique to gain separation between officers and the subject, thereby giving officers time and distance to consider other force options or actions.

The Conducted Energy Weapon (CEW) shall not be used to psychologically torment, elicit statements or to punish any individual.

[Yellow Springs PD Procedure Manual: 304.1 CEW - 2011 ACLU Report](#)

304.5.3 TARGETING CONSIDERATIONS

The preferred target area should be center mass of the subject's back where reasonably possible. Lower center mass of the chest or legs should be secondary targets. Reasonable efforts should be made to target lower center mass and avoid the head, neck, chest and groin. If the dynamics of a situation or officer safety do not permit the officer to limit the application of the Conducted Energy Weapon (CEW) probes to a precise target area, officers should monitor the condition of the subject if one or more probes strikes the head, neck, chest or groin until the subject is examined by paramedics or other medical personnel.

304.5.4 MULTIPLE APPLICATIONS OF THE CONDUCTED ENERGY WEAPON (CEW)

Officers should apply the Conducted Energy Weapon (CEW) for only one standard cycle and then evaluate the situation before applying any subsequent cycles. Multiple applications of the Conducted Energy Weapon (CEW) against a single individual are generally not recommended and should be avoided unless the officer reasonably believes that the need to control the individual outweighs the potentially increased risk posed by multiple applications.

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If the first application of the Conducted Energy Weapon (CEW) appears to be ineffective in gaining control of an individual, the officer should consider certain factors before additional applications of the Conducted Energy Weapon (CEW), including:

- (a) Whether the probes are making proper contact.
- (b) Whether the individual has the ability and has been given a reasonable opportunity to comply.
- (c) Whether verbal commands, other options or tactics may be more effective.

Officers should generally not intentionally apply more than one Conducted Energy Weapon (CEW) at a time against a single subject.

304.5.5 ACTIONS FOLLOWING DEPLOYMENTS

Officers shall notify a supervisor of all Conducted Energy Weapon (CEW) discharges. Confetti tags should be collected and the expended cartridge, along with both probes and wire, should be submitted into evidence. The cartridge serial number should be noted and documented on the evidence paperwork. The evidence packaging should be marked "Biohazard" if the probes penetrated the subject's skin.

304.5.6 DANGEROUS ANIMALS

The Conducted Energy Weapon (CEW) may be deployed against an animal as part of a plan to deal with a potentially dangerous animal, such as a dog, if the animal reasonably appears to pose an imminent threat to human safety and alternative methods are not reasonably available or would likely be ineffective.

304.5.7 OFF-DUTY CONSIDERATIONS

Officers are not authorized to carry department Conducted Energy Weapon (CEW)s while off-duty.

Officers shall ensure that Conducted Energy Weapon (CEW)s are secured while in their homes, vehicles or any other area under their control, in a manner that will keep the device inaccessible to others.

304.6 DOCUMENTATION

Officers shall document all Conducted Energy Weapon (CEW) discharges in the related arrest/crime report and the Conducted Energy Weapon (CEW) report form. Notification shall also be made to a supervisor in compliance with the Use of Force Policy. Unintentional discharges, pointing the device at a person, laser activation and arcing the device will also be documented on the report form.

304.6.1 CONDUCTED ENERGY WEAPON (CEW) FORM

Items that shall be included in the Conducted Energy Weapon (CEW) report form are:

- (a) The type and brand of Conducted Energy Weapon (CEW) and cartridge and cartridge serial number.
- (b) Date, time and location of the incident.

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- (c) Whether any display, laser or arc deterred a subject and gained compliance.
- (d) The number of Conducted Energy Weapon (CEW) activations, the duration of each cycle, the duration between activations, and (as best as can be determined) the duration that the subject received applications.
- (e) The range at which the Conducted Energy Weapon (CEW) was used.
- (f) The type of mode used (probe or drive-stun).
- (g) Location of any probe impact.
- (h) Location of contact in drive-stun mode.
- (i) Description of where missed probes went.
- (j) Whether medical care was provided to the subject.
- (k) Whether the subject sustained any injuries.
- (l) Whether any officers sustained any injuries.

The Sergeant should periodically analyze the report forms to identify trends, including deterrence and effectiveness. The Sergeant should also conduct audits of data downloads and reconcile Conducted Energy Weapon (CEW) report forms with recorded activations. Conducted Energy Weapon (CEW) information and statistics, with identifying information removed, should periodically be made available to the public.

304.6.2 REPORTS

The officer should include the following in the arrest/crime report:

- (a) Identification of all personnel firing Conducted Energy Weapon (CEW)s
- (b) Identification of all witnesses
- (c) Medical care provided to the subject
- (d) Observations of the subject's physical and physiological actions
- (e) Any known or suspected drug use, intoxication or other medical problems

304.7 MEDICAL TREATMENT

Consistent with local medical personnel protocols and absent extenuating circumstances, only appropriate medical personnel should remove Conducted Energy Weapon (CEW) probes from a person's body. Used Conducted Energy Weapon (CEW) probes shall be treated as a sharps biohazard, similar to a used hypodermic needle, and handled appropriately. Universal precautions should be taken.

All persons who have been struck by Conducted Energy Weapon (CEW) probes or who have been subjected to the electric discharge of the device shall be medically assessed prior to

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booking. Additionally, any such individual who falls under any of the following categories should, as soon as practicable, be examined by paramedics or other qualified medical personnel:

- (a) The person is suspected of being under the influence of controlled substances and/or alcohol.
- (b) The person may be pregnant.
- (c) The person reasonably appears to be in need of medical attention.
- (d) The Conducted Energy Weapon (CEW) probes are lodged in a sensitive area (e.g., groin, female breast, head, face, neck).
- (e) The person requests medical treatment.

Any individual exhibiting signs of distress or who is exposed to multiple or prolonged applications (i.e., more than 15 seconds) shall be transported to a medical facility for examination or medically evaluated prior to booking. If any individual refuses medical attention, such a refusal should be witnessed by another officer and/or medical personnel and shall be fully documented in related reports. If an audio recording is made of the contact or an interview with the individual, any refusal should be included, if possible.

The transporting officer shall inform any person providing medical care or receiving custody that the individual has been subjected to the application of the Conducted Energy Weapon (CEW).

304.8 SUPERVISOR RESPONSIBILITIES

When possible, supervisors should respond to calls when they reasonably believe there is a likelihood the Conducted Energy Weapon (CEW) may be used. A supervisor should respond to all incidents where the Conducted Energy Weapon (CEW) was activated.

A supervisor should review each incident where a person has been exposed to an activation of the Conducted Energy Weapon (CEW). The device's onboard memory should be downloaded through the data port by a supervisor or Firearms Officer and saved with the related arrest/crime report. Photographs of probe sites should be taken and witnesses interviewed.

304.9 TRAINING

Personnel who are authorized to carry the Conducted Energy Weapon (CEW) shall be permitted to do so only after successfully completing the initial department-approved training. Any personnel who have not carried the Conducted Energy Weapon (CEW) as a part of their assignment for a period of six months or more shall be recertified by a department-approved Conducted Energy Weapon (CEW) instructor prior to again carrying or using the device.

Proficiency training for personnel who have been issued Conducted Energy Weapon (CEW)s should occur every year. A reassessment of an officer's knowledge and/or practical skill may be required at any time if deemed appropriate by the Sergeant. All training and proficiency for Conducted Energy Weapon (CEW)s will be documented in the officer's training file.

Command staff, supervisors and investigators should receive Conducted Energy Weapon (CEW) training as appropriate for the investigations they conduct and review.

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Officers who do not carry Conducted Energy Weapon (CEW)s should receive training that is sufficient to familiarize them with the device and with working with officers who use the device.

The Sergeant is responsible for ensuring that all members who carry Conducted Energy Weapon (CEW)s have received initial and annual proficiency training. Periodic audits should be used for verification.

Application of Conducted Energy Weapon (CEW)s during training could result in injury to personnel and should not be mandatory for certification.

The Sergeant should ensure that all training includes:

- (a) A review of this policy.
- (b) A review of the Use of Force Policy.
- (c) Performing weak-hand draws or cross-draws to reduce the possibility of unintentionally drawing and firing a firearm.
- (d) Target area considerations, to include techniques or options to reduce the unintentional application of probes near the head, neck, chest and groin.
- (e) Handcuffing a subject during the application of the Conducted Energy Weapon (CEW) and transitioning to other force options.
- (f) De-escalation techniques.
- (g) Restraint techniques that do not impair respiration following the application of the Conducted Energy Weapon (CEW).

**VILLAGE OF YELLOW SPRINGS, OHIO
ORDINANCE 2018-06**

**ADDING NEW SECTION 1040.12 TO ARTICLE FOUR: PUBLIC UTILITIES
ESTABLISHING A CONTINUITY OF SERVICE CLAUSE FOR VILLAGE UTILITIES**

Whereas, The Village of Yellow Springs provides utilities which include electric, water, sewer and garbage services to all residents and businesses eligible for said services within the Village; and

Whereas, The Village of Yellow Springs is committed to providing continuous, reliable utility services; and

Whereas, it is recognized that at times there may be unpreventable natural occurrences or accidents which may interrupt any of our utility services,

**NOW, THEREFORE, COUNCIL FOR THE VILLAGE OF YELLOW SPRINGS, OHIO
HEREBY ORDAINS THAT:**

Section 1. A new Section **1040.12 Establishing a Continuity of Service Clause for the Village of Yellow Springs** of the Codified Ordinances of the Village of Yellow Springs, Ohio is hereby enacted to read as set forth in Exhibit A, which is attached hereto and incorporated herein.

Section 2. This ordinance shall take effect and be in full force at the earliest date permitted by law.

Brian Housh, President of Council

Passed:

Attest: _____
Judy Kintner, Clerk of Council

ROLL CALL

Brian Housh _____ Marianne MacQueen _____ Judith Hempfling _____

Kevin Stokes _____ Lisa Kreeger _____

EXHIBIT A

1040.12 Continuity of Service Clause for Village Utilities

The Village of Yellow Springs will make reasonable provisions to supply satisfactory and continuous utility services, but does not guarantee constant or uninterrupted service in the case of accident or casualty, extraordinary action of the elements, litigation, deficiency of supply, or as the result of any cause which the Village could not have reasonably foreseen and made provision against.



The Economic Sustainability Commission provides information and makes recommendations to Council regarding economic development for the Village of Yellow Springs, identifying primary opportunities for economic development in the Village and strategies to support these efforts and facilitating a forum for incubating ideas and networking among diverse groups working on economic development in the Village.

ECONOMIC SUSTAINABILITY COMMISSION

2017 ANNUAL REPORT TO COUNCIL

MARCH 19, 2018

ESC members for 2017 were Saul Greenberg (Chair), Henry Myers, Emily Seibel, Susan Jennings (alternate) Luciana Lieff (Secretary), Dino Pallotta, Sammy Saber and Brian Housh (Alternate Judith Hempfling). Allison Moody and Matthew Kirk resigned early in 2017. The Township representative was Mark Crockett and YS Chamber representative was Karen Wintrow.

Current ESC Members are Saul Greenberg (Chair), Henry Myers, Emily Seibel, Sammy Saber, Karen Wintrow (Secretary), Gerry Simms, Lisa Kreeger (Alternate Kevin Stokes) and Susan Jennings (alternate). The Township representative is Mark Crockett and Steve McQueen is representing YS Schools.

Our 2017 Goals included Reviving the Village Revolving Loan Fund; Developing a Village Incentives Strategy; Updating the Village Economic Sustainability Plan; and Providing Support for the future of the CBE.

Revolving Loan Fund

The ESC continued its work on restructuring and reactivating the Revolving Loan Fund in 2017 with the approximately \$32,000 remaining from the previous iteration of the RLF that has been dormant for years.

Conversations with local businesses demonstrated the need for financing for the following: Gap loans, Emergency funds, Short term loans/credit line, Infrastructure/remodeling, Funds for existing local businesses during winter months, Low interest rates, Financial confidentiality, Flexible payments and Firm timeline for awarding funds. It became evident that the available financial resources were too limited to have significant impact on existing businesses so the ESC decided to explore grants instead of loans, to consider start-up funding for new businesses and to include non-profit entities as potential recipients.

Subcommittees formed to develop a Program Overview & Procedures Handbook, establish loan criteria and research programs in other communities. Conversations continued with the YS Federal Credit Union to review loan applications and provide additional operational assistance to the RLF.

On October 16, 2017, the ESC recommendation on the RLF was presented to Council. The purpose of the RLF is to provide direct loan assistance for businesses and other organizations

operating, expanding or locating in & around the Village of Yellow Springs. It is designed to promote sustainable economic development within the community, helping to deliver on our

Village Values, particularly to “pursue a strong economy that provides diverse employment, a stable tax base and supports the values of the community” and to “be a welcoming community of opportunity for people of diverse races, ages, sexual orientations, abilities, cultures and incomes.”

Village Council expressed appreciation to the ESC for their work and indicated interest in continuing the discussion. Further work will be done by Finance Director Melissa Dodd and the Village Solicitor regarding legal issues in operating a RLF.

Center for Business & Education

Ownership of the property known as the CBE was transferred from Community Resources to the Village near the end of 2016. The ESC continued with the CBE Community Conversations Project to gather citizens’ comments using Survey Monkey (95 responses); comment boxes at five locations (15 comments); and a facilitated forum on 3/2/17 attended by 14 citizens, all Council members and most ESC members.

The ESC summarized community feedback, presenting it to Council on April 17 with recommended follow up actions. The predominant citizen recommendation coming out of this informal, non-scientific survey was that the future of the CBE property should include some type of development (business, energy, housing) while only 30% of the respondents favored no development leaving the land for agriculture and/or greenspace. Business development received a clear majority of support bolstered by the responses to the Community Needs priorities of an increased tax base, more jobs and more businesses.

A second Community Conversation was held on June 28, 2017 to present the findings of the information gathered from the community. Panelists included Sammy Saber presenting a summary of the informal survey results; Denise Swinger and Patti Bates presenting information on zoning and planning; Melissa Dodd presenting tax base/scenario analysis including tax distribution graphs of business, commercial, and residential taxes and budget projections showing the impact on 5 years of Cresco Labs and other companies that might be interested in being in Yellow Springs; Brian Housh representing Council and the ESC and Emily Seibel.

Localization

Susan Jennings reviewed the Economics of Happiness Symposium presented by Community Solutions as a path forward for new business opportunities. Saul suggested hiring someone like economist Michael Shuman to do consultation for an action plan for specific needs of the Village and Village organizations. Shuman’s ideas include local investing, cooperative buying and recruiting resources for local businesses.

ESC Guests presenting during Citizens Concerns

Krista Magaw, Executive Director of Tecumseh Land Trust, discussed efforts to acquire significant grant funding to purchase permanent conservation easements along the Jacoby Greenbelt. Irene Bedard from Green Energy Corp, briefly introduced a presentation for Indigenous Solutions and microgrid solutions. Thor Sage, Executive Director of MVECA spoke about community broadband network and SpringsNet Initiative. Chrissy Cruz, Yellow Springs Citizen discussed CBE land use ideas including a food processing and packaging facility, commercial kitchen, humane animal processing facility, farming the land for the food processing facility and a farmers' market and dog park.

Goals for 2018

1. Submit a Village Incentive Policy to Council
2. Explore the capacity of ESC to advise and assist Council on the formation of a Designated Community Improvement Corporation for the Village of Yellow Springs
3. Engage with localization efforts providing support as able
4. Identify an attraction and marketing strategy for the CBE as directed by Council

Respectfully Submitted,

Saul Greenberg, Chair
Economic Sustainability Commission



The Economic Sustainability Commission provides information and makes recommendations to Council regarding economic development for the Village of Yellow Springs, identifying primary opportunities for economic development in the Village and strategies to support these efforts and facilitating a forum for incubating ideas and networking among diverse groups working on economic development in the Village.

VILLAGE OF YELLOW SPRINGS INCENTIVE POLICIES

The Village of Yellow Springs encourages investment in the community by for profit and non-profit entities. That investment can take many forms such as commercial expansion; new housing construction; activity that supports business, job, or tax base growth and retention, or projects that contribute to improving the quality of life in the community by supporting Village Values and Goals.

VILLAGE VALUES

The Yellow Springs Village Council strongly believes in the following values around which annual goals are written and policy decisions are made:

Value #1 - Deepen decision-making processes with active citizen participation and effective representative governance.

Value #2 - Be an excellent employer and provider of services within a responsible fiscal framework.

Value #3 - Be a welcoming community of opportunity for people of diverse races, ages, sexual orientations, cultures and incomes and abilities.

Value #4 - Pursue a strong economy that provides diverse employment, a stable tax base and supports the values of the community.

Value #5 - Seek, in all our decisions and actions, to reduce the carbon footprint of the community and encourage sound ecological practices throughout.

Value #6 - Provide careful, creative and cooperative stewardship of land resources.

INCENTIVE OPPORTUNITIES

Incentive requests that support Village Values include but are not limited to the following:

- Low interest loans or grants
- Abatement/credit of income or property tax
- Land sale or swap
- Utility easements or extensions
- Other Infrastructure
- Fee waivers
- Other as deemed appropriate

QUALIFYING CRITERIA

Applicant must identify and support how their project will achieve one or more of the following:

- Job creation/retention with a good faith effort to hire Yellow Springs/Miami Township residents
- Construction of new or expanded facilities, equipment or residential units
- Expanded operations with a focus on innovation
- Generation of additional property and/or income tax
- Meeting a community goal within the guidelines of the Village Values
- Leveraging of additional resources by incentive award

AWARDING OF INCENTIVES

Following is the process and requirements to be awarded an incentive:

Cost/Benefit Analysis: Applicants must provide a cost/benefit analysis addressing all factors of the project, both tangible and intangible. It is a general policy to expect a positive cost/benefit analysis.

Review of the Request: The project proposal and cost/benefit analysis will be presented to the appropriate entity for review and recommendation to Council who will then make the final decision on awarding an incentive.

Project Success: The applicant must demonstrate that they have the necessary experience and capacity to complete a successful project.

Regulatory Compliance: Every proposed project shall be in compliance with zoning/building/health/fire codes, air quality codes, plus any other applicable statute and regulation. The applicant will not have other outstanding findings and orders that would threaten the success of the proposed project.

Outstanding Fines and Bills: There shall be no outstanding, unpaid environmental fines, orders, taxes (including income, payroll and property taxes), Village utility bills or fines, for the applicant either at this project's location or at other locations.

Prohibited Costs for Funding: Local incentive programs will not be used to provide funds for operating funds, refinancing, or lobbying and political donations.

Prior Incentives Awarded: The request for the incentive will include a statement regarding the terms and project outcome of any past awards of incentives to ensure equitable distribution of incentives and successful project completion.

INCENTIVE COMPLIANCE REQUIREMENTS

Entities that are awarded an incentive must adhere to the compliance requirements following:

Terms: Incentives granted should have a general term of no more than five (5) years unless there are circumstances demonstrated by the cost/benefit analysis.

Annual Reporting: Any project awarded an incentive will report within 30 days of project completion or annually during the term of the incentive to the appropriate entity with a statement of the factors for which the applicant's incentive was awarded, for example – a report of the jobs created and retained by position, a report of the building project or investments, an accounting of payments. The project and its accomplishments will be reviewed and a report made to Council with final recommendations regarding continuation or compliance concerns.

Accountability: The applicant will be legally held accountable for compliance with the terms of an incentive. Typically, the applicant benefiting from the incentive must be the same firm that commits the investments, creates/retains jobs, etc.; a third party cannot comply except under circumstances that are agreed upon at the time of the award.

Penalties: An applicant could be subject to a payback of the incentive if it is partially or completely non-compliant to all the promises agreed to as part of the incentive, or at a minimum, suspension of the incentive could be recommended, subject to review and action by Village Council.



INCENTIVE APPLICATION

Please provide all requested information. Submit an appendix document if additional space is required for a response.

A. GENERAL INFORMATION

1. Applicant Organization: _____

2. Applicant address: _____

3. Contact person: _____ Telephone: _____

4. Type of organization (corp., partnership, non-profit, etc.): _____

5. # Employees (PTE): _____ # Employees (FTE): _____

6. Name(s) of principal owner(s) or officer(s): _____

7. Brief Project Description: _____

8. What Village Value(s) and Goal(s) will this project address: _____

9. What are the expected beneficial outcomes of this project for the Village: _____

B. PROJECT INFORMATION

10. Describe the incentive being requested from the Village and how it would impact the project: _____

11. Please estimate the following metrics:

Number of new permanent jobs created (indicate FTE or PTE):	
Number of new residential units created:	
Number of new building construction square feet (commercial):	
Number of construction-related jobs created:	
Estimated total development cost of project including land/building acquisition, construction/rehab, machinery/equipment, furniture/fixtures, inventory, etc.:	
Number of community members benefitting from project (if non-profit request):	
New property and/or income tax generated through the project (annually, indicate which type of taxes are being generated)	

12. What are the expected project start and completion dates: _____

C. PROJECT BENEFITS

13. Brief description of the BENEFITS for your organization from this project: _____

14. Brief description of the BENEFITS for the community from this project: _____

15. What other project assistance is being requested: _____

D. CERTIFICATION

A. The applicant believes the information contained hereon and submitted herewith is correct to the best of his/her knowledge and belief.

B. The applicant understands that starting the project prior to receiving final Village Council approval may jeopardize that approval.

C. The applicant understands that, if approved, the information contained on this application will serve as the basis for a signed agreement between the organization and the Village.

Typed name and title: _____

Signature: _____ Date: _____

Environmental Commission 2017 Annual Report to Village Council

The Environmental Commission made significant progress in 2017, as shown in the following sections summarizing the progress for each of its goals.

Complete Establishment of Glass Farm Conservation Area

In 2016 Tecumseh Land Trust (TLT) received a Clean Ohio grant to work with the Environmental Commission to re-naturalize and preserve an 8-acre parcel on the eastern edge of the Village-owned property known as the Glass Farm. The work began in early 2016 and continued into 2017. It will be completed by the end of March 2018. During 2017 the following tasks were completed:

- Invasive Bradford Pear trees and Japanese honeysuckle were removed.
- About 4 acres of the site was seeded with prairie grasses and flowers, which began growing (and even blooming!) in the first growing season.
- Over 300 native trees and shrubs were planted to bolster the wooded areas of the property along King Street and the stream corridor.
- Gravel was laid to create a short access drive off King St. as well as to create a walking trail over the culvert.
- Three stone benches were designed and installed by a local stone mason.
- Four educational signs were designed (to be installed by staff as weather and time permits).
- A walking path was mowed through the prairie.
- A conservation easement was placed on the area to be monitored by TLT.
- The Beaver Management Team did some maintenance on flow devices and installed fencing around trees at the Lloyd Kennedy Arboretum, but unfortunately the male beaver died and the rest of the beaver family disappeared.

Develop Village Climate Action Plan

- Based upon 2016 direction from Council to move ahead with CAP without a baseline developed subject area approach and timeline for CAP development.
- Developed CAP template and 14-page draft of transportation subject area as an example.
- Approach local experts and thought leaders for CAP subject areas to gain their commitment to leading CAP development in that area.
- Submitted call for CAP volunteers letter to Yellow Springs News which was published in June.
- Adopted alternate CAP approach based upon low level of commitment from those approached to assist with plan.
- Completed alternate climate action plan which is under review and pending approval by YSEC for presentation to YS Village Council.

Reduce Waste and Increase Recycling in the Village

- Met with Greene County Solid Waste to discuss what they are already doing as far as educating villagers about what can be recycled, and what further education can still be done.
- Met with Rumpke about educational programs they offer, and also about a pilot program they have initiated in Fairborn to encourage recycling at apartment complexes.
- Met with Montgomery County Environmental Services to get ideas about what they might be doing in Montgomery County that we have yet to do here in Greene County.
- Explored options for villagers to recycle materials that Rumpke does not take (e.g., Whole Foods recycling and TerraCycle for certain plastics).

Complete Village Source Water Protection Plan

- Original goals of the plan completed—
 - Determined the 1- and 5-year time of travel zones are still appropriate and did not need to be re-delineated.
 - Reviewed and updated potential sources of pollution in the catchment area.
- Reviewed the status of 2001 plan recommendations pertaining to the highest risk polluter, Morris Bean Company—
 - In October 2017, one EC member was given a site tour of Morris Bean, and was able to determine that past recommendations had been followed or were no longer relevant.
 - Given operational and site changes since the 2001 plan, EC developed a set of new recommendations.
- Completed the plan revision in early 2018 and will submit for Village Council approval.
- Outreach activities related to the plan—
 - Began developing a video about the principles of water treatment (highlighting the new Village water plant).
 - Began developing a printed brochure informing citizens about the plan update, providing them with some practical tips for preventing source water pollution, and alerting them to opportunities to get involved.

Promote Reduction of Pesticide Use in the Village

- In May 2016 Jay Feldman of Beyond Pesticides and Chip Osborne conducted an initial workshop on transitioning to organic lawn and landscape management for our village crew and other interested parties.
- Soil samples were taken/tested and a proposed protocol for improvement of these Test Sites was created by Chip Osborne.
- In May of 2017, the Village chose the softball field at Gaunt Park as their Test Site.
- In consultation with Patti Bates and head of Public Works the decision was made to hire Steve Parr, a local organic lawn care practitioner, to work under the guidance of Chip Osborne to follow the protocol that Beyond Pesticides had set up for the Test Site.
- The Village invested funds towards the materials and labor for this project.
- The Test Site was used as an example to illustrate to the public how transitioning to organic care held no health risks to the community or the environment while maintaining good appearance of the turf.
- Planned for a full day workshop on transitioning to organic lawn care to be held in early 2018 for lawn care practitioners, policy makers, municipalities in addition to an evening presentation geared towards homeowners.
- The EC decided to promote the Yellow Springs Pollinator Regeneration Project, founded by Nadia Malarkey in 2014, as it provides a perfect platform to educate the community about the interconnectedness of our ecosystem, while offering practical solutions for local residents regarding simple steps they can take to reduce pesticides and synthetic toxic lawn chemicals in their own backyards. Efforts will be implemented in 2018.



The Arts & Culture Commission advises Village Council on issues that affect use, appearance and experience of Village property. The Commission takes into consideration the respect for all users of public space to promote and support improvement, beautification, growth and creativity of our community.

Arts & Culture Commission 2017 Annual Report

Members: John Fleming, Brittany Baum, Catherine Roma, Nancy Mellon, Kathy Moulton, Lisa Kreeger, Brian Housh

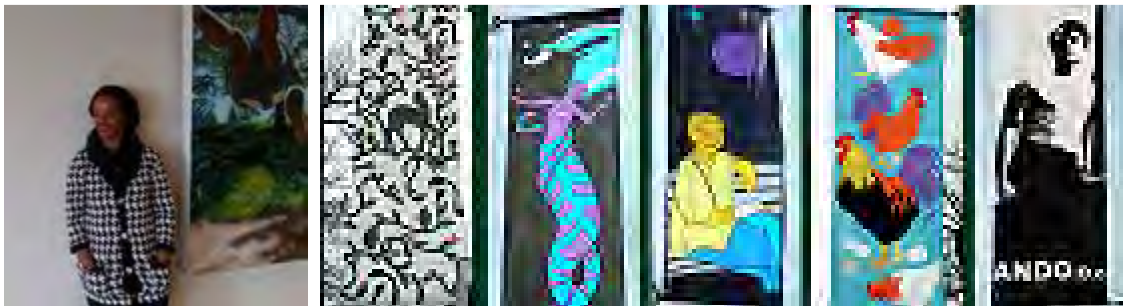
I. Village Inspiration & Design Award (VIDA)

House of AUM was recognized in 2017 for their important contributions in enhancing the beauty and creativity of our Village. The objective of the VIDA is to recognize the value of public art to our community, which drives economic development and enhances quality of life.



II. John Bryan Community Gallery

The first art exhibit since 2012, involving the work of Erin Smith, was installed in the John Bryan Community Gallery. After Erin Smith's show, the ACC began working with the Yellow Springs Arts Council to establish long-term art exhibits. Through partnership with the Arts Council, it was determined the John Bryan Community Gallery will become the home of the Art Council's Permanent Collection. The first exhibit opened to the public on January 19th, 2018 and will run until June 30th, 2018. A goal of this partnership is to highlight the importance of art to our community. We look forward to hosting several exhibits each year, continuing to engage our local artists and providing a venue to display their art.



III. Public Arts & Culture Projects

One important project this year involved the KIND NESS banners, which recognized the importance of being kind and highlighted the Village's Value of being a "welcoming community". These banners are installed throughout the year in between other YS events.





The Arts & Culture Commission advises Village Council on issues that affect use, appearance and experience of Village property. The Commission takes into consideration the respect for all users of public space to promote and support improvement, beautification, growth and creativity of our community.

In 2017, the ACC partnered with various organizations to promote public art and culture in YS. The ACC met with members of the YS Arts Council and Mills Lawn Elementary school to discuss various upcoming projects and their goal of raising money for the Wheeling Gaunt Sculpture Project. These meetings and partnerships plan to continue in 2018.

IV. Goals for 2018

1. Administer the VIDA Award
2. Promote visibility of the African America experience in Yellow Springs through exhibits and experiences of the arts.
 - a. Gaunt Statue project
 - b. Ongoing communication through liaisons with the 365 Project
3. Facilitate the ongoing success of the John Bryan Community Gallery through collaboration with the Yellow Springs Arts Council
 - a. Hidden Figures acquisition
4. Revisit/Update the Mission Statement and Vision Statement of the ACC to postulate advocacy across a spectrum art activities and experiences.
 - a. Review the commission's understanding of Public Art
 - b. Review our overall meaning of "Arts and Culture"
 - c. Promote a bridge to the arts for Village staff community members

V. 2018 ACC Budget Request

Village Inspiration Design Award (VIDA)	Total \$500
Education	\$250
<i>Examples: VIDA map, Art Cans Website</i>	
Materials	\$100
<i>Examples: Frame, Certificate, Security</i>	
Special Events	\$150
<i>Examples: Receptions (3 per year)</i>	
John Bryan Community Center Gallery	Total \$1000
Education	\$250
<i>Examples: Speakers, Supplemental educational materials</i>	
Materials	\$600
<i>Examples: Installation, Equipment</i>	
Special Events	\$150
<i>Examples: Receptions, Meet & Greet Artists</i>	
Community Sponsorships	Total \$3500
<i>Previous Examples: Art Cans, Skate Park Reception, KIND NESS banners</i>	
<i>Future Ideas: Wheeling Gaunt Project, Banner Festival, World Music Day,</i>	
<i>Artistic Way Finding Signage Collaboration with Chamber, High School Art Mural</i>	



**Charges for Events
Prepared by Staff
March 19, 2018**

Council has asked staff to prepare a recommendation on potential charges for events that require staff time or Village resources. To that end, we have prepared the following document.

Below is a recap of the majority of the events in the Village that required Village resources in some form.**

Zombie Walk	approximately \$791 (installing temp electric poles, dropping barricades)
YS Pride Day	approximately \$87 (snow fencing)
Tour de Coops	approximately \$160 (hanging banners)
MLK March	no cost
Bike Road Race	approximately \$41 (dropping barricades)
Cyclops	approximately \$241 (dropping barricades, temp electric)
Mills Lawn 5K	approximately \$84 (dropping barricades)
Simply Women 5K	approximately \$244 (dropping barricades and cones, hanging banners)
4 th of July	approximately \$325 (setting up for parade and fireworks, setting up chairs)
Village Fam	approximately \$241 (dropping barricades, temp electric)
St. Paul's Party	approximately \$41 (dropping barricades)
Street Fair	approximately \$18,171 (temp electric, dropping barricades, overtime for police Department, setting trash boxes, cleaning up) for both dates
Block Parties	approximately \$41 X number of block parties (25 in 2017) (dropping barricades)

**Lost equipment/wear and tear on vehicles, barricades, cones not included.

Additionally, the Electric Department consistently hangs banners for a number of different entities and events throughout the Village. Large banners are hung using two bucket trucks and require at least three employees. Small banners are hung with a lift that must be rented for a cost of \$198 plus staff time to pick up/return each time we rent it.

Staff would like to make the following recommendation for charges for events and hanging banners:

- If your event is estimated by the Village to cost less than \$200, there will be no charge from the Village, unless you have it on Village property, in which case established rental fees apply.
- If your event requires strictly staff time, excluding the Police Department, in an amount that exceeds \$200, you will be charged for the staff time at the rate of \$25.00/hour/employee for anything exceeding \$200.
- If your event requires the provision of temporary electric, you will be \$100 **per panel** for the establishing temporary electric service.
- Reservation times include set-up & break-down and charges apply
- Tables and chairs may be rented under certain conditions for additional cost.
- Hanging large banners, \$150/banner/occurrence
- Hanging small banners, \$10/banner/occurrence
- There was discussion among staff as to whether to charge for the Police Department personnel time. Some said we should not charge for Police Department personnel, as they considered it a public safety responsibility. Others said it should be charged in the same way as everyone else, particularly given the concerns expressed over the Police Department budget.



YELLOW SPRINGS VILLAGE COUNCIL COMMISSION/BOARD MEMBER GUIDELINES

Village Council values the expertise of citizens and recognizes the time commitment necessary for engaging in research and project development as well in making informed decisions regarding local government activities that are important to our community. Council appoints citizens to its commission, boards, panels, committees and task forces (hereinafter collectively referred to as “commissions”) who have the interest and commitment to further Village goals. These groups function as advisory bodies, as review boards for new ideas and as capacity builders. Council may task commissions to work on particular projects as provided for the by the Village Charter and the Yellow Springs Code of Ordinances. Commissions may also make recommendations to Council on particular issues.

As the elected officials of the Village, Council members are ultimately responsible for any major projects that commissions undertake. Commission members should seek Council approval before involving Village staff in any significant time commitment, and all requests of staff shall first be made to the Village Manager.

The Council Clerk is available to answer procedural questions and to provide limited administrative support. Unlike other members of Village staff, the Clerk works directly for Council, and can therefore be contacted with concerns or questions without the need for Council approval.

Because commissions function as extensions of Village Council, there are certain expectations placed on commission members. These expectations relate to the efficacy of commissions as advisory bodies and to how individual commission members represent the Village both during and outside of commission meetings. Council expects that commission members will:

- Make every effort to attend regular and special commission meetings.
- Be timely and prepared and notify the commission Chair if unable to attend a meeting.
- Agree to work with other commission members, understanding that differing opinions can strengthen a commission if members are respectful.
- Follow the agreed upon meeting process and vote on important decisions.
- Understand Sunshine Laws through completion of the online training at <https://sunshinelaw.ohioattorneygeneral.gov> and submission of the certificate of completion to the Council Clerk.
- Uphold the “Guidelines for Members of Boards and Commissions” (see reverse, Attachment A).

By signing, I acknowledge that I have read and understand this document, as well as all other materials provided to me as a new or returning Board or Commission member.

Signature: _____ Date: _____

Print Name: _____

Commission or Board: _____ Term Ends: _____



Guidelines for Members of Boards or Commissions of Council

(Yellow Springs Village Council Commission/Board Member Roles & Guidelines – Attachment A)

Members of boards and commissions are appointed by Council to further the goals of Council and are considered therefore to share the ethical and public responsibilities of Council. For this reason, board and commission members shall agree to abide by the following while engaged as local government representatives:

- Become familiar with and abide by Sunshine Law.
- Understand and refrain from voting on issues for which there is an actual or perceived conflict of interest.
- Refrain from public statements that may be considered to be inflammatory, derogatory or slanderous with regard to Village Government or Staff, to fellow commission members or to the work of the commission.
- Treat fellow commission members, Village Staff and Council members with respect and refrain from name calling, blaming or assigning negative motives during public meetings.
- Refrain from statements regarding the decisions or discussions of the board or commission on social media.
- Understand that personal opinions do not necessarily represent the Village's position and do not allow the inference that they do.
- Refrain from knowingly using false or inaccurate information to support a position.

Process for Public Disagreement

- Speak first with the Council Liaison about the concern.
- Should that not resolve the issue, go next to the Council President.

Grounds for Removal

- Council reserves the right to sanction any commission member who does not abide by commission guidelines, including the right to remove the commission member from the position. In the case of the latter, the Council Liaison and Alternate will first meet with the commission member to discuss the situation.
- If the Council Liaison believes that a commission member is not adequately fulfilling the role, the Liaison shall work with that person to help them become more effective. If this does not resolve the issue, the Liaison shall consult with the Council President. If both the President and the Liaison agree, they will present this recommendation to Council for approval. Should Council approve the decision, a replacement member will be selected through the usual process.

Last Updated: March, 2018

Revised 03/2018



March, 2018

Best Practices for Commissions/Board Members and Council Liaisons

Boards and Commissions - any body with a Council-approved charter or membership roster shall be a public body. All Boards and Commission as so defined shall operate in accordance with the Open Meetings Act (O.R.C. 121.22), the Public Records Act (O.R.C. 149.43), and Ohio Ethics Laws (O.R.C. Ch. 102) and related statutes (O.R.C. Ch. 2921). All Boards and Commissions of the Village of Yellow Springs are considered public bodies and shall operate in accordance with the Open Meetings Act (O.R.C. 121.22), the Public Records Act (O.R.C. 149.43) and Ohio Ethics Laws (O.R.C. Ch. 102) and related statutes (O.R.C. Ch. 2921).

Communication with Council:

1. Minutes from commission, committee and board meetings will be provided to the Clerk of Council as soon as they are approved. A good practice is to provide the Clerk with a draft agenda and approved minutes immediately following the monthly meeting.
2. The Council liaison will report any unusual or time-limited information from a meeting she/he has attended that needs to be known before the second Council meeting of each month. So communicate with your Council liaison!

Role of Council Liaison with Respect To Citizen Members:

1. Council liaison should generally not serve as the Chair of any commission, committee or board. The possible exception to this best practice would be during the inception of a new board or commission or in the restarting of an existing board or commission.
2. Council acknowledges as a best practice that family members not serve on the same board or commission, and Council Liaisons will abide by this guideline in nominating applicants to boards and commissions.
3. The liaison should take questions and special decisions to Council if a Council response is desired. This includes any projects the Commission/Board may be contemplating.
4. The liaison should report to the Commission anything pertinent from the most recent Council meeting, including responses to any suggestions made by that Commission/Board.
5. The liaison makes sure the Commission abides by Sunshine Law, and asks the Chair or Secretary to notify the Clerk of Council of meeting times, changes in meetings, etc.
6. The liaison, along with another Council member, interviews applicants for open seats on his/her commission or board, then brings recommendations to Council and leads discussion on the merits of each candidate. This process includes any current member who wishes to renew their term—those members should apply by means of a letter of interest sent to the Clerk of Council.



March, 2018

7. Each Council liaison should be a voting member of the commission, committee or board; unless otherwise stated in the Codified Ordinances.

Council Expectations of Commissions, and vice-versa.

1. Commissions, committees and boards will conduct meetings with the same rules under which Council operates. This includes members reading and signing a Roles and Guidelines document which references ethical standards for public officials. New members are also sworn in, and receive training regarding sunshine law and best practices.
2. If Council asks a Commission for specific guidance, the expectation is that that body will do their best to respond in a timely manner.
3. Commission, Committee and Board meetings will be open to the public at announced times and places.
4. Renewal of Commission Terms: If a commission member wishes to remain on the commission for a second or third term, he or she shall notify the Council Liaison and write a note to that effect to the Clerk of Council. The Liaison and Alternate will meet with the member to review their interests and activities on the commission, and that person will be considered along with any new applicants. The Liaison and Alternate will nominate new and/or renewing members during Council's regular session for a vote of Council.
5. Inactive Commissions: Should commission members and the Liaison, or Council, determine it is appropriate, a commission can become inactive until such time that there is work it needs to do. Alternatively, a commission may decide to meet less frequently if its work load has decreased.

Minutes

1. Secretary takes minutes at each meeting and reproduces them for all. Those minutes should be approved by the commission, committee or board at their next meeting and then immediately forwarded to the Clerk of Council.

Implementing Directives and Initiating Projects

1. Council requests for direction take priority over the other tasks Commission members have set for themselves. Otherwise, Commissions will initiate projects about which they collectively generate ideas (see above).
2. If a Board or Commission is asked to provide information to Council on a specific project or topic, that information is expected to be publically presented to Council prior to any other form of dissemination.



March, 2018

Sunshine Law, Process & Procedures

1. Each commission, committee and board should have a copy of the Sunshine Law, a list of proper processes and procedures, and follow them. The Council Clerk is available to help answer Sunshine Law questions, should they arise, and provides quarterly training on this topic.

Attendance Policy

1. Council may remove members of commissions, committees and boards, for failure to attend any three meetings during the calendar year (January to January).

Role of Council Clerk and Commissions

1. Clerk is responsible for taking and transcribing minutes of Planning Commission, BZA, and Village Council. All other minutes are the responsibility of the Board or Commission Secretary.
2. If requests are to be made of the Clerk by board members, they must be made through their Chairperson or liaison



Sunshine Law Basic Training

For Village Board and Commission Members

- Why Did I Sign Up For This? Who volunteers and what are your responsibilities as a representative of Village Government.
- General Overview of Public Records Act. Examples of requests and of interesting predicaments.
- Is My Board or Commission Really a Public Body?
- Sunshine Law Explained
- Why Do I Have To Follow Sunshine Law? I'm One of the Good Guys!
- How Sunshine Law Pertains to You/Your Commission
- Examples and Questions
- Pop Quiz
- Run 6 Miles Holding 3 Sets of Minutes Over Your Head

This training is offered quarterly: THIRD WEEK of March, June, September and December on TUESDAY AND WEDNESDAY at 9am; noon and 2pm.

PLEASE E-mail or CALL me to SIGN UP: clerk@vil.yellowsprings.oh.us or 767-9126

This is a 60-90 minute training depending upon the number of participants.

If you absolutely cannot participate in a daytime meeting, please contact me, and I can arrange for an evening or Saturday training.



Manager's Report, March 19, 2018

Discolored Water

Residents can expect discolored water on Tuesday, March 20th. Crews will be training on the new valve exercise machine and also performing flow tests for the Cresco Labs and Miami Township Fire & Rescue construction. Bottled water for drinking and cooking is available at the Police Department Dispatch window.

Tree Trimming and Removal at the Bryan Center

In the near future, you will see some tree trimming and some tree removal at the Bryan Center. Some of the trees are dead and creating safety or property concerns. Other have contracted a fungus that makes removal or trimming necessary to keep it from spreading. The large spruce trees outside the main entrance will be trimmed up from the ground to solve the continuous problem of young people climbing to the highest points, an obvious safety concern. Finally, the trees around the flagpole will be removed and a new planting of something lower will be installed to keep the flag from getting caught in the branches or the tree being decimated by continuous trimming. I have met with the Tree Committee on these issues and we all concur that these things need to be done.

New Licenses

I would like to congratulate Tanner Bussey on receiving his Class II Sewer Collection license and also Dale Fisher on receiving his Class I Sewer Collection license. Way to go!

Gaunt Park Pool Summer Positions

All summer openings at the Gaunt Park Pool have been posted. If you're interested in applying, please go to our website at www.yso.com or follow the link on the Village Facebook page. Close date for applying for any position is Friday, March 23rd.

Gas Aggregation

I met recently with Amy Hoffman of Palmer Energy Company (PEC). PEC has been hired by the Ohio Municipal League to inform communities about gas aggregation. (There is a brief FAQ in your packets.) Briefly, gas aggregation is a way for individual consumers of natural gas to participate in a group with others for quantity buying power. If gas aggregation were implemented, those residents who choose to participate (you can opt-out) would be included in a contract with a base rate for natural gas. That base rate would also then have a fluctuating market adjustment added on, plus a \$.05/MCF fee for Palmer. Gas aggregation requires a ballot issue for passage by the general public, as well as a request for proposals from residential bulk natural gas suppliers. I do not believe this is a good option for our residents, as I do not believe it will save them money in the long run and could end up costing them more. However, if Council has interest, I recommend we wait to see if Xenia successfully aggregates their gas utility, which should happen within the next couple of months. Amy Hoffman is available to speak at Council, if needed.

I'm happy to answer any questions. Thank you! Patti Bates

Snapshot of Governmental Aggregation

According to Ohio law, local communities are allowed to bring their citizens together to buy electricity as a group and negotiate the terms, conditions and price of the electric supply on the group's behalf. This type of group buying power is an effective way to obtain a lower electricity rate for all the group members.

Most governmental aggregation programs are structured so that all eligible residents and small business customers in the community are automatically enrolled. Residents who don't want to participate must then actively "opt-out" of the program – which means they choose not to be included. An opt-out program can only be implemented if a majority of the voters approve the ballot issue in a primary or general election. The ballot issue must be submitted to the county Board of Elections at least 90 days before the election.

All About Opting Out

Since eligible consumers do not need to do anything to participate in the program, the opt-out form of governmental aggregation makes it extremely easy for eligible residential and small business customers to save money on the generation portion of their electric bill.

When voters approve the ballot issue, the local government selects a certified supplier to provide the generation service and a letter is sent to consumers specifying the terms and conditions of the offer as well as the rate.

The letter will also contain an opt-out form that can be completed and returned if the consumer does NOT want to participate in the aggregation program. Consumers have 21 days to opt out of the program at no charge – and another opportunity to opt-out every three years. If the aggregation member chooses to leave the program for any reason other than moving, the consumer will most likely be assessed a small cancellation fee that covers the supplier's costs for any power that it has secured in anticipation of serving consumers.

Frequently Asked Questions

Q. What is governmental aggregation?

A. Governmental aggregation is an easy and effective way for a large group of consumers to save money on their electric bills.

Ohio law allows for communities – such as townships, cities, villages and counties – to form aggregated buying groups to purchase electric generation on behalf of their citizens. By bringing citizens together, the aggregation gains group buying power and typically can negotiate a better price with the supplier than each aggregation group member could have negotiated individually. The governmental aggregator chooses the electric generation supplier for all of the customer-members in its group.

On Election Day, your community will have the issue of electric aggregation on the ballot. By voting FOR electric aggregation, you will allow your locally elected officials to purchase electric generation at a discounted rate for your community.

Q. How do residents join a governmental aggregation program?

A. First, the governmental aggregation issue must be placed on the ballot and then passed by a majority of the voters. Once passed, all eligible residents and small businesses in the community will be enrolled and will begin receiving the discounted generation pricing under the program. Residents do not need to do anything to join the program. However, anyone who does not want to participate in the program can easily opt out by returning a form, which will be mailed to all eligible members.

Q. What does opt out mean?

A. Since all eligible residents are automatically enrolled in the governmental aggregation program, those residents who do not want to participate are given the opportunity to opt out. By returning the opt-out form by the due date, which is included in a letter that is mailed to all eligible residents, residents can choose not to be enrolled as an electric generation customer with the community's competitive electric generation supplier.

Q. What happens if I do not send in the opt-out form?

A. Governmental aggregation is designed so it is easy for residents to save money on their electric bills. So, if you do not return the opt-out form postmarked by the due date, you will be included in the community's governmental aggregation program and will begin receiving competitively priced electricity from the community's competitive electric generation supplier.

Q. Can I opt out of the program at a later date?

A. Yes, you will be sent a notice at least every three years asking if you wish to remain in the program. At that point, you may opt out at no cost. However, if you leave the program at any other time for any reason other than moving, you might be subject to a small cancellation fee from the supplier.

Q. What are my energy supply choices if I decide to opt out?

A. You can stay with your current electric utility, which will continue to supply your electricity as it always has, or you can shop for an alternative generation supplier. A list of competitive electric suppliers certified by the Public Utilities Commission of Ohio and their current prices is available by calling 1-800-686-PUCO (1-800-686-7826).

Q. If I join the community's electric aggregation program, who will deliver my power, read my meter and respond to emergencies, such as power outages?

A. Your local electric utility will be responsible for the delivery of power to your home or business. Since your local electric utility still owns the wires and poles that deliver power to you, it will continue to read your meter and restore power after an outage.

ELECTRIC AGGREGATION: STEPS AFTER BALLOT PASSAGE

1. (2) Public Hearings, these can be on same day
2. *Commissioner Approval of Governance Plan with accepting resolution*
3. *Palmer Energy processes City/Village in PUCO Certification Application*
4. *City/Village executes PUCO paperwork*
5. *Paperwork submitted to PUCO for approval on your behalf*
6. *Certification by PUCO expected 30 days later*
7. Supplier secures prospective customer list from local utility
8. Supplier culls list with assistance from Palmer Energy
9. Opt out letter submitted to PUCO
10. Opt out letter mailed to prospective participants
11. 21 day opt out period ensues
12. Supplier eliminates any opt-outs
13. Supplier submits list to local utility for inclusion into program
14. Customers receive rescission notice
15. Customer has 7 days to respond to rescission notice
16. Any customers not rescinding placed in Gov't Aggregation
17. Power flow and savings started

Steps 3 – 7 only need to be completed if the City/village is not already an aggregator

Total Timeline 4-5 months

Yellow Springs Police Department Activity Report

	Jan-2018	Feb-2018	Mar-2018	Apr-2018	May-2018	Jun-2018	Jul-2018	Aug-2018	Sep-2018	Oct-2018	Nov-2018	Dec-2018
Total Calls	586											
Village Policing Calls	15											
Stolen Property Value	\$400.00											
Recovered Property Value	\$0.00											
Domestic Violence	0											
Domestic Disputes	1											
Property Damage Crashes	2											
Injury Crashes	1											
Hit/Skip Crashes	2											
Drug Overdoses	1											
Narcans Uses	2											
Total Offenses Reported	125											
Total Citations Issued	63											

Total Calls Year-to-Date	586
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Assistant Village Manager Report
March 19, 2018

USACE Grant Closeout

It is with great excitement that I announce that we received a check from the USACE in the amount of \$266,895.32. This is to reimburse the Village for the cost of the utility extension at the CBE property. The Village paid \$259,281.53 for the construction in 2017/2018. I am thankful that this grant could finally be closed out and the infrastructure complete!

Upcoming Legislation

As Council is aware, my last official day with the Village will be April 6. In preparing for my departure, I have been working with Judy to get on the agenda any last minute legislation in order to finalize any pending items. With that being said, there will be one ordinance on tonight's agenda and at least three more on the April 2 meeting. I have also been working very closely with staff and various Council members in ensuring a smooth transition. I am trying to be as proactive and diligent as possible in ensuring that all loose ends are tied up on my end!

Gaunt Park Pool - Revenues and Expenditures

	2010	2011	2012	2013	2014	2015	2016	2017
Revenue								
Park & Recreation Fund								
Donations	\$ -	\$ 150.00	\$ 1,265.00	\$ -	\$ -	\$ -	\$ -	\$ -
Admissions, Lessons	\$ 47,654.96	\$ 48,995.81	\$ 52,358.25	\$ 35,580.96	\$ 39,767.15	\$ 38,869.80	\$ 43,462.29	\$ 43,428.10
Concessions	\$ 8,728.70	\$ 9,201.47	\$ 8,251.55	\$ 5,802.45	\$ 6,613.66	\$ 6,616.49	\$ 10,413.11	\$ 9,620.76
Reimbursement - Sea Dogs	\$ -	\$ 311.37	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 56,383.66	\$ 58,658.65	\$ 61,874.80	\$ 41,383.41	\$ 46,380.81	\$ 45,486.29	\$ 53,875.40	\$ 53,048.86
Expenditures								
Park & Recreation Fund								
Personnel:								
Wages	\$ 49,349.19	\$ 42,808.21	\$ 51,357.82	\$ -	\$ -	\$ 5,558.78	\$ 63,691.00	\$ 62,150.44
Overtime	\$ 1,789.44	\$ 1,090.25	\$ 587.68	\$ -	\$ -	\$ -	\$ 302.67	\$ 157.22
Benefits	\$ 9,849.28	\$ 7,988.27	\$ 9,452.14	\$ 506.15	\$ -	\$ 395.30	\$ 10,518.94	\$ 12,257.28
Uniforms	\$ 1,191.86	\$ 1,053.80	\$ 1,239.56	\$ -	\$ -	\$ -	\$ 919.64	\$ 653.06
Travel and Training	\$ 100.00	\$ -	\$ -	\$ -	\$ -	\$ 345.00	\$ -	\$ 300.00
Contractual Services	\$ 13,352.61	\$ 8,920.00	\$ 8,795.04	\$ 79,254.26	\$ 85,158.38	\$ 90,059.37	\$ 25,372.91	\$ 23,388.41
Supplies	\$ 19,206.77	\$ 19,229.52	\$ 25,662.02	\$ 6,094.92	\$ 8,595.96	\$ 10,360.05	\$ 12,537.48	\$ 11,186.63
Public Works	\$ -	\$ -	\$ 6,000.00	\$ 8,394.24	\$ -	\$ -	\$ -	\$ -
Miscellaneous	\$ 123.00	\$ -	\$ 420.00	\$ 235.00	\$ -	\$ -	\$ -	\$ -
Total Park & Rec Fund	\$ 94,962.15	\$ 81,090.05	\$ 103,514.26	\$ 94,484.57	\$ 93,754.34	\$ 106,718.50	\$ 113,342.64	\$ 110,093.04
Profit/(Loss) Pool Fund	\$ (38,578.49)	\$ (22,431.40)	\$ (41,639.46)	\$ (53,101.16)	\$ (47,373.53)	\$ (61,232.21)	\$ (59,467.24)	\$ (57,044.18)
Park & Rec Improvement Fund								
Planned repairs	\$ -	\$ 2,500.00	\$ -	\$ -	\$ 13,953.00	\$ 29,994.00	\$ 437.78	
Capital outlay	\$ -	\$ 3,915.95	\$ 18,199.00	\$ -	\$ -	\$ -	\$ -	\$ -
Total Park & Rec Improvement Fund	\$ -	\$ 6,415.95	\$ 18,199.00	\$ -	\$ 13,953.00	\$ 29,994.00	\$ 437.78	\$ -
TOTAL EXPENDITURES	\$ 94,962.15	\$ 87,506.00	\$ 121,713.26	\$ 94,484.57	\$ 107,707.34	\$ 136,712.50	\$ 113,780.42	\$ 110,093.04
REVENUE OVER/(UNDER) EXPENDITURES	\$ (38,578.49)	\$ (28,847.35)	\$ (59,838.46)	\$ (53,101.16)	\$ (61,326.53)	\$ (91,226.21)	\$ (59,905.02)	\$ (57,044.18)

3-19-2018

To: Council

From: Judy Kintner

Re: Clerk's Report

It is STILL REALLY BUSY here. Records requests, meetings, packets, minutes. . . . NO stinkbugs.

Note on legislation upcoming. You will note that Council has a great deal of legislation coming to the table in the next two-to-three meetings.

One of the reasons for the increase in legislation is that Denise Swinger and Planning Commission are continuing their work on the zoning code, assuring that it is as responsive to Village values and user-friendly as possible. This means the occasional text amendment, and each text amendment generally entails three ordinances to assure that the every section of the code is duly amended.

Another reason for the wave of legislation is that Melissa Dodd is diligently making sure that all possible loose ends are addressed before she departs. For this reason, the supplemental and transfer ordinances upcoming (April 2) are set for that date to incorporate as many needed expenditures as possible, and will be read as emergencies so that Melissa is able to file them before her last day.

--Judy Kintner



Arts & Culture Commission

Monthly Report

February, 2018

The Arts & Culture Commission welcomed three new members in February, 2018.

- Catherine Roma
- Kathy Moulton
- Nancy Mellon

The full membership is John Fleming (Chair), Brittany Baum (Secretary), Catherine Roma, Kathy Moulton, Nancy Mellon and Council representatives being Lisa Kreeger (newly appointed) and Brian Housh (Alternate).

The February 14, 2018 meeting focused on the following topics:

Annual Report & Goal Setting

The Commission is developing an Annual Report for presentation to Council on March 19th.

The Commission is developing a set of 2018 goals to present to Council on March 19th. The goals are developed to align with the Village Values and Strategic Goals.

The timing for goal development is opportune as the Council is working on final goals that can be cascaded to the Commission for the March meeting.

ACC Commission Plan

The Commission agreed to begin work on a plan for the ACC that is driven from goals and defines anticipated results, activities required to reach goals, proposed timeframe, person(s) responsible, and resources required.



Board Report for Community Access Panel – March 2018

Submitted by Kevin D. Stokes, Village Council Member, Commission Liaison March 15, 2018

- Commission is still on hiatus
- Efforts are being made to recruit new members
- Discussions are underway to consider options for moving forward if a quorum of members is not reached
- Memo has been sent to those who have expressed interest



Board Report for Human Relations Commission – February 2018

Submitted by Kevin D. Stokes, Village Council Member, Commission Liaison March 15, 2018

- Commission met on March 1, 2018

Member present: Steve McQueen, Jessica Thomas, Chrissy Cruz, Nick Cunningham, Kevin Stokes. Also present was Village Manager, Patti Bates

- Approval of Minutes
- Community Concerns
 - William Tolle expressed concerns mentioned in Council previously
 - He advised that he had trouble connecting with Chief Carlson
 - Patti escorted William down to Dispatch to ensure Chief got the appropriate Message
- EOY Report Status: Still awaiting a couple of updates on sponsored events
- JSTF Updates – Steve McQueen is new Liaison to JSTF
- VAN Update – Two families received assistance
- 365/YPOC Update – 10-Year Anniversary of 365 Project will be celebrated on Sunday, March 18 at Central Chapel AME
- Retreat Feedback:
 - Long discussion about potential overlap of taskings (not responsibilities) between HRC and JSTF
- Green Metropolitan Housing Welcome Package discussion
- Hidden Figures Black History Month Celebration update

Details can be found in the official minutes of the meeting



TO: Village Council
FROM: Brian Housh
RE: March Commission Reports
DATE: March 16, 2018

Two good meetings:

Greene County Regional Planning Commission

There are quite a few housing developments moving forward in Greene County. These projects involve a diverse range of options from rentals to senior housing to smaller & larger family homes. A positive is that green/recreational common space, trails and traffic congestion are being contemplated with all of these developments. Notably, policies preventing “invasives” per Greene County Parks & Trails and other guidelines seem to be taken seriously by developers. I also appreciate that our local elected official colleagues are not pushing to rush these projects and recognize the importance of carefully evaluating the impacts on their communities.

I do want to flag that the Village should be aware that a ton of new housing is being developed in proximity to Yellow Springs and that this should be a part of all conversations related to our Goals.

Finally, I wanted to highlight that Ken LeBlanc is hoping to retire soon, and there has been an active search for his successor. My hope is that we find someone who *gets* the importance of active transportation and trails for our region as well as Ken does.

Miami Valley Regional Planning Commission

Happily, my second meeting was not as contentious, and I was able to give a shout out to MVRPC regarding its facilitation (Thanks, Matt Lindsay!) of our Complete Streets policy process. I highlighted the services of MVRPC that are free to members as well as the initiative to establish a statewide Complete Streets policy, which could include making funding decisions based on whether municipalities have such a policy. In other words, it is good to be proactive given the current conversations about federal and state transportation policy.

Oh, and through a ‘caucus-ing’ process, I was appointed to represent Greene County on the MVRPC Executive Committee. This provides a nice platform for awareness raising re: sustainable development, and the Village of Yellow Springs should have a meaningful voice in these discussions.

3/15/18

MacQueen Commission and Board Reports for 031918 Council Meeting

Village Manager's Housing Advisory Board (HAB), March 12, 2008 and conference calls with consultants

The HAB focused on the Community Conversations on Housing and agreed on the (hopefully) final draft of the PowerPoint. Kevin McGruder will be the presenter at each venue (thank you Kevin!). We are assessing logistic needs at each site and developing outreach strategies including the flyer in the Council packet. Once we have completed the Community Conversations and obtained feedback we will begin reviewing housing strategies and involve Council and the Planning Commission in the review.

The following is a summary of telephone conversations with three consultants:

- The Village is in a good place because we have the political will and leadership and can control the development of the Glass Farm
- Our next step should be to set specific goals for the type of housing we want based on what we have identified as the needs and desired future.
- While Inclusionary Zoning is unlikely to be useful in Yellow Springs, there are other incentives and regulations we can develop.
- It is important to talk with landowners and potential developers about their plans, what we want and how we can work with them to create what the community needs.
- There are a host of strategies that can work. General categories include: homebuyer assistance; developer incentives and regulations; public private partnerships; dedicated housing fund; rehab and preservation; Accessory Dwelling Unit strategies; and outside the box strategies such as promoting home sharing. We need to evaluate what will work best in Yellow Springs

Planning Commission, March 12, 2018

PC approved an accessory dwelling unit proposal and developed an initial review plan for the Comprehensive Plan. A citizen presented an effort underway to explore purchasing the Fels Building from Antioch to rehab it for offices and apartments.

Village Mediation Program, March 14, 2018

The Mediation Program has had three mediations, four conciliations and one facilitation since November. VMP attendees provided valuable feedback for our proposed housing meetings and several signed up to serve as facilitators. VMP will consider whether or not to offer Restorative Justice practices as part of its services – to be discussed at its June 14th meeting.

Environmental Commission, March 15, 2008

EC reviewed its Annual Report to be presented at Council as well as the Climate Action Plan, the Source Water Protection Plan and the Glass Farm Conservation Management proposal. It is providing feedback on efforts to cut down on single use plastic bags. EC plans to begin narrowing down goals developed from a risk assessment process.



Economic Sustainability Commission

Monthly Report

February, 2018

The Economic Sustainability Commission welcomed Karen Wintrow as a new member in January, 2018.

The full membership is Saul Greenberg (Chair), Sammy Saber, Henry Myers, Karen Wintrow, Susan Jennings, Kat Walter (alternate), Steve McQueen (School Board Representative) and Council representatives being Lisa Kreeger (newly appointed) and Kevin Stokes (newly appointed).

The February 7, 2018 meeting focused on the following topics:

Village Incentive Policies

The Commission is in the final review process of a Village Incentive Policy with the intention of submitting to Council for the 3/19 meeting. The Commission anticipates that the Council will have questions. In particular, there will be process decisions to make. There was discussion about the ESC being the proper venue to vetting applications.

Annual Report & Goal Setting

The Commission is developing an Annual Report for presentation to Council on March 19th.

The Commission is developing a set of 2018 goals to present to Council on March 19th. The goals are developed to align with the Village Values and Strategic Goals.

The timing for goal development is opportune as the Council is working on final goals that can be cascaded to the Commission for the March meeting.

Yellow Springs Environmental Commission

Minutes

August 24, 2017

5:45 – 7:00 PM

Meet in Bryan Center

Attendance: Duard Headley, Marianne MacQueen, Nadia Malarkey, Bettina Stolsenberg, Tom Dietrich, George Coder, Patti Bates, Guests from Mothers Out Front—Dawn Johnson, Christine Reedy, Laura Skidmore, Aimee Maruyama

- I. Welcome, Introduction of Guests
- II. Agenda Review, 1 minute
 - a. Want to discuss tree protection ordinance
 - b. Want to discuss limiting the number of honey beehives in the village
- III. Approve July Meeting Minutes, 3 minutes
 - a. Discussion—none
 - b. Motion: MacQueen
 - c. Second: Headley
 - d. Vote: Yays: 4 Nays: 0
- IV. Mothers Out Front Input
 - a. Goal to make climate change an issue decision-makers cannot ignore. Using grassroots efforts.
 - b. Upcoming event that EC might be involved in—reducing emissions from residential lawn mowers—workshop in fall and/or spring to inform villagers about transitioning lawns to native plantings. Ties into our recent changes to the “lawn ordinance” to include “managed natural landscapes” as well as the planting of prairie at Glass Farm. Want to have something interactive, involve families and kids. Want to have a local speaker, but also have a speaker from Indianapolis. Nadia mentioned connection to reducing use of pesticides and increasing organic lawn care. And her prior involvement with Pollinator Regeneration project, want to get residents involved to promote them. Nadia could volunteer to speak if in December or over the winter. Duard mentioned battery powered mowers are also something to promote. Could the EC provide an incentive to get villagers to convert to electric mowers (e.g., \$15 for the first XX number of villagers)?
 - i. Marianne- Motion to provide \$450 in incentive program= 30 at \$15/each. Seconded: Nadia. Ayes: 5. Nays: 0
 - ii. Nadia will follow up with MOF to brainstorm the event. Suggested to order information handouts on pollinators, invasive species removal,
 - iii. Duard wants to follow up with MOF to discuss CAP info.
- V. Report updates on existing goals, 30 minutes total – 6 minutes each
 - a. Glass Farm Conservation Area, Tom and Marianne
 - i. Honeysuckle removal along King St. scheduled for next week. Enoch is hired to cut and remove. Volunteers will follow along and apply roundup to the cut stumps. Nadia asked if we could have removed them mechanically instead. Tom and Marianne indicated this was not feasible in this case.

- ii. Subcommittee is working on designing signs to install—educational signs and an entrance sign.
 - iii. Working with local stone worker/artist, Todd Hahn, to make and install 3 stone benches.
- b. Patti said that the Village is setting up an endowment to manage the Yellow Springs Creek area project, to keep out invasive plants.
- c. Reduce Waste and Increase Recycling in the Village, Bettina
 - i. Patti checked with Village solicitor to see if Landlords can be required to provide recycling at apartments. Answer: trash removal service is mandatory but recycling service is voluntary.
 - ii. An insert provided in the recent utility bills to educate about what is recyclable through Rumpke.
 - iii. Discovered that #5 plastics are collected at Whole Foods for recycling. Can we get a local location for collection and recycling of #5 plastics.
 - iv. Doing research on recycling program in Fairborn for apartment residents.
 - v. What can be done to encourage the businesses from creating it in the first place. Some discussion about the use of reusable containers at groceries—Tom's doesn't allow. Fresh thyme apparently does.
- d. Climate Action Plan, Duard
 - i. See handout provided
 - ii. Developed based on research and best available information.
 - iii. Suggesting we develop our plans based on the example
 - iv. Celebrate progress.
 - v. Prioritize the issues and take actions
 - vi. Promote and expand beyond Village borders.
 - vii. Marianne would like to have Duard present at Village Council meeting in October after EC (and others?) can provide feedback.
 - viii. ICLEI sent a letter 8/23/17 to Village requesting an interview to add our input to their American Resilience Roadtrip the week of 9/11-9/15. Patti will reach out to connect with Marianne and Duard.
 - ix. Duard pointed out that Transportation impacts are equal to the impacts from manufacture and transportation of processed goods consumed by Villagers.
 - x. Repair Café happened to promote reuse of goods. Next one intends to facilitate a Swap, exchange of things to give away. Look for postings of next date.
- e. Pesticide Reduction, Nadia
 - i. Organic lawn care demonstration project is moving forward. Nadia working with YS News to get an article written. Working to get presentation/workshop set up for late fall/winter.
 - ii. Nadia mentioned the idea (from Britain) of a “Tree Protection Ordinance” for trees that are of certain age and value to the Village. Nadia will do research and bring info back to EC. Duard suggested working with the YS Tree Committee to identify ‘heritage trees’ to qualify for this and find ways to designate. Patti said to connect with the Energy Board on current

- iii. Pollinator regeneration project—wants to educate public about the differences between native bees and honeybees. Honeybees compete with them for forage.

- VIII. Adjourned, 7:03 pm

Meeting Date-- 2017	Chairperson
July 20	Deanna
August 17	Bettina
September 21	Duard
October 19	Nadia
November 16	Marianne
December 21	Deanna



The Economic Sustainability Commission provides information and makes recommendations to Council regarding economic development for the Village of Yellow Springs, identifying primary opportunities for economic development in the Village and strategies to support these efforts and facilitating a forum for incubating ideas and networking among diverse groups working on economic development in the Village.

Economic Sustainability Commission Minutes

Wednesday January 3, 2018; 7 pm

Council Chambers, John Bryan Community Center

Attendees: Sammy Saber, Susan Jennings, Saul Greenberg, Henry Myers, Emily Seibel, Brian Housh, Karen Wintrow

Minutes from November accepted (Myers/Housh)

The December meeting was cancelled due to lack of quorum but not all members received notification.

Two resignations were announced, Lucianna Lieff and Dino Pallotta both because of busy schedules. The Council Liaison position will be decided at the January 17 Council meeting. Saul will reach out to the Township Trustees and YS School Board to inquire about having a liaison attend from those two entities.

Revolving Loan Fund (RLF)

Housh announced that the recommendation from the Village Solicitor is to establish a Designated Community Improvement Corporation (CIC) to handle the RLF to ensure government representation in policy setting and decision-making.

Wintrow and Housh will work to locate previous work done on the RLF that explains the structure and function. Housh clarified that the reason the CIC model is preferred is that it is a cleaner and governmentally-approved structure.

A great deal more discussion and action will need to happen for this to move forward but the ESC has completed the work they were asked to do and the matter is now in Council's hands.

Incentive Policies

Housh explained that the Village has never had policies related to providing incentives which is why Council has asked the ESC to make some recommendations so that there is a defined process for awarding incentives. A draft was done by Ellen Hoover while she was a member of the original ESC in 2012 but it was never adopted.

Housh would like developing Incentive Policy recommendations for Council to be a major focus of the ESC in 2018.

There was a discussion of shared space and back-office services as a possible incentive for new businesses and non-profits.

Tax Revenue Generation

Myers indicated that there didn't seem to be any interest in forming a subcommittee to explore alternatives to what he considers to be the regressive tax policy of the village. This matter will not be explored by the ESC for now.

Localization

Jennings reviewed the discussion that is continuing after the Economics of Happiness Conference. YS Credit Union is applying for a grant to bring Michael Shuman to Yellow Springs. There is a meeting at Community Solutions office on January 9 to generate a list of discussion points of interest to Yellow Springs in anticipation of the Shuman visit.

Local resident Michael Knemeyer, an OSU Business Professor was mentioned as a potential resource.

Next meeting February 7, 2018 at 7pm in Council Chambers

Agenda to include Incentive Policies and Localization

Adjournment at 8:07 (Seibel/Greenberg)



The Economic Sustainability Commission provides information and makes recommendations to Council regarding economic development for the Village of Yellow Springs, identifying primary opportunities for economic development in the Village and strategies to support these efforts and facilitating a forum for incubating ideas and networking among diverse groups working on economic development in the Village.

Economic Sustainability Commission Minutes

Wednesday February 7, 2018; 7 pm

Council Chambers, John Bryan Community Center

Attendees: Sammy Saber, Saul Greenberg, Henry Myers, Lisa Kreeger, Steve McQueen, Karen Wintrow, Brian Housh, Kat Walter (representing Susan Jennings)

The meeting was called to order at 7:05 by Greenberg. Wintrow was sworn in as a member of the ESC by Council President Housh. All members introduced themselves and welcomed new members Kreeger, Council Liaison and McQueen, School Board Ex Officio Rep.

Minutes from December accepted with one correction. Henry Myers requested additional clarification regarding the Tax Revenue topic so the last sentence was changed to "This matter will not be explored by the ESC for now." (Myers/Saber)

Citizen Concerns

None

Old Business

Localization Initiative

Discussion began with Walter discussing localization efforts being explored by an ad hoc group of interested parties that developed from the Economics of Happiness conference. Areas that have been mentioned as priorities include a commercial kitchen, buying consortium, local investing and pollinator businesses. Sandy Hollenberg from the YSCU has submitted a grant proposal to fund bringing Michael Shuman to Yellow Springs to explore specific projects that are currently being identified by the ad hoc group.

Housh advised Walter to request village government involvement in the committee as their participation will be important to the success of any efforts. Per Walter, the effort is in the beginning stages and they are simply brainstorming ideas. Wintrow added that the ESC might be the best venue for the information to come to Council.

Local residents Michael Knemeyer, an OSU Business Professor and Michael Weisand, a neuroscientist and entrepreneur were mentioned as potential resources/consultants.

Development of Village Incentive Policies

Wintrow reviewed the materials she provided in the packet including a draft policy document that was a compilation of 2012 efforts by Ellen Hoover and the first iteration of the ESC with additional work added by Emily Seibel to broaden the focus from only business support. ESC members were supportive of the document and discussed next steps to move it on to Council.

Kreeger suggested a scoring sheet to quantify and qualify applications. Housh questioned whether the ESC was the proper venue for vetting applications as Council is exploring establishing a Designated CIC and will be discussing at their March 5 meeting. A question about applicant confidentiality was also raised.

Saber recommended that current incentives available or given should be included in the Incentive Policy. Wintrow will prepare a final draft for the next meeting to include an application document with the hopes that it can be forwarded on to Council after that meeting.

New Business

2018 ESC Goals

Greenberg advised that the ESC was scheduled to present their 2017 Annual Report to Council at the February 20 meeting. In order to have time to write it and give the ESC time to review and approve, Housh and Kreeger agreed to postpone that presentation until the March 19 meeting. Greenberg and Wintrow will work on writing the Annual Report to be approved at the March ESC meeting.

Per Kreeger, Council will be finalizing their goals at the February 20 meeting and she will advise the ESC of specific goals that they can take on. The ESC agreed that we would take on tasks requested by Council.

Proposed 2018 goals are as follows:

1. Complete and submit Incentive Policy to Council
2. Engage on Localization efforts and support as able
3. Identify an attraction and marketing strategy for the CBE
4. Update ESC Plan

2018 Goals will be finalized at the next meeting and included in the 2017 Annual Report.

Per Housh, Council might request the ESC look at village revenue options in preparation for the 2019 levy.

Proposed Agenda for March 7 meeting

Finalize Village Incentive Policy

Review and Approve 2017 Annual Report

Review and Approve 2018 Goals to be included with Annual Report

Adjournment at 8:40 (Wintrow/Myers)

Next meeting March 7, 2018 at 7pm in Council Chambers

Yellow Springs Environmental Commission

Minutes

October 19, 2017

5:45 – 7:00 PM

Meet in Bryan Center

Attendance: Marianne MacQueen, Bettina Stolsenberg, Tom Dietrich, Patti Bates, Guests:
Megan Bachman

- I. Welcome, Introduction of Guests
- II. Agenda Review, 1 minute
- III. Adopt September Meeting Minutes, 3 minutes
 - a. Discussion—none
 - b. Motion: MacQueen
 - c. Second: Newsom
 - d. Vote: Ayes: 4 Nays: 0
- IV. Report updates on existing goals, 30 minutes total – 6 minutes each
 - a. Glass Farm Conservation Area, Tom and Marianne
 - i. Progress being made on the project—benches installed, honeysuckle removed, prairie planted and growing and flowering.
 - ii. Should the Beaver Management Team morph into the Glass Farm Conservation Area and Beaver Welcoming Committee?
 1. Suggest that the EC provide a recommendation.
 2. Need to define the roles.
 3. Develop the draft with Tom, Marianne, and Vickie Hennessey
 - iii. Some tasks remaining—signs and potentially a footbridge
 - iv. Volunteer workday on 10/28/2017, 1-4 pm
 - b. Reduce Waste and Increase Recycling in the Village, Bettina
 - i. Followed up with Whole Foods about #5 plastic recycling. They confirmed the public can drop off there and they have a service to recycle it. The Whole Foods staff person there did not provide any additional information.
 - ii. Bettina will try to promote this service to Villagers.
 - c. Climate Action Plan, Duard—not present, deferred discussion
 - d. Pesticide Reduction, Nadia—not present, deferred discussion
 - e. Village Source Water Protection Plan, Deanna
 - i. Educational materials came out—flyer in the mail, brochure, about the new Water Treatment Plant.
 - ii. Some info still needed to finalize the plan. Getting some updates on the potential pollutant risks to include in the plan.
 - iii. More educational info being developed as well as a letter to the editor.
 - iv. Plan intended to be complete by the time the new water treatment plant goes online (~November 2017).
- V. Vernay, 25 minutes
 - a. Marianne suggested the EC could make a public statement about it, if we were well informed enough to do so.

- b. Megan suggested people get educated about the situation before the EPA public comment period (following Vernay's release of the final Corrective Measures Plan, CMP).
 - c. Megan said that Vernay meets with US EPA periodically
 - d. Currently the CMP does not include soil remediation.
 - e. Based on technical report from US EPA, the highest concentration of pollutants is 8' deep, located along Dayton St. on the eastern side of the property (near Sound Space).
 - f. The Vernay cleanup process is not going like the cleanup that YSI undertook, which used more collaborative public input and interest group involvement.
 - g. Concern for Village if the soil is not remediated that the site will never be usable. One report is that it would take 150 years to "naturally" clean up without removing the contaminated soil. Does the Village have legal standing? Is there demonstrated public harm?
 - h. Question about how the data is being interpreted by the consultant for Vernay versus the consultant for the citizens' group.
 - i. Vernay was once very involved in the community and philanthropic. They have also recently moved their headquarters out of Yellow Springs.
 - j. Proposal—Marianne and/or Patti could report to Council about the process and timeline and that suggest should be ready to comment about Village interests during the public comment period, when it happens. And encourage public to get educated.
- VI. Environmental Risk Assessment Discussion, 5 minutes
- a. Suggest we dedicate an entire meeting to this, at least as an initial effort.
 - b. Special meeting in a cozier environment, for about 2-3 hours, sometime early in the year to set goals. Maybe at Deanna's house.
 - c. Deanna will identify an agenda and if members need to provide any input.
- VII. Next Meeting date, Chairperson, and draft agenda
- a. November 16, 2017
 - b. Nadia will chair
 - c. Draft Agenda
- VIII. Adjourned, 7:08 pm

Meeting Date-- 2017	Chairperson
October 19	Marianne
November 16	Nadia
December 21	Deanna

Draft Agenda

- Draft outreach materials for Source Water Protection Plan, and the plan update
- Other standard goal updates
- Set future meeting dates and Chairperson schedule

Yellow Springs Environmental Commission

Minutes

December 21, 2017

5:45 – 7:00 PM

Meet in Bryan Center

Attendance: Marianne MacQueen, Duard Headley, Bettina Stolsenberg, Tom Dietrich, Patti Bates, Nadia Malarkey, Deanna Newsom

- I. Introduction of guests 5:45 PM-- None
- II. Agenda Review
- III. Approve November Meeting Minutes—no changes. Duard moved to adopt. Deanna seconded. Unanimously adopted.
 - a. Need to review and approve the October minutes at the next meeting
- IV. Updates (Brief overview of each project and next steps) 6:00 PM
 - a. Bettina's report on Standing Rock
 - i. Bettina has been delivering school supplies on a periodic basis
 - ii. Oil pipeline burst while she was out there recently
 - iii. Pipeline going under the tribe's key water source is still proceeding
 - b. Progress on Source Water Protection Plan
 - i. Deanna met with representatives of Morris Bean (Controller and Production Manager)
 - ii. Wrote a summary of history, including recommendations from 2001 and current status of those. EC reviewed hard copies during the meeting.
 - iii. In 2012, one of the Village's drinking water monitoring wells (i.e., non-active well) showed one particular VOC concentration of 0.81 ppb. The maximum contaminant level (MCL) allowed in source water is 5.0 ppb.
 1. Is this VOC result somehow attributable to Morris Bean?
 2. What studies have been done on-site at Morris Bean to determine the extent of pollution to groundwater (i.e., is there a plume?) and the extent of the remediation? Refer to report by Ohio EPA that Duard found during the meeting.
 3. Deanna will follow up to see if she can get more info to clarify status of remediation and if any monitoring is on-going
 - iv. Concrete liner to address sinkholes appear to be working. Deanna will ask what method and how frequently they monitor for sinkholes.
 - v. EC wants to request that Morris Bean add the Village Manager to the early notification emergency response plan.
 - vi. EC wants to request that monitoring be done for VOCs at the water treatment plant wells (at what frequency?—once, annually, quarterly?).
 - vii. Need to wrap up this data request from Morris Bean to finalize the source water protection plan
 - viii. George met with Richard from Village Water Treatment Plant to discuss the draft clean water video George presented at last EC meeting.

ix. EC wants to add printed educational pamphlets about water protection/water quality to the village utility bill mailer. Need some advance notice to get into the mailing. Deanna will send to Patti by Feb 1st to get into March utility bills.

- c. Clean Ohio/Glass Farm Project
 - i. Extension of grant project until March 2018.
 - ii. Progress is continuing, but some items needed more time to complete.
- d. Climate Action Plan
 - i. Deferred to next meeting
- e. Pollinator Project/Natural lawn care
 - i. Feb 7th, 2018—Pollinator Regeneration Workshop (1 hour). Nadia is working to find a lecture hall with A/V.
 - 1. Promotion of events—Nadia working to get an article in the Dayton City Paper, as well as Yellow Springs News
 - ii. March 1st, 2018—Beyond Pesticides Workshop.
 - 1. Nadia will coordinate with Patti to allow for outreach to other local municipalities to attend

- V. Initial Review of 2017 and Planning for 2018 6:45 PM
 - a. Officers
 - b. 2017 Report
 - c. Goals/Retreat—January 14, 2018 11am -2pm, instead of regular meeting, location at 120 W. Davis St.

Brainstorm of potential list of goals for future discussion

- Vernay remediation
- On-going committee for Glass Farm Conservation Area
- Economic sustainability commission-- recommendations
- Environmental Risks Assessment
- Potential Glass Farm Housing Development
- Housing policy/recommendations
- Build on initiatives by/collaborate with Agraria (Community Solutions)
- Continue to develop/finalize Climate Action Plan
- Waste management recommendations around building demolition

2017 Goals

- Review, update and begin implementation of the Source Water Protection Plan
- Monitor and work with staff to advise Council on how to enhance the Glass Farm Conservation area while protecting the flood control function.
- Educate Village Staff and the Community on alternatives to pesticides and herbicides.
- Work with staff and community members to find ways to reduce our waste stream
- Develop the Climate Action Plan

Meeting Date-- 2018	Chairperson
January 10*	Deanna
February 15	Bettina
March 15	Duard
April 19	Nadia
May 17	Marianne
June 21	Deanna
July 19	Bettina
August 16	Duard
September 20	Nadia
October 18	Marianne
November 15	Deanna
December 20	Bettina

*Note: Retreat meeting. All other meetings on 3rd Thursday of the month

Yellow Springs Environmental Commission

Annual Retreat Meeting Minutes

January 14, 2018

1:00-4:00 PM

Meet in YS Library

Attendance: Marianne MacQueen, Duard Headley, Bettina Stolsenberg, Tom Dietrich, Nadia Malarkey, George Coder, Deanna Newsom

- I. Introduction of guests 1:00 PM-- None
- II. Agenda Review
- III. Meeting Minutes— Need to review and approve the August, October, December and January minutes at the next meeting
- IV. Planning Exercise (Risk Assessment and Prioritization)
 - a. Define geographic scope and thematic scope
 - i. Refer to the EC charter (Chapter 274.03) which states ... “within the Village and Miami Township”
 - b. Define desired future state
 - i. See Duard’s Notes attached
 - c. What issues are preventing desired future state
 - i. See Duard’s Notes attached
 - d. Priority and Feasibility Ranking
 - i. Deanna to refine the list developed and set up a scoring spreadsheet. All members will score on their own. Deanna to average the results and bring to the February meeting.
 - e. What steps to address the highest ranked.
 - i. Discuss after ranking is completed
- V. Source water protection plan (Deanna)
 - a. Recommendations:
 - i. Village to conduct testing for VOCs at monitoring wells biannually, at a minimum
 - ii. Morris Bean to update Village Manager about sinkhole monitoring results as they occur
 - iii. Suggest setting a regular period-- monthly monitoring along with other existing monitoring
 - iv. Morris Bean to add the Village Manager to the Early Notification Plan
 - b. Deanna requests EC to review the emailed documents-- Source Water Protection Plan and especially an informational brochure. Please provide comments to Deanna by Friday 1/19/2018.
- VI. Upcoming pesticides education events (Nadia)
 - a. Need to determine locations for each event. Proposed locations agreed to by EC are identified below in parentheses. EC is requesting \$600 for the project to secure room rentals and support for presenters for the events for “Transitioning

- Towards Eco-Friendly Land Management Practices”. Marianne moved. Tom seconded. Unanimously passed.
- b. Feb 7th Pollinator Regeneration Project Event (Antioch Midwest)
 - c. March 1st-- Practitioner Training by Beyond Pesticides to Village staff and other local public entities (Bryan Center, Rooms A and B)
 - d. March 1st or 2nd evening –Organic lawn care event for residential public (Antioch Midwest)
 - e. Marianne proposed that EC has approved Nadia to work with news media to promote these events. Deanna seconded. Passed unanimously.
- VII. Climate Action Plan update (Duard)
- a. Yellow Springs Village Values, used for developing Council Goals, state “Seek, in all our decisions and actions, to reduce the carbon footprint of the community and encourage sound ecological practices throughout.
 - b. Duard proposed we use the Climate Action Plan to put forth recommendations to Council. Add a standing agenda item to review the Village’s major projects/goals.
 - c. Marianne suggested Council should submit “major projects” for environmental review. EC’s council liaison should promote these reviews and identify projects.
 - d. Duard suggested EC provide opportunistic recommendations on other projects. For example, seek ways to create economic equity as we proceed on green energy initiatives.
- VIII. TLT Jacoby Partnership Grant Project Update
- a. Tom provided update on the grant based on meeting with Krista Magaw
 - b. Nadia recommended two contacts: Xerces society and someone else about transition to organic ag. She will send info to Tom to forward to TLT.
- IX. Budget requests
- a. \$600 for events on transition to organic land management project.
 - b. \$450 for incentives for purchase of electric lawnmowers
 - c. \$150 for educational materials
 - d. \$1200 total budget request
- X. EC Annual Report to Council - due by March (includes annual goals)
- a. Draft to be started—each member provide a paragraph summary of status and accomplishments, include a visual if possible by 1/31/2018. Tom to compile and send out to EC before next meeting by 2/10. Marianne to send 2016 annual report to use as a template.
- XI. Next meeting draft agenda
- a. Annual Report
 - b. Risk Assessment and Prioritization
 - c. Opportunities to work with Village Council
 - d. Project Status Updates

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YSEC Risk Evaluation (January 2018)

Geographic Scope: use scope from EC Charter

Desired Future State (Main Heading) and Key Issues (Sub Headings)

- Natural ecosystems thriving – forests, riparian areas
 - Invasive species
 - Deer population
 - Development
 - Fragmentation
 - Invasive species introduction (plants and animals)
 - Industrial agriculture
 - Chemical usage
 - Assessment
 - Scoring 1,3,5 (5 is highest)
 - Impact if no action is taken
 - Probability of risk occurring
 - Feasibility of us impacting risk
- Informed and involved citizenry
 - Lack of access to information
 - Apathy, being overwhelmed
 - Lack of vision
 - Lack of inspiration
 - Viewpoint that humans are the master of nature – anthropocentrism.
 - Government and educational leadership and action.
- Clean water – groundwater, surface water, storm water
 - Chemical use/practices – public, private and governmental
 - Existing pollution
 - Poor rain water/storm water design, practices and infrastructure that result in higher volumes of runoff.
 - Public acceptance of standards
- Access to locally sourced organic food
 - Industrialization and globalization of our food system – local farms are mostly dedicated to commercial agriculture.
 - Economics
 - Cost to produce
 - Cost to purchase
 - Government subsidies support industrial agriculture
 - Food processing regulations
 - Healthy farmland availability and cost

- Competition with chain grocery stores
- Healthy managed landscapes and built environment – residential, public, agricultural, industrial/commercial
 - Soil pollution
 - Materials used in the built environment
 - Lawn chemicals/pesticides/herbicides
 - Planning and use practices (e.g. large lawns)
- Sustainable economic opportunities – working with businesses, organizations and economic sustainability commission to foster environmental sustainability
 - Dominance of existing economic system – global capitalism.
 - Lack of use of the precautionary principle – guiding framework for decision making that focuses on how decisions will impact the environment.
 - Low wages for most jobs
 - Tourist focused economy
 - Lack of networking with businesses to identify and enable opportunities
 - Lack of connections and knowledge to enable circular economy
- Waste minimization – business and residential
 - Acceptance of current state of recycling
 - Recycling practices in YS
 - Apartments
 - Not all plastics are recycled
 - Waste generation from events – challenge of recycling or zero waste events
 - Lack of awareness of recycling rules
 - Lack of awareness of the importance of reuse and reduction
 - Disposable/planned obsolescence products – repair and repurpose
 - Organic
 - Adoption of composting
 - Packaging
- Clean air
 - Vehicle emissions
 - Residential wood combustion
 - Industrial emissions
 - Long distance transport
 - Pesticide drift
 - Particulates from industrial agriculture
 - Noxious weeds
- Stable climate: local resilience and lower carbon footprint
 - Lack of governmental leadership, planning, action and regulation
 - Same issues in “Informed and involved citizenry” above
 - Complexity of issues and opportunities for action
 - Lack of transportation alternatives
 - See climate action planning work completed to date for more barriers and opportunities
- General Barriers
 - Inconsistent integration of environmental considerations in decision making

Art & Culture Commission
Meeting Minutes from 2/14/18 Meeting

Attendance:

John Fleming, Brian Housh, Brittany Baum, Lisa Kreeger, Catherine Roma, Kathy Molton, Nancy Mellon

Old Business:

Dawn Boyer presented information about “Hidden Figures” to the ACC. Hidden Figures is a Mills Lawn first grade project that will be unveiled on Feb. 21st at approximately 1:45pm at Mills Lawn Elementary near the main office in time for Black History Month. Previously, funds were sought from the ACC for this project; however, now there is no need for funding as this project is fully funded. Dawn Boyer approached the ACC to see if the ACC is interested in any of the art from this project. The photographs are currently \$75 per print (without a frame) and there are 16 of them. There was discussion about the size and cost and if the current show would travel. Dawn explained that Figures will live at Mills Lawn, but a duplicate set could be made if the ACC or Arts Council were interested. If we are interested in adding art to the Arts Council’s Permanent Collection, the proposal would have to be approved by the Stewardship Committee. Lisa mentioned she would make an announcement to promote this exhibit at the next council meeting. Nancy is going to check with Stewardship Committee to see if they have any interest in owning a set of duplicate photographs from Hidden Figures.

New Business:

An annual report for 2017 must be created and submitted to the Village Council for their meeting on March 19th. To meet this deadline, we must have a draft of this document ready for the next ACC meeting on March 14th. Edits will be made quickly so the document can go in Council’s packet on March 16th.

Lisa explained creating goals and making decisions based on goals. There was a discussion of the ACC’s current mission, vision and purpose statement and an explanation of the origination of the ACC. John explained the ACC’s purpose and how it differs from the Arts Council.

During this meeting, we brainstormed some initial goals for 2018 and they are as follows:

1. Revisit / update the mission statement of the ACC to better reflect its interest to engage more holistically with arts and culture in Yellow Springs (beyond a focus on public art)
2. Develop a vision statement for the ACC
 - a. Articulate the role of the ACC in relation wo to other arts organization in Yellow Springs (role, purpose)
 - b. what do we ‘mean’ by arts and culture
 - c. Promote appreciation (A Bridge to the arts and cultural appreciation) for community members and Village staff
3. Develop a plan for the ACC in alignment with the YS Village Council Strategic Goals and Village Values (driven from goals, anticipated results, activities required to reach goals, proposed timeframe, person(s) responsible, resources required)

4. Facilitate the ongoing success of the John Bryan Community Gallery through collaboration with the Yellow Springs Arts Council
5. Promote visibility of the African America experience in Yellow Springs through exhibits and experiences of the arts.
 - a. Gaunt Statue project
 - b. Hidden Figures project
6. Administer the VIDA Award

Brian is going to send Brittany the 2016 Annual Report and Brittany is going to edit and update it to include information on the John Bryan Community Center Gallery and any other important information from 2017. Brittany will include the 2018 goals outlined above in this document and send this out to everyone on the ACC before our next meeting on March 14th.

John will not be able to attend the next meeting on March 14th, so Brittany has agreed to lead the meeting.

Lisa moved to adjourn the meeting a little after 7pm.

2/18/18

Human Relations Commission Retreat Notes

The meeting began at 3:05 in Council Chambers

Attendees: Kevin Stokes, Chrissy Cruz, Nick Cunningham, Jessica Thomas, Steve McQueen, HRC candidate Tim Baum, guest Jennifer Beerman (who left after the opening exercise) and Marianne MacQueen.

Opening Exercise: Jennifer Beerman led a Restorative Justice exercise which helped HRC members express their feelings and concerns about past issues related to HRC and Village Council. Her facilitation was much appreciated and allowed members to move on to discuss plans for 2018.

Housekeeping Discussion: The following decisions were made to ensure that HRC roles and responsibilities go smoothly in 2018

- Jessica will continue as Secretary and will record the agreed upon agenda for the next meeting. Tim will take minutes for meetings Jessica can't attend.
- Kevin, as Council Liaison, will send the agenda for the upcoming HRC meeting to Judy Kintner and Nick after getting the draft minutes from Jessica. He will also send out the updated agenda and draft minutes to members on the Monday before the next HRC meeting and request that Judy print out both for members.
- Nick will serve as Chair to facilitate meetings coordinating with Kevin to add anything to the agenda that comes up between meetings.
- Chrissy will manage grant requests checking for requests at the HRC mailbox and hard copies in the file room. She will prepare the requests for discussion at meetings and send out copies via email to members. (*What about hard copies?*) When HRC approves a request Chrissy will record the amount, sign the request and give to Kevin to sign and to deliver to Susie Yount in the Finance Department.
- Jessica will send the HRC mailbox to Kevin.
- Attendance and follow-through: when members can't attend a meeting they will notify the whole membership. If a member can't follow through on a commitment they will notify the other members and seek help to accomplish their tasks.

Annual Report: Steve and Chrissy will get their materials to Jessica tomorrow so she can finalize the report. Kevin will get a date from Judy for presenting the report to Council. (*Who will present it?*) Marianne will email Jessica the form for the 2018 budget request to be included in the Annual Report.

Brainstorming Potential 2018 Goals

1. Block Parties: Kevin will work with Chrissy to develop a more effective process with staff so that Chrissy is the point person for block party requests. Chrissy wants more HRC member involvement in the block parties. She plans to do a community wide one again on S. Winter St.
2. Know Your Neighbor: Nick wants to continue to work on developing lists of vulnerable people for the YSPD and neighbors who can check on folks during emergencies. The YSPD Outreach Specialist can play a role in this.
3. Community Priorities: Steve brought up the unfortunate issue of the Township, Council and School Board competing for scarce funds without having sought ways to collaborate. He suggests having a mechanism for citizens to weigh in on issues that are important to them either through meetings or surveys.

4. Community Connections/Conversations: Kevin would like to develop a model for neighbors to meeting together for Communi-teas to identify and discuss issues that are important to them and to get to know each other.
5. New Neighbor Packets: This was a project suggested at the 2017 that did not get off the ground. The idea is to create baskets or packets for new residents with needed information about services, businesses, nonprofits and local government and to start with Greene Met residents. HRC may ask someone from Greene Met administration to come to HRC to discuss how to support these residents.
6. Getting the Word out about HRC: Nick suggested having an HRC booth at Street Fair and using the HRC banner. Other ideas included doing something on-line, having HRC information and suggestion boxes at block parties, a suggestion box at the Emporium, and a *Come Meet HRC* night.

The meeting ended at 5:05 with appreciations expressed for the renewed group energy.

Respectfully Submitted by,

Marianne MacQueen, Council liaison alternate

HRC Minutes Feb 1, 2018

Introductions: Nick Cunningham, Kate Hamilton, Steve McQueen, Marianne Macqueen, Jessica Thomas, Kevin Stokes

Approval of Minutes: Minutes Approved unanimously

Requests for Support N/A

Citizen Concerns N/A

Council Updates Housing Needs Assessment has been completed and Council has heard a presentation about the data collected. Council was informed that the population of Yellow Springs is elderly and well-off. There are many people living in poverty (mostly young people). There will be four forums (pending council approval) about housing where citizens can learn about our housing needs and voice their concerns.

Old Business:

2017 End of Year Report Draft- there are a few more things that we need to add. Marianne will work on the Block Parties and the financial report.

JSTF Update Kate has completed what she has been working on and will be starting a new project. Steve said that the Mayor's Court committee is working on answering questions about adding a magistrate or prosecutor. JSTF would love some help with getting the community more involved by setting up some community forums in order to get some more community input.

VAN Update Chrissy was not in attendance

365 Project/Young People of Color There will be two movies sponsored by YPoC. They want to sponsor movies outside of Black History month so that the 365 project can fulfill part of their mission. Courageous Conversations is something new where all ages can discuss race and how they are affected. The first conversation will be on Feb. 15.

Kate: Beloved Community is inviting villagers for a community meal on Saturday. There will be some

New Business:

Retreat Discussion/planning

Retreat will be on Feb 18 from 2-5 in Council Chambers. We need to really work on recruiting, especially since we may have three open positions. We may need to discuss going on a hiatus so that we can recruit more people. We also need to finish the annual report. We will also need to discuss who will be in what position. Steve moved to remove Chrissy from her role as the co-chair because she has not been in attendance at 3+ meetings and she has not performed the assigned tasks, such as creating and sending out the agenda in a timely fashion. Jessica seconded, unanimous vote agreed to remove her from co-chair responsibilities. We should also take some time to discuss roles and responsibilities.

Sponsored Events updates:

- o **Hidden Figures at Mills Lawn School (Steve)-** this event is ongoing and will take place in 2018. It has become a PBL that we will have more information on later in 2018

- o **Kingian Nonviolence Conflict Reconciliation Training** We are still waiting on information from Mila Cooper to see how everything went.

- o **Kwanzaa** Steve said that Kwanzaa was very successful.

- o **Day of Empowerment** Was on January 31. Waiting on John Gudgel to update on the event.

Approve Next Month's Agenda- We created the agenda for the retreat. We approved the draft agenda. We also created a draft agenda for March

Meeting adjourned at 8:35

Next HRC Meeting Thursday March 1st, 2018

Future Discussion:

- Boys/Girls Night at Mills Lawn (Steve)
- McKinney Middle School 8 th Grade Trip
- Mentoring (Steve, Nick, & Chrissy)
- School Supplies
- YSPD interviews

**Planning Commission
Regular Meeting Minutes**

Council Chambers 7:00pm

Monday, February 12, 2018

CALL TO ORDER

The meeting was called to order at 7:00 P.M.

ROLL CALL

Planning Commission members present were Vice-Chair, Rose Pelzl, serving as Chair, Council Representative Marianne MacQueen, Frank Doden and Ted Donnell. Also present were Denise Swinger, Zoning Administrator, and Chris Conard, Village Solicitor.

REVIEW OF AGENDA

There were no changes made.

REVIEW OF MINUTES

Minutes of December 11, 2017 were reviewed. MacQueen MOVED to ADOPT THE MINUTES AS WRITTEN. Doden SECONDED and the MOTION PASSED 3-0 with Donnell abstaining.

COMMUNICATIONS

There were no communications.

COUNCIL REPORT

MacQueen noted a Housing Needs Assessment presentation and subsequent meetings of the Housing Advisory Board. She noted upcoming meetings which will elicit public opinion and input on the matter of Housing availability and planning for the Village.

CITIZEN COMMENTS

There were no citizen comments.

PUBLIC HEARINGS:

- a. **Conditional Use Application and Site Plan Review** – B-1, Central Business District –Jake Brummett has submitted a conditional use application for the purpose of establishing a brewpub at 101 Corry Street. Parcel ID# F19000100100005100.

Swinger explained the request as follows:

A conditional use application for a brew pub at 101 Corry Street was submitted to the Zoning Office for a hearing before the Planning Commission (**Case #PC18-01**). The property is located at the southeast corner of Dayton and Corry Street in the Central Business District. It is the former location of William's Eatery.

The property is owned by International Transaction, Inc. whose mailing address is 13 Medalist Way in Xenia, Ohio. The applicant is Jake Brummett, owner of Wander & Wonder at 241 Xenia Avenue. Mr. Brummett is leasing the building for a brew pub. He intends to call the business "Trail Town Brewery" and plans to brew 100 to 200 gallons of beer weekly to be served only on the premises. He also plans to serve Mexican-themed food. Mr. Brummett plans to be open seven days a week from 11:00AM to 10:00 PM.

Mr. Brummett has indicated he is putting only a small area for 8 to 12 people in the brew house location. This was previously filled with tables for diners. He said that the previous restaurant had a total seating area in both rooms for 70 to 80 customers.

Mr. Brummett has indicated there will be a caramel smell inside the building when he is boiling the wort, but it will dissipate once he is finished brewing. His brew house will be located under the existing exhaust system in the enclosed porch area indicated on the site plan. Mr. Brummett intends to do this process twice a week and will put the spent grain in bins to haul offsite immediately after brewing to ensure no outside odors.. He said the spent grain will be used to feed farm animals.

Mr. Brummett has indicated there will be no additional noises from the operation of the brew pub. There will be an 8' X 12' walk in cooler but it is enclosed in an existing addition on the side of the property next to Peach's Grill. Mr Brummett does not plan the addition of any additional impervious surfaces.

Mr. Brummett indicated he is putting only a small area for 8 to 12 people in the brew house location. This was previously filled with tables for diners. He said that the previous restaurant had a total seating area in both rooms for 70 to 80 customers. Mr. Brummett will have seating for 36 in the main room, seating for 8 to 12

in the brewing area, and additional seating for 16 in the outdoor patio area. This brings the total seating count to 64. There are six parking spaces available on site. Mr. Brummett intends to have one marked for accessibility.

Pelzl invited the applicant to speak.

Mr. Brummett reiterated that he will be a small brew operation—less than a tenth of the volume of the YS Brewery. with the product to be sold on the premises only.

MacQueen asked about the potential odor produced, and was informed that the fumes would be vented out for about 90 minutes per brewing, and again the odor would be caramel.

Donnell asked Brummett whether he had yet consulted with the Greene County Building Department or the Greene County Health Department.

Brummell indicated that he had a visit scheduled from the Health Department for a walk through on Thursday. He indicated that if the Health Department granted approval, he would then apply for a manufacturing/brewing license.

Donnell cautioned Brummell that Greene County Building Department would require an occupancy permit for any change of use, and cautioned further that the greenhouse structure is temporary, and if the use is changed that would cease to be grandfathered in.

In response to a question from MacQueen, Donnell explained that even if the brew operation was conducted in the permanent structure, the change of use, given that there is a residence located on the upper floor, would be likely to require substantial modification.

In response to comment from Brummett, Donnell noted that the greenhouse does not comply to the structural standards necessary for a permanent structure, but has been grandfathered in for nearly 30 years.

Planning Commission directed Brummett to get in contact with Al Kuzma regarding the matter.

Swinger suggested that Brummett contact the property owner to see if she may have further information regarding the structure.

Pelzl raised the issue of parking.

Swinger commented that PC could be generous in this matter, given that the number of seats will be fewer than was the case for Williams Eatery.

Pelzl OPENED THE PUBLIC HEARING.

Laura Heberkoss, stating that she and her husband own the Flying Pepper Food Truck, and sell regularly at the Yellow Springs Brewery. She stated that they had looked at the property at 101 Corry St. as a potential brick and mortar location for their restaurant, but that Brummett had already leased the building. Heberkoss stated that she and her husband have been speaking with Brummett about providing food for his brewing operation.

Heberkoss stated that she and her husband are committed to “fresh, local products”, and purchase extensively from the farmers market in their home area of Logan County, and would commit to purchasing from the Yellow Springs farmers market and local providers if they were able to serve in the area more regularly.

Karen Wintrow, representing the Yellow Springs Chamber encouraged PC to view the request favorably, noting that the gap left by Williams’ departure needs to be filled. She opined that parking for Williams was not a problem, so that parking for the smaller venue should not be an issue.

Wintrow noted that the owners of the Flying Pepper had reached out to her, and that she was impressed with their commitment to locating in the Village.

Wintrow commented that when Brummett came to the Village to open Wander and Wonder eight months ago, he demonstrated the desire to be creative with his business and to reach out to and fit into the local environment. Wintrow opined that these qualities will help his new venture achieve success.

Pelzl CLOSED THE PUBLIC HEARING.

MacQueen received confirmation from Swinger that there were no complaints brought regarding parking when Williams Eatery was in business.

Brummett was asked about bicycle racks, and indicated that he would be able to put a bike rack in, and asked for guidance in installing handicap accessible parking.

Donnell commented that the use is permitted with conditions, stating that the only condition he would impose is that Brummett obtain an occupancy permit for the building.

Donnell MOVED TO APPROVE THE CONDITIONAL USE APPLICATION WITH THE CONDITION THAT THE APPLICANT OBTAIN AN OCCUPANCY PERMIT THROUGH THE GREENE COUNTY BUILDING DEPARTMENT, AND OBTAIN HEALTH DEPARTMENT APPROVAL. PLANNING COMMISSION DEEMS THE EXISTING PARKING AVAILABLE ACCEPTABLE WITH THE INCLUSION OF BIKE RACKS. MacQueen SECONDED, and the MOTION PASSED 4-0 on a ROLL CALL VOTE.

Planning Commission members verbally gave their approval of the requested hours of operation (11am-10pm).

- b. Text Amendment – Table 1250.02 Schedule of Uses: Business Districts** – adding mobile vending (food trucks) to B-2
- c. Text Amendment - Table 1258.01 Schedule of Uses by District** – adding mobile vending (food trucks) to B-2, General Business District.
- d. Text Amendment – Chapter 1262.08 (d) (1)** – adding mobile vending (food trucks) to B-2, General Business District.

Swinger introduced the topic, noting that there is no allowance for mobile food trucks in the B-2 in the current zoning code. She commented that she did some research on the topic, and determined that in fact the decision had been purposeful, but noted that it makes little sense, given that food trucks are permitted in the B-1, where they might theoretically compete with brick and mortar establishments.

Donnell commented that at the time of the zoning code rewrite, food trucks were not a popular or trendy use. This has changed considerably in the past five years or so, and, he noted, the idea makes sense for that district.

Pelzl noted that the change needs to be enacted in three areas of the zoning code, and proceeded to call public hearings for each section of the zoning code.

Pelzl OPENED A PUBLIC HEARING FOR A TEXT AMENDMENT TO Table 1250.02 Schedule of Uses: Business Districts – adding mobile vending (food trucks) to B-2.

There being no public comment on the matter, Pelzl CLOSED THE PUBLIC HEARING and CALLED THE MOTION.

MacQueen MOVED TO ENACT THE TEXT AMENDMENT TO TABLE 1250.02 SCHEDULE OF USES: BUSINESS DISTRICTS – ADDING MOBILE VENDING (FOOD TRUCKS) TO B-2. Pelzl SECONDED and the MOTION PASSED 4-0 ON A ROLL CALL VOTE.

Pelzl OPENED A PUBLIC HEARING FOR A TEXT AMENDMENT TO Table 1258.01 Schedule of Uses by District – adding mobile vending (food trucks) to B-2, General Business District.

There being no public comment on the matter, Pelzl CLOSED THE PUBLIC HEARING and CALLED THE MOTION.

MacQueen MOVED TO ENACT THE TEXT AMENDMENT TO TABLE 1258.01 SCHEDULE OF USES BY DISTRICT – ADDING MOBILE VENDING (FOOD TRUCKS) TO B-2, GENERAL BUSINESS DISTRICT. Donnell SECONDED and the MOTION PASSED 4-0 ON A ROLL CALL VOTE.

Donnell received confirmation from Conard that in this type of situation, in which a challenge to any one of the amendments would jeopardize all of them, that the amendments could be heard as a single public hearing.

Pelzl OPENED A PUBLIC HEARING FOR A TEXT AMENDMENT TO Chapter 1262.08 (d) (1) – adding mobile vending (food trucks) to B-2, General Business District.

There being no public comment on the matter, Pelzl CLOSED THE PUBLIC HEARING and CALLED THE MOTION.

Donnell MOVED TO ENACT THE TEXT AMENDMENT TO CHAPTER 1262.08 (D) (1) – ADDING MOBILE VENDING (FOOD TRUCKS) TO B-2, GENERAL BUSINESS DISTRICT. Doden SECONDED and the MOTION PASSED 4-0 ON A ROLL CALL VOTE.

OLD BUSINESS

Update of Comprehensive Land Use Plan (CLUP) and addition of Complete Streets Policy. Swinger explained the need to update the CLUP, and provided some historical background.

Donnell suggested that the method used for the 2010 rewrite had been effective, with participants reviewing selected sections monthly and then discussing changes and additions at their monthly meeting.

Donnell commented that the CLUP still reflects the values of the community, stating that substantive changes are likely not needed, but that the attachments and data all need revision.

MacQueen suggested a subgroup for initial review.

Pelzl commented that PC could address the document by sections each month and that this would be doable. She stressed that the document is heavily relied upon by the Commission.

Donnell characterized the CLUP as a policy document for developers.

Donnell suggested that utility connections should be included in the CLUP, using the Glass Farm as an example.

The Clerk stated that she will provide past versions of the CLUP as well as all of the appendixes to PC members.

PC determined that the Complete Streets Policy will be incorporated in to the CLUP rewrite.

Donnell suggested that at the March meeting, PC review the appendixes and the introduction and discuss what they wish to include.

Doden suggested that there be a discussion as to how to break the document up for revision at the March meeting.

Swinger suggested that the appendixes be included within the revised CLUP for the rewrite.

NEW BUSINESS

Annual Report to Council – Review of draft report of Planning Commission activities to present to Village Council. Swinger went over her draft report to Council briefly, informing PC that she would provide the report to Council at their March 19th meeting.

Swinger noted that most persons seeking planning or zoning information come in without appointments.

AGENDA PLANNING

Swinger noted that need for a special meeting for February 26th to hear a Conditional Use request. She explained that the owner of an establishment had purchased a second property and had assumed that in taking over the prior restaurant's liquor license, he would be grandfathered in to the use.

Swinger noted that while this would ordinarily be the case, the previous owner, after obtaining voter permission to serve alcohol in that district, failed to return to the Village to obtain a conditional use to do the same.

Donnell questioned the need for the proprietor to return for a conditional use, arguing that if the voters approved the establishment as "wet", this should transfer on to the new owner as a matter of course. He opined that this might be considered punitive to the current owner.

Pelzl asked whether the use could be grandfathered-in.

PC discussed the matter briefly, agreeing to err on the side of caution and to hold a hearing.

The Solicitor advocated for holding the hearing, stating that it was the safest course of action for all concerned.

All present stated that they would be able to attend a special meeting on February 26th.

NOMINATIONS

MacQueen NOMINATED Pelzl as CHAIR. Donnell SECONDED.

Pelzl NOMINATED Doden as Vice-Chair. MacQueen SECONDED.

Vote on the Motions will occur at the next regular meeting of the Planning Commission.

ADJOURNMENT

At 8:20pm, Pelzl MOVED and MacQueen SECONDED a MOTION TO ADJOURN. The MOTION PASSED 5-0 ON A VOICE VOTE.

Rose Pelzl, Acting Chair

Attest: Judy Kintner, Clerk

Please note: These minutes are not verbatim. A DVD copy of the meeting is available at the Yellow Springs Library during regular Library hours, and in the Clerk of Council's office between 9 and 3 Monday through Friday.

Update to Council - Utility Affordability Initiative / Round Up Program
March 15, 2018
Prepared by Lisa Kreeger

Work has continued as was proposed at the 03/05/2018 meeting. The goals remain:

1. Analyze financial models to evaluate utility rates and financial implications for the Village
2. Identify rate structure revisions that may impact affordability in Yellow Springs
3. Implement a Utility Round-Up Program
4. Identify education and outreach programs, in collaboration with other Village organizations, for more efficient utility consumption in Yellow Springs

Status:

- Focus of current analysis is *electric utility costs*
- Analysis begun:
 - electric usage and rates analysis to understand the cost impact on households of various sizes / types
 - 2018 Village budget with a focus on Electric Operating Fund and Electric Capital Operating Fund to evaluate impact of any potential rate changes
- Confirmed the importance of community education focused on:
 - the electric rates (what they mean, what to expect)
 - interpreting 'ending balances' in the Village Budget. The 2018 budget reported solid reserves. However, as that presentation focused on budget, we did not highlight anticipated capital expenses that would need to come out of those funds. The Village manager, staff, and Council recognize that investments will be required in electric infrastructure. These must be factored in when considering any potential for rate restructuring.
- HRC will discuss this initiative at their next meeting and consider what information they would need to consider different assistance programs. Initial focus is on education and understanding existing community resources. Thank you to the community members who have shared ideas and resources.
- Proposed project schedule is on track. Anticipate sharing preliminary analysis on April 16.

Request of Council:

1. Support for continued focused analysis led by the Finance Advisory Committee:
 - a. Village budget impact of the current rate structure taking into account anticipated major electric infrastructure costs,
 - b. exploration of different rate structures.
2. Add update to Council agenda 4/16

Special thanks go to *Melissa Dodd* for her invaluable assistance.



Community Conversations HOUSING NEEDS IN YELLOW SPRINGS

We want your feedback!

Learn about the recent Housing Needs Assessment prepared by Bowen National Research and provide your comments and suggestions.

Wednesday, April 4th 7:00 P.M. Mills Lawn School

Thursday, April 5th 10:30 A.M. Yellow Springs Senior Center

Monday, April 9th 6:00 P.M. First Baptist Church of Yellow Springs

Saturday, April 21st 2:00 P.M. John Bryan Community Center, A&B

Each session will be approximately 1-1/2 to 2 hours in length.

Contact the Village Manager's Office at (937) 767-1279 for information.

Village Council
100 Dayton Street
Yellow Springs, OH 45387

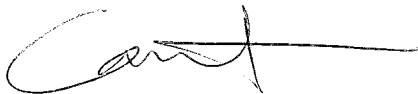
March 4, 2018

Dear Council,

A comment by Amy Magnus on a Yellow Springs-centered Facebook page exposed a nerve: Yellow Springs residents do not want the peace of their village disturbed by automated television monitors attached to the Speedway gas pumps. Even in quiet hours, these things are blaring away. People who have asked station clerks to mute the pumps have been told that they don't have the ability to do that.

The thread of the conversation that followed revealed residents feeling startled, irritated, and exasperated. Would you please look into silencing these annoyances? Digital sales barkers are inappropriate within our historic downtown. Please stop them before they proliferate!

Sincere thanks,

A handwritten signature in black ink, appearing to read 'Connie', with a long horizontal line extending to the right.

Connie Crockett
611 Xenia Avenue
Yellow Springs, OH

Judy Kintner, YSO Village Clerk

From: Mark Heise <mheise@yellowspringer.com>
Sent: Thursday, March 08, 2018 11:08 AM
To: Judy Kintner, YSO Village Clerk
Subject: It is time to defend Street Fair again.

Good day!

My name is Mark Heise and my wife and I reside at 1120 Xenia Avenue.

I wanted to take a moment to convey to you how important Street Fair is to us and the positive impact it has had on our lives, and by extension, the positive impact Street Fair has on our community as a whole.

I moved to Ohio eighteen years ago from living on a sailboat up and down the East Coast. You can imagine the culture shock I experienced moving to Fort Loramie from that experience. A year later I found myself separating from my child's mother and trying to decide how I could continue to live in this state to be a good father to my daughter and keep my sanity. A friend told me I needed to go to Yellow Springs and attend Street Fair.

Because there was a Street Fair, I found my place in this state and found the only community in Ohio I felt was worth living in and being a part of. It took two more years, but my new wife Robin and I moved here from Troy. Yes...home to that other festival.

We rented a little house behind Mills Lawn on Phillips, which was perfect walking distance to Street Fair and crawling distance to the New Year ball drop. At the ripe old age of five, my daughter Morgan decided she wanted to have a lemonade stand during Street Fair, so we set it up in front of our house. Morgan made \$16 dollars that day and saved that money in her little purse for almost three years. She learned about sales, marketing and the value of working hard to make money.

Fourteen years later, Robin and I both have businesses that depend on Street Fair for effects that extend far past the tear-down at 5:00 pm. Robin is the director of Yellow Springs Heritage, a non-profit organization that presents historical programs and walking tours. Through the awareness she has generated by meeting and talking with people at Street Fair that share our love of Yellow Springs, she has expanded her walking tours and this year partnered with the 365 Project to provide an even more diverse offering. YS Heritage can trace its roots back to Street Fair and interactions we had with people and other nonprofits we met there.

My own business, Yellow Springer is a t-shirt printing business that enjoys a nice infusion of cash in the Spring to give me some working capital for the Summer season and a little bit of padding in the Fall to get the business through the Winter, but that is not the most important thing... Street Fair is KEY to my marketing. I provide a custom product and Street Fair gives me the opportunity to meet new potential customers face-to-face and allows them to view multiple samples of my work. I can honestly say that I have tripled what my business would normally be during the rest of the year because of contacts I make at Street Fair. Last year I expanded four times into different markets because of connections I made at Street Fair. This means sales tax and income tax revenue brought into our community. Additionally, this year the merchant centers for two organizations from outside of Yellow Springs will be handled by YS Tees. This is taxes and income that has been brought to our community from Miami County and Athens County. Nonprofits such as Glen Helen, Greene County Parks and Trails, and the Buckeye Trail Association benefit from the sales of some of my shirts at Street Fair. I cannot afford a brick-and-mortar space in this town. This gives me two days of something close to a brick-and-mortar existence that I can afford.

Street Fair is an important part of the culture of our community. It serves this community as a marketing engine like no other. I am willing to bet there are others like our family that have relocated here because they came to a Street Fair at some point or another.

Fees for Street Fair are reasonable. There is talk about folding costs for Village services such as Police and maintenance into these fees. I understand the reasoning behind this, but I feel that Street Fair is as much a service to the community as it is a burden. Keep in mind that this event is a non-profit event. If we go down this road, I fear that not only may it cause many businesses and organizations to not be able to afford Street Fair, it sets a precedent. Consider this...how many other events run in the Village require additional services? Would we then start charging the Pride Parade, fireworks, New Year ball drop, the pet parade, Art on the Lawn, or any number of other events for the additional services the Village has to provide because of their existence?

I have heard people discussing the "good old days" of the sidewalk sale, when villagers could come down with arts and crafts and make a few dollars from homemade goods. They say this is gone. I disagree and would guess that these folks are the same ones who refuse to come down to Street Fair. Buskers are on the streets making more in one day than many would make in a year. Kids pull wagons with coolers full of bottled water to make a little spending money. Garage sales spring up around town to take advantage of the influx of visitors. I have seen kids selling handmade jewelry, paintings and other artwork on the sidewalks leading into Street Fair. The little guy still has a chance if they know how to make it work. Local artisans and performers get a platform for their craft that rivals no other.

Street Fair happens two days a year. I would venture to say that the benefit to the community outweighs any expense for Village services. Street Fair is efficiently run and is quickly cleaned up. It attracts an extremely

diverse crowd and provides marketing opportunities for the Village that could not have as extensive a reach in any other way.

Really, it is only two days. Why mess with success?

Thank you for your time.

Mark Heise

Owner Yellow Springer LLC

1120 Xenia Ave

Yellow Springs, OH 45387

937-524-9558

From Judith Hempfling. 3-12-18

Re: Robin DiAngelo, PhD "Critical Racial and Social Justice Education"

From Website:

I provide workplace training and consulting on socially just practice, with a special focus on race relations and racial justice. I can provide workshops alone or bring in other consultants with whom I partner in order to provide inter-racial teams. I combine theory with activities that engage participants. A partial list of my clients includes Google, Amazon, W.L. Gore & Associates, The Hollywood Writer's Guild, the YMCA, Seattle Public Schools, City of Seattle, Metropolitan Council of Minneapolis, UC Davis School of Nursing, and Unilver.

Approach: My race-relations sessions take an anti-racist approach. An anti-racist approach includes: acknowledging and challenging the historic and current power differentials between people of color and white people, addressing the patterns that develop due to the dynamics of internalized racism and internalized dominance, building processes and norms that are designed to be vigilant about these patterns. I make sure to: (1) set a constructive climate for learning through role-modeling and use of self, (2) take into account the groups' diversity and how that diversity impacts the group's dynamics, (3) balance the intellectual with the emotional components of learning, and (4) make learning resources available. In addition to content knowledge, my expertise is in presenting information that is difficult or emotionally charged clearly and accessibly. My primary goal is always to deepen skills and relationships among team members and between social groups.

Sample Agenda

- Provide a shared framework for differentiating between: prejudice, discrimination, and systematic racism
- Understand the basic dynamics of current race relations in the U.S.
- Examine the concept of whiteness and white racial socialization
- Identify and make everyday patterns of whiteness recognizable
- Recognize common barriers to bridging racial divides and introduce the skills necessary for bridging them
- Recognize the above as an on-going process and build motivation to continue
- Identify resources for supporting the work of racial equity

This agenda can be customized to meet your specific needs. I can also support you in sustaining the work in your organization via film showings, lunch time discussions, creating caucus groups, development of a Change Team, etc.

Formats: I provide sessions ranging from 2-4 hours to 1-3 full days, depending on your need. I recommend that all sessions be supported by follow-up training in order to reinforce learning and convey leadership commitment to the training goals.

Judy Kintner, YSO Village Clerk

From: Ellen Hoover <hoov7@ymail.com>
Sent: Monday, March 12, 2018 2:17 PM
To: Judy Kintner, YSO Village Clerk
Cc: Brian Housh
Subject: Village Goal setting: Best Practices, Infrastructure

Judy, this is for council - thanks. Ellen Hoover

On Tuesday, March 6th, my husband and I took a walk, on Limestone toward the bike path. Near the Children's Center parking lot, Rod tripped on a damaged, raised slab of the sidewalk, one that has been there a long time. This is after walking through the long standing "arch" of bushes overgrowing the sidewalk, which we had to dodge. He got up and we walked back home, but the fall on his hands, hips, and knees could have been much more serious. He is still in pain from that unnecessary fall.

On our walk home, I thought about some past Village matters that have impacted us directly but were not actually ever addressed. I later watched the recent council meetings where goals were discussed, affordability was an important item of consideration, and the utilities fund surpluses were explained. All understandable and appropriate considerations, I believe.

But there was not one word about very long standing safety concerns of citizens who have asked over and over for the village to remove sidewalk obstructions, to work to solve and enforce speeding issues on major routes, to enforce the no truck routing on Dayton St., and to correct storm water infrastructure, just to name several of the issues I follow and have been vocal about (and there are others). Some of these won't cost the village more than the cost of enforcement, but that isn't policy and it hasn't been done. If council had committed to do just a portion of these safety and sidewalk enforcement items each year, some of the worst of the problems would have been fixed. If council had asked staff to incrementally begin to address storm water matters, at the very least there would be a plan in place now. I reviewed the current goals and cannot see where these are going to fit. Perhaps in addition to discussing new and continuing goals, council should also look at past problems that haven't been solved.

Yes, there were a few discussions by council. There are surveys, letters, and complaints already on record. But there has not been any plan of action nor action that I've seen.

Frankly, I am now out of patience. I've kept my peace, waiting. After all, there have been more urgent matters on their plates, and staff/council have or are willing to address them. But why hasn't council been looking at what they can do about long standing inquiries, and why hasn't there been a policy or goal of addressing complaints that recur often and still aren't even on the radar? Why isn't that a goal for the future?

When a property owner can be asked to permanently repair an obstruction that impacts safety, the village has a responsibility to do this. I'm seeing the complaints - but I am not seeing council's action plan. If stormwater was more than a passing sentence during the goals discussions, I missed it. It's a new council and I believe, a new opportunity to ask that there be a goal to address citizen's past complaints instead of shelving them silently.

I am asking that you make this a goal in the future, to find a way to address long standing and recurring complaints incrementally and to set policies for staff to address them. Please and thank you.

Ellen Hoover
631-3345
204 Dayton St.
Yellow Springs



Office of the Ohio Consumers' Counsel

*Your Residential Utility
Consumer Advocate*

CONSUMERS' FACT SHEET

**Office of the Ohio
Consumers' Counsel**
10 West Broad Street
Suite 1800, Columbus, OH
43215-3485

E-MAIL:
occ@occ.ohio.gov

WEBSITE:
www.occ.ohio.gov

YOUR GUIDE TO ENERGY DISCONNECTION & RECONNECTION



You are not alone if you struggle to pay electric and natural gas bills. The Office of the Ohio Consumers' Counsel (OCC), the residential utility consumer advocate, provides this fact sheet to inform consumers about their important rights and responsibilities involving disconnection issues and payment assistance opportunities.

Disconnection

Disconnection of utility services can occur any time of year, even if elderly people or small children are in the home. Most utilities have their own policies regarding the disconnection of service if the weather is below a certain temperature, but there is no state guideline or statute regarding this issue.

Further, there is not a standard temperature that is used by all utility companies across the state; it may be 20° for one company, 32° or some other temperature for another. Consumers are therefore advised to take any official disconnection notice seriously regardless of the season. There are a number of reasons electric and natural gas utilities are permitted to disconnect service, including:

- ▶ Failure to pay the bill and the utility company has followed proper disconnection notification procedures and other requirements;
- ▶ Relocated from the premises or requested that service be disconnected;
- ▶ Repairs are needed, including scheduled maintenance, or a dangerous condition exists; or
- ▶ Tampering with company equipment or violation of other utility regulations.

However, you cannot be disconnected or denied reconnection based on the past due bills of a former customer who no longer resides in the home.

Medical certification waiver

When disconnection of utility service would be a special danger for health reasons to you or someone in your home, certification by a medical professional to keep services connected can be provided up to three times in any 12-month period. Certification forms must be completed for each case of disconnection or reconnection, are valid for 30 days each, and are available from the utility company

Continued on next page

YOUR GUIDE TO ENERGY DISCONNECTION & RECONNECTION

CONSUMERS' FACT SHEET

or a public health facility. This certification will prevent a shutoff or restore service within 21 days of termination of service in certain circumstances.

Disconnection notice

When facing a disconnection of service, certain requirements must be followed by the utility company to ensure you have an opportunity to work out a payment plan and avoid losing your electric or natural gas service.

- ▶ You have at least 14 days to pay each month's bill. If payment is not received by the time the next bill is generated, the company may begin the disconnection process.
- ▶ The company must provide you with a notice at least 14 days before disconnection. This notice can either appear as a message on your bill or be sent separately.
- ▶ The electric or natural gas company must attempt to contact you before disconnection. The representative from the company may be able to accept payment at that time. If you are not home, a written notice must be left in a visible location prior to disconnecting service.
- ▶ Disconnection can only be made during normal business hours.

- ▶ During the winter heating season (Nov. 1 - April 15), the company must make contact either with the customer or other adult at the premise at least 10 days prior to disconnection. Contact can be in person, over the telephone or a hand-delivered written notice. This provides additional time for the consumer to work out a payment plan.

Payment plans

Utilities are encouraged to work out an extended payment plan with you. If you face disconnection and cannot work out an individualized payment plan, electric and natural gas companies must make available the following payment arrangements:

- ▶ Either a **"one-ninth"**, **"one-sixth"**, or **"one-third"** plan;
 - The one-ninth plan allows customers to make nine equal monthly payments on the past due amount and places them on a budget plan. The budget plan is based on a nine- or 12-month calculation and may be adjusted as needed during the nine-month period.
 - The one-sixth plan allows you to pay over six months. Therefore,

2017-18 Income Guidelines

Size of household*	Total Gross Annual Household Income		
	150% (PIPP Plus)**	175% (HEAP)**	200% (HWAP)
1	\$17,820	\$21,105	\$24,120
2	\$24,030	\$28,420	\$32,480
3	\$30,240	\$35,735	\$40,840
4	\$36,450	\$43,050	\$49,200
5	\$42,660	\$50,365	\$57,560
6	\$48,870	\$57,680	\$65,920
7	\$55,095	\$64,995	\$74,280
8	\$61,335	\$72,310	\$82,640

* For families/households with more than 8 persons, please contact your local community action agency.

** PIPP Plus and HEAP guidelines follow the state fiscal year and are updated in July.

Continued on next page



YOUR GUIDE TO ENERGY DISCONNECTION & RECONNECTION

CONSUMERS' FACT SHEET

six equal installments of the past due charges plus the total amount of current charges.

- The one-third plan allows you to pay one-third (approximately 33 percent) of the total balance due each month (past due amount plus current charges). All companies are required to offer the one-third plan during the winter heating season (Nov. 1 – April 15).
- ▶ **The Percentage of Income Payment Plan Plus (PIPP Plus)** - Allows income-eligible customers to pay a percentage of their income toward their monthly energy bill year-round. Households with an income at or below 150 percent of the federal poverty guidelines are eligible.
- ▶ **HEAP (Home Energy Assistance Plan)** – Provides a one-time payment toward winter heating bills for consumers who have a household income at or below 175 percent of the federal poverty guidelines;
- ▶ **Winter Crisis Program** – Also known as E-HEAP or Emergency HEAP, this provision of the Home Energy Assistance Program provides consumers with up to \$175 if they have been disconnected or face disconnection in order to have their service restored or maintained. The Winter Crisis Program follows the same income guidelines as the regular HEAP program;
- ▶ **Summer Crisis Program** – Depending on the availability of funds, the state may sponsor a summer crisis program to provide assistance to some low-income consumers.

Assistance programs

Contact your utility company to determine the availability of assistance from any fuel funds. A fuel fund is a program that raises private and/or corporate dollars to help low-income households meet their energy needs.

In addition to electric and natural gas company programs, state assistance also may be available **based on your income**. Examples include:

Reconnection

If you notify the company and pay the amount due and any additional reconnection charges, service must be restored by the end of the next business day. You can request same-day

YOUR GUIDE TO ENERGY DISCONNECTION & RECONNECTION

CONSUMERS' FACT SHEET

The Office of the Ohio Consumers' Counsel (OCC), the residential utility consumer advocate, represents the interests of 4.5 million households in proceedings before state and federal regulators and in the courts.

The state agency also educates consumers about electric, natural gas, telephone and water issues.

For more information, please visit the OCC website at www.occ.ohio.gov.



The Office of the Ohio Consumers' Counsel is an equal opportunity employer and provider of services.

reconnection if your payment is made and the utility is notified by 12:30 p.m. Same-day reconnections also may require that you agree to pay any additional charges for any work that must be performed after business hours.

If your service has been disconnected for more than 10 business days, the utility may treat you as a new customer and:

- ▶ Reconnect your service within five days (natural gas utility);
- ▶ Reconnect your service within three days (electric utility).

In this instance, reconnection fees would apply.

If you choose to make your payment at an authorized location, you must call in a specific receipt number to the utility for same- or next-day reconnection. A list of authorized locations can be obtained through your utility.

Reconnection charges

Each company may charge a fee for reconnection. Generally, this fee is between \$15 and \$52. You also may be required to pay a deposit. This deposit cannot exceed one month's estimated charges plus 30 percent.

- ▶ **Winter Reconnection Order**
Allows consumers who have been disconnected or are facing disconnection to have service

restored or continue to receive service by paying \$175 and a reconnection fee of no more than \$36. This can be used once per heating season, typically between mid-October and mid-April. Consumers who use this option may use E-HEAP funds to cover the \$175 payment and also must sign up for HEAP and enroll in a payment plan. Some restrictions apply for PIPP Plus customers.

More information

The Home Weatherization Assistance Program (HWAP) provides you with inspections and repairs to help save energy and money.

For more information about HWAP, PIPP Plus or to learn more about HEAP, customers can visit our website at www.occ.ohio.gov for a free copy of our current HWAP, PIPP Plus, and HEAP fact sheets.

You are also encouraged to contact the Ohio Development Services Agency at 1-800-282-0880 or visit its website at www.development.ohio.gov.

Information about local assistance programs may be available by contacting your local community action agency. To find the community action agency in your area, search by county at www.oacaa.org.

Utility Company Contact Information

American Electric Power
1-800-277-2177

Cleveland Electric Illuminating
1-800-589-3101

Columbia Gas of Ohio
1-800-344-4077

Dayton Power & Light
1-800-433-8500

Dominion East Ohio Gas
1-800-362-7557

Duke Energy Ohio
1-800-544-6900

Ohio Development Services Agency
1-800-282-0880

Ohio Edison
1-800-633-4766

Toledo Edison
1-800-447-3333

Vectren Energy Delivery of Ohio
1-800-227-1376

Judy Kintner, YSO Village Clerk

From: Jacobs, Ellis <ejacobs@ablelaw.org>
Sent: Tuesday, March 06, 2018 1:33 PM
To: Judy Kintner, YSO Village Clerk
Subject: more on utility issues

Village Council members,

Here is a little more information from Jim Williams at the Ohio Consumers' Counsel about the programs that the State's "public utilities" make available in order to keep people from losing utility service. These programs, listed in my earlier email, are mandated by PUCO rules. Those rules, as a general matter, do not apply to municipal utilities but nonetheless provide examples of approaches that are being implemented elsewhere.

Jim writes:

The primary programs that can help consumers avoid disconnection are the Home Energy Assistance Program ("HEAP"), winter reconnection order, PIPP, extended payment plans, and medical certifications.

HEAP is a federally funded bill payment assistance program that helps pay annual heating costs for consumers at or below 175% of the federal poverty level. This is an annual one-time credit to the primary heating utility. There are also winter and summer crisis HEAP programs that can help income-eligible customers with disconnection notices pay portions of the past due balances. (HEAP funds are usually provided through a CAP agency. In Greene county that is the Community Action Partnership. The funds are often provided to satisfy the winter reconnection order payment, explained below.)

The winter reconnection order is an emergency order issued by the PUCO annually that helps customers either avoid disconnection or get services reconnected. The winter reconnection order can also help customers with deposits to initiate services. The winter reconnection order allows a customer (or agency) payment of no more than \$175 to prevent a disconnection or to restore service with a subsequent payment plan for the balance. The requirements are slightly different for missed PIPP payments.

The Percentage of Income Payment Plan enables customers with household incomes at or below 150% of the federal poverty guidelines to pay a percentage of their income rather than the actual bill for utilities. The payment levels are 6% for electric and 6% for gas. All electric customers have a 10% payment level. There is a minimum payment of \$10 for both gas and electric. Customer payments made in-full and on-time qualify for arrearage credits towards remaining balances.

The PUCO extended payment plans include a one-third, one-sixth, one-ninth payment plan, and budget payment plan. The one-third payment plan is available during the winter months and allows payment of one-third the total balance due to avoid loss of service. The one-sixth payment plan allows the past due balance to be paid in six equal installments along with the current charges each month. The one ninth payment plan allows the balance to be spread over nine months along with a budget payment. Budget bills allows estimated annual gas or electric charges to be uniformly billed over 12 months (with periodic true-ups).

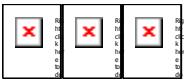
Medical certificates allow households with medical issues that are "especially dangerous to health" to qualify for extensions in the disconnection date. Medical certifications have to be approved by certain medical professionals and be provided to the utility. Certifications can also be for medical equipment needed to sustain life. Each medical cert is for 30 days and each household can qualify for up to three in a 12 month period.

I would also flag weatherization and rate structure reform as additional ways to make utility bills affordable.

Ellis Jacobs
Attorney at Law



Advocates for Basic Legal Equality, Inc.
130 West Second St., Ste. 700 East | Dayton, OH 45402
(937) 535-4419 | ejacobs@ablelaw.org
www.ablelaw.org



Together, we do the community justice.

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Just a note to
express my appreciation
of the swift & profession-
al response of Johnny
Burris of the utilities
(electric) department.

Tax money well spent

Tom M. Huberman



Greene County Public Health

Melissa Howell, MS, MBA, MPH, RN, RS, Health Commissioner

Robert P. Dillaplain, MD, Medical Director

Press Release

For Immediate Release
March 6, 2018

Contact: Laurie Fox, Public Information Officer
937-374-5669/866-858-3588; lfox@gcph.info

Greene County Suicide Prevention Coalition Receives \$1,000.00 Ohio Suicide Prevention Foundation Mini-Grant

XENIA, OH— The Greene County Suicide Prevention Coalition was awarded a \$1,000 grant to support QPR (Question, Persuade, and Refer) Gatekeeper Training for Suicide Prevention. This training lasts 1.5 hours and is an educational program designed to teach lay and professional "gatekeepers" the warning signs of a suicide crisis and how to respond.

In 2016, the Greene County Coroner reported 19 suicides. In 2017, that number increased to 27 suicides. "The coroner's office is an active member in our coalition and has implored us to find new strategies to reduce these numbers," said Bob Stolz, Chairman of the Greene County Suicide Prevention Coalition. "This grant will help us expand our work and reach within in the community," Stolz added.

The main objectives of the QPR training are to teach participants how to: 1. Recognize someone at risk for suicide; 2. Intervene with those at risk; and, 3. Refer them to an appropriate resource. Anyone who is strategically positioned to recognize and refer someone at risk of suicide (parents, friends, neighbors, teachers, coaches, caseworkers, clergy, police officers) should consider attending this training.

Funding provided by this grant will allow the Greene County Suicide Prevention Coalition to offer four trainings, free of charge, to the community, with funding covering the cost of training materials, advertising and printing of referral resource information. The coalition is supported by various community members and organizations willing to provide time to organize these trainings and the instructors to provide the training.

The trainings are currently being planned for March and April 2018. More information will be shared as they are scheduled. To get connected with the Greene County Suicide Prevention Coalition, please visit the Facebook page where information is shared at <https://www.facebook.com/groups/GreeneSPC/> or contact Adriane Miller at the Mental Health and Recovery Board at (937) 322-0648 extension 106 or by email at **Greene County Public Health is a proud member of the Greene County Suicide Prevention Coalition.**

-cont'd-

360 Wilson Drive • Xenia, Ohio 45385
(937) 374-5600 • toll free (866) 858-3588 • Fax (937) 374-5675
www.gcph.info



Greene County Public Health

Melissa Howell, MS, MBA, MPH, RN, RS, Health Commissioner

Robert P. Dillaplain, MD, Medical Director

If you or someone you know feels hopeless or like they have no reason to live, call 1-800-273-TALK (8255) for help and support. Help is available 24 hours a day, 7 days a week.

Greene County Public Health...
Your Trusted Local Public Health Authority Since 1920

###

360 Wilson Drive • Xenia, Ohio 45385
(937) 374-5600 • toll free (866) 858-3588 • Fax (937) 374-5675
www.gcph.info



Greene County Public Health

Melissa A. Howell, MS, MBA, MPH, RN, RS, Health Commissioner

Robert P. Dillaplain, MD, Medical Director

Press Release

For Immediate Release
March 8, 2018

Contact: Laurie Fox, Public Information Officer
lfox@gcph.info; 937-374-5669 / 866-858-3588

Register now for 9th annual “Spring Has Sprung” 5K Run/Walk

XENIA, OH—Registration is open for Greene County Public Health’s 9th annual “Spring Has Sprung” Healthy Families 5K Run/Walk on Saturday, April 14th at the Xenia YMCA located at 135 E. Church Street in Xenia. This event supports the efforts of the Health District to provide and promote healthier lifestyle choices, and encourages healthy, active lifestyles in Greene County. It is designed to bring families of all fitness levels together for a fun event, even for those who have never participated in a 5K before.

Registration and check-in will begin at 7:30 a.m. at the Xenia YMCA with a Zumba® warm-up at 8:30am, and the pet- and stroller-friendly run/walk beginning at 9:00 a.m. The course features a flat terrain in and around the Xenia area beginning and ending at the Xenia YMCA. There will also be a FREE “Wee One Run” at 8:45am for ages 5 and younger. After the run/walk, healthy refreshments will be provided, door prizes will be awarded, and participants can visit the various sponsors and vendors in the gymnasium during the Resource Fair.

The cost is \$15.00 per person by April 6, which includes an event t-shirt (guaranteed). After April 6, including the day of the race, the cost is \$20.00 per person (t-shirt included while supplies last). ***NEW: Teams of 6 or more are eligible to receive a discount and should call Jillian Drew at 937-374-5683 for more information.*** Medals will be awarded to the top 3 finishers, both male and female, in each age category, and all participants will receive a participation ribbon.

-cont’d-

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www.gcph.info



Greene County Public Health

Melissa A. Howell, MS, MBA, MPH, RN, RS, Health Commissioner

Robert P. Dillaplain, MD, Medical Director

Through the Greene County Community Health Improvement Plan (CHIP), Greene County Public Health, along with various other community partners, are addressing the issue of chronic disease. Obesity is a major contributor to a number of chronic diseases including diabetes, hypertension, cardiovascular disease and cancer. By decreasing the rate of obesity in our county, these types of diseases can be significantly decreased, thus lowering overall healthcare costs. In the 2017 Community Health Assessment (CHA) phone survey, 38.5 % of people reported being overweight. Through increased physical activity and good nutrition, the obesity rates will go down, increasing the overall health of Greene County.

You can register online now for the 5K at www.speedy-feet.com. A registration form to print out and send in with payment is available at www.gcph.info. The Health District is looking for additional sponsors for the event. If you are interested in sponsorship, donation of a door prize, or need further information on this event, please contact Jillian Drew at jdrew@gcph.info or call 937-374-5683.

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From: Hope Taft. 3/13/18

Where does the rain go?/Where has all the water gone?/Celebrate the water of life

The water you don't see and don't hear is groundwater, the world's invisible water storage system. National Groundwater Awareness Week, March 11-17, celebrates this little noticed natural treasure. Ohio has good reason to celebrate: it is fortunate in the amount and quality of its groundwater.

There is no better instance of the interdependence of all life than the cycle of groundwater.

Where does it come from?

Rain creates surface water, some of which feeds the rivers and streams and fills the ponds, but much of the rain soaks into the ground and moves deeper until it has filled all the cracks and pores in the rocks below. Aquifers occur where there are areas of sand, gravel or fractured stone that allow the stored water to flow. When our rivers flood, some of the floodwater may infiltrate aquifers through the flooded banks. We often speak of aquifers as "underground rivers" but they are not a river like a river in a cave, where the water can flow swiftly and there may be banks on the sides and airspace above. By comparison, groundwater flows slowly, only up to 50 feet in a day.

The best way to see groundwater is to take a look at steep, bare hillsides in the winter. Fall rains replenish groundwater, which keeps moving underground where it never freezes, and trickles out of aquifers in the hillsides, creating spectacular icicles and frozen waterfalls.

Even at its low rate of movement, groundwater supplies much as much as 80% of the water in streams and rivers. Between summer rainstorms and even in drought, walkers may notice small springs fed by groundwater that trickles streams and rivers.

Who uses groundwater?

Groundwater is also the source for well water, whether the well supports a single family, a family farm or even an entire community, as is the case for many small towns in Ohio. In 2013, Ohio's groundwater withdrawals amounted to 727 million gallons per day, or more than 250 billion gallons per year. Surface water withdrawals amounted to more than The state's largest consumers of ground water are public entities (461 million gallons per day).

At present, groundwater and other supplies are more than sufficient to meet Ohio's needs.**But this good fortune is threatened by pollution and climate change.

Threats to groundwater

As it flows through the aquifer, groundwater can pick up substances that are present in soil or the stone. These include everything from excess or discarded chemicals to minerals in the sands and rocks that are a natural part of the aquifer. Although humans cannot control every source of contamination, there are things we can do: test our wells, monitor our septic tanks, take leftover chemicals and paint to recycling, regulate our industry, maintain our sewage plants, and filter storm runoff, because all water eventually returns to earth after we use it.

Taking more water out of the ground than is naturally replenished will reduce the overall ground water supply. Rising temperatures from direct production of heat and releasing greenhouse gases that trap heat also reduce groundwater by accelerating evaporation, as will withdrawing groundwater for mining and industry and injecting it into deep wells after use. It is not known whether this contaminated water could work its way into groundwater.

Celebrate your groundwater this week

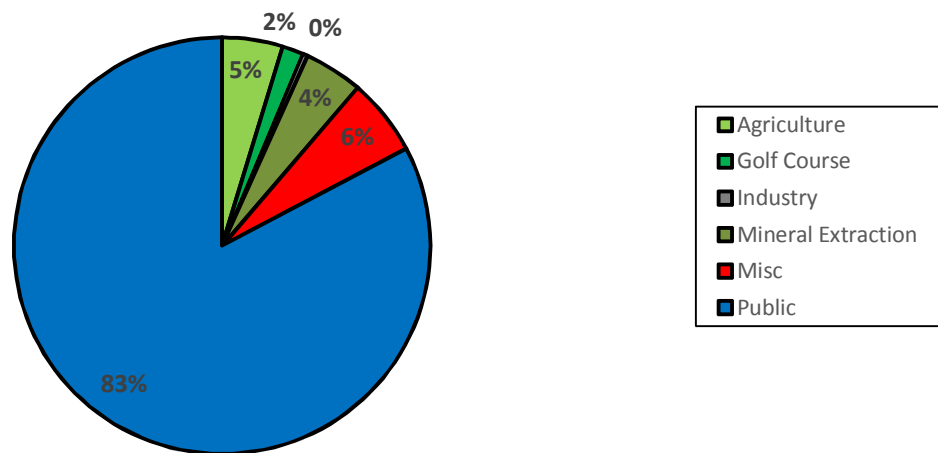
Our traditions don't include parades, fairs and activities to celebrate our groundwater, but we can celebrate as families and friends to remind ourselves of the critical importance of the this resource. So tell the kids about groundwater, tie a ribbon around your wellhead, install a lowflow toilet or faucet flow restrictor, collect all those old solvents and paints that might go into the trash and take them to the next recycling event.

*Source: 2013 Water Withdrawal Summary Report, Ohio Department of Natural Resources, Division of Soil and Water Resources,

** Richard M. Bloyd, Jr. Summary Appraisals of the Nation's Ground Water Resources, Ohio Region, Geological Survey Professional Paper 813-A, U.S. Government Printing Office, 1974

Scenic River districts can use Richard M Bloyd or the ODNR Water Withdrawal Database .To look up groundwater use for specific counties Go to water.ohiodnr.gov/maps/waterwithdrawal-atlas and click on the county name.

Groundwater Use in the Little Miami River Watershed for 2015 and 2016 17 Billion Gallons



Data from the Ohio Department of Natural Resources -Water Withdrawal Program



Greene County Public Health

Melissa Branum, MS, MBA, MPH, RN, RS, Health Commissioner

Robert P. Dillaplain, MD, Medical Director

Press Release

For Immediate Release
March 7, 2018

Contact: Laurie Fox, Public Information Officer
937-374-5669/866-858-3588; lfox@gcph.info

Greene County Public Health joins NGWA's National Groundwater Awareness Week

XENIA, OH -- Today, Greene County Public Health officially joined National Groundwater Awareness Week (#GWA2018), an annual observance established by the National Ground Water Association to highlight the responsible development, management, and use of water. This year's observance will be the week of March 11-17, 2018. Our goal for National Groundwater Awareness Week is to improve public appreciation for one of our most valuable natural resources. Well owners, especially, should take this opportunity to evaluate their systems for maintenance issues to protect their wells from waterborne illnesses and other contamination.

Established in 1999, National Groundwater Awareness Week provides an opportunity for people to learn about the importance of groundwater and how the resource impacts lives. "Approximately 132 million Americans rely on groundwater for drinking water, so, simply put, the resource makes life possible," said Aaron Martin, public relations and awareness manager of NGWA. "Additionally, groundwater is used for irrigation, livestock, manufacturing, mining, thermoelectric power, and several additional purposes, making it one of the most widely used and valuable natural resources we have."

Consider the following:

- Americans use **79.6 billion gallons** of groundwater each day.
- Groundwater is **20 to 30 times larger** than all U.S. lakes, streams, and rivers combined.
- **44 percent** of the U.S. population depends on groundwater for its drinking water supply.
- More than **13.2 million households** have their own well, representing **34 million people**.

The 2018 GWA2018 theme of "Tend. Test. Treat." was established to encourage a more holistic approach to sustain an adequate supply of quality water. Testing your water might prompt well inspection and maintenance, and water treatment can mitigate naturally occurring contamination revealed by the test. So, **test** your water, **tend** to your well system, then **treat** the water if necessary. Your well should be tested anytime there is a change in taste, odor, appearance, or after the system has been serviced. Greene County Public Health provides well water sampling for a fee. To schedule a water sample, call 937-374-5607.

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Robert P. Dillaplain, MD, Medical Director

NGWA encourages every person to be a “groundwater advocate” both during National Groundwater Awareness Week and beyond by protecting and conserving groundwater. For more shareable information on the event, including:

- Social media toolkit
- Facts about groundwater
- Event FAQs
- Logos and graphics
- Videos

Please visit GroundwaterAwarenessWeek.com or WellOwner.org. For more information on Greene County Public Health, please visit www.gcph.info or call 937-374-5600.

The National Ground Water Association is a not-for-profit professional society and trade association for the global groundwater industry. Members around the world include leading public and private sector groundwater scientists, engineers, water well system professionals, manufacturers, and suppliers of groundwater-related products and services. The Association's vision is to be the leading groundwater association advocating for responsible development, management, and use of water.

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2017 accomplishments 

- Assisted in the attraction of Cresco Labs as the anchor tenant at the CBE
- Held ribbon cuttings for new or expanding businesses Lady Loom, House of AUM and Clem & Thyme Nutrition
- Invested nearly \$234,000 to support our mission, our members and the community
- Partnered on group advertising for the Miami Valley Trail Map and Ohio Magazine Giveaway Days
- Hosted two successful Street Fairs and partnered on other successful events including SpringsFest, YS Open Studios and Holiday in the Springs
- Developed promotional video focused on doing business in Yellow Springs featuring Yellow Springs Brewery
- Increased Facebook Fan Base by over 3000 taking us to over 54,000 fans
- Improved Website Stats by 5% with 310,812 visits to the Chamber website and 822,071 page views from 229,769 unique users
- Printed and distributed over 30,000 Visitors Guides



2018 goals 

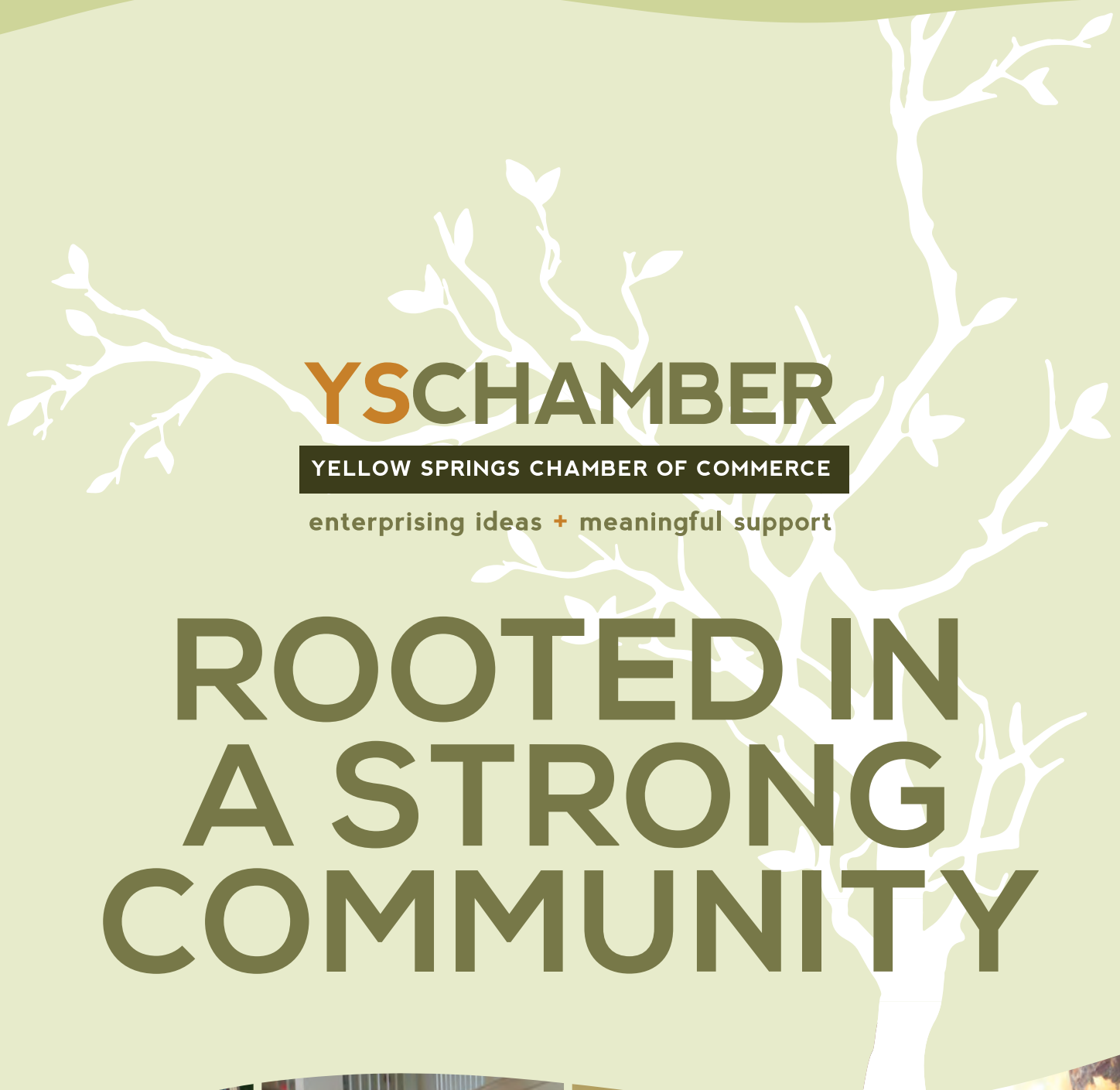
- Support Cresco Labs and other new businesses wishing to locate in Yellow Springs
- Collaborate with local organizations focused on localization efforts to support local businesses
- Participate in the development of a strategy to attract new businesses to Yellow Springs
- Develop a webpage to promote event venues
- Support efforts to improve cycling and pedestrian infrastructure with the Village Active Transportation Plan



ROOTED IN A STRONG COMMUNITY

Public Service	Entrepreneurial Spirit	Parks & Trails
Vibrant Downtown	Innovative Schools	Arts & Culture

2017 ANNUAL REPORT

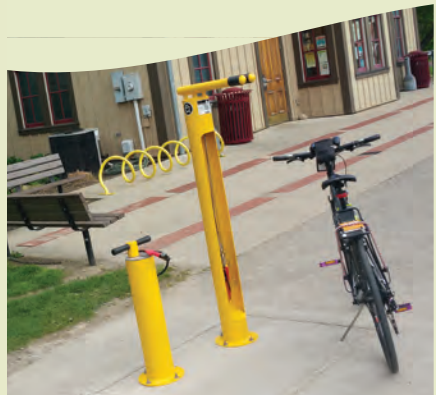


YSCHAMBER

YELLOW SPRINGS CHAMBER OF COMMERCE

enterprising ideas + meaningful support

**ROOTED IN
A STRONG
COMMUNITY**



enterprising ideas + meaningful support

The Mission of the Yellow Springs Chamber of Commerce is to encourage a vibrant business environment that drives the success of our members while enhancing the quality of life in our community.

Membership in the Yellow Springs Chamber has benefits beyond supporting the community, region and member businesses and organizations. The following benefits provide real financial savings and value-added services that can more than pay for the cost of your membership:

- Financial Benefits through Discount Programs
- Promotional Benefits through Website & Print Media
- Educational & Networking Opportunities
- Advertising Benefits through the Cooperative Marketing Plan



Increasing the value of your Membership.

301
TOTAL
MEMBERS

37
NEW MEMBERS
IN 2017

thanks to our partners in 2017

STREET FAIR: Greene Memorial Hospital, Soin Medical Center, Wagner Subaru, Yellow Springs Brewery, Bonbright Distributors/MillerCoors, Antioch University Midwest, Kona Ice, Village of Yellow Springs, Miami Township Fire & Rescue, Yellow Springs Schools, Young’s Jersey Dairy, Jackson Lytle & Lewis Life Celebration Center

MARKETING & EVENT SPONSORS: Young’s Jersey Dairy, Mills Park Hotel, Village of Clifton, Brandeberry Winery, Baldwin Properties, House of Ravenwood, Asanda Imports, Yellow Springs Arts Council, Current Cuisine, House of AUM, Dark Star Books, Yellow Springs Brewery, Dunphy Realty, The Winds Café, Village Artisans, Lady Loom, Wildflower Boutique, Yellow Springs Pottery, Miami Valley Pottery, Miguel’s Tacos, Rails to Trails Conservancy, Greene County Convention & Visitors Bureau, WYSO

MEETING SPONSORS/HOSTS: Soin Medical Center, Greene Memorial Hospital, Anderson Williamson Insurance Agency/Erie Insurance, Antioch College, Southern Ohio Chamber Alliance, Friends Care Community, YS Federal Credit Union, WesBanco, Bing Design, Reichley Insurance, Ehman’s Garage, DMSink, S&G Artisan Distillery, Yellow Springs Brewery, TechAdvisors, US Bank, Craig Mesure, Emporium Wines, Stoney Creek Garden Center, GLD Enterprises, Village of Yellow Springs, Mills Park Hotel

WEB MANAGEMENT: Bing Design **DESIGN SERVICES:** clay+stan

board & staff



Nick Gaskins,
Chair



Ann Simonson,
Vice Chair



Sarah Courtright,
Treasurer



Gery Deer,
Secretary



Minerva Bieri,
Member at Large



David Ehman,
Member at Large



Wendy Pace,
Member at Large



Karen Wintrow,
Executive
Director



Alexandra Scott,
Special Events
Coordinator

Ex Officio Members

Dawn Boyer, YS Schools
Dave Boyer, WPAFB
Brian Housh, Village of Yellow Springs
Craig Mesure, Past President

Outgoing Members

Sheila Dunphy-Pallotta
Randy Gifford
Bruce Grimes
Molly Lunde
Danyel Mershon

Thanks for your service!

chamber partnerships

Driving success of our members

We love when our YS Chamber members share their expertise at a Chamber Chat. In 2017, US Bank, GLD Enterprises, TechAdvisors, Reichley Insurance and the Village of Yellow Springs all hosted Chamber Chats to educate our members on topics of great interest like business financing, public relations, cybersecurity, insurance and water. Through this venue, hosts connected directly with potential customers in a relaxed atmosphere while they addressed individual questions and concerns.

Business After Hours events are also an excellent way for YS Chamber members to connect with their fellow members and show off their own locations. We were pleased to have events this year at DMS Ink, Stoney Creek Garden Center and Antioch College Herndon Gallery with our Annual Meeting at Mills Park Hotel and Holiday Party split between S&G Artisan Distillery and Yellow Springs Brewery.

Every year we look for new topics, hosts and venues for YS Chamber events. In addition to the networking opportunity, we provide extensive pre-event promotion of the event and subject matter with links to host websites. This is a partnership that benefits all involved.



community investment

Enhancing quality of life

- Provided YSHS Graduating Senior Scholarship (August Knemeyer)
- Donated to several non profits including Yellow Springs Police Department Kid’s Coat Fund, Yellow Springs Food Bank and Greene Medical Foundation Circle of Victory
- Sponsored Miami Township Fire & Rescue 9-11 Memorial Stair Climb; Community Solutions Economics of Happiness Conference; Restorative Justice Symposium at Antioch College; YSAC Art of Distinction Award and Wheeling Gaunt Sculpture Project; Golf Outings for Miami Valley Military Affairs Association, Roads to Recovery Autism Support Group, and Greene Giving
- Enhanced Yellow Springs Station with landscaping and a new Bike Fix-It Station (with support from MTRF)
- Partnered on fundraisers with Mills Lawn PTO (Gingerbread Fest) and YS Arts Council (YS Open Studios)
- Hosted Shred-It Yellow Springs for Earth Day



year of the trail

Encouraging a vibrant business environment

In 2017, local, regional and state agencies joined together to highlight how the extensive Ohio trail network contributes to the economic and environmental well-being of communities across the state and to the health of its citizens.

Locally it began on April 8 at when the YS Chamber partnered with the Rails-to-Trails Conservancy Midwest Office to host Opening Day for Trails. On April 27, a ceremony to celebrate Yellow Springs as a new Trail Town on the 1,400+ mile Buckeye Trail during the Buckeye Trail Fest held at Glen Helen. That was followed by the Miami Valley Cycling Summit, hosted by Greene County and held at Wright State University in May to gather cycling and trail enthusiasts from the region to advance projects and policy that support cycling. Finally, the International Trail Symposium, held in Dayton, brought hundreds of trail professionals and enthusiasts from around the world including a group to Yellow Springs to enjoy Glen Helen, the bike trail and Yellow Springs Brewery.

In recognition of these events, Yellow Springs and Greene County named 2017 the Year of the Trail. Then with the support of the Ohio Trails Caucus, a bipartisan group of state elected officials committed to connecting Ohioans via a statewide trail network, a resolution designating 2018 as “Ohio’s Year of the Trails” passed unanimously at the end of 2017.



SHRED-IT YELLOW SPRINGS

— An Earth Day Event —

SATURDAY, APRIL 21
9:00 AM – 12:00 pm

Parking Lot at Limestone & Corry

Protect Yourself from Identity Theft

Bring your sensitive documents to be shredded by the world's leading on-site Document Destruction Company.

Stapled and paper clipped material in paper or plastic bags acceptable.
No binder clips, metal or plastic binders, or cardboard boxes.



**ELECTRONIC
RECYCLING**

Accepting ELECTRONICS (computers, screens, monitors, tv's) and **BATTERIES** (except car and other large batteries)



YSCHAMBER

YELLOW SPRINGS CHAMBER OF COMMERCE

enterprising ideas + meaningful support



**ANTIOCH
COLLEGE**

YS Chamber - 767-2686 - kwintrow@yschamber.org - for more information